

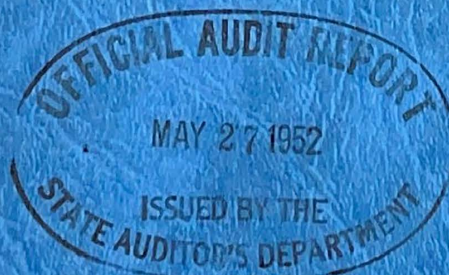
The Commonwealth of Massachusetts

DEPARTMENT OF THE AUDITOR'S *department*

Report on the Examination of the Accounts

of the *various state departments*
Sergeant-at-Arms

From April 11, 1951 to March 14, 1952 *no 52-81*



THOMAS J. BUCKLEY
STATE AUDITOR

2-81

336.7M3

A91r2

ORGANIZATION

no. 52-8/March 14, 1952

<u>Title</u>	<u>Name</u>	<u>Annual Salary</u>
Sergeant-at-Arms	Arthur R. Driscoll	\$6,540 00
Sergeant-at-Arms for the House of Representatives	Octave O. Desmarais	5,420 00

The office of the Sergeant-at-Arms is located at Room 200,
State House, Boston.

Bonded Employees

Sergeant-at-Arms	\$5,000 00
Principal Clerk - Secretary	5,000 00
General Court Officers (16)	1,000 00 each
Any Six General Court Officers Who Travel - Extra (6)	2,000 00 each

STATE LIBRARY
OF
MASSACHUSETTS

STATUTORY REFERENCES, ETC.

1. Statutory Authority for Sergeant-at-Arms, and the Sergeant-at-Arms for the House of Representatives, under authority of Section 15 of Chapter 3 of the Tercentenary Edition of the General Laws as amended by Chapter 421 of the Acts of 1945
2. Salaries of Doorkeepers, Assistant Doorkeepers, Porters, General Court Officers, Pages, Clerk and Assistant Clerk for the Document Room, Section 18 of Chapter 3 of the Tercentenary Edition of the General Laws as amended by Section 1 of Chapter 433 of the Acts of 1941, as further amended by Chapter 104 of the Acts of 1943 and Chapter 421 of the Acts of 1945 and Section 19 of Chapter 3 of the Tercentenary Edition of the General Laws, as amended by Chapter 210 of the Acts of 1935 and Chapter 806 of the Acts of 1949
3. Clerical Assistants - Section 21 of Chapter 3 of Tercentenary Edition of the General Laws - as amended by Chapter 421 of the Acts of 1945
4. Travel Allowances, Section 20 of Chapter 3 of Tercentenary Edition of the General Laws as amended by Chapter 38 of the Acts of 1945 as amended by Chapter 421 of the Acts of 1945 as amended by Chapter 488 of the Acts of 1945
5. Expenses of Legislative Committees, Accessible to the Sergeant-at-Arms, but is not under his control
6. Uniforms, Section 20A of Chapter 3 of Tercentenary Edition of the General Laws as amended by Chapter 189 of the Acts of 1937
7. Mailing Fees of Legislative Documents and Bulletins, Section 12 and 13 of Chapter 5 of the Tercentenary Edition of the General Laws as amended by Chapter 1 of the Acts of 1948
8. Sales of Chairs to Members of the Senate, Senate order under date of June 28, 1938
9. Chapter 806 of the Acts of 1949 providing for appointment of a Sergeant-at-Arms of the House of Representatives, and increasing the number of Appointees of the Sergeant-at-Arms of the General Court

TABLE OF CONTENTS

	<u>Page</u>
Scope of Audit	1
Financial Statements:	
I Receipts and Disbursements, April 11, 1951 to March 14, 1952	2
II Reconciliation of Advance Money, March 14, 1952	3
III List of Committees and Expenditures, For Fiscal Year Ending June 30, 1951	4
IV List of Investigative Committees and Expenditures, For Fiscal Year Ending June 30, 1951	5
V Comparative Statement of Disbursements under Appropriations and Net Receipts Account of Income, Eight Fiscal Periods Ending June 30, 1948	6
VI Comparative Statement of Disbursements under Appropriations and Net Receipts Account of Income, Three Fiscal Periods Ending June 30, 1951	7
VII Analysis of Disbursements under Legislative Contingent Appropriation, 1951 Fiscal Year, Eight Digit Coding	8
VIII Statement of Special Appropriations and Expenditures, Fiscal Year Ending June 30, 1951	9

