



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ◆ Karyn E. Polito, Lieutenant Governor ◆ Chrystal Kornegay, Undersecretary

**PUBLIC HOUSING NOTICE 2015-07**

To: All Local Housing Authority Executive Directors  
From: Steve Carvalho, Associate Director, Division of Public Housing & Rental Assistance  
Subject: Rooftop Snow and Ice Removal Exemption  
Date: February 27, 2015

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The purpose of this public housing notice is to follow the February 25<sup>th</sup> email sent to all Local Housing Authority (LHA) Executive Directors from Amy Stitely, Director of the Bureau of Housing Development & Construction. (See email attached)

Given the historic amount of snowfall this winter, DHCD will be offering LHAs the opportunity to receive a budget exemption for fees paid to contractors who performed rooftop snow and ice removal at state-aided, low-rise developments (four stories or less). Ch. 689 developments that do not receive a subsidy are not eligible.

In order to qualify for reimbursement, LHAs must provide an invoice that shows removal occurred between January 26<sup>th</sup> and March 5<sup>th</sup>, 2015. Until all invoices have been submitted, DHCD cannot say what percentage of fees will qualify for an exemption. However, we understand that LHAs have typically paid contractors between 25 and 38 cents per square foot of roof and seek to reimburse at the maximum rate possible.

Note that DHCD will not grant an exemption to any LHAs that performed this type of work using their own maintenance forces.

If you would like to be considered for this exemption, please submit a cover letter indicating the development(s) and building(s) that were serviced and a copy of the invoice(s) to:

[Bruce.Siegel@state.ma.us](mailto:Bruce.Siegel@state.ma.us) by 5pm, March 31<sup>st</sup>, 2015. Late submissions will not be accepted.

As stated in the previous email on this topic, if you need help finding a contractor to perform this service, please contact your assigned DHCD Construction Advisor:

Tom Barthelette: 413-478-3442  
Thomas Boyer: 617-894-8426  
Leo Cote: 617-571-5809  
Sean Keating: 857-294-1698  
Michael Leach: 857-207-2280  
Tom Mulvey: 617-571-8421  
Bob Watt: 617-429-0584