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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF SOCIAL WORKERS**  
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**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

**Board Meeting Minutes**  
**May 24, 2016**

**TIME:** 9:30 AM

**PLACE:** 1000 Washington Street  
Boston, MA 02118

**ATTENDANCE:** Frances Carpenter, Vice-Chair  
Melanie Robinson Findlay  
Imari K. Paris Jeffries  
Mark Gianino

**ABSENT:** Sally Kaitz, Chair  
Kathleen Palinski  
Tere Ramos, Secretary

**STAFF:** Erin LeBel, Executive Director  
Erin Murphy, Program Coordinator  
James O'Connor, Board Counsel

The meeting was called to order at 9:38 a.m. by Board Vice-Chair, Frances Carpenter.

Board Counsel, James O'Connor reviewed the emergency exit procedures with Board members.

**Minutes:**

Imari K. Paris Jeffries motioned to accept the April 26, 2016 minutes. The motion was seconded by Melanie Robinson Findlay and approved by the Board.

**Investigative Conference:**

At 9:37 a.m., Melanie Robinson Findlay moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SA-SW-16-006, SA-SW-16-010, SA-SW-16-013, SW-16-024, SW-16-027, SW-16-032, meet with KT in the matter of SW-16-011, meet with Prosecutor Mary Pixley re: SW-15-016 and to meet with Chief Prosecutor, Jim Read to discuss the following cases: SA SW-14-012, SA SW-14-013, SA-SW14-014, SA-SW-15-006, SA SW-16-001, SA-SW-16-002, SA SW-16-004.



The motion was seconded by Melanie Robinson Findlay and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 2 hours.

For the record, while in Investigative Conference, the Board took the following action:

**SA-SW-16-006:** Close, no action.

**SA-SW-16-010:** Close, no action.

**SA-SW-16-013:** Fwd to Prosecutions

**SW-16-024:** Dismiss

**SW-16-027:** Fwd. to Prosecutions

**SW-16-032:** Fwd to Prosecutions

**SW-16-011:** Feedback provided to licensee

**SW-15-016:** Feedback provided to Prosecutor

**SA SW-14-012:** Tabled

**SA SW-14-013:** Open complaint and forward to Prosecutions

**SA-SW14-014:** Open complaint and forward to Prosecutions

**SA-SW-15-006:** Tabled

**SA SW-16-001:** Tabled

**SA-SW-16-002:** Tabled

**SA SW-16-004:** Tabled

#### **12:01 PM Return to Open Session**

**Executive Session: Tabled**

#### **Discussion:**

1. CE approvals: tabled

**12:01 p.m. Mark Gianino motioned to adjourn the meeting. This motion was seconded by Melanie Robinson Findlay and all were in favor**

Respectfully Submitted,

Erin Murphy, MSW, LICSW  
Program Coordinator  
for Teresita Ramos, Secretary

#### **List of Documents:**

April 26, 2016 minutes