



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF APPRENTICE STANDARDS

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Policy
 Information

Apprenticeship Issuance

To: Registered Apprenticeship Sponsors

From: Patrick Mitchell, Director

Date: January 19, 2021

Subject: Apprenticeship Tax Credit Information Notice 2020

Purpose: To notify Apprenticeship Sponsors, employers and other relevant stakeholders in healthcare, technology and manufacturing sectors regarding deadline and eligibility information to apply for a Registered Apprentice Tax Credit for calendar year 2020.

Information: The Registered Apprentice Tax Credit (RATC) promotes expansion of registered apprenticeship into healthcare, technology, and manufacturing sectors in Massachusetts. Employers in these sectors may be eligible for up to a \$4,800 credit per qualified apprentice.

The deadline to apply for the Calendar Year 2020 is January 31, 2021.

Eligible employers that employ registered apprentices may apply for tax credits of up to \$4,800 or 50% of wages paid, whichever is less, for each apprentice who meets the RATC program guidelines. Employers are eligible for up to \$100,000 in credits each calendar year. Employers are eligible to apply for RATC once their apprentices have been employed for 180 days in a given calendar year.

Employers will receive notification of approval or non-approval within 45 days of submitting an application. Once an application is approved, the employer will receive a RATC Certification from the Executive Office of Labor and Workforce Development authorizing a tax credit in the approved amount.

Eligibility:

To qualify for RATC, employer applicants must meet the following requirements:

- Be registered as a sponsor or co-sponsor with the Massachusetts Department of Labor Standards' Division of Apprentice Standards (DAS). (If registered as a sponsor, sponsor application must have been approved by DAS. If registered as a co-sponsor, co-sponsor acceptance agreement must be on file with DAS;

however, if the apprentice was hired prior to the publication of the Co-Sponsor Agreement, an Employer Acceptance Agreement is acceptable.)

- Be current with all obligations to the Commonwealth of Massachusetts, including but not limited to Unemployment Insurance payments, and Workers Compensation coverage requirements
- Be in good standing with the Massachusetts Department of Revenue
- Must not be debarred from doing businesses with the Commonwealth of Massachusetts
- Must not be a unit of state, local, or federal government
- Must not be required to register apprentices through the Division of Apprentice Standards due to licensure requirements or regulations
- Submit application after registered apprentice has worked 180 days in a calendar year

To qualify for the RATC, every Apprentice hired by an employer must meet the following requirements:

- Must be registered as an apprentice with DAS
- Must be employed in any of the following occupations: Computer occupations, as defined by Standard Occupational Codes 15-1200; Healthcare technologists and technicians, as defined by Standard Occupational Codes 29-2000; Healthcare Support Occupations, as defined by Occupational Codes 31-0000; or Production occupations employed in the Manufacturing Industry, as defined by Standard Occupational Codes 51-000, NAICS code 31-33

Note: Workers employed by a third party, such as a staffing firm, are not eligible. Self-employed individuals or contractors are not eligible.

How to Apply:

Eligible applications may apply online at: <https://www.mass.gov/forms/registered-apprentice-tax-credit-ratc-application>

An application will not be considered complete until an applicant completes and submits the RATC application, Parts A and B along with uploading the following items:

- A Massachusetts Department of Revenue Certificate of Good Standing that is no older than 6 months. Please visit the [Department of Revenue's website](#) to apply for your Certificate of Good Standing.
- A Massachusetts Department of Unemployment Assistance Certificate of Compliance that is no older than 3 months. Please visit the [Department of Unemployment Assistance website](#) to receive your Certificate.

For more information, please visit <https://www.mass.gov/how-to/apply-for-a-registered-apprentice-tax-credit-ratc>

All Apprentice Issuances can be found at [https:// mass.gov/service-details/apprenticeship-issuances](https://mass.gov/service-details/apprenticeship-issuances).