

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, November 20, 2014
10:00 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Approval of Agenda and notice of electronic recording.	Draft Agenda	
	II.	Approval of Minutes of Regularly Scheduled Meeting A. September 18, 2014 Board Meeting	Draft Minutes	
	III.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Andrews, Angel</u> <u>Facility:</u> Tremont Rehabilitation & Skilled Care Center- Wareham <u>Preceptor:</u> Laura Dos Santos, NH3430 2. <u>Perun, Ivan</u> <u>Facility:</u> Concord Health Care <u>Preceptor:</u> Susan Driscoll, NH5056	Applications and related documents	

		<p>Administrator in Training</p> <p>A. <u>Request for Administrator in Training Credit</u></p> <ol style="list-style-type: none"> 1. <u>Renrick, Miciyiaah</u> <u>Facility:</u> EPOCH Senior Living HealthCare- Weston <u>Preceptor:</u> Rodney Gonsalves, NH3404 2. <u>Corfey, Lynn</u> <u>Facility:</u> Quaboag Rehabilitation & Skilled Care Center- West Brookfield <u>Preceptor:</u> Loren Salvietti, NH2772 3. <u>Yurack, Andrew</u> <u>Facility:</u> Williamsett Center West <u>Preceptor:</u> David Ianacone, NH3105 4. <u>Cormier, Devon</u> <u>Facility:</u> Penacook Place-Haverhill <u>Preceptor:</u> David Becker, NH2308 <p>B. <u>Request for Administrator in Training Change of Preceptor</u> None.</p> <p>C. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Agran, Mindy</u> <u>Facility:</u> Bethany Health Care Center-Framingham <u>Preceptor:</u> Sister Jacquelyn McCarthy, NH2258 2. <u>Perreault, Ryan</u> <u>Facility:</u> Sarah S. Brayton Skilled Nursing & Rehab Center- Fall River <u>Preceptor:</u> Linea McQuay, NH3054 3. <u>Hollinghead, Matthew</u> <u>Facility:</u> Linden Ponds- Hingham <u>Preceptor:</u> James Centola, NH5094 4. <u>Valletti, Tracy</u> <u>Facility:</u> Essex Park Health Care Center-Beverly <u>Preceptor:</u> Frank Silvia, NH2446 5. <u>Finnegan, Corey</u> <u>Facility:</u> Odd Fellows Home of MA-Worcester <u>Preceptor:</u> James Tracy, NH1651 6. <u>Limaj, Idriz</u> <u>Facility:</u> Recuperative Services Unit at Hebrew Rehab. Center-Dedham <u>Preceptor:</u> Mary Moscato, NH2737 	Applications and related documents	
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		<p>D. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Limaj, Idriz</u> <u>Facility:</u> Recuperative Services Unit at Hebrew Rehab. Center-Dedham <u>Preceptor:</u> Mary Moscato, NH2737</p> <p>2. <u>Kachadoorian, Michael</u> <u>Facility:</u> Quabbin Valley Healthcare-Athol <u>Preceptor:</u> Diane O'Brien, NH2188</p>	Applications and related documents	
	IV.	<p>Review of Applications for Initial Licensure None</p>	None	
	V.	<p>Review of Applications for Licensure by Reciprocity</p> <p>A. <u>Johnsen, Craig</u> (Licensed FL, IA, MN, SD, VT) B. <u>Guntulis, Troy</u> (Licensed CT) C. <u>Lynch, Rita</u> (Licensed CT) D. <u>Marco, Elizabeth</u> (Licensed CT) E. <u>Giannamore, Robert</u> (Licensed FL) F. <u>Barrett, Ryan</u> (Licensed MD) G. <u>Sporn, Stephen</u> (Licensed NY, MN, WA, OR)</p>	Reciprocity Application and related documents	
	VI.	<p>Review of Applications for License Reactivation (within 3 years of license expiration)</p> <p>A. <u>Ziskin, Scott</u> NH3043 (Expired: 06/30/2013)</p>	Reactivation Applications and related documents	
		<p>Review of Applications for License Reactivation (more than 3 years since license expiration)</p> <p>A. <u>Morache, Edmond</u> NH5118 (Expired: 06/30/2011)</p>	Reactivation Applications and related documents	
	VII.	<p>Triage</p> <p>A. <u>TRG-6425:</u> Tremont Healthcare Center B. <u>TRG-6435:</u> Chestnut Woods Rehabilitation and Healthcare Center C. <u>TRG-6468:</u> Spaulding Nursing and Therapy Center-North End D. <u>TRG-6500</u> E. <u>TRG-6523</u></p>	<p>Statements of Deficiencies</p> <p>Statements</p>	MC/IH

