

# MEMORANDUM #26, 2011

Commonwealth of Massachusetts | Public Employee Retirement Administration Commission  
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Joseph E. Connarton, *Executive Director*

## MEMORANDUM

TO: All Retirement Boards

FROM: Joseph E. Connarton, Executive Director

RE: Appropriation Data Due October 31, 2011

DATE: October 3, 2011

At this time, we are requesting information necessary for us to furnish you with the amounts to be appropriated by all governmental units for FY13, in accordance with your funding schedule, under the provisions of G.L.c.32, §22D, §22(6A)(b) or §22F. Please fill out the attached questionnaire with the appropriate information in the spaces provided and return it to us as soon as possible, but no later than October 31, 2011.

You have the option of completing this questionnaire via PERAC's Web Site at [www.mass.gov/PERAC](http://www.mass.gov/PERAC). After entering PERAC's Home Page, select PERAC Units/Actuarial Unit/Appropriation Questionnaire and follow the instructions. We encourage you to input your data through the web page.

Please note that retirement boards must submit a new funding schedule for PERAC's approval at least once every three years. If your board has not submitted a funding schedule within the past three years, please contact us to discuss an updated schedule.

If you have any questions regarding this memo, please contact PERAC's Actuary, Jim Lamenzo at 617-666-4446, extension 921.

Enclosure