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**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF SOCIAL WORKERS**  
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CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

**Board Meeting Minutes**  
**July 26, 2016**

**TIME:** 9:30 AM

**PLACE:** 1000 Washington Street  
Boston, MA 02118

**ATTENDANCE:** Sally Kaitz, Chair  
Frances Carpenter, Vice-Chair  
Melanie Robinson Findlay  
Imari K. Paris Jeffries

**ABSENT:** Mark Gianino  
Kathleen Palinski  
Tere Ramos, Secretary

**STAFF:** Erin LeBel, Executive Director  
Erin Murphy, Program Coordinator  
James O'Connor, Board Counsel

The meeting was called to order at 9:52 a.m. by Board Chair, Sally Kaitz.

Board Counsel, James O'Connor reviewed the emergency exit procedures with Board members.

**Minutes:**

Frances Carpenter motioned to accept the May 24, 2016 minutes. The motion was seconded by Imari K. Paris Jeffries and approved by the Board.

**Discussion:**

1. The Board met with Kaela and David Mulaney. Two years ago, Ms. Mulaney passed the ASWB-Master's exam but failed to pay the initial licensure fee. She moved shortly after passing the exam and thought she had been licensed. She accrued 2 years of Post-MSW, LICSW-supervised experience. When she applied, she found out that she had not yet received her LCSW. She applied for and obtained the LCSW and petitioned the Board to allow her to use Post exam experience as qualifying experience. Fran Carpenter



motioned to allow Ms. Mulaney to use this experience toward the LICSW. This motion was seconded by Sally Kaitz and unanimously accepted by the Board.

#### **Executive Session:**

A motion was made at 10 AM by Imari K. Paris Jeffries to enter into Executive Session pursuant to G.L. c. 30a, § 21 (a)(1) to meet with CW regarding his application for licensure and review HP's application. The motion was seconded by Frances Carpenter and a roll call vote was taken with the following result: Sally Kaitz, yes; Frances Carpenter, yes; Melanie Robinson-Findlay, yes; Imari K. Paris Jeffries, yes.

#### **10:18 AM Return to Open Session**

#### **Investigative Conference:**

At 10:18 a.m., Melanie Robinson Findlay moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SA-SW-16-014, SA-SW-16-015, SA-SW-16-016, SA-SW-16-018, SW-15-062, SW-16-023, SW-16-025, SW-16-026, SW-16-028, SW-16-029 and meeting with Prosecutor Deb Kravitz re: SW-15-073 and SW-16-001 and Prosecutor Julie Brady re: SW-14-031.

The motion was seconded by Imari K. Paris Jeffries and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 2 hours.

For the record, while in Investigative Conference, the Board took the following action:

**SA-SW-16-014: Close with advisory**

**SA-SW-16-015: Close, no action**

**SA-SW-16-016: Close, no action**

**SA-SW-16-018: Close, no action**

**SW-15-062: Forward to Prosecutions**

**SW-16-023: Dismiss**

**SW-16-025: Dismiss**

**SW-16-026: Table**

**SW-16-028: Forward to Prosecutions**

**SW-16-029: Dismiss**

**SW-15-073: Feedback provided to Prosecutor**

**SW-16-001: Feedback provided to Prosecutor**

**SW-14-031: Feedback provided to Prosecutor**

#### **12:06 PM Return to Open Session**

#### **Closed Deliberative Session:**

A motion was made at 12:06 PM by Melanie Robinson Findlay to enter into Closed Deliberative Session pursuant to MGL. c. 30A, §18 to review the Facts and Findings of SW-16-012. This motion was seconded by Imari K. Paris Jeffries and accepted by the Board.

#### **12:08 p.m. Return to Open Session**

#### **Discussion:**

2. CE approvals: tabled
3. The Board approved EM's request for CEs for facilitating a workshop. She was awarded 1.5 CEs.

4. LSWA Scope of Practice – NASW representative, Jonas Goldenberg recommended that the LSWA be renamed as a case manager license.
5. TC application – delegated to Mark Gianino to determine whether the experience gained was clinical in nature.
6. ESL accommodations - tabled

**12:38 PM.** Imari K. Paris Jeffries motioned to adjourn this meeting. The motion was seconded by Sally Kaitz and accepted by the Board.

Respectfully Submitted,

Erin Murphy, MSW, LICSW  
Program Coordinator  
for Teresita Ramos, Secretary

**List of Documents:**

May 24, 2016 minutes  
KM appeal to use pre-LCSW supervision  
EM request for CEs  
TC information pertaining to clinical experience.