



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Deval L. Patrick, Governor ♦ Timothy P. Murray, Lt. Governor ♦ Tina Brooks, Undersecretary

Public Housing Notice 2009-08

TO: All Local Housing Authority Executive Directors

FROM: Laura Taylor, Director, Bureau of Housing Management *LT*

DATE: April 2, 2009

SUBJECT: Availability of Computer Training for Local Housing Authority Executive Directors and Staff through CyberSense Training and Consulting

I am pleased to announce that DHCD has selected and arranged for CyberSense Training and Consulting to provide a series of computer training classes. The topic of the trainings will be based on Microsoft Office 2003 desktop applications for LHA executive directors and their staff. This training is offered at no cost to LHAs, and is in response to the tremendous number of requests from LHA staff and the overwhelming support of previous computer training conducted by CyberSense.

CyberSense will manage and implement the training. The first training site has been set up by CyberSense to be held at the Lynn Housing Authority where a variety of classes will be offered starting April 13 and ending May 21, 2009. Class sizes will be limited to 12 so register early. The specific details of courses and locations throughout the state will be provided to LHAs by CyberSense. There will be additional training classes scheduled in Central MA, Western MA and South Shore areas during the next two months.

As I have said on many occasions, training is important and I am delighted that we have been able to provide this opportunity. I strongly encourage you and your staff to take advantage of this training.