

# Lawrence Retirement Board Supplementary Regulations

<b>Subject:</b>	<b>Regulation:</b>
<b>MEMBERSHIP:</b>	<p><b>July 25, 2007:</b> Upon becoming a member of the Lawrence Retirement System, any member may purchase any past service rendered as a part-time, provisional, temporary, temporary provisional, seasonal or intermittent employee, provided that the member remits to the Lawrence Retirement Board the appropriate amount of contributions that would have been withheld, together with regular interest, had he or she been a member of the System at the time the service was rendered. It shall be the sole responsibility of the member to obtain and provide to the Board verification of this past service rendered, including but not limited to W-2 Forms and payroll records verified by the payroll coordinator for the employer or any other employee who has the similar duties of the payroll coordinator indicating the amount of compensation received and amount of hours worked for each calendar year in which service is sought to be purchased. In the event that any or all of such original documentation is unavailable, the Board may exercise its discretion pursuant to M.G.L. c. 32, § 20(5)(c)(1), on a case by case basis, to accept alternative documentation to verify said service and compensation.</p> <p><b>April 25, 2005</b> Effective April 25, 2005, any individual who is permanently employed for a minimum of twenty (20) hours per week by the City of Lawrence, the Lawrence Public Schools or any member unit of the Lawrence Retirement System (“System”), shall immediately become a member of the System. Police Department crossing guards do not meet the required 20 hour minimum, and are no longer eligible for city benefits, therefore shall not be eligible for membership in the Lawrence Retirement System.</p> <p><b>May 21, 2003</b> Any individual who is permanently employed for a minimum of twenty (20) hours per week by the City of Lawrence, Lawrence Public Schools or any member unit of the Lawrence Retirement System (“System”), shall immediately become a member of the System. So-called “permanent” and/or “long-term” substitute teachers shall not be considered permanent employees and shall not be eligible for new membership in the Lawrence Retirement System. Individuals who are appointed, rather than elected by a direct vote of the people, to boards, commissions and similar entities in the City of Lawrence shall not be eligible to join the system.</p>
<b>CREDITABLE SERVICE:</b>	<p><b>July 25, 2007:</b> For members who purchase such past service rendered as a part-time, provisional, temporary, temporary provisional, seasonal or intermittent employee, creditable service shall be calculated based on 1040 hours of compensated employment in the aggregate being the equivalent of one (1) year of creditable service. Members shall be credited with full</p>

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	<p>months and full years of past service rendered and purchased.</p> <p><b>July 25, 2007:</b> Any member who received remuneration or payment in the form of cash for services rendered will not be considered an employee and will be precluded from purchasing any such past service rendered. The Board does not permit the purchase of past service rendered as a coach, assistant coach, referee, sports time keeping, life guard, substitute teachers, crossing guards, appointed officials or any other position which is paid via 1099 Form rather than a W-2 form. ]</p>
<b>REGULAR COMPENSATION:</b>	
<b>MISCELLANEOUS:</b>	