

# Application to Convert Out-of-State Driver Education Certificate



Registry of Motor Vehicles  
Driver's Education Department  
P.O. Box 55889  
Boston, Massachusetts, 02205-5889



Complete this application to convert your out-of-state Driver's Education Certificate to a Massachusetts Driver's Education Certificate. If your out-of-state Driver's Education Certificate indicates at least 30 hours of live classroom training, 12 hours behind-the-wheel training, 6 hours of in-car observation, and a 2 hour class attended by your parent/guardian on the content of driver education, your application will be approved and a Massachusetts Driver's Education Certificate will be mailed to you within 10 days. If your application is not approved, the \$15.00 fee will be returned to you.

Before submitting this application, you must do the following:

1. Take and pass a learner's permit exam administered at an RMV branch. Visit [mass.gov/rmv](http://mass.gov/rmv) for a list of branch locations and identification requirements.
2. If your out-of-state certificate was not issued by a state agency, you must provide documentation on state letterhead from the appropriate agency indicating that the certificate was issued by a recognized driver education program and listing the minimum requirements for successful completion of that program.
3. Complete and mail this application to the address listed above. Be sure to include a check or money order payable to the RMV for the amount of \$15.00 and a copy of your out-of-state driver's education certificate.

*Please note that copies of documents will not be returned.*

Once you have received your Massachusetts Driver's Education Certificate *and* you have satisfied all other Junior Operator requirements (*as outlined in the Massachusetts Driver's Manual*), you can schedule a road test by calling the RMV Telephone Center at 617-351-4500 (from the 339/617/781/857 area codes) or 800-858-3926 (from all other MA area codes).

## TO BE COMPLETED BY APPLICANT: (please print legibly):

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Bldg / Apt

\_\_\_\_\_ City State Zip Code

Massachusetts Permit #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## DRIVING SCHOOL INFORMATION:

School Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_

Date course was completed: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For RMV Use Only

Cashier's #: \_\_\_\_\_ Issued By: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Certificate #: \_\_\_\_\_