

91A Process

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Disability Retiree Data Collection

January

- Update data collected from all boards
- Reminder notices mailed to new disability retirees
- Vendor and staff preparations for new filing year

February

- Update information received from members and boards
- Test and prepare equipment for new year
- Update and test software for new year

91A Processing

March

- 91A Statements mailed by printer to all disability retirees (approximately 15,400)
- Statements received by PERAC, prepared for scanning, verified, and completed in system
- Incomplete letters mailed on a daily basis (approximately 1,500 each year)

April

- 91A processing continues
- April 15th is the deadline for filing 91A Statements

PERAC Letters

May

- 91A processing winds down
- Termination letters mailed to the members who have not complied with the 91A filing (approximately 1,000 members each year)
- Correspond with boards regarding termination

June

- Verified data requests are mailed to the boards to determine excess earnings
- Letters requesting regular compensation are mailed to approximately 120 state agencies

PERAC Matches Data with Other Agencies

July

- CORI match
- DOR match
- Verified data entered into Wagematch

August

- Excess earnings letter mailed to members and boards (approximately 175 each year)

Research and Review

September

- Cases put aside for further examination are reviewed and researched

October

- IRS extension deadline
- Termination-after-extension letters sent to those who have still not complied

Final Preparations for Current Calendar Year

November

- Cases put aside for further examination are reviewed and researched

December

- Memos sent to all boards requesting data updates for the new year