



**THE COMMONWEALTH OF MASSACHUSETTS
AUTO DAMAGE APPRAISER LICENSING BOARD**

One South Station, Boston Massachusetts 02110-2208
(617) 521-7453/Fax (617) 521-7475
<http://www.mass.gov/doi>

DEVAL L. PATRICK
GOVERNOR

GILBERT W. COX, JR.
CHAIRMAN

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

DAVID E. KRUPA
JOSEPH COYNE
JOSEPH A. VALARIOTI
CARL GARCIA

Minutes of Meeting
Auto Damage Appraisers Licensing Board
Assabet Valley Regional H.S., Marlboro, MA – February 24, 2009
All Members Present

Proceedings recorded by:

T. Colo, Advanced Auto Body (Audio/Video)
J. Joyce, Commerce (Audio/Video)
Yvonne Torres (Audio)

Motion made by Krupa to accept January 20, 2009 minutes. Cox seconded. Passed 4-0 vote.

Report on licenses provided by Ms. Torres.

Sue Conena reported that next subcommittee meeting will be on March 5, 2009 and that the members intend to submit a package proposal to Commissioner by May. Entire packet will need approval by Board at future meeting. Several applications were received in response to the mass email sent seeking qualified licensed appraisers interested in administering and/or grading the ADALB exam.

Complaint 2005-37 Board v. Capazzoli: Motion by Garcia and seconded by Krupa to send letter to consumer requesting information and an invitation to attend the next Board meeting. Garcia will assist in drafting the letter for Gil's signature. Passed 3-0.

Complaint 2007-01 – Board v. Levesque - Kelly reported that the material is being drafted and will be on agenda for review at the next meeting.

Garcia moved that Board schedule time to review regulation. Krupa seconded. Passed 3-0. Subject matter to be continued at next meeting.

Liberty Mutual request to extend the temporary licenses. Krupa determined that an emergency continues to exist due to outstanding claims from ice storms which have not yet been resolved. Coyne seconded. Passed 3-0. Garcia moved that the new temporary licenses be issued immediately upon payment of a \$100 fee for each individual requiring a 30-day extension of his/her temporary license. Krupa seconded. Passed 3-0.

Valarioti requested that letters be sent out inviting Progressive and GEICO to attend next meeting for discussion of their concierge services. Seconded by Garcia. Passed 3-0.

Cox requested that a letter of invitation be sent to Jeremy Guay, licensing instructor to attend next meeting.

Future Meetings:

April 7, 2009 and May 12, 2009

Next Part II Exam

April 21, 2009

Motion to adjourn made by Krupa and seconded by Garcia. Passed 4-0.