Commonwealth of Massachusetts

International Registration Plan

Commonwealth of Massachusetts

Registry of Motor Vehicles
25 Newport Avenue Extension
Fourth Floor
Quincy, Massachusetts 02171

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REGISTRAR

Document No. T20818-0608

Table of Contents

Contents

Introduction to IRP 1
What is IRP? 2
How Fees are Determined? 3
Who Should Obtain IRP Registration? 4
Other Vehicles That Should Be Apportioned 4
IRP Exempt Vehicles 4
Application Materials 5
First Time IRP Registrations 5
How to Complete Your Massachusetts IRP Application 5
Section A *6*
Section B *6*
Section C *6*
Section D Weight Information *8*
Section E Vehicle Information *9*
Section F Vehicle Deletions *12*
Section G Insurance Statement *13*
Section H Mileage Schedule *13*
Supporting Documents 14
Titles 14
Federal Heavy Vehicle Use Tax 14
Power of Attorney 15
Payment of the Invoice 15
Enforcement 16
Supplemental Applications 16
Vehicle Additions 17
To Add a Vehicle to an Existing Fleet: 17
Plate Transfers and Vehicle Deletions 18
To Transfer a Plate From one Vehicle to Another: 18
Weight Increases/Decreases 19
State Additions 20
To Add a Jurisdiction (State): 20
Correcting Information 21
To Correct Information: 21
Replacement Credentials 22
To Obtain Replacement Credentials: 22
Fleet to Fleet Transfers 23

To Process a Fleet to Fleet Transfer: 23
Temporary Registrations 23
To obtain a Temporary Authority: 24
Temporary Authority Reminders : 25
Trip Permits 25
Wire Service Companies 27
Trip Permit and Temporary Authorities 27
Mileage Records 27
Audits 28
Refunds 28
Special Types of Operations 29
Owner-Operator As Registrant 29
Trip Leasing *29*
Household Goods Carrier 29
Special Vehicle Configurations 29
State Abbreviations A-1
Vehicle Make Abbreviations A-2
Vehicle Make Abbreviations (continued) A-3
Wrecker and Tow Truck Information A-4
Mobile Home Toter Information A-5
Mobile Home Toter Information (continued) A-6
Vehicle Registration and Reciprocity A-7
Vehicle Registration and Reciprocity (continued) A-8
Vehicle Registration and Reciprocity (continued) A-9
Vehicle Registration and Reciprocity (continued) A-10
Vehicle Registration and Reciprocity (continued) A-11
State Registration and Enforcement Dates A-13
State Registration and Enforcement Dates A-14
Maximum Weights for IRP Jurisdictions A-15
Maximum Allowable Weights for IRP Jurisdictions A-16
Maximum Allowable Weights for IRP Jurisdictions(Cont.) A-17
Explanations A-17
Mileage Chart A-19
Glossary G-1

Introduction to IRP

This manual has been prepared as a guide to obtain apportioned registration in the Commonwealth of Massachusetts. The basic information needed to prepare applications is provided, however, the contents will not cover every unique situation that may arise. Please contact our office for any additional assistance you may require.

Office hours are 8:45 a.m. to 5:00 p.m. Monday through Friday.

Applications are processed in the order in which they are received. Next day service is not guaranteed during the months of April, May, and June. Walk-in and express mail applications will not be given priority

Note: *Updates will be forwarded as needed.*

Mailing Address: IRP Processing Center
Registry of Motor Vehicles
25 Newport Avenue Extension
Fourth Floor
Quincy, MA 02171

Office Location: 4th Floor

Telephone: 1-617-351-9395

Fax Number: 1-617-351-9399

Transactions: IRP transactions may be processed at the following Massachusetts RMV branch offices:

Lawrence RMV Branch Office
73 Winthrop Street
Lawrence, MA 01843

Hours:
Monday - Friday, 8:30 AM to 5:00 PM
(no IRP registrations are processed on Thursday evenings)

Milford RMV Branch Office
14 Beach Street
Milford, MA 01757

Hours:
Monday - Friday, 8:30 AM to 5:00 PM (no late Thurs hours)

Springfield RMV Branch Office
165 Liberty Street
Springfield, MA 01103

Hours:
Monday - Friday, 8:30 AM to 5:00 PM (no IRP registrations are processed on Thursday evenings)

***Note**: The words state or province and jurisdiction are used interchangeably throughout this manual.*

What is IRP?

The International Registration Plan (IRP) is an optional program for licensing commercial vehicles traveling in two or more IRP jurisdictions. A jurisdiction may be a state or a Canadian province. All of the following jurisdictions are current members of the IRP:

Current Members of the IRP			
Alabama	Iowa	Nevada	Quebec
Alberta	Kansas	New Brunswick	Rhode Island
Arizona	Kentucky	New Hampshire	Saskatchewan
Arkansas	Labrador & Newfoundland	New Jersey	South Carolina
British Columbia	Louisiana	New Mexico	South Dakota
California	Maine	New York	Tennessee
Colorado	Manitoba	North Carolina	Texas
Connecticut	Maryland	North Dakota	Utah
Delaware	Massachusetts	Nova Scotia	Vermont
District of Columbia	Michigan	Ohio	Virginia
Florida	Minnesota	Oklahoma	Washington
Georgia	Missouri	Ontario	West Virginia
Idaho	Mississippi	Oregon	Wisconsin
Illinois	Montana	Pennsylvania	Wyoming
Indiana	Nebraska	Prince Edward Island	

Note: Massachusetts has license plate reciprocity with all IRP states.

All member IRP jurisdictions are required to comply with the following three basic concepts of the Plan:

1. Issuance of an *apportioned* license plate.

2. Issuance of a single registration or cab card.

3. Allow intrastate and interstate movement.

Under the IRP, an interstate carrier files an application with the jurisdiction in which he/she is based. That jurisdiction is known as the *base jurisdiction*. The IRP agreement allows the base jurisdiction to collect the registration fees for the other IRP jurisdictions. These fees are based upon mileage and weight information submitted by the carrier.

The base jurisdiction issues a set of apportioned plates and cab card for each vehicle. The set of apportioned plates and cab card are the only license plate credentials necessary to operate a vehicle in member IRP jurisdictions. The cab card lists all the IRP jurisdictions and corresponding weights that the carrier has requested.

An IRP Apportioned Registration Does NOT:

- Exempt a carrier from the payment of motor fuel taxes in any state.
- Exempt a carrier from obtaining operating authority from a state where the apportioned vehicle operates.
- Exempt a carrier from the payment of Federal Heavy Vehicle Use Tax (IRS Form No. 2290).
- Permit a carrier to exceed maximum height, length, width, and axle limitations.
- Permit the violation of "bridge laws".

How Fees are Determined

Note: *The Processing Center cannot determine your licensing fees until your completed application has been received and it has been processed.*

The cost of your apportioned registration will depend upon the percentage of miles traveled in each IRP jurisdiction as well as the registered combined gross weight of the vehicle. The following is a simplified example of how the registration fee for a vehicle based in Massachusetts might be apportioned. The operator of this unit travels in Massachusetts, New York, Vermont, and Maine. He travels 25,000 miles in each state for a grand total of 100,000 miles at year end. The operator has a registered combined gross weight of 80,000 pounds in each state. The license fee would be computed as follows:

	Mileage	Percent		Full Year Fee		Apportioned Fee
ME	25,000	25%	X	$874.00	=	$218.50
VT	25,000	25%	X	$1,644.50	=	$411.13
NY	25,000	25%	X	$1,080.00	=	$270.00
MA	25,000	25%	X	$1,200.00	=	$300.00
Totals	100,000	100%		$4,798.50		$1,199.63

In this example, Massachusetts would collect a total of $1199.63 from the carrier. Of this total, Massachusetts would keep only $300.00. The remaining money would be sent to the other states.

Who Should Obtain IRP Registration?

You may proportionally register your vehicle(s) if you travel in Massachusetts and at least one other IRP jurisdiction and the vehicle is used, maintained, or designed primarily for the transportation of property, or used for the transportation of persons for hire, and is a power unit:

- With a gross weight in excess of 26,000 pounds; or
- With three or more axles regardless of weight; or
- That hauls another unit and the weight of such combination exceeds 26,000 pounds

Note: *If you choose not to obtain IRP credentials and your vehicle(s) meet or exceed the criteria above, you will have to secure trip permits for each vehicle in other IRP jurisdictions that you enter.*

Other Vehicles That Should Be Apportioned

Vehicles used for the transportation of persons for hire (i.e., buses, livery vehicles, etc.)

Vehicles, or combination thereof, having a gross vehicle weight of 26,000 pounds or less and two-axle vehicles and buses/livery vehicles used in transportation of chartered parties may be proportionally registered at the option of the registrant.

IRP Exempt Vehicles

The following types of vehicles are exempt from IRP:

- Government-owned vehicles
- Buses/livery vehicles used exclusively for chartered parties (see the *Glossary* for a definition of Chartered Party)
- Vehicles displaying a restricted plate - Dealer, Repair, Transporter, Farm, Owner Contractor
- City pick-up and delivery vehicles
- Recreational vehicles

Application Materials

All applications for apportioned registration are processed only at the IRP Processing Center located in Quincy Milford, or Springfield. All necessary forms and application material can be obtained by calling 617-351-9395, or coming to the Processing Center in Boston, Milford, or Springfield.

It is your responsibility to properly complete all forms necessary to register your vehicle(s) under the IRP. If required information is missing from submitted applications it will delay the timely processing of your application. Applications are processed in the order in which they are received. Walk-in or express-mail applications do not receive priority processing.

First Time IRP Registrations

To obtain an IRP registration in Massachusetts for the first time, the registrant must:

1. **Have an established place of business located in Massachusetts.**
2. Complete and submit a Massachusetts IRP application.
3. Submit an RMV-1 for new vehicles with a certificate of origin or the previous owners title signed over to the new owner. **THE RMV-1 MUST BE STAMPED BY AN INSURANCE COMPANY LICENSED TO DO BUSINESS IN MASSACHUSETTS.**
4. Provide proof of payment of Federal Heavy Vehicle Use Tax if the registered vehicle has a gross weight of 55,000 pounds or more (see *Supporting Documents* information). Within 60 days after registration, you must pay a heavy vehicle use tax.
5. Previous proof of Power of Attorney (see *Supporting Documents* information).
6. Pay invoice in full.

Plates and cab cards are shipped after all registration requirements have been met and payment received. A pair of plates and cab card will be sent by First Class US Mail.

How to Complete Your Massachusetts IRP Application

You are required to complete the Massachusetts IRP application for all first time vehicle registrations and for all supplemental applications.

The application submitted should be typed or clearly printed in ink. Please do not enter any information in the shaded areas marked “For use by IRP Processing Center only.”

Instructions to complete the Massachusetts IRP application are organized by sections. Only one (1) mileage schedule is required for each separate fleet. Please read and follow the instructions carefully. If you have any questions, do not hesitate to contact the IRP Processing Center for assistance.

Section A

[1] Account Number: Use this space only if you have been assigned a number by the IRP Processing Center. Leave the space blank if you do not have an IRP Account Number assigned to you.

[2] Fleet Number: A separate application must be filed for each fleet you wish to register. Number each fleet in order (001, 002, 003) and insert the three digit fleet number in this space.

[3] Supplement Number: Leave this space blank. The supplement number will be assigned by the Processing Center.

[4] Name of Carrier: Enter the name of the person, firm, or corporation in which the account is to be registered. This is the name that will appear on the cab card as "carrier." The assigned license plate(s) are the property of the owner.

Section B

Signature of Owner: The original signature, in ink, of the person empowered to encumber the firm for licensing fees or the original signature of the vehicle owner is required here.

Date: Enter the date the application was signed.

Section C

[1] Account Number: Use this space only if you have been assigned a number by the IRP Processing Center. Leave the space blank if you do not have an IRP Account Number assigned to you.

[2] Fleet Number: Number each fleet in order beginning with 1. Insert the three-digit number in the space provided.

[3] Supplement Number: Leave space blank.

