

Massachusetts Eligible Training Provider List (MA ETPL)
Attachment B: Continuing/Subsequent Eligibility

Previously, Eligible Training Provider (ETP) Continuing Eligibility in Massachusetts used data entered directly by the training provider to determine whether their training course met the State's minimums for Completion Rate and Entered Employment Rate.

Training and Employment Guidance Letter ([TEGL 08-19](#)) requires the state to include ETP performance on WIOA performance indicators (employment 2nd & 4th quarter after exit, median earnings, credential attainment) to make that determination.

Approximately four years ago, MassHire Department of Career Services (MDCS) added a secure portal to our existing training provider application (MassHire [TrainingPro](#)) to be used by training providers that allows entry of their WIOA and non-WIOA student information for purposes of reporting the required federal annual Eligible Training Provider (ETA-9171) report. The data from this portal allows wage matching by Social Security Number (SSN) for each student and further allows the aggregation of those data to the annual ETA-9171.

MDCS will now use the ETA-9171 report data, aggregated from the TrainingPro secure Student Portal, as the data source for performance by training course to determine continuing eligibility for the ETPL. MDCS will no longer utilize the provider-entered course-level performance data.

This policy affects Continuing Eligibility for WIOA ETP-approved training courses, performance measures and definitions thereof will be used in Continuing Eligibility evaluation of ETPL courses beginning FY27/PY26:

Course Completion Rate – of the students who exited the course, the percentage of those who completed the course (did not withdraw or transfer out)

Q2 After Exit Employment Rate – of the students who exited the course, the percentage of those where a wage record match was found in their second calendar quarter after exit

Q2 After Exit Median Wage – of the students who exited the course, the median wage of those students where a wage record match was found in their second calendar quarter after exit

Q4 After Exit Employment Rate – of the students who exited the course, the percentage of those where a wage record match was found in their fourth calendar quarter after exit

Credential Attainment Rate – of the students who exited the course, the percentage of those who attained a credential within 1 year from their exit date

The five performance measures described above will be used to determine continuing eligibility, however, only those measures with a denominator greater than zero will be used in any calculation.

In the following rollout plan, references are made to *% of Metrics Passing*; e.g., 50%. This percentage refers to the number of performance measures of the total possible calculated (those with a denominator > zero) that must meet the minimum passing value.

For example, if a course has four available performance measures (i.e., four of the five measures have a denominator greater than zero), and the percentage of Metrics Passing is set to 50%, the course must meet the minimum passing values for at least two of the measures ($2/4 = 50\%$). This course would be approved for continuing eligibility.

As another example, if a course has two available performance measures (i.e., two of the five measures have a denominator greater than zero), and the percentage of available performance measures is set to 60%, the course must meet the minimum passing values for both of the measures ($2/2 = 100\%$), and would be approved for continuing eligibility. Conversely, if the course only meets one of the minimum passing values, the course would not be approved for continuing eligibility ($1/2 = 50\%$).

MDCS will utilize a three-year rollout plan to retain as many training providers and courses as possible during this transition, while still promoting accountability:

FY 2027/PY 2026 (Year 1) - continuing eligibility for a course will be evaluated wherein 50% of available performance measures must meet or exceed the set minimum passing values, and the course will be approved for one (1) year

FY 2028/PY 2027 (Year 2) – continuing eligibility for a course will be evaluated wherein tbd% of available performance measures must meet or exceed the set minimum passing values, and the course will be approved for one (1) year

FY 2029/PY 2028 (Year 3) - continuing eligibility for a course will be evaluated wherein tbd%* of available performance measures must meet or exceed the set minimum passing values, and the course will be approved for two (2) years
(Note: providers must also be approved for 2 years)

*tbd = to be determined

Minimum Passing Values for Performance Measures:

	Year 1	Year 2	Year 3
	FY2027	FY2028	FY2029
% of Metrics Passing:	50%	tbd	tbd
Minimum Passing Values:			
Course Completion Rate	70%		
Q2 Employment Rate	30%		

Q4 Employment Rate	35%		
Credential Attainment Rate	50%		
Q2 Median Wage	\$4,500		

Attached to this Policy is an example of the data report that will be used for making decisions for continuing eligibility. This data report will be updated annually. The report displays course-by-course performance statistics using the most recent ETA-9171 as the data source and will use the fiscal year values from the above table. Applying the rules discussed in this policy, the report calculates course approval for continuing eligibility showing a percentage in green font in the right most column (e.g. 80%) for approval, or a percentage in red font (e.g. 33%) for non-approval.

On June 1st of each fiscal year, MDCS will generate the data report used for **previewing** continuing eligibility approval for training courses. This report will take about two weeks to compile. Workforce Boards will be able to see the result of the report by June 15th. The Boards will then have until June 30th to review the report and submit any additional and/or supplemental course information (to: policyqa@mass.gov) for consideration for approval if, during the preview, a course does not appear to meet the minimum requirements for approval for the new fiscal year.

On July 1st of each fiscal year, MDCS will generate the data report that will be used to determine ETPL course approval for continuing eligibility for the new fiscal year. MDCS will update those courses meeting the minimum requirements for approval for the new fiscal year. MDCS will provide the results of this data report to the Workforce Boards no later than July 31st.

Only those courses meeting the minimum requirements for approval for the new fiscal year that also have a provider approval (i.e. meet the fiscal, programmatic integrity and performance standards (will be approved and automatically updated).

An ETPL Continuing Eligibility issuance will be generated each year indicating the following items:

- The minimum levels for obtaining course approval for the next fiscal year
- The critical dates for the approval process

If at any time the information provided by the training provider is found to be deliberately falsified, the training provider will be in substantial violation of the ETPL requirements. Substantial violation of the ETPL requirements will result in the training provider and their courses being removed from the ETPL for a period of not less than two years, and the training provider may be liable to repay all adult and dislocated worker training funds received during the period of noncompliance.

MassHire Workforce Board/Program Annual Continuing Eligibility Procedures

MassHire Boards may supplement the criteria and information requirements established by this policy to support informed consumer choice and the achievement of local performance indicators. However, the local board may not do so for registered apprenticeship programs.

Additional information Boards can provide may include:

Information on programs of training services that are linked to occupations in demand in the local area; performance and cost information, including program-specific performance and cost information, for the local outlet(s) of multi-site eligible training providers; information that shows how programs are responsive to local requirements; and other appropriate information related to the objectives of WIOA.

Each MassHire Board will review the continuing eligibility issuance from MDCS to assess the consistency of the planned course/provider continuing eligibility update to be performed by MDCS (described above) with local or programmatic approval standards (related to local performance criteria such as completion rate, entered employment rate, etc.).

If an MDCS continuing eligibility update decision (to either approve or not approve) for a specific course is found to be inconsistent with local policy, the Workforce Board reviewer may submit additional/supplemental information to PolicyQA@mass.gov documenting the inconsistency. Once reviewed by MDCS, a response of either approval or denial will be returned to the workforce board reviewer. In either case the local reviewer should update the tracking system with the appropriate changes for the course approval.

MDCS will not consider courses with zero submitted student data/SSNs. Workforce boards may submit additional/supplemental data to policyQA@mass.gov for courses that have student data in the portal, but did not meet the minimum criteria for Continuing Eligibility approval.

Please submit any additional/supplemental information for approval to PolicyQA@mass.gov along with the Course ID and Course Name. Please use the following for the Subject Line in your email: **ETPL Course Approval Supplemental Information.**