Financial Statements

The financial statements listed in the "Table of Contents"

follow:

SCOPE OF AUDIT

Audit Started, March 14, 1951
Audit Completed, April 7, 1952

An examination has been made of the accounts of the Sergeant-at-Arms, covering the period from April 11, 1951 to March 14, 1952.

The cash was balanced; the bank account was reconciled and all advance funds were reconciled as of March 14, 1952.

Appropriations: All appropriation expenditures, with the exception of travel expenses and petty cash items, are approved by the Comptroller's Bureau before payment, the travel expense and petty cash items are paid from advance money and sent to the Comptroller's Bureau for approval. The charges to the appropriation accounts were test checked to invoices, and the appropriations accounts were reconciled with the corresponding accounts in the Comptroller's Bureau as of June 30, 1951.

Income: The income is on a cash basis. The recorded income was checked to subscription books and receipt books, and was also reconciled with the records in the Comptroller's Bureau as of June 30, 1951 and March 14, 1952.

Financial Statements

The financial statements listed in the "Table of Contents" follow:

Schedule No. IReceipts and Disbursements

April 11, 1951 to March 14, 1952

Balance, April 11, 1951:

Advance Money 1951	\$12,250 06	
Advance 1951 to Committees	19,682 13	
Income on Hand	9 00	
Refund a/c Telephone	<u>1 95</u>	\$31,943 14

Receipts

From State Treasurer:

Advance Money 1951	\$33,967 81	
Advance Money 1952	<u>18,946 30</u>	52,914 11

Income:

Sale of Legislative Bulletins	\$1,374 00	
Sale of Legislative Documents	1,290 00	
Sale of Waste Paper	346 27	
Sale of Old Furniture	<u>30 00</u>	3,040 27

Current Year Refunds a/c Telephone

126 65

Prior Year Refunds a/c Telephone

15 50\$88,039 67Disbursements

Expenditures from Advance Money 1951	\$48,836 28	
Expenditures from Advance Money 1952	<u>6,013 05</u>	\$54,849 33

To State Treasurer:

Return of Advance Money 1951	\$17,063 72	
Return of Advance Money 1952	180 50	
Income	3,004 27	
Refunds a/c Telephone	<u>134 90</u>	20,383 39
		<u>\$75,232 72</u>

Balance March 14, 1952:

Advance Money 1952	\$6,890 10	
Advance 1952 to Committees	5,850 73	
Advance 1952 on Hand	11 92	
Income on Hand	45 00	
Refunds a/c Telephone	<u>9 20</u>	12,806 95
		<u>\$88,039 67</u>

* Balance:

