

DESIGNER SELECTION BOARD

MINUTES OF THE 925TH MEETING, WEDNESDAY January 11, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Gregory E. Brown, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 924th December 20, 2016 meeting were approved.
Motedion by Francis Harrigan, seconded by Virginia Greiman.

3. VISITORS:

Diana Ostberg	Saam Architecture
Linda Smiley	Saam Architecture
Paul Tsang	Jacobs
Diana Nicklaus	Saam Architecture
Travis Gray	Jacobs
Koos Louw	Saam Architecture
Lisa Statkiewicz	Saam Architecture
Mark Schow	Jacobs
Scott Calisti	DCAMM
Grace Easton	Saam Architecture
Jane Wange	DCAMM
Ann Storer	DCAMM
Elayne Campos	DCAMM
Shirin Karanfiloglu	DCAMM
John Ferrara	DCAMM
Paul Kondrat	Cannon Design
Lois Palguta	Cannon Design
Harry Shanley	Cannon Design
Jeremy Mason	Howe Engineering
John Jennings	Cannon Design
Carlos Fernandez	Cannon Design
Mark Walsh-Cooke	Arup
Ken Fisher	Gensler
Pam Delphenich	Gensler
Ethel MacLeod	Gensler
Todd Dundon	Gensler
Julian Astbury	Arup
Joseph Buckley	MSBA

4. NEW BUSINESS:

- A. DSB List #16-15, Item #1, DCP1641 ST1, John W. McCormack Building: Comprehensive Facilities Plan and Infrastructure Upgrades, One Ashburton Place, Boston, Fee: \$600,000 (St); \$460,000 (SD); 8% (FD); ECC: \$38,450,000 (TBD by Study),

The Board interviewed the following firms:

Cannon Boston, Inc.
Gensler Architecture/Design, Inc.
Saam Architecture, LLC

After a brief discussion the Board voted to select the following ranked interviewees:

Saam Architecture, LLC (16 votes)
Cannon Boston, Inc. (13 votes)
Gensler Architecture/Design, Inc. (13 votes)

On a motion by Charles Redmon, seconded by Mitch Keamy. Motion was approved unanimously.

B. EXEMPTION: Massachusetts School Building Authority (MSBA)

The Board reviewed the exemption application for the MSBA and voted to approve the 2 year exemption from January 21, 2017 – January 21, 2019.

On a motion by Charles Redmon, seconded by Virginia Greiman. Motion was approved unanimously.

C. ELECTION: DSB Chair/Vice Chair

A motion was made by Charles Redmon to nominate Fred Aufiero as Chairman, seconded by Virginia Greiman. Motion was approved unanimously.

A motion was made by Fred Aufiero to nominate Charles Redmon as Vice Chairman, seconded by Beth McDougal. Motion was approved unanimously.

D. Executive Director Goals for 2017

Bill Perkins, Executive Director met with the Board to discuss the goals for 2017

The Board approved the attached Executive Director Goals for 2017. Bill will meet with the Board once a month for a progress report update.

On a motion by Beth McDougal, seconded by Virginia Greiman. Motion was approved unanimously.

5. MOTION TO ADJOURN: The Board adjourned at 12:55 p.m.

On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, January 25, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



Designer Selection Board

Executive Director Goals For 2017

- I. GOAL: Improve Application Process to increase efficiency where possible**
 - A. Evaluate the best method for maintaining and updating Master File Brochures
 - B. Evaluate and implement changes to DSB advertisement format
 - C. Evaluate changes to the DSB application forms to enhance ease of use and quality of information for both the DSB and firms submitting applications
 - D. Work towards new online submission and information portal
- II. GOAL: Expand participation and outreach to A/E/C Community**
 - A. DSB Executive Director Outreach
 - Trade Association Meetings
 - Direct Contact Introduction Via Email and Phone Calls
 - Increase Public Awareness of the DSB particularly in the design professional community
 - B. Create a program to encourage new applicants to submit on DSB selected projects
 - Public Relations Effort
 - Write Articles in Industry Publications
 - C. Create a program to increase the potential for smaller, newer firms to win contracts
 - Work with Board to set Measurable Goals for monitoring progress in this area
 - Identify benefits to Commonwealth of using smaller firms
 - D. DSB Presence & Branding
 - E. Research available data to determine methods of increasing participation of MBE/WBE firms
- III. GOAL: Create more comprehensive Feedback processes**
 - A. Unsuccessful Applicants should have more information as to why they were not chosen.
 - B. The performance of Successful Applicants should be understood by DSB through a report from DCAMM. Work with DCAMM to improve frequency and quality of feedback to DSB regarding selected firms' performance
- IV. GOAL: Investigate other opportunities for Executive Director to assist the Commonwealth in other areas**
 - A. Research designer selection processes used by other State Agencies
 - B. Research selection processes in other states
 - C. Develop a technical advice sharing relationship with other State agencies

DESIGNER SELECTION BOARD

MINUTES OF THE 926TH MEETING, WEDNESDAY January 25, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufero, P.E., Chairman	Registered Engineer
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member
Virginia Greiman	Public Member

MEMBERS ABSENT:

Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 925th January 11, 2017 meeting were approved.
Motioned by Francis Harrigan, seconded by Mitch Keamy.