	VIII.	Staff Assignments A. <u>SA-INV-5254</u> Guidrey, Alan NH1930(Expires: 06/30/15)	Investigation Report, Statement of deficiencies and supporting documents	PB/IH
	IX.	Continuing Education A. <u>Requests for CEU Approval</u> 1. “Financial Statement” <u>Requested by:</u> Danielle Federico, NH5234 2. Focusing on what Matters-Improving Glycemic Control for Adult-Patients with Type 2 diabetes <u>Requested by</u> Susan Caldwell, NH2573 and Joanne Roques, NH3468 3. “Investing in Seniors Housing and Care” <u>Requested by:</u> Kathleen Salmon-Robinson, NH2659 4. “Guardianships: An Overview” <u>Requested by:</u> David Ianacone, NH3105	Documents related to requests for CEU	
	X.	Requests for Deemed Status A. <u>Organization:</u> St. Patrick’s Manor <u>Course:</u> Dementia Care Provider Training <u>Contact Person:</u> Claire Henry	Deemed Status documents	
	XI.	Other Business/Announcements A. <u>Distribution:</u> Board meeting Calendar 2015 B. <u>Subcommittee Report:</u> Revision of Regulations	Board meeting Calendar Dates for 2015	
	XII.	Flex Session A. Topics for the next Agenda		

11:00 a.m.	XIII.	Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. 3. Specifically, the Board will discuss complaints or charges brought against Licensees. 4. Finally, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the September 18, 2014 meetings. The Board will not reconvene in open session subsequent to the executive session.	Closed Session	
	XIV.	Adjudicatory Session None	None	
	XV.	M.G.L. c. 112, § 65C Session None	None	
2:00 p.m.	XVI.	Adjournment		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, November 20, 2014
239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

MINUTES

Board Members
Present:

Nancy Lordan, Nursing Home Administrator 3, Chair
William Graves, Nursing Home Administrator 1, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs
Janet Cutter, Executive Office of Public Welfare
Sherman Lohnes, Department of Public Health
James Divver, Nursing Home Administrator 4
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary
Nursing Home)

Board Members
not Present:

Aaron Tobey, Public Member 2

Staff Present:

Mary Phillips, Executive Director, Multi-Boards, DHPL
Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
David Murphy, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Investigator, Supervisor, Office of Public
Protection, DHPL
Philip Beattie, Board Investigator, Office of Public Protection, DHPL

Guests:

Elizabeth Marco
Stuart Fisher

I. Call to Order – Determination of Quorum

A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:06 a.m.

II. Approval of Agenda

Board members reviewed the meeting Agenda.

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: November 20, 2014 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: September 18, 2014

The Board reviewed the September 18, 2014 Regularly Scheduled Board Meeting Minutes.

DISCUSSION: Ms. Cutter informed the Board that Item X/A/1 on P. 7, Action, should be amended to approval of the CEUs is pending additional information.

ACTION: Ms. Webster made a motion to approve the September 18, 2014 minutes as amended; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: September 18, 2014 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

A. Request for Administrator in Training

Ms. Webster made the following recommendations:

1. Andrews, Angel

Facility: Tremont Rehabilitation & Skilled Care Center-Wareham

Preceptor: Laura Dos Santos, NH3430

DISCUSSION: Ms. Webster informed the Board that the facility selected for this AIT program will be discussed in Item VII/A of the agenda.