Cash in National Shawmut

Bank of Boston

\$ 6,944 30

Advance Cash on Hand

11 92

Advances to Court Officers

5,850 73\$12,806 95

SCHEDULE NO. 11
RECONCILIATION OF ADVANCE MONEY

MARCH 14, 1952

	ADVANCES RECEIVED	VOUCHERED EXPENDITURES	ADVANCES RETURNED TO STATE TREASURER	ADVANCES MARCH 14, 1952 CUSTODY OF COMMITTEES	IN BANK
JOINT LEGISLATIVE COMMITTEES	\$ 4,571 30	\$2,543 00	-	\$1,072 42	\$ 955 88
SENATE COMMITTEES	1,250 00	500 00	-	-	750 00
HOUSE COMMITTEES	1,600 00	978 02	-	350 00	271 98
LEGISLATIVE CONTINGENT	1,800 00	1,108 91	\$180 50	100 71	409 88
WITNESS FEES	200 00	153 25	-	-	46 75
RECESS COMMITTEE - INSURANCE	1,500 00	-	-	1,500 00	-
RECESS COMMITTEE - AERONAUTICS	500 00	450 13	-	-	49 87
RECESS COMMITTEE - EDUCATION	250 00	-	-	-	250 00
RECESS COMMITTEE - POWER AND LIGHT	1,200 00	-	-	1,200 00	-
RECESS COMMITTEE - METROPOLITAN AFFAIRS	500 00	279 74	-	220 00	26
RECESS COMMITTEE - WAYS AND MEANS	3,000 00	-	-	500 00	2,500 00
SPECIAL COMMISSION - JUVENILE DELINQUENCY	1,500 00	-	-	215 55	1,284 45
SPECIAL COMMISSION - EMPLOYMENT OF AGED	800 00	-	-	437 65	362 35
SPECIAL COMMITTEE - HOUSING AUTHORITY	275 00	-	-	266 32	8 68
	<u>\$18,946 30</u>	<u>\$6,013 05</u>	<u>\$180 50</u>	<u>\$5,862 65</u>	<u>\$6,890 10</u>

Schedule No. IIIList of Committees and Expenditures

Fiscal Year Ending June 30, 1951

	<u>Regular</u>	<u>Recess</u>
Committee On:		
Aeronautics	\$ 134 65	\$ 2,496 63
Banks and Banking	149 00	-
Boxing	190 30	-
Bunker Hill Day	549 85	-
Cities	181 59	-
Civil Service	161 30	-
Columbus Day	399 98	-
Communism	-	8,964 30
Conservation	148 50	1,070 85
Constitutional Law	113 44	-
Dorchester Day	700 00	-
Education	150 00	1,487 50
Election Laws	946 96	-
Evacuation Day	700 00	-
Harbor and Lands	-	-
Highways and Motor Vehicles	275 35	-
Insurance	150 00	5,000 00
Judiciary	170 00	-
Labor and Industries	149 75	-
Legal Affairs	148 18	-
Mercantile Affairs	144 40	-
Metropolitan Affairs	150 00	-
Military Affairs	126 63	-
Municipal Affairs	684 62	-
Study Old Colony Division	-	7,631 71
Pensions and Old Age Assistance	111 50	-
Power and Light	228 00	3,470 85
Public Health	144 78	-
Public Service	220 55	-
Public Welfare	136 06	1,012 05
Rules - House	28,300 00	6,999 54
Rules - Senate	18,759 50	1,087 72
State Administration	143 00	-
Taxation	342 85	-
Towns	549 56	-
Transportation	149 50	-
Ways and Means - House	27,325 00	2,497 64
Ways and Means - Joint	-	14,619 81
Counties	150 00	-
Funerals	864 70	-
Postage	1,230 50	-
	<u>\$85,180 00</u>	<u>\$56,338 60</u>

Schedule No. IVList of Investigative Committees and Expenditures

Fiscal Year Ending June 30, 1951

Boston and Albany Railroad	\$ 182 75
Cemeteries Administration	645 00
Child Delinquency, Further Study	3,307 71
Civilian Defense	534 43
Commercial Motor Vehicle Laws	493 53
Commitment to Mental Institutions	14 70
High Blood Pressure	85,468 94
Investigation Relative to Fairhaven Harbor	-
Shore Protection Problem	5,220 50
Special Commission on Taxation	76,654 05
State Government Structure	91,962 55
Stock Yard Property Acquisition	-
Study of Laws of Public Welfare	1,500 00
Study of Matters Relating to Blind	741 05
	<u>\$266,725 21</u>

