

**Minutes
Executive Committee Meeting
Massachusetts Clean Water Trust**

DATE: June 10, 2015

START TIME: 1:30 p.m.

PLACE: 3 Center Plaza, Suite 430

NOTICE: Due public notice given

MEMBERS OF THE EXECUTIVE COMMITTEE –

PRESENT: Sue Perez, Executive Director of the Trust
Steve McCurdy, Director of Program Development of the Trust
ABSENT: Rachel Madden, Director of Finance & Administration of the Trust
ALSO PRESENT: Bernard Greene, Senior Legal Counsel of the Trust
Joe Delaney, Department of Environmental Protection
Nate Keenan, Deputy Director of the Trust

**SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS
TAKEN/ VOTES):**

1. Loan Close-Outs. Mr. Delaney reported that DEP is revising its loan close outs to streamline the process.
2. Regulations. Mr. McCurdy updated the Committee on DEP's revisions to the CW and DW regulations required by Chapter 259, §23(c) and (e). He said that a draft of the regulations should be available soon for internal review by the Trust.
3. Best Practices Guidelines. DEP shared Mark Abraham's work with others in the office and many comments were given. Ms. Perez stated that the involvement of additional people should not be allowed to slow down the process. She noted that the Trust needs to complete and publish the guidelines by January, 2016.
4. Small Systems Survey. Mr. McCurdy reported that the survey of small towns to determine how the loan process can be improved, pursuant to Chapter 259, § 59, of the Acts of 2014, is completed. DEP did not receive any major comments or suggestions.
5. Grant. Mr. Delaney reported that DEP has delivered to Ms. Tran all the information needed to complete the grant application. Mr. Keenan stated that he also discussed the grant application with Ms. Tran.
6. Greater Lawrence Sanitary District. The Committee discussed the co-generation facility that the Greater Lawrence Sanitary District wants to build.

7. Rescission of Fiscal Year 2015 Appropriations. Jaime Bourne, EPA's lead clean water contact person for Massachusetts, contacted Mr. McCurdy and said that all programs will be reduced in fiscal year 2015 to incorporate the appropriation rescission in that year. The Trust has not received any official notification of this.
8. Signage. The Committee discussed the signage regulations that EPA promulgated recently. The regulations require grant recipients to ensure that a sign is placed at construction sites supported under the award displaying the EPA logo in a manner that informs the public that the project is funded by EPA.
9. Cape Cod Commission. The next Board meeting with the Cape Cod Commission will be on Wednesday, June 29, 2015 at 3:30 p.m., in the office of State Treasurer Deborah Goldberg.

The meeting adjourned at 2:30 p.m.

Approved: July 1, 2015