



The Commonwealth of Massachusetts Asian American Commission

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Lianna Kushi
Mabel Lam
John Naranja
Uyen-Sa Nguyen
Dimple J. Rana
Lydia Schroter
Evelyn Tang
Karen Tseng

Bora Chiemruom
Executive Director

One Ashburton Place
12th Floor
Boston, MA 02108
www.aacommission.org

Meeting Agenda

Wednesday, December 14, 2016 at 4:30pm

McCormack Building, One Ashburton Place, 12th floor, Boston MA, 02108

1. Accept previous minutes for October and November 2016
2. Executive Director (ED) - Monthly Report (Bora)
3. Written Executive Committee Report, quick overview (Elisa)
4. Debrief of meeting with Governor and Attorney General's office
5. 2017 Unity Dinner (Vira)
6. Discussion of election for Executive Committee
7. Commissioner applications/ Commissioner re-appointment updates
8. Subcommittee Updates:
PR/Legislation – (Evelyn, Chair)
Finance/Admin – (Wingkay, Chair)
Program - Health and Human Services (Elisa, Chair)
Program - Young Leaders Symposium (Chris, Chair)
Program - Economic Development (Gilbert, Chair)
9. Old business:
Planning for Commissioner Appreciation event
10. New Business:
Scheduling a meeting with AAPI Legislative Caucus
Malden GMAACC follow-up and other community outreach target updates
11. Next Commission meeting: Every second Wednesday, next meeting is the Commissioner Appreciation on January 11, 2017
12. Other Community updates & Meeting adjourned



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Meeting Minutes

Wednesday, October 12, 2016 at 4:30pm

McCormack Building, One Ashburton Place, 12th floor

Absent Commissioners are highlighted and remote participants are indicated by an asterisk*. Quorum was reached by attendance.

Item #1 Accepted 8/10/2016 and 9/14/2016 meeting minutes

Item #2 Executive Director (ED) – Monthly Report

- Focused on upcoming events: Sent out press release, worked on programs, website updates, email blasts, biographies, sponsorship forms, sponsorship ad and attended all planning committee meetings:
 - Young Leaders Symposium
 - Asian American Civil Rights Forum
 - Asian Traditional Medicine at Lowell General Hospital
- Coordinated meetings with appointing authorities for appointments and re-appointments of Commissioners
- Participated in call with GMACC on October 6, 2016

Item #3 Written Executive Committee Report

- Please refer to the detailed written Executive Committee Report submitted by Elisa Choi

Item #4 Term Limits by-law amendment vote

- Elisa read new proposed by-law amendment to Term Limits
 - Proposed Amendment: No Commissioner shall serve more than two consecutive three-year terms, except if any Commissioner is appointed for an initial term of less than 3 years, then such Commissioner may serve the remainder of their initial term followed by up to two consecutive successive terms, but not to exceed a total term of service duration of 2 consecutive 3 year terms, or 6 years. Commissioners shall apply for reappointment via the application process detailed in Article V of the By-Laws. Commissioners who leave the Commission for any reason may be eligible for reappointment to the Commission after two years.
- Uyen-sa motioned to approve the proposed by-law amendment, second by Dimple. Motion passed.

Item #5 Commissioners Expectations and Responsibilities

- Discussed Commissioners' role and responsibilities
- Discussed Code of Conduct, which stipulates that Commissioners participate in at least 75% of the monthly meetings
- Actively participate in the work of their committees, and attend AAC events
- Recommendation: All commissioners should sign the Code of Conduct every year
- Elisa made an appeal to all Commissioners to attend upcoming events



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Item #6 Unity Dinner, May26th @BU

- Vira is the new chair for Unity Dinner
- Venue is secured and deposit has been made
- Every Commissioner will be expected to support the efforts of the Unity Dinner planning committee, either as a formal member of the committee, or to assist with sponsorships and other outreach

Item 7: Subcommittee Updates

- Unity Dinner 2017
 - We discussed theme
 - Send your suggested "tagline" or "theme" for the 2017 Unity Dinner to Vira and Bora
- Program – Healthcare Subcommittee
 - See below about upcoming events
- Program – Young Leaders Symposium
 - Event on October 15th, still couple of seats available for commissioners, email Bora if you are interested in attending
 - \$1000 Scholarship will be awarded at the symposium;
 - Jennifer Tran is the recipient of the 1st AAC scholarship

Item #8: Tuft MPH Medical project with AAC

- Discussed the possibility of taking on Tuft MPH medical student for a special project internship

Item #9: New business APPI Civil Rights Forum

- Bora encouraged commissioners to share AAPI Civil Rights Forum event with their contacts/network
- We have posted on website, social media and sent out through email blast

Discussed upcoming events:

- Young Leaders Symposium – October 15th
- Asian American Civil Rights Forum – Friday, October 21st
- BAAFF events 10/20-10/23
- Boston Philanthropic Convening on Wednesday, October 26th (collaboration with WHIAAPI, BCNC, AAPIP, and AAC)
- Post film festival screening of 14: Dred Scott, Wong Kim Ark & Vanessa Lopez at the Old South Meeting House, Nov. 3rd
- Asian Traditional Medicine at Lowell General Hospital – November 5th

Item #10: Next Commission meeting: Every second Wednesday, next meeting will be on November 9, 2016

Meeting adjourned!