-6-
SCHEDULE NO. V

52-81

STATEMENT OF DISBURSEMENTS UNDER APPROPRIATIONS AND NET RECEIPTS ACCOUNT OF INCOME

EIGHT FISCAL PERIODS ENDING JUNE 30, 1948

	<u>1941</u>	<u>1942</u>	<u>1943*</u>	<u>1944</u>	<u>1945</u>	<u>1946</u>	<u>1947</u>	<u>1948</u>
APPROPRIATIONS	<u>\$103,803 32</u>	<u>\$78,490 00</u>	<u>\$68,010 00</u>	<u>\$83,665 02</u>	<u>\$136,207 80</u>	<u>\$154,051 70</u>	<u>\$173,157 21</u>	<u>\$179,773 41</u>
BALANCES REVERTED	<u>\$2,894 54</u>	<u>\$8,593 78</u>	<u>\$2,709 56</u>	<u>\$849 60</u>	<u>\$11,259 92</u>	<u>\$8,189 50</u>	<u>\$7,555 35</u>	<u>\$4,097 68</u>
DISBURSEMENTS	<u>\$100,908 78</u>	<u>\$69,896 22</u>	<u>\$65,300 44</u>	<u>\$82,815 42</u>	<u>\$124,947 88</u>	<u>\$145,862 20</u>	<u>\$165,601 86</u>	<u>\$175,675 73</u>
RECEIPTS ACCOUNT OF INCOME	<u>\$1,792 00</u>	<u>\$30 00</u>	<u>\$1,520 00</u>	<u>\$90 00</u>	<u>\$2,066 00</u>	<u>\$2,070 00</u>	<u>\$2,702 38</u>	<u>\$2,956 70</u>
DETAIL OF DISBURSEMENTS:								
PERSONAL SERVICES:								
SERGEANT-AT-ARMS	\$ 4,000 00	\$ 4,000 00	\$ 2,333 33	\$ 4,360 00	\$ 4,680 00	\$ 5,000 00	\$ 5,000 00	\$ 5,000 00
CLERICAL ASSISTANCE	6,270 00	6,743 80	3,879 16	7,339 51	8,254 75	9,074 94	9,550 00	9,550 00
CLERKS, DOCUMENT ROOM	6,250 00	4,933 34	3,937 50	5,525 00	5,786 06	6,646 29	7,300 00	8,150 00
DOORKEEPERS	5,500 00	5,500 00	3,208 34	6,220 00	6,610 00	7,000 00	7,000 00	7,000 00
ASSISTANT DOORKEEPERS AND COURT OFFICERS	40,180 66	38,446 13	27,474 92	48,223 34	52,528 32	61,957 67	63,833 32	65,447 92
PAGES	12,699 90	225 00	8,922 79	-	10,075 95	13,844 68	15,100 00	15,200 00
TRAVEL EXPENSES	6,237 00	3,528 00	4,914 00	3,591 00	22,488 30	25,960 43	40,273 33	38,772 40
TELEPHONE TOLLS	9,235 90	1,525 45	3,744 15	2,470 35	4,483 45	7,883 57	7,000 00	10,160 24
LEGISLATIVE CONTINGENT	10,435 32	4,994 50	6,886 25	5,086 22	9,841 05	8,494 62	10,507 21	12,509 84
LEGISLATIVE PHYSICIAN - SALARY AND SUPPLIES	-	-	-	-	-	-	-	1,000 00
WITNESS FEES	100 00	-	-	-	200 00	-	38 00	-
REPAIRS TO SPEAKER'S OFFICE	-	-	-	-	-	-	-	2,885 33
	<u>\$100,908 78</u>	<u>\$69,896 22</u>	<u>\$65,300 44</u>	<u>\$82,815 42</u>	<u>\$124,947 88</u>	<u>\$145,862 20</u>	<u>\$165,601 86</u>	<u>\$175,675 73</u>
DETAIL OF NET RECEIPTS ACCOUNT OF INCOME:								
SALES OF LEGISLATIVE BULLETINS	\$ 902 00	-	\$ 720 00	-	\$ 986 00	\$ 970 00	\$1,104 00	\$1,413 00
SALES OF LEGISLATIVE DOCUMENTS	860 00	-	800 00	-	1,080 00	1,040 00	1,190 00	1,160 00
SALES OF OLD FURNITURE	30 00	\$30 00	-	\$90 00	-	60 00	210 00	60 00
SALES OF WASTE PAPER (DOCUMENT ROOM)	-	-	-	-	-	-	198 38	323 70
	<u>\$1,792 00</u>	<u>\$30 00</u>	<u>\$1,520 00</u>	<u>\$90 00</u>	<u>\$2,066 00</u>	<u>\$2,070 00</u>	<u>\$2,702 38</u>	<u>\$2,956 70</u>

* THE 1943 FISCAL PERIOD BEGAN DECEMBER 1, 1942 AND ENDED JUNE 30, 1943.

