

**EXECUTIVE COMMITTEE OF THE  
MASSACHUSETTS CLEAN WATER TRUST**

**Meeting Minutes**

**Meeting Date:** Thursday, April 16, 2020  
**Time:** 12:30 PM  
**Location:** By Telephone  
**Notice:** Due public notice given  
**Attendees** Sue Perez, Executive Director, Trust  
Maya Jonas-Silver, Director of Finance & Administration, Trust  
Maria Pinaud, Director of Program Development, Trust  
**Also Present** Nate Keenan, Deputy Director, Trust  
Jonathan Maple, Policy Analyst, Trust  
Sally Peacock, Controller, Trust

**SUMMARY OF DISCUSSIONS**

1. **Open the Meeting:** Ms. Perez requested a motion to open the meeting. Ms. Joan-Silver made the motion and Ms. Pinaud seconded. A roll call was held, and all members approved the motion.
2. **Minutes:** Ms. Perez requested a roll call motion to approve Executive Committee minutes from the January 2, January 17 and January 24, 2020 meeting. Ms. Joan-Silver made the motion and Ms. Pinaud seconded. All members approved the motion.
3. **School Water Improvement Grant (SWIG) Update:** Mr. Maple provided an update on the SWIG program and noted that the Trust had 29+ School Districts with completed applications. This would provide roughly \$700,000 in grants. Additionally, there are several other applicants who could proceed once their applications have been completed and reviewed. The application cure period was disrupted by the onset of the COVID-19 pandemic and caused delays in getting responses from communities. Ms. Perez asked if the completed application would be ready for a board vote at the next board meeting. Mr. Maple responded in the affirmative.

Ms. Perez asked the Committee if the Trust should have a Board of Trustees meeting before May. Ms. Pinaud noted that MassDEP was ready to proceed with several Project Regulatory Agreements. The Committee discussed having the next meeting on Board meeting April 29. Committee members agreed to confirm with Board members and schedule a meeting.

**Other Business** (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)

4. **Asset Management Grant Program.** Ms. Perez noted that EPA would no longer be providing or supporting the Check-Up Program for Small Systems (CUPSS) Asset Management Tool and would this have an impact on the AMP grant program? Mr. Maple responded that it would not likely have an impact as CUPSS is just one software system of many and that providing software was only one component of the eligible funding activities covered by the program.

5. **Adjourn the Meeting:** Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion and Ms. Perez seconded. A roll call was held, and all members approved the motion.

The meeting adjourned at 12:50 p.m.

Minutes Approved: 06/11/2020