



Commonwealth of Massachusetts  
DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT

Deval L. Patrick, Governor ♦ Timothy P. Murray, Lt. Governor ♦ Tina Brooks, Undersecretary

Public Housing Notice 2010-09

MEMORANDUM

TO: All Local Housing Authorities  
FROM: Lizbeth A Heyer, Acting Associate Director for  
Public Housing & Rental Assistance  
RE: Impending Arrival of Hurricane Earl  
DATE: September 2, 2010

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This afternoon, Governor Deval Patrick declared a state of emergency for all coastal areas and communities in Barnstable, Dukes, Plymouth, Essex, Suffolk and Norfolk Counties.

As your LHA executes its emergency response plan, please work in concert with your community's local emergency management response team to address collective needs.

Both hurricanes and floods are covered causes of loss under your state-side property insurance policy. LHAs sustaining property damage at state-aided public housing as a result of Hurricane Earl, should file claims immediately with Beth Grenier, Claims Manager, Sullivan Group at 508-471-9022 or by email [bgrenier@sullivangroup.com](mailto:bgrenier@sullivangroup.com) as you would for any property damage claim. The sooner, the better, because property adjusters will be busy and it may take longer than usual for them to schedule their site visit.

Any emergency repairs or measures undertaken to mitigate loss (like putting plywood over broken windows, overtime, tree removal, etc.) should be well documented. Broken and or damaged equipment should not be discarded. If the damaged area requires substantial alterations prior to an adjuster from the Property Insurer arriving at the scene, then pictures **must** be taken before work is ensued. Of course it is always a good idea to take pictures of any damage sustained.

A property claims adjuster representing the insurer should arrive to assess damages within 48 hours, if not, please follow-up with Beth Grenier as well as Bob Carreiro at DHCD. Please email Bob at [Robert.Carreiro@state.ma.us](mailto:Robert.Carreiro@state.ma.us) of both the LHA's loss and in the event of any difficulties that may arise.

If MEMA and or FEMA funding become available as a result of Hurricane Earl damages, efforts to apply for these funds will be coordinated through DHCD. Further information will be provided as needed.

Thanking you in advance for your continuing efforts to keep residents and property safe, particularly as you respond to the impending arrival of Earl.

