

Hampden County Regional Supplementary Regulations

January 28, 2002	Durable Power of Attorney	<p>Durable Power of Attorney for Retirement Board Purposes:</p> <p>The Retirement Board has prepared for its members, retirees and beneficiaries use, a Durable Power of Attorney form which the Board strongly urges all persons contemplating the need for such form to complete and forward to the Retirement Board. The purpose of this regulation is to encourage uniformity in the use of these documents and to reduce the opportunity for misfeasance and/or fraud.</p>
September 25, 2000	Signature on the Disability Transmittal	<p>The board authorizes, after approval of an application for disability retirement by the Retirement Board at a formal meeting, the Executive Director or in his absence the Assistant Director to sign the PERAC transmittal form regarding that disability.</p>
May 5, 2000	Public Officials Regulations	<p>X. Public Officials Regulation</p> <p>A person appointed by the Mayor, Board of Selectmen, Town Council or Retirement Board, to serve as a member of a public Board or Commission or as public official in a member unit of the Hampden County Regional Retirement System including but not limited to member of the Retirement Board, Planning Board, Board of Public Health, Town Counsel, Assessor, Legal Counsel, Police Chief or Fire Chief, shall be entitled to membership in the Hampden County Regional Retirement System provided that the person earns at least two hundred dollars in a calendar year, and regardless of whether the person is employed more than twenty hours per week. ...</p> <p>Credit for such service shall be calculated by using a fraction in which the denominator is 1000 and the numerator is the actual hours employed in a calendar year by the person. If the numerator equals or exceeds the denominator then the person shall be entitled to one year of creditable service per calendar year of actual service. If the numerator is less than the denominator then that fraction shall be multiplied by 12 to determine the number of full months of the creditable service the person is entitled to.</p> <p>If the person receives a stipend or annual payment or compensation without a requirement of hours to be worked, then creditable service shall be determined by using a fraction in which the denominator is 2400 and the numerator is the amount of stipend paid or</p>

Hampden County Regional Supplementary Regulations

		compensation received by the person in a calendar year. If the numerator equals or exceeds the denominator then the person shall be entitled to six months of creditable service per calendar year of actual service. If the numerator is less than the denominator then that fraction shall be multiplied by 183 to determine the number of days of the creditable service the person is entitled to.
January 19, 1999	Hearing-Officer	The Hampden County Board of Retirement may designate a hearing officer for the purpose of conducting preliminary hearings regarding all ordinary and accidental disability claims, accidental death claims and retirement forfeiture issues.
September 11, 1996	Membership	1. All employees including elected or appointed officials must earn more than two hundred dollars in a calendar year for at least one year in order to be eligible for membership in the retirement system. Once this requirement is met, the individual remains a member of the system even if he or she earns less than \$200 in a calendar year thereafter.
September 11, 1996	Buy-Backs	4. For any employee who is not a member of the retirement system on the first day of employment, that employee shall be allowed to buy back their service with a member unit as a non-member regardless if the employee made contributions to social security. However, an employee who is a member of the retirement system shall not be eligible to buy back service credit for service rendered as a non-member if the employee did not earn at least one thousand five hundred dollars in a calendar year for the year the buy back is being requested.
December 17, 1991	Withdrawal of Retirement Applications	9. An applicant for superannuation retirement, ordinary disability or accidental disability retirement may withdraw his or her respective retirement application at any time prior to the date the application becomes effective.
June 18, 1991 (Effective as of July 1, 1991)	Buy-Backs	4. For any employee who is not a member of the retirement system on the first day of employment, that employee shall be allowed to buy back their service with a member unit as a non-member regardless if the employee made contributions to social security. However, an employee who is a member of the retirement system shall not be eligible to buy back service credit for service rendered as a non-member if the employee did not meet the minimum salary or earnings criteria of the regulations in effect at the time the service was rendered. Revised as of July 24, 1996 to require eligibility “at the time the buy back is requested” rather than “at the time the service was rendered”. Further revised by regulation approved September 11, 1996
August 13, 1991	Disability Retirement	8. Board adopts “Rule entitled The Disability Benefit/Accidental Death Benefit Determination Process”

Hampden County Regional Supplementary Regulations

August 28, 1990	Election Rules	6. Nomination Procedures for Election of Member's Representative to Retirement Board. <u>RENUMBERED</u> as Rule #7 as of June 18, 1991.
February 1, 1990	Annual Affidavit	Board granted waiver of requirement under 840 CMR 15.01(c) that retired members annually provide "a statement certifying that the member or beneficiary is currently living". Such information to be provided to the Board by Pension Benefit Information of California.
September 7, 1989	Membership	Rule #2 revised to add following: - A permanent part-time employee will be eligible for membership in the retirement system if the employee has worked 500 hours or its equivalent within a calendar year.
August 19, 1986	Membership	1. All employees including elected or appointed officials must earn a minimum of \$500 in a calendar year to be eligible for membership in the retirement system. Once this requirement is met, the individual remains a member of the system even if he or she never earns \$500 in a calendar year again. Approval rescinded July 24, 1996. Revised Rule approved September 11, 1996
August 19, 1986	Membership	2. A full-time permanent employee becomes a member of the system on the first day of employment. The retirement board considers a temporary part-time, temporary full-time, provisional, seasonal or intermittent employee eligible for membership if the employee has worked 975 hours or its equivalent within a calendar year. Said individuals shall be allowed to purchase that period of employment prior to becoming a member as creditable service. <u>REVISED</u> by rule approved September 18, 1989 and rule approved June 18, 1991 to be effective as of July 1, 1991.
August 19, 1986	Creditable Service	3. Rule pertaining to proration of creditable service for part-time, temporary, provisional, seasonal or intermittent employees. <u>REVISED</u> by rule approved June 18, 1991 to be effective as of July 1, 1991. <u>FURTHER REVISED</u> by Rule approved December 17, 1991. <u>SUPERSEDED</u> by rule approved April 7, 1993. Rule now provides: All employees who are members of the Hampden County Retirement System who are full time permanent, part time, temporary, provisional or seasonal employees shall receive full creditable service for service rendered during his or her period of membership in the retirement system or for any period of creditable service purchased as prior service pursuant to rule #4.
August 19, 1986	Creditable Service	4. Call fire fighters and permanent intermittent or reserve police officers that become permanent members of the department get full time creditable service to a maximum of five years. Those who do not become permanent members of their respective departments receive one year of creditable service for every two years. Elected call fire fighters are credited with one year of creditable service for each year as an elected fire fighter. <u>REVISED AND RENUMBERED</u> by rule approved June 18, 1991 to be effective as of July

Hampden County Regional Supplementary Regulations

		1, 1991. Now Rule #5.
August 19, 1986	Record Keeping	5. The responsibility for record keeping regarding the number of hours worked by an employee shall lie with the member unit treasurer. <u>REVISED AND RENUMBERED</u> by rule approved June 18, 1991 to be effective as of July 1, 1991. Now Rule #6.