3. VISITORS:

Brian Solywoda	Kaestle Boos Associates
Luke McCoy	Kaestle Boos Associates
Seunghwan Lee	Kaestle Boos Associates
Delbert Smith	CES
Larry Trim	Kaestle Boos Associates
Tom Paquin	Holyoke Community Charter School
Dan Pallotta	P ³
Heather Stanley	Dyer Brown
Rachel Woodhouse	Dyer Brown
Deniz Ferendeci	Dyer Brown
Mali Ouzts	Array Architects
David Strumski	Array Architects
Seena Hassouna	Array Architects
Kwang Lee	Array Architects
Jeffrey Drucker	Array Architects
Randall Imai	Imai Keller Moore Architects
Karen Moore	Imai Keller Moore Architects

4. NEW BUSINESS:

- A. **DSB List #16-15, Item #2**, HCCS 1645, Holyoke Community Charter School Gymnasium/High School, 2200 State Highway, Holyoke, Fee: \$10,000 (St); \$460,000 (SD); 8% (Phase A – Final Design); 6.7% (Phase B – Final Design); ECC: \$5 million (Phase A); \$17 million (Phase B)

The Board interviewed Kaestle Boos Associates. After a brief discussion the Board voted to select Kaestle Boos Associates.

On a motion by Gregory Brown, seconded by Jesse Jeter. Motion was approved unanimously.

B. Informational Interviews

The following firms met with the Board to discuss their qualifications:

Dyer Brown Architects
Array Architects
Imai Keller Moore Architects

C. Executive Director Goals Update

Bill met with the Board for a progress report update on his attached goals.

5. MOTION TO ADJOURN: The Board adjourned at 12:06 p.m.

On a motion by Francis Harrigan, seconded by Virginia Greiman. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, FEBRUARY 22, 2017, at 8:30 a.m.

SUBMITTED BY

Claire L. Hester

APPROVED BY

F. Harrigan

Designer Selection Board

Executive Director Goals For 2017

I. GOAL: Improve Application Process to increase efficiency where possible

- A. Evaluate the best method for maintaining and updating Master File Brochures
- B. Evaluate and implement changes to DSB advertisement format
 - 1. Engaged pertinent staff members in DCAMM to go over process: ongoing
 - 2. Incorporating new legal forms into our process
 - 3. Taking steps to understand legal requirements while making recommendations that will benefit user agency/owner
 - 4. Applicant outreach ongoing
 - 5. Checking with owner/agency and visiting sites to make sure we agree on content before finalizing
 - 6. Adding language on commissioning so that solutions are in concert with owner expectations and staffing levels
- C. Evaluate changes to the DSB application forms to enhance ease of use and quality of information for both the DSB and firms submitting applications
- D. Work towards new online submission and information portal
 - 1. Met with Finbar Crean, IT Manager and staff.
 - 2. Follow-up IT meeting scheduled with Roberto and Claire, ongoing
 - 3. Sounds like it is going to be an outside contract as they do not have the expertise

II. GOAL: Expand participation and outreach to A/E/C Community

- A. DSB Executive Director Outreach
 - Trade Association Meetings
 - Direct Contact Introduction Via Email and Phone Calls
 - Increase Public Awareness of the DSB particularly in the design professional community
 - 1. Attend Feb 2 ACEC/MA Building Engineering Committee (BEC) Meeting
 - 2. Sent Introductions to John Nunneri of BSA
 - 3. Scheduled phone call for later this month with Lorin Starr of AIA Western NE
 - 4. Updated LinkedIn profile, contacts
- B. Create a program to encourage new applicants to submit on DSB selected projects
 - Public Relations Effort
 - Write Articles in Industry Publications
 - 1. Set up meeting with Ed Palleschi to discuss need of applicants, criteria
 - 2. Claire forwarded an interested candidate to Ed last week
 - 3. We created a revised membership list that identifies specific specialty area of each board member to better advise Ed of needs
- C. Create a program to increase the potential for smaller, newer firms to win contracts

DESIGNER SELECTION BOARD

MINUTES OF THE 927TH MEETING, WEDNESDAY February 22, 2017 AT 8:30 a.m., 21ST Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Jesse Jeter	Public Member
Virginia Greiman	Public Member

MEMBERS ABSENT:

Gregory Minott, AIA	Registered Architect
Kenneth Wexler	General Contractor

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 926th January 25, 2017 meeting were approved.
Moted by Virginia Greiman, seconded by Charles Redmon.

