



# COMMONWEALTH OF MASSACHUSETTS

## Office of Consumer Affairs and Business Regulation

### DIVISION OF INSURANCE

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## HEALTH COVERAGE Filing Guidance Notice 2013-B

**TO:** Commercial Health Insurers, Blue Cross and Blue Shield of Massachusetts, Inc. (BCBSMA), and Health Maintenance Organizations (HMOs)

**FROM:** Nancy Schwartz, Director, Bureau of Managed Care

**DATE:** February 20, 2013

**RE:** Changes to Names of Agencies Responsible for Managed Care Practices

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The purpose of this Notice is to provide guidance to Commercial Health Insurers, Blue Cross and Blue Shield of Massachusetts, Inc. and Health Maintenance Organizations (“Carriers”) on the filing of materials with the Division of Insurance (“Division”) to update Evidences of Coverage to comply with certain provisions of Chapter 224 of the Acts of 2012 (“Chapter 224”) that amend the name of the state agency that is responsible for certain managed care practices, the former Division of Health Care Finance and Policy, which is now known as the Center for Health Information and Analysis. Sections 159, 164, 178, 181, 182, 189, 190 and 204 of Chapter 224 make amendments to the insurance statutes to replace references to the Division of Health Care Finance and Policy with references to the Center for Health Information and Analysis.

### Evidences of Coverage

Carriers shall revise health plan policies and evidences of coverage/certificates, where necessary, to refer to the appropriate agency, the Center for Health Information and Analysis. Carriers shall submit to the Division all necessary material change amendments to policies, subscriber certificates and/or evidences of coverage currently on file to reflect the above-noted changes, as well as the manner and timetable the Carrier will use to notify members of the changes and to distribute the amended documents, as soon as practical.

**Provider Contracts**

Where necessary, Carriers shall make appropriate amendments to existing provider contracts and incorporate this provision in future contracts. Carriers shall submit to the Division all necessary material changes represented by new provider templates or amendments to existing provider contracts.

If you have any questions regarding this Filing Guidance Notice, please contact Nancy Schwartz, Director, Bureau of Managed Care at (617) 521-7347.