



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**JAY ASH**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF SOCIAL WORKERS**  
1000 Washington Street • Boston • Massachusetts • 02118

**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

**Board Meeting Minutes**  
**February 23, 2016**

**TIME:** 10:00 AM

**PLACE:** 1000 Washington Street  
Boston, MA 02118

**ATTENDANCE:** Sally Kaitz, Chair  
Frances Carpenter  
Melanie Robinson Findlay  
Mark Gianino  
Tere Ramos  
Imari K. Paris Jeffries

**ABSENT:** Kathleen Palinski

**STAFF:** Erin LeBel, Executive Director  
Erin Murphy, Program Coordinator  
James O'Connor, Board Counsel  
Doris Lugo, Investigator

The meeting was called to order at 10:10 a.m. by Board Chair, Sally Kaitz and new member, Imari K. Paris Jeffries was introduced to the Board.

Board Counsel, James O'Connor reviewed the emergency exit procedures with Board members.

**Minutes:**

Frances Carpenter motioned to accept the January 26, 2016 minutes. The motion was seconded by Tere Ramos and approved by the Board.

**Investigative Conference:**

At 10:17 a.m., Tere Ramos moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SW-16-008, SW-16-009, SW-16-010, SW-16-015, SW-16-019 and to meet with Prosecutor Mary Pixley regarding SW-14-040, Prosecutor Annemarie Gallop Belle regarding SW-15-009 and JD regarding SA-SW-15-010.



The motion was seconded by Melanie Robinson Findlay and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 45 minutes

For the record, while in Investigative Conference, the Board took the following action:

**SW-16-008: Forward to Prosecutions**

**SW-16-009: M. Gianino recused self, Dismiss with Advisory**

**SW-16-010: Forward to Prosecutions**

**SW-16-015: Dismiss**

**SW-16-019: M. Robinson Findlay recused self, Dismiss with Advisory**

**SW-14-040: Tabled**

**SW-15-009: Feedback provided to Prosecutor**

**SA-SW-15-010: Forward to Prosecutions**

**12 noon Return to Open Session**

**Executive Session: Tabled**

Jonas Goldenberg, Director of Continuing Education and Clinical Issues at NASW and LICSW candidate, Daniel Lee enter.

**Discussion:**

1. The Board elected Board Officers-

Frances Carpenter nominated **Sally Kaitz for Board Chair**. Mark Gianino seconded this motion and all were in favor.

Teresita Ramos nominated **Frances Carpenter for Vice-Chair**. Mark Gianino seconded this motion and all were in favor.

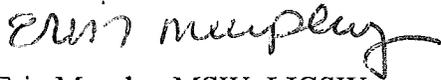
Frances Carpenter nominated **Teresita Ramos for Secretary**. Sally Kaitz seconded this motion and all were in favor.

2. The Board reviewed the letter sent from NH to MA regarding developing a social work license which would be valid in the New England states. NH is hosting a meeting pertaining to this. Erin LeBel will attend. Board Counsel, James O'Connor stated that current legislation would prohibit MA from this type of license. The Board agreed that NASW could discuss this matter with the legislature so as to see whether legislation could be developed to allow for this.
3. The Board reviewed Board Counsel's review of the statutes and regulations pertaining to licensure requirements along with the paperwork pertaining to the requirements that D. Lee needed to meet in order to become licensed in MN. The Board agreed that statute and regulations do not allow for the Board to waive the exam for Mr. Lee; however, they questioned whether Board staff could reach out to ASWB so as to see whether additional time could be provided to Mr. Lee per Title VI (meaningful access). Teresita Ramos motioned to deny the waiver of the exam and for Board staff to contact ASWB so as to see whether all petitioners could have appropriate meaningful access. Melanie Robinson-Findlay seconded this motion and all were in favor.  
Frances Carpenter exits  
Imari K. Paris Jeffries exits
4. The Board agreed that while not in a social worker's scope of practice, social workers may administer Narcan free of liability, if trained, per the Good Samaritan Law.
5. EK met all requirements to come off of probation. S. Kaitz motioned to allow EK to come off of probation. This motion was seconded by Mark Gianino and unanimously approved.

6. Social Work Mobility: Tabled
7. E-Practice Policy: Tabled
8. CE approvals: Tabled
9. The Board was apprised of the supplemental information provided by VD'A for her application. With this supplemental information, Mark Gianino motioned to allow VD'A to proceed with her application. This motion was seconded by Sally Kaitz and unanimously approved.

Mark Gianino motioned to adjourn 12:52 PM. This motion was seconded by Teresita Ramos.

Respectfully Submitted,



Erin Murphy, MSW, LICSW  
Program Coordinator  
for Teresita Ramos, Secretary

**List of Documents:**

January 26, 2016 minutes  
Licensure Portability letter from NH  
Petition to bypass ASWB exam from Daniel Lee