3. VISITORS:

Joe Oelisle	Mass Bay Community College
Trinh Chu	Austin Architects, LLC
Jennifer Shelby	Architectural Engineers
John Jennings	Cannon Design
Jillian Lodur	Taylor + Burns Architects
Sarah Tarbet	Jones Architecture
Steven Medeiros	BKA Architects, Inc.
Andrew Romez	RGB Architects
Ron Griffin	Edm
Jennifer Steffek	Studio J2 Architects
Doreen Bennett	Baker Wohl Architects
Tracy Marquis	Marquis Architecture
Samantha Johanson	Gienapp Design
J. Austin	Austin Architects, LLC
Kim DiGiovanni	RDK Engineers
Matthew Rice	SMMA
Michael Solomon	ICON Architecture
Keith Campbell	Next Phase Studios
Todd Sumner	Francis Parker Charter School
Michelle McKenna	Francis Parker Charter School
Mike Habeeb	Habeeb & Associates
Natalia Gilio	Dyer Brown
Mr. Griswald	Steffian Bradley Architects
Larry Spang	Arrowstreet
Meryl Nistler	Arrowstreet
Megan Britt	Roxbury Prep Charter School
Lindsay Snow	Roxbury Prep Charter School
Richard Marks	Daedalus
Alex Shawe	
Jake Upton	

4. NEW BUSINESS:

A. **DSB List #17-01, Item #1**, MBC17-05, Study & Design for General Building Renovations, Repairs and Upgrades, Mass Bay Community College, 50 Oakland St., Wellesley Hills, (House Doctor) Fee: \$500,000, 29 Applicants

Review of the twenty-nine (29) applications resulted in determination that six (6) of the applicants had failed to meet the following requirements and could not be considered for this project:

PAGE 2 MINUTES OF THE 927TH MEETING, WEDNESDAY, February 22, 2017

- Gensler Architecture/Design, Inc. had no resume for Richard Curtiss, Project Manager for Study/Design. On a motion by Gregory Brown, seconded by Francis Harrigan. Motion was approved unanimously.
- Helene-Karl Architects, Inc. had no 8b for CLEAResult, Inc. (commissioning consultant). On a motion by Francis Harrigan, seconded by Charles Redmon. Motion was approved unanimously.
- HKT Architects, Inc. had no MBE, no WBE, no specification consultant, no sustainability consultant, and no commissioning consultant. On a motion by Virginia Greiman, seconded by Charles Redmon. Motion was approved unanimously.
- ICON Architecture, Inc. had no resume for Gregory Lombardi (landscape architect). On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.
- Next Phase Studios had no sections #11, #12, #13, #14, #15 and #16. On a motion by Virginia Greiman, seconded by Charles Redmon. Motion was approved unanimously.
- William Sloan Associates had no 8b for R.W. Sullivan Engineering. On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.

Joe Oelisle from Mass Bay Community College was present to explain the project and to answer questions from the Board. After a brief discussion the Board voted to select the following three (3) unranked finalists for the above "House Doctor" project:

CSS Architects, Inc.
Studio Enee, Inc.
Taylor & Burns, Inc.

On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.

- B. DSB List #17-01, Item #2, FWPCES2017-49 Antietam, Francis Parker Charter Essential School, Devens,**
Fee: \$10,000 (Study); 7.2% (Final Design); ECC: \$750,000, 8 Applicants

Todd Sumner and Michelle McKenna both from Francis Parker Charter Essential School were present to explain the project and to answer questions from the Board. After a brief discussion the Board voted to select the following three (3) ranked finalists in the order shown below for this project:

CSS Architects, Inc. (12 votes)
CGKV Architects, Inc. (11 votes)
Johnson Roberts Associates, Inc. (10 votes)

On a motion by Virginia Greiman, seconded by Charles Redmon. Motion was approved unanimously.

- C. DSB List #17-01, Item #3, RPCHS 2017, New Uncommon Roxbury Prep Charter High School Facility, 361 Belgrade Avenue, Roslindale, Fee: 6% for Final Design Phase; ECC: \$28.5 Million, 5 Applicants**

Review of the five (5) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

- ICON Architecture, Inc. had no resume for Gregory Lombardi (landscape architect). On a motion by Gregory Brown, seconded by Charles Redmon. Motion was approved unanimously.

Lindsay Snow, from QROE and Megan Britt from Roxbury Prep Charter School were present to explain the project and to answer questions from the Board. After a brief discussion the Board voted to select the following two (2) unranked finalists to be interviewed on March 8, 2017:

Arrowstreet, Inc.
Symmes Maini & McKee Associates

On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

D. Executive Director Goals Update

Bill met with the Board for a progress report update below:

I. GOAL: Improve Application Process to increase efficiency where possible

A. Evaluate the best method for maintaining and updating Master File Brochures

1. Would like to minimize required information to follow law requirements.
2. Goal is to have the master file be updated directly online by design teams. Effort is part of application streamlining below.

