



COMMONWEALTH OF MASSACHUSETTS
Division of Professional Licensure
Board of Registration of Real Estate Brokers and Salespersons
 1000 Washington Street, Suite 710
 Boston, MA 02118-6100
 Main Number (617) 727-2373
 Fax Number (617) 727-0139
 www.mass.gov/dpl

REQUEST FOR REINSTATEMENT APPLICATION

THIS FORM IS TO BE USED ONLY FOR LICENSES EXPIRED FOR MORE THAN TWO (2) YEARS.

Licenses requesting to reinstate a real estate license expired for more than two (2) years should utilize this form to request that the Board mail them a reinstatement application. **The reinstatement review process takes a minimum of 30-45 days as all reinstatements are sent to the Criminal Offender Record Information (CORI) for a criminal background check and then it must be reviewed by the Board.** Accordingly, it may take a minimum of 30-45 days to process the request. Once the Board completes its review, the Board will calculate the fee and mail you a Reinstatement Application at the address listed below.

After you remit the payment and the reinstatement application, you may check your status on the Board’s website under “Online Services” then click “Check a License”. It takes 4-6 weeks to receive the wallet license in the mail.

All licensees requesting an active status on the Reinstatement Application (except Massachusetts Attorneys in Good Standing) must complete twelve (12) hours of continuing education before signing and returning the Reinstatement Application (list of Board approved Schools at mass.gov/dpl/boards/re). Licensees holding a current inactive license requesting an active license must complete a License Reactivation Form.

Type or print legibly – illegible forms will not be processed.

Name:	
Address:	
Date of Birth:	
Phone Number or Email Address:	
Last four (4) digits of Social Security Number (SSN):	
License Number and Type (if known):	

I state, under the pains and penalties of perjury, that all statements contained in this form are true and correct to the best of my knowledge and belief.

Signature

Date

Mail the completed form to: Real Estate Board, 1000 Washington Street, Suite 710, Boston, MA 02118-6100.
Forms cannot be faxed or emailed to the Board. The Board only accepts the original documents.



**CRIMINAL OFFENDER RECORD INFORMATION (CORI)
ACKNOWLEDGEMENT FORM**

The Division of Professional Licensure by itself and on behalf of boards of registration pursuant to M.G.L. c. 13, §9 [hereinafter, "Division of Professional Licensure"] is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective license applicants and current licensees.

As a license applicant or current licensee, I understand that a CORI check will be submitted for my personal information to the Department of Criminal Justice Information Services ("DCJIS"). I hereby acknowledge and provide permission to the Division of Professional Licensure to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing the Division of Professional Licensure written notice of my intent to withdraw consent to a CORI check.

FOR LICENSING PURPOSES ONLY:

The Division of Professional Licensure may conduct subsequent CORI checks within one year of the date this Form was signed by me. If subsequent CORI checks are necessary, the Division of Professional Licensure will provide me with written notice of the subsequent CORI checks.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on Page 2 of this Acknowledgement Form is true and accurate.

Signature

Date

Please provide the name of the board of registration and license type for which you are applying or currently hold:

Board of Registration

License Type

NOTE: THIS TWO-PAGE CORI ACKNOWLEDGMENT FORM WILL NOT BE ACCEPTED UNLESS IT HAS BEEN SIGNED IN THE PRESENCE OF A NOTARY PUBLIC WHO HAS COMPLETED THE "VERIFICATION BY NOTARY SECTION" ON PAGE TWO, DOCUMENTING THAT SAID NOTARY HAS VERIFIED THE IDENTITY OF THE SIGNER THROUGH SATISFACTORY EVIDENCE OF IDENTIFICATION.

SUBJECT INFORMATION: (A red asterisk (*) denotes a required field)

*Last Name *First Name Middle Name Suffix

*Maiden Name (or other name(s) by which you have been known)

*Date of Birth Place of Birth

*Last Six Digits of Your Social Security Number: _____ - _____

Sex: _____ Height: _____ ft. _____ in. Eye Color: _____

Driver's License or ID Number: _____ State of Issue: _____

Current and Former Addresses:

Street Number & Name City/Town State Zip

Street Number & Name City/Town State Zip

IDENTITY VERIFICATION SECTION: Prior to submission to the Board's application vendor, this Section must be completed.

VERIFICATION BY NOTARY:

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), and proved to me through satisfactory evidence of identification, which was the following:¹

- Passport State-issued driver's license Military identification State-issued identification card

to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

Notary Public:

Notary Commission Expires On