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## CHAPTER 3: 7D VEHICLE REGISTRATION

**7D Vehicle Registration: RMV Regulation 540 CMR 2.05(4)(L) states:** A School Pupil Transport Vehicle shall display a PUPIL registration number plate. The requirement of 540 CMR 2.05(4)(L) is applicable to all such classified motor vehicles notwithstanding that they otherwise would be eligible to display a COMMERCIAL, LIVERY, TAXI, MUNICIPAL, STATE, AUTHORITY, or other registration number plate.

### 7D Registration Procedures

How you register 7D vehicles depends on whether or not you currently have other 7D vehicles registered. The first registration procedure, described in the following paragraphs, applies to companies registering 7D vehicles for the first time. The second procedure described applies to registering vehicles by a transportation company that has currently registered 7D vehicles.

#### Procedure 1 -- If Your Company Has No 7D Vehicles Currently Registered:

1. Complete and submit a Supplemental Registration Application for 7D School Pupil Transport Vehicle. Applications may be obtained by:
  - a. Downloading a copy from the RMV Website at: [www.mass.gov/rmv](http://www.mass.gov/rmv)
  - b. Calling the RMV Phone Center at (617) 351-4500 (from the 339 / 617 / 781 / 857 area codes) or 800-858-3926 (from all other MA area codes)
  - c. Go to any RMV full service branch location or License Express location
2. An RMV field investigator will be assigned to visit your place of business to inspect the vehicle(s) to ensure compliance with all 7D vehicle requirements and to review 7D driver licensing requirements. Once the investigator is satisfied the vehicle meets 7D requirements, they will approve and sign a 7D School Pupil Transport Registration Check Sheet.
3. Bring the approved and signed 7D School Pupil Transport Registration Check Sheet, and a completed RMV-1 (stamped by your insurance company) to any full service RMV branch.
4. Once you pay your registration fees, the clerk will issue your 7D registration and pupil plates.
5. Before you may transport school pupils, the vehicle must have passed the annual state inspection and separate 7D inspection (see Chapter 4).

#### Procedure 2 -- If Your Company Has Currently Registered 7D Vehicles:

1. Submit a completed RMV-1 application (stamped by your insurance company) to any full service RMV branch.
2. The RMV clerk will verify that you currently have 7D vehicles registered.
3. Once you pay your registration fees, the clerk will issue your 7D registration and pupil plates.
4. Before you may transport school pupils, the vehicle must have passed the annual state inspection and separate 7D inspection (see Chapter 4).

## Renewing a 7D Registration

School pupil transport vehicle registrations are valid for two years from the date of issue. When your 7D vehicle renewal approaches, the Registry of Motor Vehicles may notify you by sending you an RMV-2 renewal application, although it is your responsibility to be aware of your registration expiration date. Thereafter, the registration proceeds in the same manner as a registration for a company that already has vehicles registered.

**Note:** You will not receive notification if the RMV does not have your correct mailing address. If you have recently relocated, you must notify the RMV by calling the RMV Phone Center at: (617) 351-4500 (from the 339 / 617 / 781 / 857 area codes) or 800-858-3926 (from all other MA area codes).



*Figure 3: Sample 7D Pupil Plate*