

School: _____ Date: _____

Attachment P

INSTRUCTOR LIST

Pursuant to G.L. c. 62C, § 47A, the Division of Professional Licensure (DPL) is required to obtain the social security number for each instructor and forward it to the Department of Revenue (DOR). The DOR will ascertain whether instructors are in compliance with the tax laws of the Commonwealth. In addition, effective 8/1/12, pursuant to Chapter 106 of the Acts of 2012, DPL may have access through the Department of Criminal Justice Information Services to data about convictions and pending criminal cases of all school principals, owners, directors, officers, and members of the business entity, as appropriate for the organizational ownership of the school.

Initial License Applicants: Schools must complete an Instructor Certification form, checking off “Original Certification” for each prospective instructor

Renewal License Applicants: Schools must complete an Instructor Certification form, checking off “Renewal Certification” for each instructor.

List **ALL** instructors employed by the school. If the school has branches, please organize list by branch or submit one list per branch.

Name of Instructor	Date of Birth	Last SIX Social Security Number	If not already approved, Instructor Certification Attached	If already approved, indicate courses being taught:
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