B. Evaluate and implement changes to DSB advertisement format

1. Engaged pertinent staff members in DCAMM to go over process: more than a dozen department heads, follow-up ongoing
2. We are developing procedures for each type of agency
3. Taking steps to understand legal requirements while making recommendations that will benefit user agency/owner in their application
4. Applicant outreach for feedback ongoing: some DCAMM project managers are better than others in providing feedback
5. Checking with owner/agency and visiting sites to make sure we agree on content before finalizing: agency has last word as it is their advertisement
6. Adding language on commissioning so that solutions are in concert with owner expectations and staffing levels

C. Evaluate changes to the DSB application forms to enhance ease of use and quality of information for both the DSB and firms submitting applications

D. Work towards new online submission and information portal

1. Met with Finbar Crean, IT Manager and staff. Moving slowly but we should have an outline very soon to present to DSB.
2. Follow-up IT meetings ongoing. Expect board discussion on March 8 or 22nd
3. It is going to be an outside contract as they do not have the expertise
4. A & F and DCAMM are both interested and willing to help us with funding

5. MOTION TO ADJOURN: The Board adjourned at 12:30 p.m.

On a motion by Francis Harrigan, seconded by Gregory Brown. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, MARCH 8, 2017, at 8:30 a.m.

SUBMITTED BY

Claire G. Hester

APPROVED BY

FGA Super

DESIGNER SELECTION BOARD

✓ **MINUTES OF THE 928TH MEETING, WEDNESDAY March 8, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.**

1. **ROLL CALL:**

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

MEMBERS ABSENT:

Gregory E. Brown, P.E.	Registered Engineer
Virginia Greiman	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the 927th February 22, 2017 meeting were approved.
Motioned by Francis Harrigan, seconded by Beth McDougal.

3. **VISITORS:**

Erin Leddy	Daedalus Projects, Inc.
Larry Spang	Arrowstreet
Claes Andreasen	Arrowstreet
Lee Morrisette	Arrowstreet
Meryl Nistler	Arrowstreet
Dominick Puniello	GGD
Tieshia Walton	Daedalus Projects, Inc.
Lindsay Snow	QROE
Ahkilah Johnson	Roxbury Prep Belgrade, LLC
Liat Bishko	Turner Agassi
Richard Marks	Daedalus Projects, Inc.
Jake Upton	Upton + Partners
Sara Garber	Arrowstreet
Julie Kaiff	Arrowstreet
Christiria Oppen	Daedalus Projects, Inc.
Katie Ferrier	Arrowstreet
Jennifer Souey	SMMA
Tracey OConner	SMMA
Lorraine Finnegan	SMMA
Matt Rice	SMMA
Kristen Olsen	SMMA
David Stephen	New Vista Design
Andy Oldeman	SMMA

4. **NEW BUSINESS:**

A. Interview: DSB List #17-01, Item #3, RPCHS 2017, New Uncommon Roxbury Prep Charter High School Facility, 361 Belgrade Avenue, Roslindale, Fee: 6% for Final Design Phase; ECC: \$28.5 Million

The Board interviewed the following firms:

Arrowstreet, Inc.
SMMA/Symmes Maini & McKee Associates

Lindsay Snow from QROE, Ahkilah Johnson from Uncommon Schools, Liat Bishko from Turner Agassi, Jake Upton from Upton & Partners and Richard Marks from Daedalus were present to explain the project and to answer questions from the Board. After a brief discussion the Board voted to select the following ranked finalists for this project:

Symmes Maini & McKee Associates (14 votes)
Arrowstreet, Inc. (10 votes)

On a motion by Charles Redmon, seconded by Mitch Keamy. Motion was approved unanimously.

5. MOTION TO ADJOURN: The Board adjourned at 11:30 a.m.

On a motion by Francis Harrigan, seconded by Jesse Jeter. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, MARCH 22, 2017, at 8:30 a.m.

SUBMITTED BY

Claire Hester

APPROVED BY

[Signature]

DESIGNER SELECTION BOARD

MINUTES OF THE 929TH MEETING, WEDNESDAY March 22, 2017 AT 8:30 a.m., 21ST Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. **ROLL CALL:**

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Gregory Minott, AIA	Registered Architect
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the 928th March 22, 2017 meeting were approved.
On a motion by Francis Harrigan, seconded by Beth McDougal. Motion was approved unanimously.

3. **VISITORS:**

Tracy Marquis	Marquis Architecture
Jennifer Steffek	Studio J2 Architects
John Lynch	Studio J2 Architects
Laurel Sibert	Arrowstreet
Kathleen Porter	Lavallee Brensinger Architects
Bob Robicsek	Lavallee Brensinger Architects
Ron Lamarre	Lavallee Brensinger Architects
Chris Drobat	Lavallee Brensinger Architects

4. **NEW BUSINESS:**

A. Informational Interviews

The following firms met with the Board to discuss their firms' qualifications:

Marquis Architecture
Studio J2 Architects
Lavallee Brensinger Architects

5. **MOTION TO ADJOURN:** The Board adjourned at 11:30 a.m.