[4] **Federal ID No./SSN No.**	Enter your Federal ID number in the space provided. Your Federal ID number can be found on your HVUT Form 2290-Schedule 1. If you do not have a Federal ID number, then enter your social security number.
[5] **Type of Application:**	Indicate your reason for submitting this application by placing a check mark in one of the boxes provided.
[6] **Name of Carrier:**	Enter the name of the person, firm, or corporation in which the account is to be registered. This is the name that will appear on the cab card as "carrier." The assigned license plate(s) are the property of the vehicle owner.
[7] **Business Location:**	Enter the actual, **physical** location of your business. Your business location must be in the Commonwealth of Massachusetts. Do not use a post office box.
[8] **City:**	Enter the city in which your business is physically located. It must be in the Commonwealth of Massachusetts.
[9] **Mailing Address:**	Enter the mailing address where you want all correspondence sent including license plates and cab cards. You may use a PO Box.
[10] **City, State, Zip code:**	Enter the city, state, and zip code where you want all correspondence regarding your account sent. An out-of-state mailing address is acceptable.
[11] **Person to Contact Regarding Application:**	You must include the name of a person to contact should questions arise concerning the application you have submitted.
[12] **Contact Phone Number:**	Enter the telephone number where your contact person can be reached during the hours of 8:00 am to 5:00 p.m. Monday through Friday.
[13] **ICC No.:**	Enter your Massachusetts operating authority number, if available.
[14] **Motor Fuel No.:**	Enter your Massachusetts motor fuel tax number, if available.
[15] **Canadian Provincial Operating Authority No.:**	Enter your Canadian Provincial Operating Authority Number, if available.

[16] Type of Operation: Check one of the following boxes:

Private Carrier—if you haul only your own products.

Haul for Hire—if you get paid to haul passengers or freight.

Rental Company—if you rent vehicles or fleets without drivers.

Household Goods Mover—if you haul only personal household items.

Exempt—if you haul only commodities that are exempt from regulation by the Massachusetts Department of Public Utilities.

[17] Common Carrier Exempt Commodities: If you have checked Exempt in Section C - Box 16, place a check mark next to the exempt commodity that you haul.

Section D Weight Information

Note: ***If the highest and lowest gross weights requested for jurisdictions vary by 10% or more, you must submit a written explanation detailing the weight variance.***

To Complete Section D for power units only:

1. Enter, next to every state you wish apportionment, the Combined Gross Vehicle Weight (CGVW) at which your power unit(s) will be operating. It is not necessary to submit weights for non-IRP jurisdictions. They will not appear on your invoice or cab card.

2. Be sure that the CGVW you have entered for Massachusetts matches the CGVW you have entered in column 10, Section **E**, Vehicle Information Section

3. Submit a separate Massachusetts IRP Application for each group of vehicles operating in the same states but at different weights within the same fleet. You can have multiple weight groups in a single fleet.

To complete Section D for buses/livery vehicles:

Enter Qual next to each jurisdiction in which you desire apportionment.

Section E - Vehicle Information

[1] Transaction Type:

Enter an **O** for vehicles registered for the first time

Enter a **C** if you are correcting information on a vehicle

Enter a **T** if you are transferring a plate to the vehicle from one you are deleting

Enter an **I** if you are increasing the registered weight of a vehicle

Enter a **D** if you are decreasing the registered weight of a vehicle.

Enter an **R** if you are renewing a vehicle's registration

[2] Unit Number:

Enter the number you use to identify your vehicle. This number, (up to 8 letters or numbers), can not be changed until the following registration year during the renewal process.

Note: *If you are also deleting a vehicle and transferring the deleted vehicles' license plate to an added vehicle, the deleted vehicle's unit number cannot be reused during the current registration year.*

[3] Vehicle Identification Number:

Enter the complete VIN number as it appears on the title. On all 1981 and newer vehicles that have a 17 character VIN number, you are required to record the entire VIN number. Do not list partial VIN numbers. Applications with incomplete VIN numbers will be returned unprocessed.

[4] Year:

Enter the last two digits of the model year for the vehicle.

[5] Make of Vehicle:

Enter the make of the vehicle (see the *Appendix* for a complete list of vehicle make abbreviations).

[6] Type:

Enter the correct abbreviation for the type of vehicle you are registering (refer to the *Glossary* for vehicle type definitions).

TR	Tractor
ST	Semi-Trailer
TK	Straight Truck
FT	Full-Trailer
TT	Truck Tractor
RT	Road Service Vehicle (Wrecker/Mobile Home Toter)
BS	Bus/Livery Vehicle

[7] Axles or Seats: Enter the number of axles, including the steering axle for trucks. Do not include trailer axles with the number of truck axles. Enter the number of seats for buses/livery vehicles only. If you have Canadian jurisdictions on your account, then please enter all axles including trailer axles.

[8] Fuel: Enter the correct code for type of fuel used by the vehicle **D** (Diesel), **G** (Gasoline), **P** (Propane), **O** (Other)

Leave this column blank for trailers.

[9] Unladen Weight: Enter the empty weight of the tractor, truck, or trailer by itself, in pounds. Do not include the weight of any load.

[10] Combined or Gross Weight: Enter your declared maximum gross weight or combined gross weight of the vehicle or vehicle combination. If you pull a vehicle that is not required to be plated by the State of Massachusetts, such as a compressor, the weight of the unladed vehicle must be included in the registered weight of the power unit. The weight you enter must match the weight you have entered for Massachusetts in Section **D** Weight Information. (Example: The combined gross weight of a tractor equals the unladen weight of the tractor, plus the unladen weight of the trailer and the weight of the maximum load hauled at any given time). **Note:** The vehicle's Gross Vehicle Weight Rating (GVWR) should not be used if you normally carry lighter loads. You should declare your normal, expected, maximum gross weight.

Determine GVW of a bus/livery vehicle by multiplying the maximum number of passengers, including the driver, by 150 pounds. Add this to the unladen weight of the bus to get the GVW.

[11] Purchase Price: Enter the actual purchase price of the vehicle paid by the owner, including trade-ins, accessories, and modifications. Exclude sales taxes. Do not show cents. If the vehicle is a gift or the purchase price is unavailable, **use fair market value**. Do not record $0.00 OR "GIFT."

[12] Factory Price: Enter the manufacturer's list price of the vehicle including improvements and modifications. If factory price is unavailable, you may use purchase price.

[13] Date of Purchase: Enter the month, day, and year the vehicle was purchased.

[14] Date of Lease: If you are leasing the vehicle from the owner indicated on the vehicle title, enter the month, day, and year when the lease began.

Note: If you are an owner-operator, do not show the date you leased on to a carrier.

[15] **Name of Owner:** Enter the name of the owner of the vehicle as it appears on the title.

[16] **Horse Power:** For buses/livery vehicles only, enter the rated capacity of the engine of the power unit. Leave this column blank if you are not registering a bus.

[17] **State Titled In:** Enter the abbreviation for the state in which the vehicle is titled.

[18] **Current Plate No.:** Enter your current Massachusetts plate number only. Do not enter an out-of-state plate number.

[19] **Odometer Reading**: Record the odometer reading currently displayed on the vehicle when adding a vehicle to your fleet for the first time.

[20] **Title Number:** Record the title number for vehicles titled in Massachusetts only!

[21] **Color:** Record the color of the vehicle.

[22] **Ins Co Name:** Record the name of the insurance company.

[23] **Ins Code:** Record the 3-digit code of the insurance company.

Section F Vehicle Deletions

[1] **Transaction Type:**	You will always enter a **D** next to the vehicle you are deleting in this section.
[2] **Unit Number:**	Enter the Unit number, shown on your cab card, for the vehicle you are deleting if transfer of the license plate and credit is desired.
[3] **Vehicle Identification Number:**	Enter the VIN number, as shown on the cab card, for the vehicle.
[4] **Year:**	Enter the last two digits of the model year of the vehicle.
[5] **Make of Vehicle:**	Enter the make of the vehicle.
[6] **Gross Weight:**	Enter the registered gross weight of the vehicle you are deleting, as shown on its' cab card.
[7] **Replacement Unit**	Enter the unit number of the vehicle to which you are transferring the plate.
Number:	The unit number in column 7 must match a unit number in column 2 in Section **E** - Vehicle Information if transfer of license plate credit is desired.

Note: ***If you are also deleting a vehicle and transferring the deleted vehicles' license plate to an added vehicle, the deleted vehicle's unit number cannot be reused during the current registration year.***

Section G Insurance Statement

This section must be signed in order to process the application.

Section H Mileage Schedule

Please follow the instructions closely when completing this section. It is important from an audit standpoint that you record your mileage accurately. Do not submit both estimated and actual mileage for the same jurisdiction.

(X) Column: Place an **X** in the box to the left of each state you desire apportionment. Only these states will appear on your cab card. Remember: Non-IRP jurisdictions will never appear on your cab card.

Est Miles Column: Under the estimated mileage column, record a mileage level you think your fleet will generate in that state for the entire registration year. Remember: You are recording *fleet* mileage. If you desire apportionment to any state that you did not generate actual miles for, you must provide an estimated mileage figure. The Processing Center reserves the right to question all submitted estimated mileage. Be advised that your invoice will reflect a premium if the application contains any jurisdiction in which estimated mileage has been submitted for two or more consecutive years.

Actual Miles Column: Under the actual mileage column, report the actual mileage travelled by the fleet in each state for the previous mileage year. A mileage year is for the period beginning July 1 through June 30. Remember: Actual mileage includes all miles driven in both IRP and non-IRP jurisdictions and includes deadhead, bobtail, and maintenance mileage.

Total Mileage Line: Record the combined total of both estimated and actual mileage on this line.

Wyoming Box: Check box if you have intrastate authority.

*** Registration of Interstate Transit Bus**

You must complete the IRP form listing the mileage in each jurisdiction your fleet traveled in during the preceding fiscal year July 1 to June 30. However, a second option is available. At the option of the registrant, the miles listed on the form for each jurisdiction may be the scheduled route miles per jurisdiction from the farthest point of origination to the farthest point of destination of the schedules pool. The total miles may then be the sum equal to the schedule route miles per jurisdiction, not actual mileage.

Supporting Documents

Supporting documentation is required to complete any IRP registration in the Commonwealth of Massachusetts. Circumstances will dictate what documents you must submit with your application.

The following is a list of supporting documents with an explanation of when you should submit each document. Please read the information carefully. Failure to submit the proper documents will delay the processing of your application.

Titles

If a vehicle is both titled and currently plated in Massachusetts, submission of that vehicle's title is not required.

If the vehicle you wish to register is not titled in Massachusetts and not currently plated in Massachusetts, by law you must submit a completed RMV-1 along with one of the following documents before a registration and title can be issued:

- A certificate of origin (new vehicles only)
- The previous title if the vehicle was previously titled.
- The bill of sale if the vehicle was exempt from title. (Also required for tax purposes if the title does not have a price on it).

THE RMV-1 MUST BE STAMPED AND SIGNED BY THE INSURANCE COMPANY AND BY ALL OWNERS. OWNERS MUST INCLUDE THEIR LICENSE NUMBER AND DATE OF BIRTH. THE SALES OR USE TAX SCHEDULE MUST BE COMPLETED, IF REQUIRED.

The back of the title or certificate of origin must be filled out with the date sold, odometer reading and sale prices, and must have been signed over to the customer by the previous owner or dealer and buyer (on newer MA titles).

Federal Heavy Vehicle Use Tax

Any vehicle with a registered gross weight or combined gross weight of 55,000 pounds or more is subject to the Federal Heavy Vehicle Use Tax (HVUT).

HVUT is paid directly to the IRS for the tax period from July 1 to June 30 of each year. You are required to submit to the IRP Processing Center either proof of payment or exemption from the HVUT to register vehicles at a gross weight of 55,000 pounds or more.

Proof of payment or exemption must be either:

1. A copy of a Form 2290-Schedule 1 for payment or exemption (refer to HVUT IRS Form No. 2290 information) stamped paid or received by the IRS. The complete VIN number listed on the Schedule 1 must match the complete VIN number listed on your application and title.

2. A copy of Form 2290-Schedule 1 listing VIN numbers that match the VIN numbers submitted on your application and both sides of the canceled check validated by the IRS used to pay the tax. If payment was made by bank check, you must obtain a copy of the canceled check from your bank.

You are required to submit the current year's proof of payment **each registration year**. Failure to submit the proper documents will delay the processing of your application. Proof of payment of the HVUT is not required on newly purchased vehicles registered within sixty days of the date of purchase.

