

Board of Registration in Speech-Language Pathology and Audiology  
1000 Washington Street 1<sup>st</sup> Floor Room 1C, Boston, MA 02118  
Date: October 2, 2015 Time: 9:30 A.M.

Public Session Meeting Minutes

**Board Members Present:**

Mark Campbell-Foster (MCF)  
Kathryn Manfield (KM)  
Nicole Laffan Stewart (NLS)  
Aixa Borrero Sanchez

**Board Members Absent:**

Lauren Woller Mummolo (LWM)

**Staff Present:**

Michael Hawley, Executive Director  
Colleen Cavanaugh, Associate Executive Director  
Lynn Read, Board Counsel

**Member of the Public Present:**

Robyn Crane  
Robert Melchionna  
Luke Griffith  
Sandra Stinson

**House Keeping:**

- 9:32 a.m. MCF called the meeting to order
- The Executive Director reviewed exit procedures in the case of a fire and where to meet outside

**New Board Member:**

Michael Hawley introduced the new board member, Aixa Borrero Sanchez.

**Executive Director report, Michael Hawley**

- Michael Hawley gave an updated on the new e-licensing system. System is scheduled for August implementation.
- Professional Practice section of the application will be removed because the information is redundant for initial licensure applications (provided on the Form 1) and not relevant for reciprocal licensure.
- Mr. Hawley informed the Board that he requested an agency wide change to the documentation requirements for out of state licensure verification.

He has proposed that official letters not be required where official on-line verification is available. The proposal has yet to be acted upon.

### **Board Counsel Report by Agency Counsel, Lynn Read**

- Attorney Read explained that we would be discussing regulations today pursuant to Executive Order 562.

### **Review Minutes:**

- The Board reviewed the Minutes from the June and August, 2015 Board meetings.  
**MCF moved to accept the minutes from June 5, 2015 and August 7, 2015 as amended. KM seconded. The motion passed unanimously.**

### **Election of Board Officers:**

- The Board held elections for the offices of Board Chair and Board Secretary.
  - MCF Nominated ABS for the position of Board Secretary. ABS accepted the Nomination. **MCF moved to appoint ABS to the position of Board Secretary. KM seconded. Motion passed unanimously.**
  - NLS nominated MCF as for the position of Board Chair. MCF accepted. **NLS moved to appoint MCF to the position of Board Chair. KM seconded. Motion passed unanimously.**

### **2016 Board Calendar:**

- The Board reviewed proposed calendar.  
The Board agreed to five of the six proposed dates but requested that the February meeting be held on the second Friday (2/12/2016) instead of the first Friday. The schedule will be posted as follows:

#### **2016 Meeting Dates**

Friday, February 12, 2016

Friday, April 1, 2016

Friday, June 3, 2016

Friday, August 5, 2016

Friday, October 7, 2016

Friday, December 2, 2016

**Applicant Review:**

- Application Number 5884 – The applicant appeared with her current fellowship supervisor. The applicant terminated her first clinical fellowship early and her initial supervisor indicated that she did not recommend the applicant. The applicant's current supervisor spoke to the board and indicated that that the applicant did not demonstrate any of the identified deficiencies in her new fellowship and that he had "no qualms" in recommending her for licensure.

**MCF moved to allow this licensee continue with the application process. NLS seconded. Motion passed unanimously.**

- Application Number 5987 – This applicant filed a form 2 at the end of her clinical fellowship. Her supervisor did not recommend her for licensure. The applicant chose not to be present at the meeting. However her former supervisor did appear and explained the reasons for his failure to recommend her. Ms. Hung submitted a letter to the Board requesting that the board allow her to pursue a new clinical fellowship.

**MCF moved to allow this licensee continue with her new fellowship and to require her to appear before the board at the end of that fellowship and before a new license is granted. NLS seconded. Motion passed unanimously.**

**At 10:47 am MCF move to enter Investigative conference [Closed Session pursuant to G.L. c.112, §65C] for the purpose of considering settlement offers. ABS seconded. Motion passed unanimously.**

**Investigative conference [Closed Session pursuant to G.L. c.112, §65C]:**

At the end of the closed session, the open meeting resumed.

During the investigative session, the Board voted to take the following actions:

- SP-14-013 Provided guidance to the prosecutor

**Discussion:**

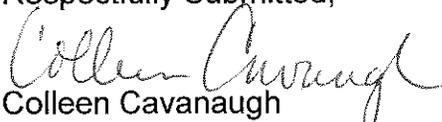
- Regulation Discussion  
Attorney Read reviewed lead the Board in a review of a "red-lined" copy of the regulations which contained her recommended changes intended to conform to Executive Order 562. The discussed those changes and ideas for additional changes. Attorney Read recommended that the Board hold

a second meeting in the near future devoted entirely to review of regulatory changes so that the Board may vote to approve a final version of the changes. Mr. Hawley was tasked with finding a date that will work for sufficient Board members to ensure that a quorum will be present.

**Adjournment**

**AT 12:53am MCF moved to adjourn. ABS seconded. Motion passed unanimously.**

Respectfully Submitted,



Colleen Cavanaugh  
Associate Executive Director

**Documents Used in the Open Meeting:**

- Agenda
- Executive Order 562
- Proposed 2016 board calendar
- Draft minutes of the June 5, 2015 board meeting
- Draft minutes of the August 7, 2015 board meeting
- Application Number 5884
- Application Number 5987
- Red-lined copy 260 Code Mass. Regulations. 1.00-10.00