ACTION 1: Mr. Divver moved to defer this agenda item until after the discussion of Item VII/A of the agenda. Mr. Graves second the motion. Motion passed with Board members present and voting in favor unanimously.

DISCUSSION 2: Board members noted that the preceptor is currently in good standing.

RECOMMENDATION: Approve- 6 months

ACTION 2: Mr. Divver made a motion to approve the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor Ms. Lordan-yes, Mr. Graves-yes, Ms. Webster-yes, Mr. Divver-yes, Mr. Stapleton-yes, Mr. Lohnes-yes, Ms. Cutter-yes; Opposed: Mr. Baldassarre and Ms. McKenna; Abstain: None; Recused: None.

Documents: AIT Application and related documents.

2. Perun, Ivan

Facility: Concord Health Care

Preceptor: Susan Driscoll, NH5056

RECOMMENDATION: Approve-6 months

ACTION: Mr. Graves made a motion to approve the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

B. Request for Administrator in Training with Credit

Ms. Webster made the following recommendations:

1. Renrick, Miciyiaah

Facility: EPOCH Senior Living HealthCare- Weston

Preceptor: Rodney Gonsalves, NH3404

RECOMMENDATION: Approve-1 week credit

ACTION: Mr. Divver made a motion to approve the recommendation; Ms. Cutter seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Corfey, Lynn

Facility: Quaboag Rehabilitation & Skilled Care Center-West Brookfield

Preceptor: Loren Salvietti, NH2772

RECOMMENDATION: Approve-2 week credit

ACTION: Mr. Divver made a motion to approve the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Yurack, Andrew

Facility: Williamsett Center West

Preceptor: David Ianacone, NH3105

RECOMMENDATION: Approve-2 week credit

ACTION: Mr. Lohnes made a motion to approve the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

4. Cormier, Devon

Facility: Penacook Place-Haverhill

Preceptor: David Becker, NH2308

RECOMMENDATION: Approve-3 month credit

ACTION: Mr. Lohnes made a motion to approve the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

C. Request for Administrator in Training Change of Preceptor
None.

D. Administrator in Training Mid-Point Review
Ms. Webster made the following recommendations:

1. Agran, Mindy
Facility: Bethany Health Care Center-Framingham
Preceptor: Sister Jacquelyn McCarthy, NH2258

DISCUSSION: The Board reviewed Ms. Agran's letter for withdrawal.

RECOMMENDATION: Withdraw

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Perreault, Ryan
Facility: Sarah S. Brayton Skilled Nursing & Rehab Center- Fall River
Preceptor: Linea McQuay, NH3054

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Hollinghead, Matthew
Facility: Linden Ponds- Hingham
Preceptor: James Centola, NH5094

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

4. Valletti, Tracy
Facility: Essex Park Health Care Center-Beverly
Preceptor: Frank Silvia, NH2446

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

5. Finnegan, Corey
Facility: Odd Fellows Home of MA-Worcester
Preceptor: James Tracy, NH1651

DISCUSSION: Ms. Webster informed the Board that Mr. Finnegan submitted the mid point and final report and has completed the AIT program.

RECOMMENDATION: Approve Mid-point/Final report

ACTION 1: Mr. Divver made a motion to accept the recommendation to approve the mid-point report; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION 2: Mr. Graves made a motion to accept the recommendation to approve the final report; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

6. Limaj, Idriz
Facility: Recuperative Services Unit at Hebrew Rehab. Center-Dedham
Preceptor: Mary Moscato, NH2737

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

E. Administrator in Training-Final/Complaint Review

Ms. Webster made the following recommendations:

1. Limaj, Idriz

Facility: Recuperative Services Unit at Hebrew Rehab. Center-Dedham

Preceptor: Mary Moscato, NH2737

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Kachadoorian, Michael

Facility: Quabbin Valley Healthcare-Athol

Preceptor: Diane O'Brien, NH2188

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents : AIT Application and related documents

