

Goals

- Establish common goals
- Build unity and cohesion for a more effective Commission
- Develop outlines of a plan of action-mix of specific actions and aspirations for our common identity

Time (PM)	Topics	Long-Term Goals
12:30	Lunch	
1:00	Ice Breaker	Briefly, in one minute or so, tell us something interesting about yourself, highlighting one public service achievement that you are most proud of and what you hope to accomplish as a Commissioner
1:20	Introduction by Paul Lee (Background of the Commission)	
1:25	Commissioner Roles (Moderated by Paul Lee)	
	Expectations of Commissioners	Build cohesion through participation, attendance and engagement. How will we make decisions and conduct ourselves.
	Subcommittees	Increase opportunities for participation by Commissioners and match governing expertise to programs.
	Public Relations	Increase external communication, promote transparency, and strengthen working relationships with community groups.
	Budget	Understand how the budget affects the activities.
	Fundraising	Understand the efforts in putting together the annual dinner. Maintain a steady income, possibly a state line item, without complete reliance on the dinner.
	Annual Reports	Annual report of Commission's activities, to inform the appointing authorities of members' work
	Working with the Executive Director	Discuss capabilities and expectations of ED.
2:45	15 minute Break	
3:00	Programs (Moderated by Karen Tseng & Kenneth An)	
	Resource Fair	Develop opportunities for State & Federal Agencies to interact with and serve our communities.
	Young Leader Symposium	Identify/track/build relations with young leaders in our community
	2013 Healthcare Initiatives	Convene healthcare organizations to develop common efforts on HC advocacy, service, treatments and fair and accurate reporting.
	Gaming issues	Develop and implement programs to address gambling addiction issues in our communities.
	Judicial Nominations	Develop and assist qualified APA candidates for appointment as state and federal judges
	Program Suggestions	Economic development, community outreach, other suggestions...
4:00	Future of the Commission (Moderated by Paul Lee)	
	SWOT Analysis	Identify strengths, weaknesses, opportunities and threats with respect to Commission-work to date and future prospects.
	Establish long term (5 years) and short term (1 year) visions	Begin to set priorities and develop a plan of action
5:00	End of Retreat	

Guidelines

- Let's work together to have a successful retreat
- We have a lot to cover, so please keep your comments brief
- Please allow others the opportunity to talk
- Please restrict your comments to the topic being discussed
- Moderators will be strict in keeping people to stay on the agenda
- If you feel you haven't had an opportunity to make your point. Please feel free to communicate with Jason and the leadership afterwards.
- Although this is a public meeting, moderators may request staff and public members to step out for an executive session
- A voice recorder will be used to help with notes and minutes, any Commissioner may request that it be turned off during any particular discussion