



# Workforce Issuance

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☒ Policy ☐ Information

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**To:** MassHire Workforce Board Chairs  
MassHire Workforce Board Directors  
MassHire Career Center Directors  
MassHire Fiscal Officers  
MassHire Operations Managers

**cc:** WIOA State Partners

**From:** Beth Goguen, Director  
MassHire Department of Career Services

**Date:** July 2, 2026

**Subject:** **Massachusetts Eligible Training Provider List (MA ETPL) – REVISED Temporarily**

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**Purpose:** To notify MassHire Workforce Boards, MassHire Career Center Operators and other workforce partners of revised policy guidance and instruction for providers of training services to gain eligibility to the Massachusetts for Eligible Training Provider List (ETPL) under the Workforce Innovation and Opportunity Act (WIOA).

This policy has added a temporary new attachment – Attachment D  
ETPL Continuing Eligibility Temporary Contingency for FY27 Workforce Board  
Approval

**Background:** WIOA funds may be used to pay for training for eligible individuals who enroll with approved training providers. This policy outlines how training providers and programs become eligible for WIOA participants and how the State publicly shares the list of approved providers and program information. WIOA

An equal opportunity employer/program.

Auxiliary aids and services are available upon request to individuals with disabilities.

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emphasizes informed consumer choice, job-driven training, provider performance, and continuous improvement; therefore, the quality and selection of training providers is central to achieving these goals.

The State's Eligible Training Provider List (ETPL) is published online through websites, searchable databases, and other public channels, including formats accessible to individuals with disabilities. The list must include clear performance and cost information to support informed consumer choice for all populations.

An Eligible Training Provider (ETP) is the only type of entity that may receive WIOA training funds through an Individual Training Account (ITA), as defined in WIOA § 680.200. To qualify as an ETP, an organization must offer approved training programs, meet required performance and credentialing standards, and be listed on the State ETPL.

The Trade Adjustment Assistance Program (TAA), the Massachusetts Training Opportunities Program (TOP/Section 30), and Registered Apprenticeship Programs (RAP) follow the same protocols unless otherwise specified.

Individual courses must be approved separately by each federal or state program. Approval by one program does not guarantee approval by others.

This policy applies to all courses listed on the MA ETPL, meaning any course with at least one ITA approval. Special programs or Grants/MOAs are not covered by this policy.

Requirements for both Initial Eligibility and Continuing (formerly "Subsequent") Eligibility are provided in the attachments to this policy.

This policy rescinds all previous policies related to Initial and Subsequent/Continuing Eligibility for ITA-funded training provider courses.

**Action**

**Required:** The State Workforce Agency (MassHire Department of Career Services) and each local MassHire Workforce Board must ensure that processes for the Massachusetts Eligible Training Provider List (MA ETPL) Initial and Continuing eligibility adhere to the policy and procedural framework described in this policy and its attachments.

**Effective:** Immediately

**Attachments:** A: Initial Eligibility  
B: Continuing Eligibility

C: Continuing Eligibility Data Report

D: ETPL Continuing Eligibility Temporary Contingency for FY27 Workforce Board Approval

**References:** Workforce Innovation and Opportunity Act, Section 122, Identification of Eligible Providers of Training Services.

Training and Employment Guidance Letter 13-16 (TEGL 13-16): Guidance on Registered Apprenticeship Provisions and Opportunities in WIOA.

Training and Employment Guidance Letter 03-18 (TEGL 03-18): ETP Reporting Guidance Under WIOA.

Training and Employment Guidance Letter 08-19 (TEGL 08-19): WIOA Title I Provider Eligibility and State List of ETPs and Programs

**Inquiries:** Please email questions to [PolicyQA@mass.gov](mailto:PolicyQA@mass.gov) with reference to this Issuance number.