

**Minutes
Executive Committee Meeting
Massachusetts Clean Water Trust**

DATE: August 19, 2015

START TIME: 1:30 p.m.

PLACE: State House Room 372

NOTICE: Due public notice given

MEMBERS OF THE EXECUTIVE COMMITTEE –

PRESENT: Sue Perez, Executive Director of the Trust
Rachel Madden, Director of Finance & Administration of the Trust
ABSENT: Steve McCurdy, Director of Program Development of the Trust
ALSO PRESENT: Bernard Greene, Senior Legal Counsel of the Trust
Joe Delaney, Department of Environmental Protection
Nate Keenan, Deputy Director of the Trust

MINUTES APPROVED:

July 22, 2015

July 29, 2015

**SUMMARY OF DISCUSSIONS (INCLUDING DECISIONS MADE/ACTIONS
TAKEN/ VOTES):**

1. Affordability Criteria. The Committee discussed the process that will be used to get input from the public on the affordability criteria, as required by the Water Resources Reform and Development Act (“WRRDA”). The Trust will provide notice and an opportunity for public comment by posting online the description of the criteria and the EPA Final Guidance on WRRDA. Public comments will be received from August 19 to September 4.
2. Procurement. The Trust is doing a procurement for program counsel and received responses from five firms. The responding firms were Locke Lord, our current program counsel, Mintz Levin, Burns & Levinson, Hinckley Allen, and Pannone Lopes Devereaux & West. The procurement management team will meet on Friday, August 21, at which time a decision on whether to have oral interviews and who to interview will be made.
3. Thirty Year Loans. Mr. Keenan reported that the policy for making thirty year DW loans, as authorized by the SDWA, has been reviewed by program counsel. Program counsel agrees that the process set out in the policy complies with the requirements of the SDWA. The Trust anticipates that the policy will be in place by the end of the calendar year.

4. Best Practices. The best practices guidelines, required by section 55 of chapter 259, Acts of 2014, are waiting to be acted upon by the Department of Revenue. There is a January deadline and the Trust is organizing the stakeholder group that the statute requires provide input to the process. The Trust will also post the guidelines for comment by the public.

The meeting adjourned at 2:10 p.m.

Approved: October 21, 2015