

**Minutes
Executive Committee Meeting
Massachusetts Clean Water Trust**

DATE: July 1, 2015

START TIME: 1:35 p.m.

PLACE: State House Room 372

NOTICE: Due public notice given

MEMBERS OF THE EXECUTIVE COMMITTEE –

PRESENT: Sue Perez, Executive Director of the Trust
Rachel Madden, Director of Finance & Administration of the Trust
ABSENT: Steve McCurdy, Director of Program Development of the Trust
ALSO PRESENT: Bernard Greene, Senior Legal Counsel of the Trust
Joe Delaney, Department of Environmental Protection
Nate Keenan, Program Manager of the Trust
Kylie Webster, Intern with Administration and Finance

MINUTES APPROVED:

February 24, 2015

March 8, 2015

March 18, 2015

April 8, 2015

April 22, 2015

April 29, 2015

May 20, 2015

June 10, 2015

SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS TAKEN/ VOTES):

1. Affordability Criteria. The Committee discussed a time line of events to the September 30, 2015 deadline for establishing the affordability criteria to be used for additional subsidization as required by section 603(i) of the federal Water Resources Reform and Development Act. The Committee also discussed the notice and opportunity for public comment that is mandated by the Act and the type of process, if any, that the Trust will have to use in addition to the federal requirements. At the suggestion of Mr. Delaney, a working meeting to discuss the next steps will be held on Thursday, July 8, 2015 at the Trust's offices.
2. Best Management Practices Guidelines. Mr. Keenan reported that much work has been completed on the best management practices guidelines. He will organize a group to do final edits to the guidelines and then present it to a stakeholder group,

as required by Section 55 of Chapter 259, Acts of 2014. Chapter 259 requires that representatives of municipal and district drinking water, wastewater, and storm water systems, financial managers of such systems, and environmental organizations provide input to the guidelines.

The meeting adjourned at 1:55 p.m.

Approved: July 22, 2015