

**Minutes
Executive Committee Meeting
Massachusetts Clean Water Trust**

DATE: April 29, 2015

START TIME: 1:45 p.m.

PLACE: State House Room 372

NOTICE: Due public notice given

MEMBERS OF THE EXECUTIVE COMMITTEE –

PRESENT: Sue Perez, Executive Director of the Trust
Rachel Madden, Director of Finance & Administration of the Trust
Steve McCurdy, Director of Program Development of the Trust

ALSO PRESENT: Breean Fortier, Deputy Chief, Performance Management and
Cabinet Relations, EO Administration and Finance
Bernard Greene, Senior Legal Counsel of the Trust
Joe Delaney, Department of Environmental Protection
My Tran, Treasurer of the Trust
Nate Keenan, Program Manager of the Trust

**SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS
TAKEN/ VOTES):**

1. Environmental Justice – Principal Forgiveness. The Committee discussed the allocation of principal forgiveness to various projects. Ms. Perez recommended that the Trust document the policy that is followed to allocate principal forgiveness in addition to having it documented in the IUP and provide to Board for Approval. The Committee reviewed a chart showing 2014 Environmental Justice communities that received principal forgiveness. For 2015, the Trust' policy, as stated in the 2014 IUP, is to apportion principal forgiveness to those projects that have submitted construction contracts executed by April 1, 2015. Contracts after that date will receive a regular loan. Each eligible project will receive its prorated share of the total eligible costs of all of the subsidy-eligible projects that meet the deadline.
2. EPA Letter. Ms. Perez reported that she and DEP Commissioner Martin Suuberg received a letter from EPA Regional Administrator Curtis Spalding regarding the Cape Cod Section 208 Plan. Ms. Perez stated that she will discuss this with Commissioner Suuberg.
3. Best Management Practices. Mr. Keenan reported on the status of the Best Management Practices Guidelines, drafts of which are on track to be completed by May 18.

4. Disparity Study. Mr. McCurdy reported on the Disparity Study he mentioned in the last Committee meeting. A Request for Responses has been prepared.
5. Affordability Criteria. Ms. Breean Fortier joined the discussion to describe the work that she is doing to assist the Trust in developing the affordability criteria from the Water Resources Reform and Development Act that will be used to determine eligibility for additional subsidization.

LIST OF DOCUMENTS AND EXHIBITS USED:

2014 EJ Principal Forgiveness

The meeting adjourned at 2:50 p.m.

Approved: July 1, 2015