Note: *No Other Documentation is Acceptable.* ***Do Not*** *Send Original Copies!*

Power of Attorney

Proof of Power of Attorney form is required, *annually* at renewal time, for each vehicle contained on your application that is not titled in the name of the carrier.

Payment of the Invoice

Payment for your Massachusetts apportioned tags can be made by company check, personal check, money order, or cash. Do not send cash through the mail.

To avoid processing problems, make sure your payment matches the "**total amount due now figure**" on your invoice. Any checks made out incorrectly will be returned to you, causing delay in the issuance of your credentials. Checks should be made out to:

Registry of Motor Vehicles

Enclose your payment and one copy of your invoice (in the envelope provided). Prompt payment of your invoice will expedite issuance of your credentials. Credentials are shipped only after your payment has been processed. Nonpayment of a returned check will result in the revocation of your registration. When your registration has been revoked, you must immediately cease operation of that motor vehicle. A returned check fee of fifteen dollars will be assessed.

Enforcement

- The apportioned license plates should be mounted on the front and rear of all trucks, tractors, livery vehicles, and buses and one plate on the rear of trailers.
- Massachusetts IRP qualified vehicles not displaying the current apportioned license plate and cab card, valid trip permit, or valid temporary authority, will be in violation of Massachusetts law when traveling into other IRP jurisdictions.
- The original cab card must be carried in the vehicle at all times. Enforcement personnel look to the original cab card for proof that the vehicle is properly registered.
- You must place your new year validation sticker in the top right-hand corner of your IRP apportioned license plate.

Supplemental Applications

A supplemental application is an application submitted by the carrier after their original application has been filed and paid for. All supplemental applications are submitted on a Massachusetts IRP application.

Note: *Not all types of supplemental applications can be done together. To determine which transactions can be done together, contact the IRP office.*

You may submit a supplemental application to:

- Add a vehicle
- Transfer plate from one vehicle to another
- Increase/decrease a vehicle's registered weight
- Add a state
- Correct information
- Replace a lost/stolen cab card
- Replace a lost/stolen license plate
- Replace lost/stolen validation sticker
- Transfer a vehicle from one fleet to another

The following sections outline, in detail, directions for filing supplemental applications. It is important to follow the instructions closely. Each of the above listed supplemental transactions does not require the same information. Failure to submit the required information will delay processing.

Vehicle Additions

Vehicles may be added to an existing fleet at any time throughout the registration year. You do not need to submit a mileage schedule (Section H) when adding vehicles to existing fleets. The mileage information provided with your original application will be used for calculating the fees due.

Note: *If you wish to* ***create a new fleet****, you must complete a separate mileage schedule (Section H) for the new fleet. Fees will be based upon the mileage percentages generated from the new mileage schedule for that fleet only.*

To Add a Vehicle to an Existing Fleet:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4
3. In Box 5 of Section **C**, place a check mark in the box next to ADD VEHICLE.
4. Complete numbers 6 through 17 in Section **C**.
5. Complete Section **D** - Weight Information.
6. In Box 1 of Section **E** - Vehicle Information, record an O.
7. Complete numbers 2 through 21 in Section **E** - Vehicle Information.
8. Complete Section **G** - Insurance Statement.
9. Submit proof of power of attorney (see *Supporting Documents* information)
10. Submit proof of IRS Form No. 2290 (see HVUT IRS Form No. 2290 information), if the vehicle added is being registered at 55,000 pounds GVW or higher.
11. Be sure you have signed the application in Section **B** and Section **G**.

Plate Transfers and Vehicle Deletions

You may delete a vehicle at any time during the registration year. Delete only those vehicles that you want permanently removed from the fleet.

If credit is desired for the plate(s) assigned to the deleted vehicle(s), you must add another vehicle on the same application. You may transfer and receive credit for the license plate.

Credit will not be given for any other reason. Not all IRP jurisdictions allow for full transfer credit on apportioned plates. You will be charged fees as though you were adding an additional vehicle to your fleet for those states.

If you wish, you may transfer a plate from a vehicle registered at a lower weight to one registered at a higher weight. You will be billed for the plate transfer along with the difference in the declared gross weight. If you transfer a plate from a vehicle at a higher weight to a vehicle at a lower weight, you will not receive a refund or credit if any fees remain after the calculation of new fees. To complete paperwork to process a plate transfer, please refer to the following instructions.

To Transfer a Plate From one Vehicle to Another:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4.
3. In Box 5 of Section **C**, place a check mark in the box next to PLATE TRANSFER.
4. Complete numbers 6 through 17 in Section **C**.
5. Complete Section **D** - Weight Information.
6. In Box 1 of Section **E** - Vehicle Information, record a T.
7. Complete numbers 2 through 23 in Section **E** - Vehicle Information for the vehicle that will display the transferred plate.
8. Complete numbers 1 through 8 in Section **F** - Vehicle Deletions for the vehicle you are **permanently** deleting from your fleet.
9. Complete Section **G** - Insurance Statement.
10. Submit proof of power of attorney (see *Supporting Documents* information).
11. Submit proof of IRS Form No. 2290 (HVUT), if applicable (see *Supporting Documents* information).
12. Be sure you have signed the application in Section **B** and Section **G**.

Note: *If you are also deleting a vehicle and transferring the deleted vehicles' license plate to an added vehicle, the deleted vehicle's unit number* **cannot** *be reused during the current registration year.*

Weight Increases/Decreases

You may increase/decrease the registered weight of a vehicle at any time throughout the registration year. You have the option to increase/decrease the weight on select vehicles in a fleet. You may increase/decrease a vehicles' registered weight in just one state in your fleet or all the states that comprise your fleet. A supplemental application to increase the gross weight of a vehicle can only be processed if the requested weight does not exceed maximum weight limits allowed by the IRP jurisdictions involved.

Additional fees will be calculated for the increased weight for the remaining portion of the registration year. Your invoice will also reflect a credit only for the amount paid on the vehicle's *original* registered weight. You will pay for the *additional* weight for the remaining months in the registration year.

If you decrease the weight for the remaining portion of the registration year, you will not receive a refund or credit if any fees remain after the calculation of new fees.

Note: *The following states* ***do not allow*** *weight decreases during the current registration year: Alabama, California, Colorado, Connecticut, Iowa, Indiana, Kansas, Maryland, North Dakota, Nebraska, New Mexico, Ohio, Oklahoma, South Carolina, South Dakota, and Texas.*
** Weights can be decreased at renewal time in these jurisdictions.*

Any weight increase at or above 55,000 pounds will require the submission of proof of payment or exemption from the Federal Heavy Vehicle Use Tax. Please see ***Supporting Documents*** *information for further details.*

To Increase/Decrease a Vehicle's Registered Weight:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4.
3. In Box 5 of Section **C**, place a check mark in the box next to INCREASE WEIGHT.
4. Complete numbers 6 through 17 in Section **C**.
5. Complete Section **D** - Weight Information.
6. In Box 1 of Section **E** - Vehicle Information, record an I.
7. Complete number 2 in Section **E** - Vehicle Information.
8. In Box 10 of Section **E** - Vehicle Information, enter the new gross vehicle weight. This must match the weight for Massachusetts that is recorded in Section **D** - Weight Information.
9. Complete Section **G** - Insurance Statement.
10. Submit proof of IRS Form No. 2290 (see HVUT IRS Form No. 2290 information), if the vehicle weight is being registered at 55,000 pounds GVW or higher.
11. Be sure you have signed the application in Section **B** and Section **G**.

State Additions

You may add states to an existing fleet at anytime throughout the registration year. When adding new jurisdictions, the original mileage percentages will not be affected. The addition of a new jurisdiction will apply to all vehicles contained in the fleet. You cannot add states to select vehicles in a fleet.

State additions always require the submission of a new Massachusetts IRP application. There are no exceptions. You will be billed only for the states you are adding based upon the number of months remaining in the registration year.

To Add a Jurisdiction (State or Province):

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4.
3. In Box 5 of Section **C**, place a check mark in the box next to ADD STATE.
4. Complete numbers 6 through 17 in Section **C**.
5. Complete Section **D** - Weight Information by entering the GVW next to those states you are adding to your fleet.
6. Complete only column 2 in Section **E** - Vehicle Information by entering the Unit number of every vehicle in the fleet that you want qualified to operate in the state(s) you are adding to your account.
7. Complete Section **G** - Insurance Statement.
8. Complete Section **H** - Mileage Schedule by recording an **X** next to the state(s) you wish to add and provide either actual or estimated mileage for the state(s) being added.
9. Submit the yellow (office) copy of the cab card for **all** vehicles in the fleet.
10. Be sure you have signed the application in Section **B** and Section **G**.

Correcting Information

It is your responsibility to verify all information on your credentials once you receive them. Should you discover any information that is incorrect, you must submit a supplemental application to correct the data. Corrections can be made to all information contained on your cab card, except for the Unit number, at any time throughout the registration year. If you desire to correct information involving a change in the vehicle's registered weight, please refer to instructions for *Weight Increases/Decreases*.

Note: *You will be billed for the correction only if it is determined that you originally submitted the information incorrectly.*

To Correct Information:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4.
3. In Box 5 of Section **C**, place a check mark in the box next to CORRECT INFORMATION.
4. Complete numbers 6 through 17 in Section **C**.
5. Skip Section **D** - Weight Information (If you desire to correct information in this section, refer to information for *Weight Increases*).
6. In Box 1 of Section **E** - Vehicle Information, record a C.
7. Complete column 2 in Section **E** - Vehicle Information. Enter the Unit number of the vehicle for which information must be corrected.
8. In columns 3 through 18 of Section **E** - Vehicle Information, enter only the correct information in the appropriate column.
9. Complete Section **G** - Insurance Statement.
10. Be sure you have signed the application in Section **B** and Section **G**.

Replacement Credentials

At any time, throughout the registration year, you may need to:

- Replace lost, stolen or destroyed cab cards.
- Replace lost, stolen or destroyed license plates.
- Replace lost, stolen or destroyed validation stickers

Enforcement officials look to the **original** cab card (white copy) for proof that the vehicle is properly registered. Under no circumstances should a photocopy of the original cab card be placed in the vehicle to substitute for the original cab card.

To Obtain Replacement Credentials:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. In Section **C**, complete numbers 1 through 4.
3. In Box 5 of Section **C**, place a check mark in the box next to the item you are replacing (plate, cab card, sticker).

***Note**: If you check plate, you must also check sticker.*

4. Complete numbers 6 through 17 in Section **C**.
5. Skip Section **D** - Weight Information.
6. Complete columns 2 and 3 only (Unit Number and VIN Number) in Section **E** - Vehicle Information.
7. Complete Section **G** - Insurance Statement.
8. Be sure you have signed the application in Section **B** and Section **G**.

Fleet to Fleet Transfers

A vehicle can be transferred from its current fleet to another existing fleet or to a new fleet. The following stipulations should be met to complete this transaction:

1. No other transactions can be in process for either "from" or "to" fleets.
2. No other transactions can take place with the fleet to fleet transfer.
3. No other changes can be made to the vehicle(s) information other than changing the fleet designation.

To Process a Fleet to Fleet Transfer:

1. Complete Sections **A** and **B** of the Massachusetts IRP Application.
2. Write FLEET TO FLEET TRANSFER across the top of the front page of the application.
3. Complete Sections **C**, **D**, and **E** of the application only if you are adding the vehicle to an *existing* fleet.
4. Complete Sections **C**, **D**, **E**, **G**, and **H** of the application only if you are adding the vehicle to a *new* fleet.
5. Be sure you have signed the application in Section **B** and Section **G**.

Note: *If you are moving a vehicle to a fleet that does not have other vehicles currently operating at the same gross weight as the newly added vehicle, then you must create a new fleet into which the vehicle can be then transferred.*

Temporary Registrations

Temporary Authority (TA) (Issued to current IRP Accounts and Fleets Only)

A Temporary Authority is a permit issued for 45 days obtainable from the IRP Processing Center. TA's are also available from various wire services at an additional cost. The TA may be issued to a carrier wishing to modify their currently filed IRP application by:

1. Re-registering vehicles and/or jurisdictions
2. Transferring a plate
3. Increasing registered weight
4. Replacing a lost/stolen cab card, license plate, and/or validation sticker
5. Fleet to fleet transfers (if both fleets currently exist)
6. Vehicle(s) in a new fleet when the required Massachusetts IRP Application and TA Application are received as originals in the IRP office.

