

STATE EMERGENCY RESPONSE COMMISSION

Minutes

Date: May 20, 2025

Location: 400 Worcester Road, Worcester, MA 01702

10:00

I. Call to Order

Vice Chair Kim Castle called the meeting to order at 10:03

II. Roll Call

The number of voting members in attendance did not reach the threshold for a quorum and 2/3 required to vote, attendance report attached.

III. Agenda Additions

No new items were requested

IV. Review and approval of Previous Meeting Minutes

MOTION by John Mulveyhill / Cathy Kiley, to approve February 25, 2025, minutes as written - Approved

V. Open Issues

- a. Commission Membership – no updates to report
- b. Bylaw Approval - Unable to move forward as we did not reach the threshold for a quorum and 2/3 required to vote.
- c. Assignment of committees / working groups - A summary of the subcommittees/workgroups was sent out for membership review. Thank you to all those that signed up for various groups. SERC will assign members to groups, as needed.

VI. Subcommittee / Workgroup Reports

- a. Grants – Federal Fiscal Year (FFY) 2025 Hazardous Material Emergency Preparedness Notice of Funding Opportunity has been released. MEMA's award is higher than past year with a total federal award of \$437,714, with a required non-federal match of \$109,428.50. More details will be shared, as developed. This grant will be added to the next SERC meeting agenda for discussion.
- b. Planning – group is working on the development of a review form that will be used with each plan review. The form is basically outlining the EPCRA 9 planning requirements. Reviews will be conducted against the EPCRA planning requirements only. The SERC does not approval or certify LEPC plans.
- c. Is there anything the SERC can do to assist with this and other possible state agencies? There might be this misunderstanding that they are exempt from EPCRA requirements.

To be clear, no state agency, local government, or federal government is exempt from complying with EPCRA as requirements.

VII. New Business

MBTA Tier II Reporting Issues – Mike Castro reported out that Mystic is having/has had issues with getting MBTA to understand their EPCRA Tier II reporting requirements.

Is there anything the SERC can do to assist with this and other possible state agencies? There might be this misunderstanding that they are exempt from EPCRA requirements.

To be clear, no state agency, local government, or federal government is exempt from complying with EPCRA as requirements.

VIII. For the Good of the Order

ACTION: SERC will schedule a special virtual meeting to try and get the Bylaws approved.

ACTION: Add 25HMEP Application review to the next meeting agenda.

ACTION: Send out application prior to next SERC meeting

ACTION: create SharePoint site for planning subcommittee and send link to membership

ACTION: Create a one-page information sheet that details EPCRA Tier II reporting requirement.

ACTION: Send Agency Heads a letter with EPCRA reporting requirements, and SERC contact information should they have questions.

IX. Adjournment

MOTION by Ally Sleiman / John Mulveyhill to adjourned - Approved

Next Meeting Date: TBD

General Meeting Notice and Agenda will be posted on <https://www.mass.gov/info-details/massachusetts-state-emergency-response-commission-serc>

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the American Disabilities Act, please contact Sara Parmenter, ADA Coordinator at Sara.L.Parmenter@mass.gov or call 508-820-2060.