Position Description

Position Number: 19
Position Title: Climate Planning and Mitigation Team – Clean Energy & Climate Plan for 2050
Location: Boston - Remotely
Duration: June 6 – August 12, 2022

THIS POSITION IS UNPAID

Brief Description of Internship Position:

The Climate Planning and Mitigation team at EOEEA is seeking interns to support:
1. Development of the Clean Energy and Climate Plan for 2050 (2050 CECP);
2. Stakeholder engagement and public outreach on the 2050 CECP.

Description of Duties and Responsibilities:

1. Conduct research and analysis to support policy development;
2. Draft meeting materials (including meeting summaries and PowerPoint slides), webpages, and other materials related to the 2050 CECP;
3. Provide logistical and administrative support for stakeholder and public meetings;

Preferred Knowledge and Skills:

- Knowledge of greenhouse gas emissions reduction measures, decarbonization, and carbon sequestration and capture;
- Knowledge of and experience with Massachusetts climate and environmental policies;
- Experience with stakeholder engagement, public outreach, and/or meeting facilitation;
- Excellent oral and written communication

Hours per week:
Approximately 20 hrs/wk