A temporary authority will <u>not</u> be issued:

1. To anyone <u>without</u> an established, paid IRP account in good standing for the current registration year.
2. If you have an outstanding (unpaid) invoice on the vehicle for which you are requesting the TA.
3. For any vehicles whose registration is being renewed.

A temporary authority covers a specific vehicle and cannot be transferred from one vehicle to another. To be eligible for a wire transmitted temporary authority you must have a paid IRP account for the current registration year in good standing.

To obtain a Temporary Authority:

1. Contact the IRP Processing Center.
2. Complete and sign the TA application (failure to do so will delay processing).
3. Fax the application to the Processing Center at: 617-351-9399 You may mail or deliver the TA application to the Processing Center.

Applications for TA's are processed in the order in which they are received. You will be contacted if more information is required to process your application.

Once you have received your temporary authority you must:

1. Submit within 5 calendar days, a correctly completed Massachusetts IRP application for the vehicle indicated on the issued TA, and any supporting documentation required to complete IRP registration. If a supporting document is not available when you submit your application (within the 5 day period), it must be submitted before the Processing Center can prepare an invoice for the transaction.

You will be invoiced for the transaction once all paperwork is received. It is very important to respond to the registration requirements on a timely basis. Failure to do so may prevent you from obtaining your credentials prior to the expiration of the temporary authority.

Prompt payment of the invoice will ensure receipt of your credentials prior to expiration of your TA.

Temporary Authority Reminders :

- You are liable for all fees associated with your TA request.
- A second TA will not be issued to any vehicle in the same supplement

Warning: *Once a Massachusetts Temporary Apportionment Authority has been issued, the vehicle is subject to full registration. The carrier is required to complete the registration process for the vehicle indicated on the TA. The vehicle registration fees plus the TA fee must be paid or the registration will become revoked. In addition, further action will be taken to collect the amount due, including but not limited to the resubmission of your account to a collection agency. Vehicle registration fees will be calculated based upon the weight and mileage information already on file.*

Trip Permits

Out-of-state vehicles that qualify for IRP registration but are not registered as such, will be required to obtain a trip permit prior to entering the Commonwealth of Massachusetts. The only exception to this are vehicles currently base plated in a non-IRP jurisdiction. Trip permits are valid for 72 hours.

Trip permits are required in other member IRP jurisdictions for Massachusetts-based carriers not proportionally registered with that jurisdiction. You must secure a trip permit prior to entering any IRP member jurisdiction if:

1. Your vehicle qualifies for IRP registration, and
2. Your vehicle is not proportionally registered at your loaded weight with that jurisdiction.

Vehicles meeting the above requirements that fail to obtain a valid trip permit prior to entering a member IRP state, may be subject to full registration fee for that state if cited.

The following table lists each IRP jurisdictions along with the associated Cost of a Trip Permit for that jurisdiction.

Trip Permit and Temporary Authorities

Trip Permits and/or Temporary Authorities can be obtained by contacting the IRP Processing Center.

Mileage Records

All registrants are required to keep *operational records* for vehicles registered under the International Registration Plan. Operational records must be accurate, readable, and maintained to support mileage figures used for the current and the three previous registration years.

Mileage information and signature on this Renewal form by the applicant or authorized representative constitutes the applicant's consent to have the information submitted as part of participation in IRP and verified through an audit performed by the Commonwealth of Massachusetts Registry of Motor Vehicles, the Department of Revenue, or their agents. Further, the applicant understands that the Registry of Motor Vehicles and the Department of Revenue may exchange the information obtained during an audit for purposes of enforcing the International Registration Plan (IRP) and the International Fuel Tax Agreement (IFTA).

Operational records kept by the registrant shall be documents that support miles travelled in each jurisdiction and the total miles travelled by each vehicle. An *Individual Vehicle Mileage Record* (IVMR) is an acceptable supporting document to verify fleet mileage.

An IVMR should contain:

- The starting and ending dates of each trip
- Where the trip started and where the trip ended
- The route of travel
- Total of all trip miles (including all movement loaded, empty, deadhead, and/or bobtail miles)
- Miles travelled in each state
- The unit number or vehicle identification number
- Vehicle fleet number
- Registrant's name
- Trailer number (if applicable)
- Driver's signature

An IVMR must be completed for each movement of each vehicle.

IRP TRIP PERMIT FEES			
Jurisdiction	**Cost of Trip Permit**	**Jurisdiction**	**Cost of Trip Permit**
Alabama	$20.00 for 7 days	**New Brunswick**	$23.00 unladed, $81.00 truck, $161.00 truck and trailer
Alaska	$10.00 for 5 days. Varies according to unladen weight; for 30-days	**New Hampshire**	$15.00 for 72 hours
Alberta	Varies based on mileage and net weight factor, for 3 days	**New Jersey**	$25.00 for 72 hours
Arizona	Varies based on mileage and number of axles, for 96 hours	**New Mexico**	Varies based on mileage and vehicle weight, for 48 hours
Arkansas	$33.00 for 72 hours	**New York**	$15.00 for 72 hours
British Columbia	1/12 of annual registration fee for vehicle weight	**Newfoundland and Labrador**	$50.00 per vehicle; $100.00 for tractor/trailer combination
California	$45.00 power unit for 4 days and $5.00 trailer for 4 days	**North Carolina**	$15.00 for 10 days
Colorado	$75.00 to $90.00 for 72 hours depending on weight	**North Dakota**	$15.00 for 72 hours
Connecticut	$15.00 for 72 hours	**Nova Scotia**	$10.00 unlined vehicle, $50.00 laden vehicle, $100.00 tractor/trailer combination
Delaware	$15.00 for 72 hours	**Ohio**	$15.00 for 72 hours
District of Columbia	None	**Oklahoma**	$12.00 for 72 hours
Florida	$30.00 for 10 days	**Ontario**	$15.00 unladed vehicle $75.00 laden vehicle $132.00 combination vehicle
Georgia	$30.00 for 72 hours	**Oregon**	$21,00 for 10 days
Idaho	$25.00 issuance fee for 96 hours	**Pennsylvania**	$15.00 for 72 hours
Illinois	$15.00 for 72 hours	**Prince Edward Island**	$75.00 truck, $150.00 tractor/trailer for 5 days
Indiana	$15.00 for 72 hours	**Quebec**	$38.00 (Canadian) for 10 days
Iowa	$10.00 for 72 hours	**Saskatchewan**	Varies by weight and distance for 24 hours
Kansas	$26.00 for 72 hours	**South Carolina**	$15.00 for 72 hours (each unit)
Kentucky	$40.00 for 10 days	**South Dakota**	$15.00 for 72 hours
Louisiana	$25.00 for 48 hours	**Tennessee**	$30.00 for 72 hours
Maine	$25,00 for 72 hours	**Texas**	$25.00 for 72 hours
Manitoba	Varies based on mileage and vehicle weight	**Utah**	$20.00 for 96 hours (each unit)
Maryland	$15.00 for 72 hours	**Vermont**	$15.00 for 72 hours
Massachusetts	$15.00 for 72 hours	**Virginia**	$15.00 for 10 days
Michigan	$20.00 for 72 hours	**Washington**	$10.00 for 3 days
Minnesota	$15.00 for 120 hours	**West Virginia**	$24.00 for 5 days
Mississippi	$25.00 for 72 hours	**Wisconsin**	$15 for 72 hours
Missouri	$10.00 for 72 hours	**Wyoming**	$20 single unit, $40.00 combination for 96 hours
Montana	For 72 hours: $10.00 under 200 miles $15.00 200 to 400 miles $20.00 over 400 miles		
Nebraska	$25.00 for 72 hours		
Nevada	$5.00 plus 15 cents per mile for 24 hours		

Monthly reports such as fuel reports, are not acceptable at face value. These must be supported by an IVMR. You must also be able to explain any unaccountable time lapse of vehicle movement. Trip leases should be attached to the IVMR. All miles operated under trip permits should also be included.

Note: ***Failure To Keep Accurate Mileage Records May Result In Full Fees Being Charged By Each Jurisdiction To Which You Have Apportioned!***

Audits

The purpose of the audit is to verify the accuracy of the mileage you have reported in every IRP jurisdiction. Operational records must be made available at the registered place of business or be delivered, in person, to the Registry of Motor Vehicle IRP Processing Center as directed. Results of the audit will be sent to you and to all the IRP jurisdictions for which you are registered. You will be billed for any IRP mileage differences discovered as a result of the audit. It is the responsibility of each state to refund any overpayment of registration fees if allowed by that state's law. No mileage deficiency assessments or credit claims may be made for any period for which operational records are no longer required to be kept.

Refunds

Applications for refunds of Massachusetts apportioned registration fees for Massachusetts registrants will be made under the following conditions:

- An error was made on your invoice
- An error resulting in the duplication of apportioned registration for a vehicle generating fees that were paid twice for the same vehicle
- An audit of an apportioned carrier indicates an overpayment
- The license plate was **never** mounted on the vehicle and does not have any visible mounting bolt marks.

Note: *An applicant, who purchases a regular full fee base plate in error, when an apportioned IRP license plate registration is required for out-of-state travel, will receive a full credit of the fees paid.*

Important: ***For base state plates only—****A* full refund *of the registration fee applies only if the registration certificate, registration plates (unused) and decals are returned within ten days of the effective date of registration. A $5.00 fee will be deducted for issuance of the certificate.*

A partial refund *for half the amount in excess of $15.00 applies if registration plates are returned to the Registry of Motor Vehicles on or before the first day of the seventh month, following the effective date appearing on the certificate of registration.*

Example: *Registration effective July 1, 2001 (Fee $40.00)*
Plates returned before February 1, 2001
Rebate = 1/2 of excess over $15.00 ($40.00 - $15.00 = $25.00)
Rebate will be ***$12.50***

Refunds on fees paid to IRP jurisdictions other than Massachusetts are made at each state's discretion.

Special Types of Operations

Owner-Operator As Registrant

The owner-operator (lessor) may be the registrant and the vehicle may be registered in the name of such owner-operator. The allocation of fees shall be according to the operational records of such owner-operator. The apportion plates and CAB card shall be the property of the lessor and may reflect both the owner-operators name and that of the carrier as lessee.

Trip Leasing

Apportioned operators may temporarily lease equipment to another apportioned fleet operator. The lessor shall be responsible for reporting the mileage travelled by the leased equipment. The lessee shall be the person or company operating the equipment according to the lease agreement. The leased vehicle must display apportioned credentials and be operated only in states for which fees have been paid or a trip permit will be required.

Household Goods Carrier

Household goods carriers, using equipment leased from service representatives, may elect to base such equipment in the base jurisdiction of the service representative, or that of the carrier. If the base jurisdiction of the service representative is selected, the equipment shall be registered in the service representative's name. The apportionment of fees shall be according to the combined mileage records of the service representative and those of the carrier. Such records must be kept or made available in the service representative's base jurisdiction.

Special Vehicle Configurations

Due to the specialized nature of some vehicles, registration requirements are **not** uniform from state to state. When registering any of the following vehicles, special consideration must be given to the specific registration requirements of each state in which you desire apportionment. Do not hesitate to contact the Processing Center if you require assistance.

Mobile Home Toter : Massachusetts will assess the registration fee on the combined gross weight of the power unit only. The gross weight is defined as the unladen weight of the vehicle and that portion of the weight of the unit being towed resting on the rear axles of the power unit.

Road Service Vehicle: Massachusetts will assess the registration fee on the gross weight of the fully equipped road service vehicle. The vehicle that is being towed must be either properly registered or bear a "repair" plate. Please refer to the Wrecker and Tow Truck information for a detailed listing of registration requirements for this type of vehicle in other jurisdictions.