V. Review of Application for Initial Licensure

None

VI. Review of Applications for Licensure by Reciprocity

A. Johnsen, Craig (Licensed FL, IA, MN, SD, VT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

B. Guntulis, Troy (Licensed CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

C. Lynch, Rita (Licensed CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

D. Marco, Elizabeth (Licensed CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

E. Giannamore, Robert (Licensed FL)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

F. Barrett, Ryan (Licensed MD)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

G. Sporn, Stephen (Licensed NY, MN, WA, OR)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

VII. Review of Applications for License Reactivation (within 3 years of license expiration)
Ms. Webster made the following recommendations:

A. Ziskin, Scott NH3043 (Expired: 06/30/2013)

DISCUSSION: Ms. Webster informed the Board that Mr. Ziskin has submitted all the required documentations.

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Reactivation Application and related documents

VIII. Review of Applications for Licensure- Reactivation (more than 3 years since license expiration)

A. Morache, Edmond NH5118 (Expired: 06/30/2011)

DISCUSSION: Ms. Webster informed the Board that Mr. Morache has submitted all the required documentations.

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Reactivation Application and related documents

IX. Triage

A. TRG-6425: Tremont Healthcare Center

DISCUSSION: Ms. Campbell informed the Board that the Office of Public Protection (OPP) received a survey report from the Department of Public Health, Health Care Quality (DHCQ) that indicates the facility had deficiencies of substandard quality of care. The deficiencies included staff did not report a Certified Nursing Assistant (CNA) for repeatedly verbally abusing residents. Staff knew about the incidents for a period of time, but did not report to management. Board members noted that staff not reporting the issue may indicate a system issue.

ACTION: Mr. Graves made a motion to open a Staff Assignment against the license of the NHA responsible for the facility at the time of the incident; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

B. TRG-6435: Chestnut Woods Rehabilitation and Healthcare Center

DISCUSSION: Ms. Campbell informed the Board that OPP received a DHCQ survey report that indicates the facility had deficiencies of immediate jeopardy. The deficiencies included a resident identified as being unsafe to be left outside was allowed to go outside unsupervised; the resident fell; was seriously injured; and subsequently died. The Board raised concern of whether the deficiencies were removed.

ACTION: Mr. Graves made a motion to open a Staff Assignment against the license of the NHA responsible for the facility during the incident; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

C. TRG-6468: Spaulding Nursing and Therapy Center-North End

DISCUSSION: Ms. Campbell informed the Board that OPP received a DHCQ survey report that indicates the facility had deficiencies of immediate jeopardy. The deficiencies included, after a patient fell, the staff failed to properly assess and notify the physician. Subsequently, the patient died. Board members noted that the deficiencies may indicate a system issue.

ACTION: Mr. Divver made a motion to open a Staff Assignment against the license of the NHA responsible for the facility at the time of the incident; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Allegations

D. TRG-6500

DISCUSSION: Ms. Campbell informed the Board that OPP received a statement of allegations that a facility failed to provide proper notice to a patient and the family prior to being transferred to another facility. Board members noted that the circumstances surrounding the transfer would determine if the transfer was inappropriate.

ACTION: Ms. McKenna made a motion to open a Staff Assignment against the license of the NHA responsible for the facility at the time of the incident; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of allegations

E. TRG-6523

DISCUSSION: Ms. Campbell informed the Board that OPP received a statement of allegations that while a resident at a facility, the resident received poor care, and after her passing, the family was denied the patient's medical records. The facility informed the family that access to her medical records would be available after the patient's estate settlement. Board members noted the allegations were submitted a year after the incidents and the issues were related to patient care.

ACTION: Mr. Graves made a motion to close the triage without further action and to refer to DHCQ; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Compliant form

X. Staff Assignments

A. SA-INV-5254 Guidrey, Alan NH1930(Expires: 06/30/15)

DISCUSSION: Mr. Beattie informed the Board that on November 12, 2103, DHCQ completed an extended survey at Wayland Nursing and Rehabilitation Center. The survey found isolated and widespread deficiencies that constitute potential harm but not immediate jeopardy. The deficiencies included failure to promote and manage the delivery of safe nursing care in accordance with accepted standards of nursing practice by failing to: initiate basic life support and/or cardiopulmonary resuscitation for resident in the absence of a formulated advanced directive; establish and implement a policy for an emergency response system; and ensure staff competency in the facility guidelines for one resident in a total sample ten residents and for non-sampled residents. Board members noted the licensee had no prior history of complaints; provided a plan of correction; and DHCQ reported that the facility had achieved substantial compliance.

