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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF CERTIFICATION OF OPERATORS OF DRINKING
WATER SUPPLY FACILITIES
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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

MARCH 4, 2016 BOARD MINUTES

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Paul Niman	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman	✓	
Ms. Christine Millhouse	Member	✓	
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
STAFF	POSITION		
Mr. James O'Connor	Board Counsel	✓	
Ms. Ann DeRuosi	Board Administrator		✓
Mr. Wayne Thomas	Executive Director	✓	

MEETING CALL TO ORDER

Chairman Niman called the meeting to order at 9:30am

APPROVAL OF PREVIOUS MEETING MINUTES:

February 5, 2016 Board Meeting Minutes

A motion was made to accept the minutes of the February 5, 2016 meeting by Mr. Lukis and seconded by Mr. Celona – Abstained: Mr. Niman (Not present at the previous meeting)
Unanimous

DISCUSSION

Mary Nguyen from American Water was scheduled to address the Board regarding her requirements for obtaining a VSS license

Re-scheduled from last meeting due to weather

Applicant did not appear.



TCH APPLICATIONS

OSD LLC dba OSD Engineering Consultants

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Chlorine Leak Emergency Preparedness Tabletop <i>Reviewed by Paul Niman</i>	DWT-2016-07	4.0 TCH

WMWA

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Glass Fused to Steel Liquid Storage Tanks	DWT-2016-08	1.0 TCH

A motion was made to accept this application by Mr. Lukis and seconded by Mr. Coppes:
Unanimous

Focusing Safety LLC

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Comprehensive Health & Safety Training For Managing Water Systems	DWT-2016-12	15.0 TCH

Additional information is needed: A copy of instruction material, attendance roster, written policy on maintaining the courses records, and a copy of their Certificate of Completion.
A motion was made by Mr. Coppes to accept the application conditional on receiving the above required documentation and seconded by Ms. Millhouse: Unanimous

Granite State Rural Water Association

<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Advance Backflow Testing	DWT-2016-09	6.0 TCH
<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Update Your Backflow Skills	DWT-2016-10	6.0 TCH
<u>Course Name</u>	<u>Course ID No.</u>	<u># of TCHs</u>
Introduction to Backflow	DWT-2016-11	6.0 TCH

A motion was made to accept this application by Mr. Lukis and seconded by Mr. Coppes:
Unanimous

Mr. Thomas will find out which groups have not sent in their blanket forms and send them another request.

TEC APPLICATIONS/PROVISIONAL CERTIFICATES

Greenfield DPW – T3 - 1114000

T3 – Mark D. Holley

Chairman Niman will review the application and issue a ruling

ITEMS FROM THE CHAIRMAN

The Board reviewed an edited version of Operator License Application. Additional changes were suggested. Mr. Thomas will work on the proposed revisions and provide the Board members with a draft for their review prior to the next meeting.

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

Ms. Millhouse mentioned that there is an internal checklist policy the Board has and should it be made public. Chairman Niman suggested that this should be discussed further at a future meeting.

A suggestion was made to add an agenda item called “Items for future discussion”

The Board members will forward items they would like to discuss to the executive director so that he can maintain a list of items which may individually be added to a future Board agenda.

The Chairman read a Waiver request recently submitted to the Board and suggested the application should be rejected because of the following:

1. No details that he meets the educational requirements were provided
2. Insufficient details were provided showing he has a minimum of 2 years work experience in distribution.

Board counsel will research the issue of contract operators working in multiple public water systems and come back to the Board at the next meeting with an opinion. This is for D1 and T1 operators.

APPLICATION REVIEW

Licenses	Applied	Issued
Sinnet Abdoo	D2	DB
Kristopher M. Ahern	D1	D1
Eric R. Bassett	T2	T2
Robert Calo Jr	D1	Need Additional Information
Joseph L. Caron	T3	T3
Matthew Crotty (additional information submitted)	D2	DB Recused: Ms. Millhouse
Travis J. Fontaine	T2	Board Counsel-OK
Alex J. Hall	D3	D3
Adam Hansen	D1	D1
Robert R. Jones, Jr	D2	D2
Joseph Kenney	D3	D3
Phillip D. Levesques	D2	D2
Jonathan Loja	T3	T3
Eliana M. Morales	T2	T2
Robert F. Morianty	T3	TC
James P. Mullaney	VND-T1	VND-T1
Simonne Natale	VSS	Board Counsel to Review
Simonne Natale	T1	Board Counsel to Review
Benjamin Naylor	T1	Board Counsel to Review
Michael Ovaska	D1	D1

Matthew D. O'Connell	D1	D1
Julie M. Parenteau	D2	DB
Justin Pedersen	D2	D2
Patrick D. Reagan	T2	T2
Derek T. Young	T1	Need Additional Information
Dakota W. Willis	D2	D2

Upgrades	Applied	Issued
Matthew J. Carey	T1	TA
Jeffrey Carreiro	D1	D1
William J. Demko	T2	T2
James F. Finnegan	D2	D2
Steven C. Magelinski	D2	D2
Brian M. McLean	D1	D1- Recused C.M.
Ryan Manning	D2	D2
David A. Vickery	D2	DB
Gary L. Willette	T3	T3

Reciprocity	Applied	Issued
John Lydon	D4	Needs Waiver Must take Exam
John Lydon	T4	Needs Waiver Must take Exam
Brent Vadenais	D3	D3
Brent Vadenais	T3	T3

ADJOURNMENT

The meeting was adjourned at approximately 11:45am

List of Documents referred to in the open meeting:

Minutes of the February 5, 2016 meeting

Applications

Correspondence

Respectfully Submitted By;

Wayne E. Thomas

Wayne E. Thomas, Executive Director
Board of Drinking Water & Supply Facility Operators

Respectfully Authorized by;

Paul L. Niman

Paul Niman, Chairman