***Note**: In Massachusetts, both of the above body style configurations utilize the road-tractor (RT) designation.*

State and Province Abbreviations

Alabama	AL
Alaska	AK
Alberta*	AB
Arkansas	AR
Arizona	AZ
British Columbia*	BC
California	CA
Colorado	CO
Connecticut	CT
Delaware	DE
District of Columbia	DC
Florida	FL
Georgia	GA
Idaho	ID
Illinois	IL
Indiana	IN
Iowa	IA
Kansas	KS
Kentucky	KY
Louisiana	LA
Maine	ME
Manitoba*	MB
Maryland	MD
Massachusetts	MA
Mexico	MX
Michigan	MI
Minnesota	MN
Mississippi	MS
Missouri	MO
Montana	MT
Nebraska	NE
Nevada	NV
New Brunswick*	NB
Newfoundland & Labrador*	NL
New Hampshire	NH
New Jersey	NJ
New Mexico	NM
New York	NY
North Carolina	NC
North Dakota	ND
Northwest Territories*	NT
Nova Scotia*	NS
Nunavut*	NU
Ohio	OH
Oklahoma	OK
Ontario*	ON
Oregon	OR
Pennsylvania	PA
Prince Edward Island*	PE
Quebec*	QC
Rhode Island	RI
Saskatchewan*	SK
South Carolina	SC
South Dakota	SD
Tennessee	TN
Texas	TX
Utah	UT
Vermont	VT
Virginia	VA
Washington	WA
West Virginia	WV
Wisconsin	WI
Wyoming	WY
Yukon Territory*	YT

Vehicle Make Abbreviations

*Canadian Provinces and Territories

Buses (If not listed, use the first 5 letters of the name)

AMERICAN MOTORS GENERAL	AMER
BLUE BIRD	BL/BI
GMC	GMC
GOLDEN EAGLE	GO/EA
MCI	MCI
MOTORCOACH IND	MIND
PREVOST	PREV
SAFTEYLINER	SAFT
SILVER EAGLE	SILV
YELLOW	YELL

Trucks and Tractors

ARROW	ARROW
AUSTIN	AUSTI
AUTOCAR	AUTOC
BROCKWAY	BROCK
BROWN	BROWN
CHEVROLET	CHEVR
CLARK	CLARK
CLARK-WILCOX	CLAX
DIAMOND REO (REO)	DI/RE
DIAMOND T	DIAT
DODGE	DODG
FARGO	FARGO
FORD	FORD
FREIGHTLINER	FREIG
FWD	FWD
GMC	GMC
HAYES	HAYES
HENDRICKSON	HEND
HINO	HINO
INTL HARVESTER	INTL
KENWORTH	KW
MACK	MACK
MARMON	MARM
MARNON HARRINGTON	MAHA
MERCEDES-BENZ	MERZ
PETERBUILT	PTRB
REO	REO
STEWART	STEWA
VOLVO	VOLV
WESTERNSTAR	WSTR
WHITE	WHIT
UNPUBLISHED CODES	TRUK

Trailers

ALLOY TRAILERS INC	ALLO
ALUMINUM	ALUM
AMC TRAILER	AMC
AMERICAN	AME
ARTIC CAT	ARCA
ARROW TRAILER CO	AUTC

Vehicle Make Abbreviations (continued)

AUTO TRAILER CO	AUTI
BADGER TRAILER CO	BADG
BALDWIN ENTERPRISES	BALD
Trailers (continued)	
BARTLETT TRAILER CORP	BARL
BROCK STAR	BROR
BROWN TRAILER CO	BROW
BUTLER MFG CO	BUTL
CHAMBERLIN	CHAL
CITY DUMP TRAILER	CITY
CITY WELDING & MFG CO	CIWE
CLARK EQUIPMENT CO	CLAR
CLARK MFG CO	CLAM
COACH CRAFT, INC	COAC
COMET CONSTRUCTION CO	COMN
CUSTOM METAL WORKS	CUST
DACO TRAILER CORP	DACO
DELTA TRAILER CO	DELT
DEMPSTER	DEMP
DIAMOND B	DIAB
DORSEY TRAILER CO	DORS
EAGLE TRAILER MFG INC	EAGL
FEDERAL	FEDE
FLASKO MFG CO	FLAS
FONTAINE TRUCK EQUIPMENT	FONA
FONTENELLE HOMES, INC	FONT
FRUEHAUF CORP	FRUE
GENERAL	GENA
GINDY MFG CORP	GIND
GREAT DANE	GDAN
HEIL CO	HEIL
HENDERSON MFG CO	HENN
HIGHWAY TRAILER	HIGH
HOBBS	HOBB
HOMEMADE	HMDE
HYSTER	HYST
INTERNATIONAL COACH MFG	INYE
KENTUCKY MFG CO	KENT
KEYSTONE TRAILER & EQUIP	KEYO
KINGHAM	KNGH
LOAD KING	LOAK
LUBBOCK	LUBB
LUFKIN TRAILERS	LUFK
MATLOCK	MATL
MONON TRAILERS	MONN
NABORS TRAILERS	NABO
PEERLESS	PEER
PIERCE	PIER
PIKE TRAILERS	PIKE
PINES TRAILER MFG	PINE
POLAR MFG CO	POLA
RAVENS METAL PRODUCTS	RAVE
STRICK CORPORATION	STRI
TIMPTE	TIMP
TRAILMOBILE	TRIM
TRANSCRAFT CORP	TRAO
TRANSPORTER	TRAQ
UTILITY TRAILER MFG CO	UTIL
VULCAN TRAILER MFG	VULC
WESTERN	WESE
WILSON TRAILER CO INC	WILX

UNKNOWN TRAILER CODE	TRLR

Wrecker and Tow Truck Information

The following IRP jurisdictions require that wreckers and tow trucks register by their **Combined Gross Weight**. This includes the weight of the fully equipped wrecker plus the maximum load it will carry. Those jurisdictions are:

Alberta	Colorado	Connecticut	District of Columbia	Florida
Georgia	Idaho	Manitoba	**Maryland**[1]	Massachusetts
Montana	New Brunswick	Newfoundland	Nova Scotia	Prince Edward Is.
South Carolina	Tennessee	Vermont	Virginia	Washington
Wyoming[2]				

1. Combined gross weight if disabled vehicle is on a trailer, or if wrecker is used for purposes other than transporting disabled vehicle. Scale weight if not.
2. Combined Gross Weight if going beyond the nearest accessible point of safekeeping.

The following IRP jurisdictions require wreckers and tow trucks to register by their **Unladed Weight**. This is the weight of the fully equipped wrecker ready to operate. Those jurisdictions are:

Arizona	British Columbia	California	Delaware	Kansas
Kentucky	Louisiana[4]	Maine	Michigan	Minnesota
Missouri	New Hampshire	Nevada	New Jersey	New York
North Dakota	Oklahoma	Ontario	Oregon	Pennsylvania[3]
Quebec	Utah	Wisconsin		

3.. Weight of fully equipped wrecker if disabled vehicle weighs under 10,000 pounds Register Combined if towed vehicle weighs 10,000 pounds or more.
4. Disabled vehicle must have current license and registration.

The following IRP jurisdictions require wreckers and tow trucks to register by their **Gross Weight**. This is the weight of the fully equipped wrecker plus the weight of the disabled vehicle that rests on the axles of the wrecker. Those jurisdictions are:

Alabama	Indiana	Iowa	Mississippi	North Carolina
Rhode Island	Texas			

The remaining IRP jurisdictions allow wreckers and tow trucks to register in **one of two ways**. If the disabled vehicle is properly registered, the carrier may register the unladen weight of the wrecker. If the disabled vehicle is not properly registered, the carrier must register the combined gross weight of the wrecker. These jurisdictions are:

Arkansas	Illinois	Nebraska	New Mexico	Ohio
Saskatchewan	South Dakota	West Virginia		

Note: All the above requirements are subject to change at any time.

Mobile Home Toter Information

Alabama	Combined gross weight with transporter plate
Alberta	Combined gross weight - no plate requirement
Arizona	Combined gross weight with mobile home registration
Arkansas	Combined gross weight
British Columbia	Combined gross weight
California	Gross weight of power unit with transporter plate
Colorado	Combined gross weight - no plate requirement
Connecticut	Combined gross weight with transporter plate
Delaware	Combined gross weight - no plate requirement
D.C.	Contact District of Columbia at 1 - (202) 727 - 4426
Florida	Combined gross weight - plate required
Georgia	Combined gross weight with transporter plate
Idaho	Combined gross weight
Illinois	Weight of power unit and hitch with transporter plate
Indiana	Combined gross weight with transporter plate
Iowa	Weight of power unit and hitch with transporter plate
Kansas	Combined gross weight with transporter plate
Kentucky	Weight of power unit and hitch with transporter plate
Louisiana	Gross Weight of power unit
Maine	Weight of power unit with transit plate
Manitoba	Contact Manitoba at 1 - (204) 945 - 9435
Maryland	Combined Gross weight with transporter plate
Massachusetts	Combined gross weight with transporter plate
Michigan	Gross weight of power unit only
Minnesota	Weight of power unit plus hitch weight
Mississippi	Combined gross weight - no plate requirement
Missouri	Combined gross weight with transporter plate
Montana	Weight of power unit and hitch with transporter plate
Nebraska	Combined gross weight with transporter plate
Nevada	Gross weight of power unit only
New Brunswick	Contact New Brunswick at 1 - (506) 453 - 2443
Newfoundland	Contact Newfoundland at 1 - (709) 729 - 4953
New Hampshire	Gross weight of power unit with transporter plate

Mobile Home Toter Information (continued)

New Jersey	Combined gross weight with transporter plate
New Mexico	Combined gross weight with manufacturer plate
New York	Weight of power unit and hitch with transporter plate
North Carolina	Weight of power unit and hitch with transporter plate
North Dakota	Double weight of power unit with transporter plate
Nova Scotia	Contact Nova Scotia at 1 - (902) 424 - 6064
Ohio	Weight of power unit and hitch with transporter plate
Oklahoma	Gross weight of power unit with transporter plate
Ontario	Contact Ontario at 1 - (416) 235 - 4458
Oregon	Empty weight of Mobile Home Toter
Pennsylvania	Combined gross weight - no plate requirement
Prince Edward Is.	Contact Prince Edward Island at 1 - (902) 368 - 5223
Quebec	Contact Quebec at 1 - (418) 528 - 4466
Rhode Island	Combined gross weight with transporter plate
Saskatchewan	Contact Saskatchewan at 1 - (306) 751 - 1251
South Carolina	Combined gross weight with transporter plates
South Dakota	Combined gross weight with transporter plates
Tennessee	Contact Tennessee at 1 - (615) 741 - 1786
Texas	Gross weight of power unit with transporter plate
Utah	Combined gross weight - no plate requirements
Vermont	Gross weight of power unit with transporter plate
Virginia	Combined gross weight - no plate requirements
Washington	Combined gross weight with transporter plates
West Virginia	Weight of power unit and hitch with transporter plate
Wisconsin	Gross weight of power unit with transporter plate
Wyoming	Combined gross weight of power unit and trailer

Note: All the above requirements are subject to change at any time.