Schedule No. VIComparative Statement of Disbursements under Appropriations
and Net Receipts Account of IncomeEight Digit Coding

Three Fiscal Periods Ending June 30, 1951

	<u>1949</u>	<u>1950</u>	<u>1951</u>
Appropriations	<u>\$193,896 64</u>	<u>\$341,230 00</u>	<u>\$334,278 60</u>
Disbursements (Regular):			
Salaries - Sergeant-At-Arms	\$ 3,760 00	\$ 10,026 66	\$ 11,120 00
Salaries - Clerical Assistants	11,100 00	13,240 00	13,540 00
Salaries - Clerks Document Room	10,060 00	10,705 00	11,100 00
Salaries - Doorkeepers	8,510 00	9,840 00	9,840 00
Salaries - Assistant Doorkeepers and Court Officers	77,017 62	103,843 20	111,110 00
Salaries - Pages	10,550 01	30,384 86	31,485 00
Travel Expense	33,049 45	51,865 00	52,190 85
Telephone Tolls	10,404 25	19,999 59	24,000 00
Witness Fees	-	-	11 00
Legislative Contingent	14,977 91	14,185 53	15,395 16
Legislative Physician - Salary and Supplies	1,093 10	1,952 76	1,700 00
Disbursements (Special):			
General Court Chambers - Repairs and Furnishing	-	14,656 40	229 37
House Chamber Renovation	-	30,347 23	-
Additional Repairs to Senate and House Chambers	-	-	32,179 91
	<u>\$180,522 34</u>	<u>\$311,046 23</u>	<u>\$313,901 29</u>
Unexpended Balance	<u>13,374 30</u>	<u>30,183 77</u>	<u>20,377 31</u>
	<u>\$193,896 64</u>	<u>\$341,230 00</u>	<u>\$334,278 60</u>
Net Receipts Account of Income:			
Sales of Legislative Bulletins	\$1,758 00	\$1,686 00	\$1,605 00
Sales of Legislative Documents	1,240 00	1,460 00	1,400 00
Sales of Waste Paper (Document Room)	182 41	379 38	806 11
Sales of Old Furniture	60 00	100 00	120 00
	<u>\$3,240 41</u>	<u>\$3,625 38</u>	<u>\$3,931 11</u>

Schedule No. VIIAnalysis of Disbursements Under Legislative
Contingent AppropriationEight Digit Coding

1951 Fiscal Year

Services - Non-Employees	\$ 580 73
Clothing	447 00
Housekeeping Supplies and Expenses	2,703 86
Advertising and Printing	436 43
Repairs Alterations and Additions	3,228 88
Special Supplies and Expenses	646 76
Office and Administrative Expenses	5,294 76
Equipment	1,917 24
Rentals	139 50
	<u>\$15,395 16</u>

SCHEDULE NO. VIIISTATEMENT OF SPECIAL APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDED JUNE 30, 1951

	<u>APPROPRIATION</u>	<u>BALANCE FROM PRIOR YEAR</u>	<u>EXPENDITURES</u>	<u>RESERVED</u>
GENERAL COURT CHAMBERS, REPAIRS AND FURNISHING	-	\$343 60	\$ 229 37	\$ 114 23
ADDITIONAL REPAIRS TO SENATE AND HOUSE CHAMBERS	<u>\$47,300 00</u>	<u>-</u>	<u>32,179 91</u>	<u>15,120 09</u>
	<u>\$47,300 00</u>	<u>\$343 60</u>	<u>\$32,409 28</u>	<u>\$15,234 32</u>