ACTION: Mr. Graves made a motion to close the staff assignment without further actions; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigation report

XI. CEU Approval

A. Requests for CEU Approval

Ms. Cutter made the following recommendations:

1. "Financial Statement"
Requested by: Danielle Federico, NH5234

RECOMMENDATION: Approved for 6 CEUs

ACTION: Mr. McKenna made a motion to accept the recommendation; Mr. Divver seconded the motion. Motion passed with Board members present and voting in favor unanimously.

2. “Focusing on what Matters-Improving Glycemic Control for Adult-Patients with Type 2 diabetes”

Requested by: Susan Caldwell, NH2573 and Joanne Roques, NH3468

RECOMMENDATION: Approved for 2 CEUs

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion. Motion passed with Board members present and voting in favor unanimously.

3. “Investing in Seniors Housing and Care”

Requested by: Kathleen Salmon-Robinson, NH2659

RECOMMENDATION: Approval pending certificate of attendance

ACTION: Mr. Baldassarre made a motion to accept the recommendation; Mr. Graves seconded the motion. Motion passed with Board members present and voting in favor unanimously.

4. “Guardianships: An Overview”

Requested by: David Ianacone, NH3105

RECOMMENDATION: Approved for 2 CEUs

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion. Motion passed with Board members present and voting in favor unanimously.

XII. Requests for Deemed Status

A. Organization: St. Patrick’s Manor

Course: Dementia Care Provider Training

Contact Person: Claire Henry

DISCUSSION: Approve after licensee submits attendance sheet and certificate for course

RECOMMENDATION: approval of 8 CEUs pending additional information

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Graves seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: Request for deemed Status documents

XIII. Other Business/Announcements

A. Distribution: Board meeting Calendar 2015

DISCUSSION: Mr. Divver noted that the March meeting is the same day as the Massachusetts Senior Care meeting. Ms. Webster noted that the February meeting is during

the time of a school break. Board members will discuss alternative dates at the next meeting.

ACTION: None

Document: Board meeting Calendar date document

B. Subcommittee Report: Revision of Regulations

DISCUSSION: Mr. Murphy informed the Board that during its meeting, the Subcommittee members discussed online degree, newly added majors/studies for a Master degree for the 3 month credit, Good Moral Character questions, and proof that a degree is conferred.

ACTION: None

Document: None

XIV. Flex Session

A. Topics for the next Agenda

The Board requested the following items to be added to the agenda for the next scheduled Board meeting:

1. Schedule of 2015 Board Meetings (February and March)
2. Follow up on the subcommittee

XV. Executive Session (Roll call vote)

At 11:26 a.m., Ms. Lordan announced that the Board will meet in Executive Session pursuant to M.G.L. c. 30A, § 21(a) (1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

5. Specifically, the Board will discuss and evaluate the Good Moral Character provision of a pending application.
6. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
7. Specifically, the Board will discuss complaints or charges brought against Licensees.
8. Finally, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the September 18, 2014 meetings.

The Board will not reconvene in open session subsequent to the executive session.

Ms. Lordan made a motion to enter into Executive Session at 11:27 a.m.; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Graves-yes, Ms. Webster-yes, Mr. Divver-yes, Mr. Stapleton-yes, Mr. Lohnes-yes, Mr. Baldassarre-yes, Ms. McKenna-yes, Ms. Cutter-yes; Opposed: None; Abstain: None; Recused: None.

The Board adjourned the Executive Session at 11:27 a.m. and resumed its Regularly Scheduled Board Meeting.

Board returned to the discussion of Item IV/A/I

XVI. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the Board meeting; Mr. Graves seconded the motion. The motion passed unanimously. The meeting was adjourned at 11:48 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, December 18, 2014. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date