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BUSINESS REGULATION

CHARLES BORSTEL  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF DIETITIANS AND**  
**NUTRITIONISTS**

1000 Washington Street • Boston • Massachusetts • 02118

**Board Meeting Minutes**

March 11, 2016

1000 Washington Street

Boston, MA 02118

Room 1A

10:30 am

**Members Present:**

Lisa Brown  
Lorraine Dox  
Betty Francisco  
Heather Hanley  
Rebecca Rash  
Irene Sedlacko  
Sheila Sullivan

**Staff Present:**

Brian Bialas, Executive Director  
Peter Kelley, Board Counsel  
Christine Garner, Admin Asst.

The meeting was called to order at 10:33 a.m.

Approval of Public Meeting Minutes from September 18, 2015

The Board reviewed the Public Meeting Minutes from September 18, 2015. A motion was made by Ms. Hanley, seconded by Ms. Brown to approve the minutes. Following a unanimous vote, the motion passed.

Administrative Updates

Brian Bialas is the new Executive Director of the Board. Everyone introduced themselves to Mr. Bialas.

Board Counsel Report

After this meeting, Mr. Kelley will no longer be the Board's Counsel. Bruce Hopper, Chief Legal Counsel for the Division of Professional Licensure, will serve as Board Counsel.

Election of Secretary

Ms. Hanley nominated Ms. Sullivan to be Board Secretary, seconded by Ms. Dox. Following a unanimous vote, the motion passed.



## MDA Request for Order-Writing Privileges

Ellen Kramer from the Massachusetts Dietetics Association requested that Board staff communicate with the Massachusetts Hospital Association about whether the Board would permit order-writing privileges in a hospital setting. The Board generally agreed that the regulations do not prohibit order-writing and that their prior position in 2013, in which the Board indicated that licensees should follow the order-writing policy of their employing institution, should remain the Board's position. Ms. Dox made a motion, seconded by Ms. Hanley, to send a letter to the MHA stating the Board's position on order-writing. Following a unanimous vote, the motion passed.

## Public Comments

Ms. Kramer asked whether the definition of the science of human nutrition for continuing education recognition in the regulations has changed. Mr. Kelley responded that the regulations have not changed yet, and that he has no time estimate for when the regulatory review process will be complete.

## Reinstatements

The Board reviewed the following applications for reinstatement:

1. Denise Howe

Ms. Hanley moved to reinstate the applicant, seconded by Ms. Sullivan. Following a unanimous vote, the motion passed.

2. Sara Yen

Ms. Brown moved to require the applicant to submit proof of additional CEUs, seconded by Ms. Hanley. Following a unanimous vote, the motion passed.

3. Jaimi-Lyn Tudor

Ms. Francisco moved to require the applicant to submit proof of additional CEUs, seconded by Ms. Hanley. Following a unanimous vote, the motion passed.

4. Jessica Witherspoon

Ms. Dox moved that the two CEU Ethics Course should not count toward the applicant's reinstatement requirements, seconded by Ms. Rash. Following a majority vote, the motion passed.

Ms. Dox moved that the CEUs for reviewing the book "Mindless Eating" be counted toward the applicant's reinstatement requirements, seconded by Ms. Brown. Following a majority vote, the motion passed.

Ms. Dox moved to reinstate the applicant, seconded by Ms. Brown. Following a unanimous vote, the motion passed.

Executive Session

Ms. Francisco moved to close the open meeting and proceed to an executive session to review the Executive Minutes of September 18, 2015 and applications for licensure, seconded by Ms. Hanley. After a roll call vote, all in favor, the motion passed.

At 12:55 p.m., the Board returned to open meeting.

Ms. Dox moved to adjourn the meeting, seconded by Ms. Rash. After a unanimous vote, the motion passed and the meeting was officially adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Brian P. Bialas".

Brian Bialas  
Executive Director