

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

Mass Workforce Issuance

100 DCS 08.113

☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: October 13, 2017

Subjects: **Priority Populations for the WIOA Adult Program Desk Reference**

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce partners of the availability of a desk reference tool through WorkforceGPS regarding [Priority Populations for the WIOA Adult Programs](#). This tool provides State and Local Boards and staff information on serving priority populations using WIOA Adult funds - recipients of public assistance, low-income individuals, individuals who are basic skills deficient, and Veterans.

Background: WIOA establishes a priority requirement with respect to funds allocated to a local area for adult employment and training activities. Under this section, American Job Center (AJC) staff, when using WIOA Adult funds to provide individualized career services, training services, or both, must give priority to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient. Under WIOA, priority must be implemented regardless of the amount of funds available to provide services in the local area. States are required to develop policies and procedures for applying this priority, including monitoring local areas' compliance with this priority.

Action

Requested: Please share with staff and partners as appropriate.

Attachment: A. Priority of Service for WIOA Adult Funds Desk Reference