On a motion by Beth McDougal, seconded by Gregory Brown. Motion was approved unanimously.

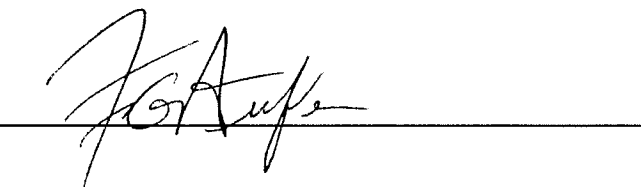
6. **NEXT MEETING:**

WEDNESDAY, MAY 3, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



DESIGNER SELECTION BOARD

MINUTES OF THE 930TH MEETING, WEDNESDAY May 3, 2017 AT 8:30 a.m., 21ST Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Beth McDougal, AIA	Registered Architect
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member
Virginia Greiman	Public Member

MEMBERS ABSENT:

Charles Redmon, AIA, Vice-Chairman	Registered Architect
Mitch Keamy, P.E.	Registered Engineer

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 929th March 22, 2017 meeting were approved.

On a motion by Francis Harrigan, seconded by Gregory Brown. Motion was approved unanimously.

3. VISITORS:

Jennifer Shelby	Architectural Engineers
Trinh Chu	Austin Architects
Erica Jackson	Finegold Alexander Architects
Jacqueline Dias	Shepley Bulfinch
Tamar Warburg	Studio G Architects
Sarah Martin	Studio G Architects
Sylvia Chin	DCAMM/OFA
Karen Moore	IKM Architects
Jonathan Austin	Austin Architects
Sara Garber	Arrowstreet
Ann Donner	NHCS
Cody Atwood	Pinck & Co.
Margaret Wood	Pinck & Co.
Katie Ferrier	Arrowstreet
Kate Scott	NHCS
Joel Stark	KMBS
Fauzia Ansari	Kaestle Boos Associates
Nicole Green	Kaestle Boos Associates
Jabes Rojas	Director of Access & Opportunity
William McAvoy	General Counsel, OSD
Dmitriy Nikolayev	Procurement Manager, OSD
John Fitzpatrick	Director of Construction Reform, OSD
Susan Goldfischer	Deputy General Counsel, DCAMM

4. NEW BUSINESS:

- A. DSB List #17-02, Item #1, #NHCS 2017, Expansion of the Neighborhood House Charter School (NHCS), 21 Queen Street, Dorchester, Fee: \$100,000 (Study); 7.2% (FD); Ecc: \$11.2 Million, 8 Applicants

Margaret Wood, from Pinck & Co. and Kate Scott, from Neighborhood House Charter School met with the Board to discuss the project and answer questions from the Board.

After a brief discussion the Board voted to interview the following firms on May 17, 2017:

Arrowstreet, Inc.
Kaestle Boos Associates, Inc.
Studio G Architects, Inc.

On a motion by Francis Harrigan, seconded by Jesse Jeter. Gregory Minott abstained.

- B. **Discussion:** Bill Hanson, Business Analyst for the DSB met with the Board to discuss website improvements (new link www.mass.gov/dsb) and streamlining DSB forms. Bill developed along with Claire and Roberto an IT streamlining spreadsheet. The Board may be given IPAD's to review the submittals vs. paper. Roberto has also investigated four Board Management software firms including Diligent, which is currently being used by Mass Development. The Board would like to meet with Diligent tentatively on May 31, 2017. We are still waiting on feedback from Mass Development. At some point we would like to have a working session with the Board on the forms.

Bill Perkins updated the Board on the fee schedule issue. They are currently being held up by Undersecretary Rachel Madden and will be meeting with her next week.

- C. **Presentation:** Jabes Rojas, Director of Access & Opportunity, William McAvoy, General Counsel/SDO, Dmitriy Nikolayev, Procurement Manager/SDO, John Fitzpatrick, Director of Construction Reform/OSD and Susan Goldfischer, Deputy General Counsel/DCAMM met with the Board to discuss MBE/WBE participation and goals met by DCAMM and other User Agencies. It was suggested that Charter Schools reach out to OSD to discuss their participation with MBE/WBE. The Board also suggested that OSD have seminars to increase the work force with MBE and WBE firms. Susan Goldfischer will meet with the Board in the near future to discuss the process of MBE and WBE goals. Please see the attached Supplier Diversity Performance and Initiates Report.

5. **MOTION TO ADJOURN:** The Board adjourned at 11:40 a.m.