Participating Jurisdictions.:

ALABAMA
Department of Revenue
Motor Vehicle License Division
PO Box 327620
Montgomery, AL 36132-7620
Phone: 1-(334) 242-9000
Fax (334) 242-0312

ALASKA
Department of Public Safety
Division of Motor Vehicles
5700 East Tudor Road
Anchorage, AK 99507
Phone: 1-(907) 269-5572

ALBERTA
TRANSPORTATION
1st floor, 803 Manning Road NE.
Calgary, Alberta, Canada T2E 7M8
Phone: 1-(403) 297-2920
Fax: (403) 297-2917

ARIZONA
Department of Transportation
Motor Vehicle Division
1801 West Jefferson Street
Mail Drop 527 M
Phoenix, AZ 85007
Phone: 1-(602) 712-6775
Fax: (602) 712-7869

ARKANSAS
Department of Finance & Administration
Office of Motor Vehicles
IRP Unit
P. O. Box 8091
Little Rock, AR 72203
Phone: 1-(501) 682-4653
Fax: (501) 582-4615

BRITISH COLUMBIA
Intrajurisdictional Licensing
P.O. Box 7500
Stn Terminal
Vancouver, British Columbia V6B 5R9
Phone: 1-(604) 443-4450
Fax: (604) 443-4451

CALIFORNIA
Department of Motor Vehicles
PO Box 932320 M.S. H160
Sacramento, CA 94232-3200
Phone: 1-(916) 657-7971
Fax: (916) 657-6628

COLORADO
Department of Revenue
Motor Carrier Services
I. R. P. Section
1881 Pierce Street, Room 114
Lakewood, CO 80214
Phone: 1-(303) 205-5602
Fax: (303) 205-5981

CONNECTICUT
Department of Motor Vehicles
IRP/SSRS
60 State Street
Wethersfield, CT 06161-1010
Phone: 1-(860) 263-5281
Fax: (860) 263-5582

DELAWARE
Motor-Fuel Tax Administration
IRP Unit
PO Drawer 7065
Dover, DE 19903-7065
Phone: 1-(302) 744-2701
Fax: (302) 739-6299

DISTRICT OF COLUMBIA
Department of Motor Vehicles
International Registration Plan
301 C Street, N.W.
Room 1063
Washington, DC 20024-1400
Phone: 1-(202) 727-6426
Fax: (202) 727-5017

FLORIDA
Department of Highway Safety and Motor Vehicles
Neil Kirkman Building
2900 Apalachee Parkway
Tallahassee, FL 32399
Phone: 1-(850) 921-0931
Fax: (850) 922-7148

GEORGIA
Department of Motor Vehicle Safety
Motor Vehicle Services
P.O. Box 16909
Atlanta, GA 30321
Phone: 1-(404) 362-6477
Fax: (404) 657-6197

IDAHO
Transportation Department
Division of Motor Vehicles
PO Box 7129
Boise, ID 83707-1129
Phone: 1-(208) 334-8611
Fax: (208) 334-2006

ILLINOIS
Secretary of State
Vehicle Services Department
Room 300. Howlett Building
Springfield, IL 62756
Phone: 1-(217) 785-1800
Fax: (217) 524-0123

INDIANA
Department of Revenue
Motor Carrier Services Division
5252 Decantur Boulevard, Suite R
Indianapolis, IN 46241
Phone: 1-(317) 615-7340
Fax: (317) 821-2335

IOWA
Department of Transportation
Iowa Department of Transportation
Motor Vehicle Division
Office of Motor Carrier Services
PO Box 10382
Des Moines, IA 50306-0382
Phone: 1-(515) 237-3258
Fax:)515) 237-3225

KANSAS
Department of Revenue
Division of Vehicles
Motor Carrier Services Bureau
3718 S W Burlingame Road
Topeka, KS 66609-1217
Phone: 1-(785) 291-3384
Fax: (785) 296-7872

KENTUCKY
Transportation Cabinet
IRP Section
Box 2323
Frankfort, KY 40602-2323
Phone: 1-(502) 564-4120
Fax: (502) 564-4138

LABRADOR
See "NEWFOUNDLAND & LABRADOR"

LOUISIANA
Department of Public Safety & Corrections
Office of Motor Vehicles
PO Box 64886
Baton Rouge, LA 70896
Phone: 1-(225) 925-6335
Fax: (225) 925-1838

MAINE
Bureau of Motor Vehicles
Maine Bureau of Motor Vehicles
IRP Unit
#29 State House Station
Augusta, ME 04330
Phone: 1-(207) 624-9000
Fax: (207) 624-9086

MANITOBA
Commercial Vehicle Registration
1075 Portage Avenue
Winnepeg, Manitoba R3G 0S1
Phone: 1-(204) 945-7380
Fax: (204) 945-8416

MARYLAND
Motor Vehicle Administration
6601 Ritchie Highway, NE
Glen Burnie, MD 21062
Phone: 1-(410) 424-3014
Fax: (410) 768-7163

MASSACHUSETTS
Registry of Motor Vehicles
IRP Section
25 Newport Avenue Extension
Fourth Floor
Quincy, MA 02171
Phone: 1-(617) 351-9320
Fax: (617) 351-9399

MICHIGAN
Department of State
Secondary Complex
7064 Crowner Drive
Lansing, MI 48918-9915
Phone: 1-(517) 322-1061
Fax: (517) 322-3434

MINNESOTA
Department of Public Safety
1110 Centre Pointe Curve
Suite 425
Mendota Heights, MN 55120
Phone: 1-(651) 405-6161
Fax: (651) 405-6136

MISSISSIPPI
State Tax Commission
P.O. Box 1040
Jackson, MS 39215
Phone: 1-(601) 923-7100
Fax: (601) 923 7133

MISSOURI
Department of Transportation
Motor Carrier Services
P.O. Box 893
Jefferson City, MO 65105-0893
Phone: 1-(573) 751-6433
Fax: (573) 751-0916

MONTANA
Department of Transportation
Montana Motor Carrier Service Division
P.O. Box 4639
Helena, MT 59620
Phone: 1-(406) 444-6130
Fax: (406) 444-7670

NEBRASKA
Department of Motor Vehicles
Motor Carrier Services
PO Box 98935
Lincoln, NE 68509-8935
Phone: 1-(402) 471-4435
Fax: (402) 471-4024

NEVADA
Department of Motor Vehicle
Motor Carrier Division

555 Wright Way
Carson City, NV 89711
Phone: 1-(775) 684-4612
Fax: (775) 684-4619

NEWFOUNDLAND AND LABRADOR
Department of Government Services & Lands
P.O. Box 87101
St. Johns, Newfoundland Canada A1B 4J5
Phone: 1-(709) 729-4921
Fax: (709) 729-1843

NEW BRUNSWICK
Department of Public Safety
P. O. Box 6000
Frederickton, New Brunswick Canada E3B 1T9
Phone: 1-(506) 453-2407
Fax: (506) 444-5950

NEW HAMPSHIRE
Department of Safety
International Registration Plan
10 Hazen Drive
Concord, NH 03305
Phone: 1-(603) 271-2196
Fax: (603) 271-1061

NEW JERSEY
Department of Motor Vehicles
Motor Carriers Unit, IRP Section
225 East State Street, P.O. Box 178
Trenton, NJ 08666-0178
Phone: 1-(609) 633-9399
Fax: (609) 633-9394

NEW MEXICO
Motor Vehicle Division
Taxation and Revenue Department
P.O. Box 1028
5 - Room 2111
Santa Fe, NM 87504-1028
Phone: 1-(505) 827-2265
Fax: (505) 827-0135

NEW YORK
Department of Motor Vehicles
International Registration Bureau
P.O. Box 2850-ESP
Albany, NY 12220-0850
Phone: 1-(518) 473-5834
Fax: (518) 402-2366

NORTH CAROLINA
Department of Transportation
Division of Motor Vehicles
International Registration Plan Section
1425 Rock Quarry Road, Suite 100
Raleigh, NC 27610
Phone: 1-(919) 733-3642
Fax: (919) 715-9129

NORTH DAKOTA
Department of Transportation
Motor Vehicle Division
608 East Boulevard Avenue
Bismarck, ND 58505-0780
Phone: 1-(701) 328-2725
Fax: (701) 328-3500

NOVA SCOTIA
Department of Business & Consumer Service
P.O. Box 3734
Halifax, Nova Scotia, Canada B3J 3P7
Phone: 1-(902) 424-6964
Fax: (902) 424-2633

OHIO
Bureau of Motor Vehicles
P.O. Box 16520
Columbus, OH 43266-0020
Phone: 1-(614) 752-7587
Fax: (614) 752-7972

OKLAHOMA
Tax Commission
Motor Vehicle Division
2501 Lincoln Boulevard
Oklahoma City, OK 73194
Phone: 1-(405) 521-3036
Fax: (405) 525-2906

ONTARIO
Ministry of Transportation
Licensing and Control Branch - Operations
Main Floor, Building "A"
1201 Wilson Avenue
Dowsview, Ontario M3M 1J8
Phone: 1-(416) 235-3923
Fax: (416) 235-3924

OREGON
Department of Transportation
Motor Carrier Transportation Program
550 Capitol Street NE
Salem, OR 97301-2530
Phone: 1-(503) 378-6699
Fax: (503) 378-5765

PENNSYLVANIA
Bureau of Motor Vehicles
Commercial Registration Section
P.O. Box 68285
Harrisburg, PA 17106-6285
Phone: 1-(717) 783-6095
Fax: (717) 783-6349

PRINCE EDWARD ISLAND
Highway Safety Operations
Department of Transportation & Public Works
33 Riverside Drive
P.O. Box 200
Charlottetown, Prince Edward Island C1A 7N8
Phone: 1-(902) 368-5202
Fax: (902) 368-6269

QUEBEC
Societe de l'assurance automobile
du Quebec
333, Boulevard. Jean Lesage, Local C-3-13
Quebec City, Quebec
Canada G1K 8J6
Phone: 1-(418) 528-3379
Fax: (418) 643-4624

RHODE ISLAND
Division of Motor Vehicles
IRP Services Section
45 Park Place
Pawtucket, RI 02860
Phone: 1-(401) 728-6692
Fax: (401) 728-6963

SASKATCHEWAN
Government Insurance
2260 11th Avenue
Regina, Saskatchewan S4P 2N7
Phone: 1-(306) 751-1200
Fax: (306) 359-0867

SOUTH CAROLINA
Department of Public Safety
PO Box 1498
Columbia, SC 29216-0027
Phone: 1-(803) 737-6620
Fax: (803) 737-6605

SOUTH DAKOTA
Department of Revenue
Prorate and Commercial Licensing
445 East Capitol Avenue
Pierre, SD 57501-3100
Phone: 1-(605) 773-4111
Fax: (605) 773-4117

TENNESSEE
Department of Safety
1148 Foster Avenue
Cooper Hall
Nashville, TN 37210
Phone: 1-(615) 687-2260
Fax: (615) 532-7015

TEXAS
Department. of Transportation
Vehicle Titles and Registration Division
4000 Jackson Avenue
Austin, TX 78779-0001
Phone: 1-(512) 465-7570
Fax: (512) 467-5909

UTAH
State Tax Commission
210 North 1950 West
Salt Lake City, UT 84134
Phone: 1-(801) 297-6800
Fax: (801) 297-6899

VERMONT
Agency of Transportation
National Life Building
Drawer 33
Montpelier, VT 05603-5001
Phone: 1-(802) 828-2071
Fax: (802) 828-3577

VIRGINIA
Department of Motot Vehicles
2300 West Broad Street
P. O. Box 27412
Richmond, VA 23269-0001
Phone: 1-(866) 878-2582
Fax: (804) 367-1073

WASHINGTON
Department of Licensing
Prorate and Fuel Tax Services
P.O. Box 9036
Olympia, WA 98507-8228
Phone: 1-(360) 664-1858
Fax: (360) 586-5905

WEST VIRGINIA
Division of Motor Vehicles
1800 Kanawha Boulevard
Building 3, Room 138
Charleston, WV 25317
Phone: 1-(304) 558-4188
Fax: (304) 558-3735

WISCONSIN
Department of Transportation
Division of Motor Vehicles
PO Box 7911
Madison, WI 53707-7911
Phone: 1-(608) 266-9900
Fax: (608) 267-0220

WYOMING
Department of Transportation
5300 Bishop Boulevard
Cheyenne, WY 82009-3340
Phone: 1-(307) 777-4842
Fax: (307) 777-4772

State Registration and Enforcement Dates		
Jurisdiction Name	**Registration Year**	**Enforcement Date**
Alabama	Staggered	Monthly
Alberta	April - March	April 1
Arizona	Staggered	Quarterly
Arkansas	July - June	August 1
British Columbia	Staggered	Monthly
California	January - December	April 1
Colorado	January - December	January 311
Connecticut	May - April	May 1
Delaware	Staggered	Monthly
District of Columbia	Staggered	Monthly
Florida	Staggered	Monthly
Georgia	Staggered	Monthly
Idaho	Staggered	Monthly
Illinois	April - March	April 1
Indiana	April - March	April 1
Iowa	January - December	March 15
Kansas	January - December	March 2
Kentucky	April - March	April 1
Louisiana	January - December	March 1
Maine	Staggered	Monthly
Manitoba	Staggered	Monthly
Maryland (trucks & tractors)	May - April	May 1
Maryland (dump trucks)	June - May	June 1
Massachusetts	July - June	July 1
Michigan	Staggered	Quarterly
Minnesota	March - February	March 2
Mississippi	Staggered	Monthly
Missouri	January - December	January1
Montana	Staggered	Quarterly
Nebraska	January - December	February 1
Nevada	January - December	January 1
New Brunswick	Staggered	Monthly

