

Public Session Meeting Minutes

Board Members Present:

Mark Campbell Foster (MCF)
Kathryn Manfield (KM)
Lauren Woller Mummolo (LWM)

Board Members Absent:

Suzanne Ducharme
Nicole Laffan Stewart

Staff Present:

Michael Hawley, Executive Director
Colleen Cavanaugh, Assoc. Exec. Dir.
Anne Driscoll, Investigator Supervisor
Lynn Read, Agency Counsel
Debra Tata, Investigator

Member of the Public Present:

Cynthia Wagner

9:35 A.M.: Board Business:

- 9:35a.m. MCF called the meeting to order
- Executive Director reviewed exit procedures in the case of a fire and new location to meet outside
- **Board Counsel Report:**
Agency counsel reviewed a proposed policy for mobile barium studies. A discussion ensued about Barium studies. There was discussion of how the studies are conducted, what qualifications are needed for speech-language pathologists to perform the studies, and where they acquire any needed training. Ms. Wagner discussed the requirements as they have been implemented in her hospital.

MCF moved to request that Agency counsel make modifications to the policy per the discussion and additional research, and in consultation with Ms. Ducharme, Board Chair. LWM seconded. The motion passed unanimously.

- **Executive Director Report:**
The executive director informed the board of a staff effort to review all licensees currently in a disciplinary status of probation, suspension, or stayed suspension. The effort is intended to assure that licensees are fulfilling the terms of their consent agreements and final decisions and orders. It is also intended to assure that licensees are removed from disciplinary status in a timely manner when conditions warrant removal.
- Review Board minutes from December, 2014 meeting.
MCF moved to approve minutes from December 2014 meeting. KM seconded. Motion passed unanimously.

10:00 A.M. Correspondence:

- AAA convention notice. AAA sent a brochure to the board regarding an upcoming convention. Read and filed.

10:09 A.M.: Cases: [Closed Session pursuant to G.L. c. 112, §65C]:

MCF moved to go into Investigative Session [Closed Session pursuant to G.L. c. 112, §65C] for the purpose of reviewing disciplinary cases in investigative conference and considering settlement offers. KM seconded. Motion passed unanimously.

At the end of the closed session, the open meeting resumed.

During the closed session, the board voted to take the following actions:

- SP-15-013 – Dismiss.
- SP-14-017 – Board provided guidance to the prosecutor.

10:20 A.M. Quasi-Judicial Session [Closed Session pursuant to G.L. c. 30A, §18 par. 5d]:

MCF moved to go into Quasi-Judicial Session [Closed Session pursuant to G.L. c. 30A, §18 par. 5d] for the purpose of considering a final decision. KM seconded. Motion passed unanimously.

At the end of the closed session, the open meeting resumed.

During the closed session, the board voted to take the following action:

- SP-13-009 – Tabled

10:30 A.M.

MCF moved to adjourn the meeting. KM seconded. Motion passed unanimously

Respectfully Submitted,



Michael Hawley
Executive Director

Documents used in Public Session:

- Speech-Language Pathology and Audiology Board meeting agenda for 2/6/2015
- Draft of Minutes from Speech-Language Pathology and Audiology 12/5/14 Board meeting
- Draft of Barium Administration Policy
- AAA Conference Brochure