On a motion by Francis Harrigan, seconded by Beth McDougal. Motion was approved unanimously,

6. **NEXT MEETING:**

WEDNESDAY, MAY 17, 2017, at 8:30 a.m.

SUBMITTED BY Claire Hester

APPROVED BY JG Super

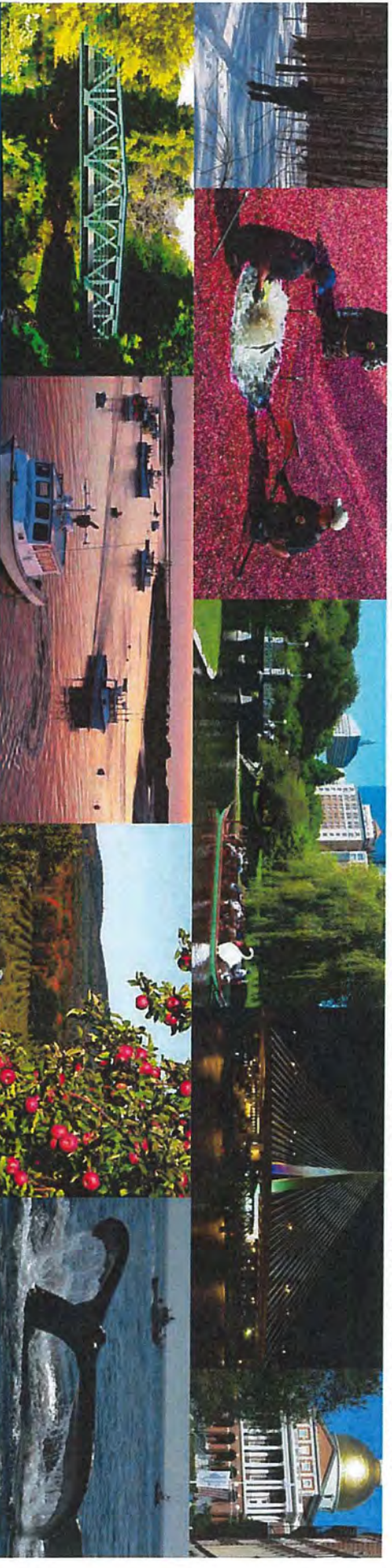
Supplier Diversity


For Interagency Policy Deliberations



Performance and Initiatives

Serving Public Buyers and Vendors of the Commonwealth of Massachusetts



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Agenda



- Supplier Diversity Office (SDO) Introduction
- Look Back at FY16 Performance
- Improvements in Certification Processes and Partnerships
- Strategy for the Future
- Engagement of Quasi-Public and Independent Agencies



The Supplier Diversity Office (SDO)



OPERATIONAL SERVICES DIVISION

The mission of the Supplier Diversity Office is to serve minority, women, disadvantaged, Portuguese, veteran, service-disabled veteran, disability, LGBT-owned, and small businesses in the Commonwealth of Massachusetts, including the responsibility to certify eligible businesses.

Certification Programs:

State Certification Program

- Certifies Minority, Women, Veteran and Portuguese Owned Businesses and Minority and Women Nonprofit Organizations
- Accepts Veteran, Service-Disabled Veteran, Disability and LGBT-Owned Business certification issued by reputable third-party organizations
- Accepts certifications or certification applications from other specific certification organizations.

Unified Certification Program

- Certifies Disadvantaged Business Enterprises (DBE)

Procurement Programs:

Small Business Purchasing Program (SBPP):

- Applies to Small Procurements (total value of \$150,000 or less)
- Promotes the utilization of COMMBUYS-validated Massachusetts small businesses

<u>Program Participants:</u>
Executive – 68
Non-Executive/Constitutional – 4
Quasi-Public – 1

Supplier Diversity Program (SDP):

- Applies to Large Procurements (total value exceeding \$150,000)
- Promotes the utilization of SDO-certified MBEs, WBEs, VBEs, and federally-certified Veteran and Service-Disabled Veteran-Owned Enterprises (VBEs and SDVOBEs)