State Registration and Enforcement Dates		
Jurisdiction Name	**Registration Year**	**Enforcement Date**
New Hampshire	Staggered	Monthly
New Jersey	Staggered	Monthly
New Mexico	January - December	January 1
New York	Staggered	Monthly
Newfoundland	Staggered	Monthly
North Carolina	January - December	February 16
North Dakota	Staggered	Quarterly
Nova Scotia	Staggered	Monthly
Ohio	June - May	June 1
Oklahoma	January - December	March 2
Ontario	Staggered	Monthly
Oregon	January - December	March 16
Pennsylvania	June - May	June 1
Prince Edward Island	Staggered	Monthly
Quebec	April - March	April 1
Rhode Island	April - March	April 1
Saskatchewan	Staggered	Monthly
South Carolina	April - March	April 1
South Dakota	January - December	January 1
Tennessee	Staggered	Monthly
Texas	Staggered	Monthly
Utah	Staggered	Quarterly
Vermont	Staggered	Monthly
Virginia	Staggered	Monthly
Washington	Staggered	None
West Virginia	July - June	July 1
Wisconsin	Staggered	Monthly
Wyoming	January - December	April 1

Maximum Weights for IRP Jurisdictions

Jurisdiction Name	Maximum Weight On Cab Card
ALABAMA	80,000 or QUAL (3)
ALBERTA	137,787 (14)
ARIZONA	80,000
ARKANSAS	80,000
BRITISH COLUMBIA	139,994
CALIFORNIA	QUAL
COLORADO	80,000
CONNECTICUT	NO MAXIMUM (1)
DELAWARE	80,000
DISTRICT OF COLUMBIA	80.000
FLORIDA	80,000
GEORGIA	80,000
IDAHO	106,000 (2)
ILLINOIS	80,000
INDIANA	80,000
IOWA	NO MAXIMUM (3)
KANSAS	85,500
KENTUCKY	80,000
LOUISIANA	88,000 (4)
MAINE	90,000 (15)
MANITOBA	137,700
MARYLAND	80,000
MASSACHUSETTS	NO MAXIMUM (16)
MICHIGAN	160,001
MINNESOTA	NO MAXIMUM (5) (6)
MISSISSIPPI	80,000
MISSOURI	80,000
MONTANA	NO MAXIMUM (3) (7)
NEBRASKA	94,000 (8) (9)
NEVADA	80,000
BEW BRUNSWICK	137,786
NEW HAMPSHIRE	80,000
NEW JERSEY	80,000

Maximum Weights for IRP Jurisdictions

Jurisdiction Name	Maximum Weight On Cab Card
NEW MEXICO	86,400 (7)
NEWFOUNDLAND	137,786
NEW YORK	NO MAXIMUM (13)
NORTH CAROLINA	80,000
NORTH DAKOTA	105,500
NOVA SCOTIA	114,000 (17)
OHIO	80,000
OKLAHOMA	90,000 (10)
ONTARIO	139,992
OREGON	105,000 (3)
PENNSYLVANIA	80,000
PRINCE EDWARD ISLAND	137,787
QUEBEC	6 AXLES
RHODE ISLAND	80,000
SASKATCHEWAN	137,787
SOUTH CAROLINA	80,000
SOUTH DAKOTA	NO MAXIMUM (11)
TENNESSEE	80,000
TEXAS	80,000
UTAH	80,000
VERMONT	80,000 (16)
VIRGINIA	80,000 (9)
WASHINGTON	105,500
WEST VIRGINIA	80,000
WISCONSIN	80,000
WYOMING	117,000 (12)

See the following pages for an explanation of (1) to (16)

NOTE: *Exceeding the maximum weight may require the purchase of an overweight/oversize permit. Please contact the applicable jurisdiction.*

Explanations

1) Overweight permits are limited to the weight shown on the cab-card for Connecticut. Exceeding registered weight is not permissible, even with an overweight permit.

2) For a $25.00 permit, the registrant may haul up to 106,000 pounds provided the vehicle qualifies with the Idaho axle formula schedule. The increased weight should be should be shown on the IRP cab card.

3) Alabama, Iowa, Montana, North Dakota and Oregon require special permits for any vehicles registered over 80.000 pounds.

4) The only vehicle permitted to operate on the interstate highway at 83,400 pounds and non-interstate highways at 88,000 pounds is any combination of vehicles with tridum rear axles (three consecutive axles whose centers are 40-96 inches apart and are individually attached to and/or joined at a common attachment to the vehicle). All other vehicles are restricted to 80,000 pounds GVW (gross vehicle weight) on both interstate and non-interstate highways.

5) On certain designated highways the maximum weight is 80,000 pounds.

6) For nondivisable loads, the carrier must comply with one of the following:

   a) If registered in an IRP base jurisdiction for the maximum legal weight, register in Minnesota for at least 80,000 pounds, and obtain a thirty (30) day temporary weight increase from the Minnesota Prorate Department of Transportation Special Permits Division.

   OR

   b) Register in Minnesota for the weight to be carried and have the weight indicated on the registrant's cab card that is issued by the base jurisdiction, and obtain an overweight permit if over 80,000 pounds.

   Regardless of which alternative is taken, the registrant is still required to obtain the overweight permit.

7) Under annual permits ($100), vehicles and combinations of vehicles with single axle weights of 20,000 pounds, tandem axle weight of 34,000 pounds and gross weight not exceeding 123,180 pounds may be operated on all highways. Contact the Highway Department to purchase a permit. The vehicles must be registered for a maximum weight as determined by the Montana or New Mexico axle formula chart. The vehicle must be capable of carrying the weight in New Mexico.

8) Vehicles and combinations of vehicles may be operated on all highways at 95,000 pounds combined gross weight. A special permit is required to operate on the interstate at over 80,000 pounds.

9) Weight includes the tolerance permitted on the registration.

10) Under annual permit, vehicles and combinations of vehicles may be operated on all highways, including the interstate system, at 90,000 pounds.

11) A special permit required over 80,000 pounds. If more than 80,000 pounds, must meet South Dakota requirements on tires, 2 axle limitations and bridge formula.

12) Registrant may haul up to 117,000 pounds provided the vehicle qualifies with the bridge and axle formula and the weight is to be shown on the cab card.

13) An overweight permit is required for vehicles exceeding bridge formula or weighing over 80,00 pounds in New York.

14) The vehicle must qualify for the maximum legal weight as determined by the Alberta maximum weight schedule.

15) An overweight permit is required for vehicles weighing over 90,000 pounds.

16) An overweight permit is required for vehicles weighing over 80,000 pounds.

17) Maximum weight allowed is determined by axle configuration:

• single-axle truck	31,000 pounds
• tandem truck	51,000 pounds
• tandem truck	72,000 pounds
• single axle truck or tractor and single axle trailer combination	51,000 pounds
• single axle truck and tractor and tandem-trailer combination	72,000 pounds
• tandem truck or tractor and single axle trailer combination	72,000 pounds
• tandem truck or tractor and a tandem trailer combination	91,000 pounds
• tandem trailer and tri-axle trailer combination	110,000 pounds
• A-train double (8 axles)	110,000 pounds
• B-train double (8 axles)	114,000 pounds
• C-train double (8 axles)	114,000 pounds

2008 Estimated Mileage Chart			
JURISDICTION	**AVG. MI. PER VEHICLE**	**JURISDICTION**	**AVG. MI. PER VEHICLE**
Alberta (AB)	233	North Dakota (ND)	34
Alabama (AL)	127	Nebraska (NE)	128
Arkansas (AR)	151	New Hampshire (NH)	1902
Arizona (AZ)	223	New Jersey (NJ)	1978
British Columbia (BC)	170	Newfoundland & Labrador (NL)	467
California (CA)	340	New Mexico (NM)	168
Colorado (CO)	95	Nova Scotia (NS)	131
Connecticut (CT)	4348	Nevada (NV)	88
District of Columbia (DC)	29	New York (NY)	3032
Delaware (DE)	155	Ohio (OH)	796
Florida (FL)	587	Oklahoma (OK)	171
Georgia (GA)	299	Ontario (ON)	42
Iowa (IA)	122	Oregon (OR)	53
Idaho (ID)	51	Pennsylvania (PA)	1262
Illinois (IL)	336	Prince Edward Island (PE)	11
Indiana (IN)	379	Quebec (QC)	118
Kansas (KS)	59	Rhode Island (RI)	1723
Kentucky (KY)	132	South Carolina (SC)	378
Louisiana (LA)	109	South Dakota (SD)	48
Massachusetts (MA)	20835	Saskatchewan (SK)	404
Manitoba (MB)	1029	Tennessee (TN)	323
Maryland (MD)	641	Texas (TX)	705
Maine (ME)	1389	Utah (UT)	111
Michigan (MI)	155	Virginia (VA)	645
Minnesota (MN)	85	Vermont (VT)	814
Missouri (MO)	156	Washington (WA)	46
Mississippi (MS)	92	Wisconsin (WI)	173
Montana (MT)	50	West Virginia (WV)	84
New Brunswick (NB)	35	Wyoming (WY)	95
North Carolina (NC)	380		

IF YOU ARE A NEW ACCOUNT, OR IF YOU WILL BE ADDING A JURISDICTION FOR THE FIRST TIME AND DO NOT HAVE ANY ACTUAL MILEAGE TO REPORT, YOU MUST ESTIMATE YOUR MILEAGE.

THE ESTIMATED MILEAGE GUIDE MAY BE USED IF YOU HAVE NO OTHER SOURCE FOR OBTAINING MILEAGE. YOU MAY JUSTIFY YOUR OWN MILAGE FIGURES, IF YOU SO DESIRE, IN THE SCOPE OF OPERATION SECTION OF YOUR IRP APPLICATION.

THIS CHART IS SUBJECT TO CHANGE

Document No: T21591 0208

For Further Information Contact

Department of Environmental Protection
1 Winter Street
Boston, MA 02108
(To report hazardous material spills and for
hazardous waste transportation permits). 1-617-292-5500

Department of Revenue
200 Arlington Street
Chelsea, MA 02150
(I.F.T.A.-Fuel Permits) 1-617-887-5080
Send mail to: I.F.T.A. Processing Section
P.O. Box 7027
Boston, MA 02204

Federal Office of Motor Carrier Safety (DOT)
Transportation Systems Center
55 Broadway, 10th Floor
Cambridge, MA 02142 1-617-494-3423

Department of Telecommunications and Energy
One South Station
Boston, MA 02110
(Single State Registrations) 1-617-305-3559

Massachusetts Highway Department
525 Maple Street
Milford, MA 01752
(Oversized and overweight permits for state highways) 1-508-473-4755

Massachusetts Turnpike Authority
10 Park Plaza
Boston, MA 02116 1-617-630-7423

Massachusetts State Police
Traffic Section
Commercial Vehicle Enforcement Unit
106 Elm Street
West Concord, MA 01742 1-978-369-1004

For Further Information Contact

Internal Revenue Service

Heavy Vehicle Use Tax 1-800-829-1040
(H.V.U.T. 2290)

With voucher and payment

Mail form to:
Internal Revenue Service
P.O. Box 6229
Chicago, IL 60680-6229

Without voucher and payment

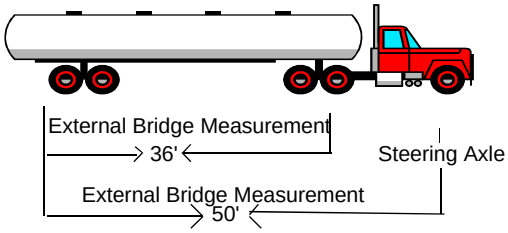
Mail form to:
Internal Revenue Service
Cincinnati, OH 45999-0031

Internal Revenue Services

Employer Identification Number (E.I.N.)
(SS-4) 1-978-474-9717
Mail form to: ***or***
Internal Revenue Service 1-800-829-1040

