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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF EXAMINERS OF SHEET METAL WORKERS
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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Approved Meeting Minutes

June 13, 2016

1000 Washington Street – Room G

Boston, MA, 02118

The **Sheet Metal Examining Board** meeting opened at 8:30 am

The following members were present:

Paul Moran – Chairman - Master Member
Russell Bartash – Vice Chairman - Journeyperson Member
Eric Pariseau – Master Member
Paul Meincke – Journeyperson Member
Barbara Lagergren – Public Member
Michael Morales – DPL Representative (*Arrived 9:14 am*)
Daniel Walsh – DPS Representative

The following staff members were present:

Peter Kelly – Executive Director
Charles Kilb – Board Counsel
Frank Polese – Sheet Metal Inspector
Charles Wolf - Sheet Metal Inspector

1. The meeting came to order at 8:38 am.
2. The Chair informed those in attendance of emergency evacuation procedures.



3. The Board reviewed the following meeting minutes.

- Board Minutes – May 16, 2016

Motion to approve by: R. Bartash, Seconded by: B. Lagergren, Unanimously Approved

- Executive Session Minutes – May 16, 2016

Motion to approve by: B. Lagergren, Seconded by: R. Bartash, Unanimously Approved

4. Board staff reviewed the upcoming Board meeting and Hearing dates. The next Board meeting will be August 22, 2016. Board staff will schedule an Education Sub-Committee meeting in July.

No formal action required

5. Board staff provided a brief update on DPL / DPS code coordination meetings. The next DPL / DPS meeting is scheduled for June 28, 2016.

No formal action required

6. Ms. Lagergren – Education Sub-Committee Chair, provided an update on the curriculum review. Board staff will have a final draft of the revised curriculum available for review at the next Board meeting.

No formal action required

7. The Board reviewed the Experience and Education Policy and discussed various scenarios regarding applicants with prior experience (out-of-state, etc.).

A motion was made to table the discussion until the next Board Meeting.

Motion to table by: P. Moran, Seconded by: B. Lagergren, Unanimously Approved

8. Citing no additional topics for discussion, at 9:00 am the Chair announced that after a brief recess the Board needs to enter into Executive Session per M.G.L. c. 30A, §21. The purpose of the Executive Session was to review the character and background of applicants. The Chair announced that the executive session would last approximately thirty minutes.

Motion to enter Executive Session by: R. Bartash, Seconded by: P. Meincke

Roll Call Vote: E. Pariseau – yes, R. Bartash – yes, M. Morales – yes, P. Meincke – yes,

B. Lagergren – yes, D. Walsh – yes, P. Moran – yes

Separate minutes are maintained for Executive Session

9. The public meeting resumed at 9:38 am. The Chair announced that the Board would enter into Investigative Conference per M.G.L. c. 112, §65C. The purpose of the Investigative Conference was to review the status of ongoing investigations. The Chair announced that the Investigative Conference would last approximately thirty minutes.

Motion to enter Investigative Conference by: R. Bartash, Seconded by: E. Pariseau

Unanimously approved

10. The public meeting resumed at 10:18 am to report on actions taken during Investigative Conference:

SM-1496 – *Send to prosecutions – unanimous*

SM-1494 – *Send to prosecutions - unanimous*

SM-1496 – *Send to prosecutions - unanimous*

SM-1497 – *Send to prosecutions - unanimous*

SM-1502 – *Send to prosecutions – 6-yes, 1-abstain*

11. At 10:19 a.m., to accommodate applicants arriving to meeting late, the Chair announced that the Board would re-enter into Executive Session per M.G.L. c. 30A, §21. The purpose of the Executive Session was to review the character and background of applicants. The Chair announced that the executive session would last approximately thirty minutes.

Motion to enter Executive Session by: R. Bartash, Seconded by: E. Pariseau

Roll Call Vote: E. Pariseau – yes, R. Bartash – yes, M. Morales – yes, P. Meincke – yes,

B. Lagergren – yes, D. Walsh – yes, P. Moran – yes

Separate minutes are maintained for Executive Session

12. The public meeting resumed at 10:44 am. A motion was made to table the Quasi-Judicial Session.

Motion to table Quasi-Judicial Session by: R. Bartash, Seconded by: B. Lagergren

Unanimously Approved

Meeting Adjourned at 10:45 am

Respectfully submitted by:

Peter Kelly – Executive Director

Referenced Documents:

Meeting Agenda (6/13/16)

Meeting Minutes (5/16/16)

Executive Session Minutes (5/16/16)

Education and Experience Policy (12/15/14)