Affirmative Marketing/Construction Reform Program



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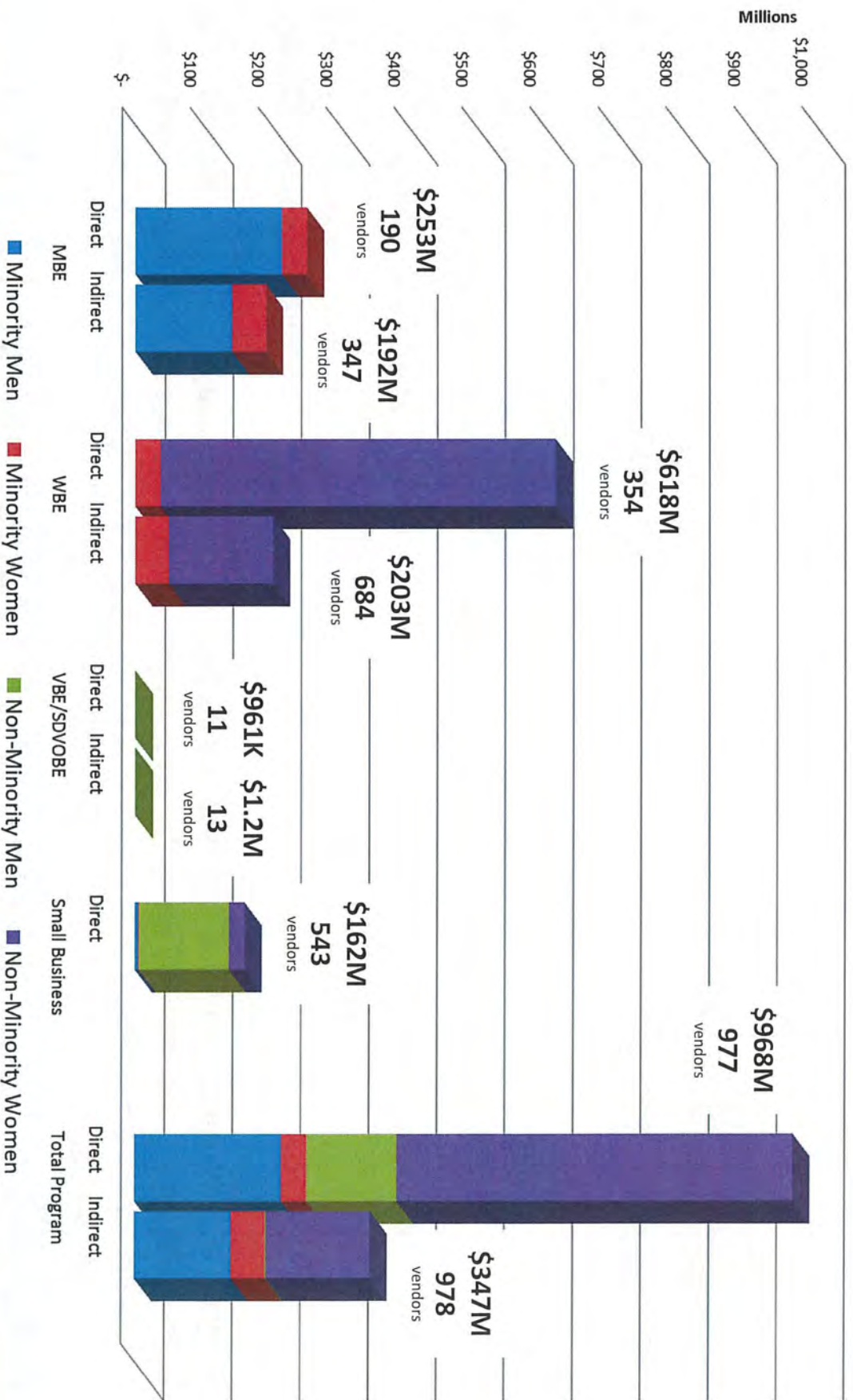
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OPERATIONAL SERVICES DIVISION