Bridge Formula Table

Maximum Legal Weights Allowed Without A Special Permit



Distance in feet between the extreme of any group of 2 or more axles	Maximum Load in Pounds of any Group of 2 or More Consecutive Axles					
	2 Axles	3 Axles	4 Axles	5 Axles	6 Axles	7 Axles
4	36,000					
5	36,000					
6	36,000					
7	36,000					
8	36,000	42,000				
9	39,000	42,500				
10	40,000	43,500				
11		44,000				
12		45,000	50,000			
13		45,500	50,500			
14		46,500	51,500			
15		47,000	52,000			
16		48,000	52,500	58,000		
17		48,500	53,500	58,500		
18		49,500	54,000	59,000		
19		50,000	54,500	60,000		
20		51,000	55,500	60,500	66,000	
21		51,500	56,000	61,000	66,500	
22		52,500	56,500	61,500	67,000	
23		53,000	57,500	62,500	68,000	
24		54,000	58,000	63,000	68,500	74,000
25		54,500	58,500	64,500	69,000	74,500
26		55,500	59,500	65,000	69,500	75,000
27		56,000	60,000	65,000	70,000	75,500
28		57,000	60,500	65,500	71,000	76,500
29		57,500	61,500	66,000	71,500	77,000
30		58,500	62,000	66,500	72,000	77,500
31		59,000	62,500	67,500	72,500	78,000
32		60,000	63,500	68,000	73,000	78,500
33			64,000	68,500	74,000	79,000
34			64,500	69,000	74,500	80,000
35			65,500	70,000	75,000	
36			66,000	70,500	75,500	
37			66,500	71,000	76,000	
38			67,500	72,000	77,000	

Distance in feet between the extreme of any group of 2 or more axles	Maximum Load in Pounds of any Group of 2 or More Consecutive Axles					
	2 Axles	3 Axles	4 Axles	5 Axles	6 Axles	7 Axles
39			68,000	72,500	77,500	
40			68,500	73,000	78,000	
41			69,500	73,500	78,500	
42			70,000	74,000	79,000	
43			70,500	75,000	80,000	
44			71,500	75,500		
45			72,000	76,000		
46			72,500	76,500		
47			73,500	77,500		
48			74,000	78,000		
49			74,500	78,500		
50			75,500	79,000		
51			76,000	80,000		
52			76,500			
53			77,500			
54			78,000			
55			78,500			

W = Maximum weight in pounds on any group of two or more axles computed to nearest 500 pounds.

L = Distance in feet between the extremes of any group of two or more consecutive axles.

N = Number of axles in group under consideration.

Exceptions

1. There is one exception to the use of the formula on table A, so that a 40 feet semi-trailer may be used to haul a full 34,000 pounds on the tandem of the tractor and the tandem of the trailer. A spacing of 36 feet for axle 2 through 5 is satisfactory for an actual weight of 68,000 pounds even though the formula on table A computes the weight maximum to be 66,000 lbs. This special exception is stated in federal and state law.

2. Vehicles registered in MA only; A **construction type motor vehicle** or a motor vehicle **designed and used for the hauling of a refuse** having two axles, which vehicle with its load weighs not more than 46,000 pounds; and a motor vehicle or tractor trailer unit with 3 axles may carry 60,000, if they are used to carry construction material, liquid petroleum, bulk feed or refuse without a permit as provided in chapter 85 provided that the gross weight of such vehicle does not exceed the gross vehicle weight rating as established by the original manufacturer of the chassis; and, provided further, that the vehicle is **duly registered in this Commonwealth for such weight**.

Glossary

A

Apportionable Fee—any periodic recurring fee required for licensing or registering vehicles, such as, but not limited to, registration fees, license and weight fees.

Apportionable vehicle—any vehicle used or intended for use in two or more member jurisdictions that allocate or proportionally register a vehicle for hire or a vehicle designed, used, or maintained primarily for the transportation of property and to which one of the following classifications apply:

- a power unit having a gross vehicle weight in excess of 26,000 pounds
- a power unit having three or more axles, regardless of weight
- a unit used in combination, when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Exceptions to the apportionable definition include: recreational vehicles, vehicles displaying restricted plates, city pickup and delivery vehicles, buses/livery vehicles used in the transportation of chartered parties, and government-owned vehicles. Vehicles, or combinations thereof, having a gross weight of 26,000 pounds or less and two axle vehicles may be proportionally registered at the option of the registrant.

Axle—assembly of a vehicle consisting of two or more wheels connected by a supporting shaft which transmits a portion of the weight of a vehicle and its load, if any, is continually transmitted to the roadway. For purposes of registration, an axle is any such assembly even if it is load bearing only part of the time. For example, a single unit truck, with a steering axle and two axles in the rear-axle assembly is an apportionable vehicle, even though one of the rear axles is a so-called "dummy", "drag", "tag", or "pusher" axle.

Axle weight—weight transmitted to the surface by one axle or a combination of axles in a tandem assembly.

B

Base jurisdiction—state where the registrant has an established place of business, where mileage is accrued by the fleet, and where the operational records of the fleet are maintained or can be made available.

Base plate—plate issued by the base jurisdiction and is the <u>only</u> registration identification plate issued for the vehicle by any member jurisdiction. Base plates shall be identified by having the word "APPORTIONED" and the jurisdiction's name on the plate.

Bus—motor vehicle designed for carrying more than 9 passengers and used for the transportation of persons for compensation.

C

Cab Card—registration card issued <u>only</u> by the base jurisdiction for a vehicle of an apportioned fleet. The card identifies the specific vehicle for which it was issued, the base jurisdiction of the fleet, the registered weight of the vehicle in each apportioned jurisdiction, and the jurisdictions where the vehicle is properly registered.

Carrier—individual, partnership, or corporation engaged in the business of transporting persons or goods.

Chartered Party—group of persons who, pursuant to a common purpose and under a single contract, and at a fixed charge for the vehicle in accordance with the carrier's tariff, lawfully with the Interstate Commerce Commission, have acquired the exclusive use of a passenger-carrying motor vehicle to travel together as a group to a specified destination or for a particular itinerary, either agreed upon in advance, or modified by the chartered party after having left the place of origin.

Combination—power unit used together with trailers and/or semi-trailers.

Combined Gross Weight—weight of the power unit, the trailer(s), and the maximum load that can potentially be transported.

Commercial Vehicle—vehicle operated for the transportation of persons or property to promote a commercial or industrial enterprise, for hire or not for hire.

Commissioner—jurisdiction official in charge of vehicle registration.

Common Carrier—motor carrier that advertises to the general public to engage in the transportation by motor vehicle of goods or persons. *See also Contract Carrier, Exempt Carrier, Motor Carrier and Private Carrier.*

Contract Carrier—any motor carrier transporting persons or property for compensation or hire under contract to a particular person, firm, or corporation. *See also Common Carrier, Exempt Carrier, Motor Carrier and Private Carrier.*

Converter Gear—auxiliary under-carriage assembly with a fifth wheel and tow bar used to convert a semi-trailer into a full trailer (sometimes called a "converter dolly").

Credentials—cab card and apportioned license plate issued to vehicles licensed under the International Registration Plan.

D

Double-Bottom Combination—combination of a power unit pulling two (2) semi-trailers or a semi-trailer and a full trailer.

E

Established place of business—physical structure owned, leased, or rented by a fleet registrant and designated by street number or road location, and which is open during normal business hours and in which are located:

- a telephone or telephones publicly listed in the name of the fleet registrant; and
- a person or persons conducting the fleet registrants business; and
- the operational records of the fleet or where the records can be made available.

Exempt Carrier—individual, partnership, or corporation engaged in the business of transporting exempt goods or persons for compensation.

F

Fifth Wheel—device used to connect a truck tractor or converter gear to a semi-trailer.

Fleet—one or more apportionable vehicles which travel in the same states.

Full Trailer—vehicle without motive power, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that it has a permanently mounted front axle and rear axle (example: a circus or hay wagon).

G

Gross Vehicle Weight—weight of the vehicle without load plus the weight of any load thereon.

I

I. C. C.—abbreviation for the United States Interstate Commerce Commission.

International Registration Plan—an agreement between jurisdictions for prorating or apportioning registration fees based on fleet mileage traveled in each jurisdiction.

Interstate Operations—vehicle movement between or through two or more jurisdictions.

Intrastate Operations—vehicle movement from one point within a jurisdiction to another point within the same jurisdiction.

I. V. M. R.—abbreviation for an Individual Vehicle Mileage Record.

J

Jurisdiction—state, territory, or possession of the United States, the District of Columbia, or a province of Canada.

L

Lease—written document vesting exclusive possession, control of, and responsibility for the operation of the vehicle to a lessee for a specific period of time.

Lessee—person, firm, or corporation having the legal possession and control of a vehicle owned by another under the terms of a lease agreement.

Lessor—person, firm, or corporation which under the terms of a lease, grants the legal right of possession, control of, and responsibility for the operation of the vehicle to another person, firm, or corporation.

Long-term lease—a lease of 30 days or more.

M

Member Jurisdiction—a state, territory, or possession of the United States, District of Columbia, and provinces of Canada that are signatory members of the IRP.

Mileage In-Jurisdiction Miles—total number of miles operated by a fleet of proportionally registered vehicles in a jurisdiction during the preceding year.

Motor Carrier—an individual, partnership, or corporation engaged in the transportation of goods or persons. *See also Common Carrier, Contract Carrier, Exempt Carrier, and Private Carrier.*

O

Operational Records—documents supporting miles traveled in each jurisdiction and total miles traveled, such as IVMR's, fuel reports, trip sheets, and logs.

Owner-Operator—a lessor who leases vehicular equipment with driver to a carrier.

P

Preceding Reporting Year—period of July 1 through June 30 which immediately precedes the registration or license year for which proportional registration is sought.

Private Carrier—a person, firm, or corporation that uses its own trucks to transport the private carriers' own freight.

Proportion—a part or a share in its relation to the whole.

R

Reciprocity Agreement—an agreement, arrangement, or understanding governing the reciprocal grant of rights and/or privileges to vehicles which are parties to such an agreement, arrangement, or understanding.

Reciprocity Miles—miles generated by a carrier in non-member jurisdictions that grant reciprocity and require no payment of registration fees.

Recreational Vehicle—vehicle designed or converted and used for personal pleasure or travel by an individual or family.

Registered Weight—weight for which a vehicle or combination of vehicles have been licensed or registered within a particular jurisdiction.

Registrant—person, firm, or corporation in whose name or names a vehicle is properly registered.

Registrar of Motor Vehicles—jurisdiction official in charge of vehicle registrations.

Registration Year—twelve month period during which the registration plates issued by the base jurisdiction are valid according to the laws of the base jurisdiction. Massachusetts's registration year is July 1 through June 30.

Rental Fleet—five or more vehicles that are leased or offered for lease without drivers, and which are designated by the lessor as a rental fleet.

Restricted Plate—a registration that has time (less than a full year), geographic area, mileage, or commodity restrictions (farm, log, or dealer plate).

Road Tractor (Mobile Home Toter, Wrecker)—motor vehicle designed and used for drawing other vehicles and not constructed to carry any load either independently or any part of the weight of a vehicle or load so drawn.

S

Semi-Trailer—vehicle without motive power, designed for carrying persons or property, and for being drawn by a motor vehicle and so constructed so that some part of its weight and that of its load rests upon or is carried by the towing vehicle (permanently mounted rear axle only).

Service Representative—someone who furnishes facilities and services including sales, warehousing, motorized equipment and drivers under contract or other arrangements to a carrier for transportation of property by a household goods carrier.

Short Term Lease—lease of 30 days or less.

T

Temporary Authority—a permit issued to current IRP accounts for 45 days.

Total Miles—total number of miles operated by a fleet of proportionally registered vehicles in all jurisdictions during the preceding year.

Trip Lease—lease of a vehicle to a lessee for a one-trip operation only.

Trip Permit—temporary permit issued by a jurisdiction in lieu of regular apportioned license plates and cab card.

Tractor—motor vehicle designed and used primarily for drawing other vehicles, but not constructed to carry part of the load on the tractor itself (example: car haulers).

Truck—vehicle designed, used, or maintained primarily for the transportation of property.

Truck Tractor—motor vehicle designed and used primarily for drawing other vehicles, but constructed to carry a load other than a part of the weight of the vehicle and weight so drawn.

U

Unladen Weight—actual weight of a vehicle including the cab, body, and all accessories with which the vehicle is equipped for normal use on the highway, excluding the weight of any load.