Current Bylaws – Article V - MEMBERS

6. Reappointment of Commissioners and Term Limits

No Commissioner shall serve more than two consecutive three-year terms, except if any Commissioner is appointed with less than one year remaining in their initial term then such Commissioner may serve the remainder of their initial term followed by up to two consecutive three-year terms. Commissioners shall apply for reappointment via the application process detailed in Article V of the By-Laws.

Commissioners who leave the Commission for any reason may be eligible for reappointment to the Commission after two years.

Proposed Amendment

No Commissioner shall serve more than two consecutive three-year terms, except if any Commissioner is appointed for an initial term of less than 3 years, then such Commissioner may serve the remainder of their initial term followed by up to two consecutive successive terms, but not to exceed a total term of service duration of 2 consecutive 3 year terms, or 6 years. Commissioners shall apply for reappointment via the application process detailed in Article V of the By-Laws. Commissioners who leave the Commission for any reason may be eligible for reappointment to the Commission after two years.



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Guests: *Minica Long

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Meeting Minutes

Wednesday, November 9, 2016 at 4:30pm

McCormack Building, One Ashburton Place, 12th floor

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Item #1: Accept previous minutes

- Unable to accept minutes from October 12 meeting since quorum was not reached

Item #2: Executive Director (ED) Monthly Report – Bora

- Please refer to the written Executive Committee report submitted by Elisa Choi
- Bora met with Treasurer's office, Ms. Leanne Martin Fay along with Gilbert to support them with Economic Empowerment Series in Quincy
- Bora reported that Gilbert and Lianna have been re-appointed

Item #3: Written Executive Committee Report – Elisa

- Please refer to the written Executive Committee report submitted by Elisa Choi

Item #4: Commissioners Attendance, Expectations, and Responsibilities

- Discussed the importance of in-person participation by commissioners during monthly meetings in order to reach quorum, as well as emphasizing the importance of participation in subcommittees
- Refer to the 2016 Code of Conduct for commissioners

Item #5: Discussion of Commissioner appreciation event for former and current commissioners

- Discussion regarding the time and place of this party, with the conclusion that the party should be held during the January monthly meeting
- We will start to invite former commissioners as soon as possible
- We will also continue to discuss other planning, such as budget and possible gifts for commissioners who will be leaving

Item #6: Discussion of election for Executive Committee

- There are 4 positions to be filled for the Executive Committee: Chairperson, Vice Chairperson, Treasurer, and Secretary
- Encouraged current commissioners to run for these positions

Item #7: Commissioner Applications/Commissioner Re-appointment Update

- Lianna and Gil were re-appointed
- Karen and Chris's terms will be ending
- Lydia opt out of re-appointment and Tony did not submit application and resume for re-appointment

Item #8: Unity Dinner 2017 @ BU Friday, May 26th

- Vira will be the Chairperson for the Unity Dinner Planning Committee



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- Bora sent out the "Save the Date" and signed the contract with BU to reserve the space
- Discussion of the dinner theme or "tag line", possibly considering "Beyond the Model Minority Myth" or "Celebrating Change Agents". We will vote on theme ideas.
- Discussion of sponsors or corporate support for the event. We will look into past sponsors from 2-3 years prior.

Item #9: Subcommittee Updates:

- Unity Dinner/Fundraiser – (Vira, Chair)
- PR/Legislation – (Evelyn, Chair)
- Finance/Admin – (Wingkay, Chair)
- Program – Health and Human Services (Elisa, Chair)
- Program – Young Leaders Symposium (Chris, Chair)
- Program – Economic Development (Gilbert, Chair)

Item #10: Old Business

- Problem Gambling Initiatives: Please refer to the MassGaming meetings minutes

Item #11: New Business

Debrief and recap of the following events:

- Young Leaders Symposium – Saturday, October 15th
 - With fiscal support from Kenneth An, who mentioned that he liked the structure of the program without having break-out sessions
 - Will consider sending out evaluations to the attendees
- Asian American Civil Rights Forum – Friday, October 21st
 - Comment from Kay: excellent program, good networking opportunities; however, she found it difficult to choose which panel to attend
 - Comment from Elisa: it was difficult to attend on a weekday, and she suggested for a future forum to have the panels thematically linked. Also not much South East Asian representation?
- Boston Asian American Film Festival events 10/20 – 10/23 (and the post film festival screening of "14" at the Old South Meeting House)
 - Thought to be a "fantastic return on investment" since as a sponsor, the ACC had ad placement on screen before every film
- Asian Traditional Medicine at Lowell General Hospital – November 5th
 - Evaluations from the CEU's: 4.5/5, and a specific comment from one attendee: "learned more today than grad school"
 - Consider ordering less food for future events?

Item #12: Next Commission meeting: Every second Wednesday, next meeting, December 14, 2016

Item #13: Other Community updates & Meeting adjourned