Goods & Services and Design & Construction

Total FY16 Spending : \$1.315B to 1,955 vendors



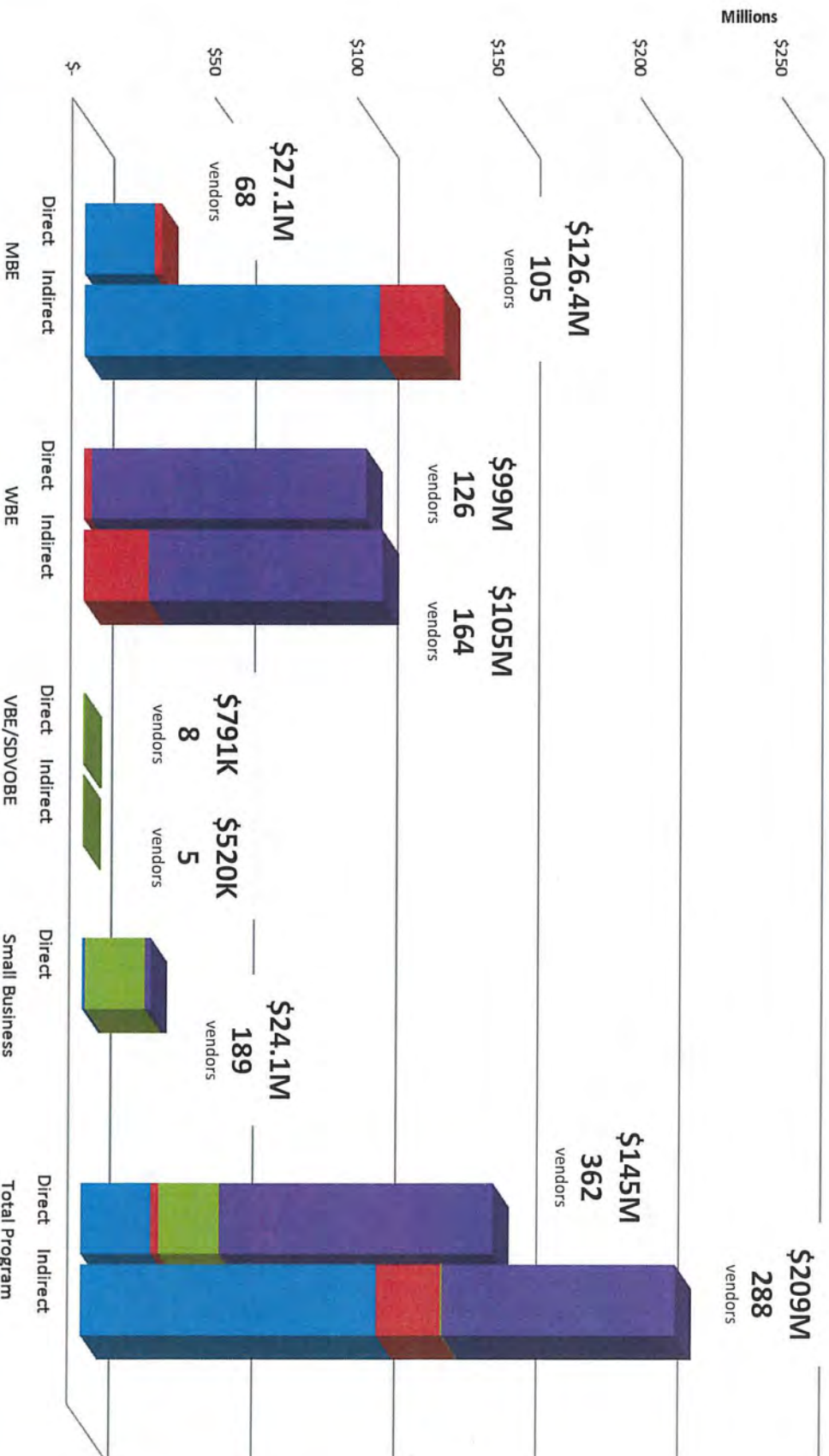
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OPERATIONAL SERVICES DIVISION

Design & Construction

Total FY16 Spending: \$354M to 650 vendors



Total procurement spend for design & construction from capital & operating, direct (prime) & indirect (subprime), state and federal funds



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OPERATIONAL SERVICES DIVISION

Expanding Supplier Diversity Categories and Cross-Certification Partners

Certification Categories	FY15	FY16	Changes
Minority (MBE)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Accept Greater New England Minority Supplier Development Council (GNEMSDC) and City of Boston applications.
Women (WBE)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Accept WBENC, City of Boston applications.
MA Based Small Business (SBPP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Service-Disabled Veteran (SDVOBE)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Continue with the U.S. Department of Veterans Affairs. Accept U.S. Business Leadership Network certifications
Veteran (VBE)		<input checked="" type="checkbox"/>	Accept U.S. Department of Veterans Affairs certifications. Commonwealth began certifying VBEs on May 1, 2016.
Disability (DOBE)		<input checked="" type="checkbox"/>	Accept U.S. Business Leadership Network certifications
Lesbian, Gay, Bisexual and Transgender (LGBTBE)		<input checked="" type="checkbox"/>	Accept National Gay & Lesbian Chamber of Commerce certifications



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Streamlined State Certification

“Business friendly, reliable, rigorous and industry-standard”

Document/Process	FY2015	FY2016
State Certification Application Form	32 pages	10 pages (69% reduction)
Joint State Certification Application for DBE Certification Applicants	32 pages	One page (97% reduction)
Application Submission Method	Hard copy by mail	Electronic submission accepted
Certification Renewal Form	10 pages	Two pages (80% reduction)
Certification Renewal Frequency	Every two years	Every three years



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FY2016 Certification Results



OPERATIONAL SERVICES DIVISION

State Certifications	FY2015	FY2016
Minority-Owned Business Enterprise or Nonprofit (MBE)	1,098	1,137
Women-Owned Business Enterprise or Nonprofit (WBE)	1,931	1,960
Portuguese Business Enterprise (PBE)	102	106
Disability-Owned Business Enterprise (DOBE)	0	34
LGBT-Owned Business Enterprise (LGBTBE)	0	75
Veteran-Owned Business Enterprise (VBE) and Service-Disabled Veteran-Owned Business Enterprise (SDVOBE)	15	101
Total	2,809	3,074

Federal Certifications	FY2015	FY2016
Disadvantaged Business Enterprise (DBE)	1,106	1,160
MA Small Businesses	FY2015	FY2016
Massachusetts-based Small Businesses	1,345	1,146



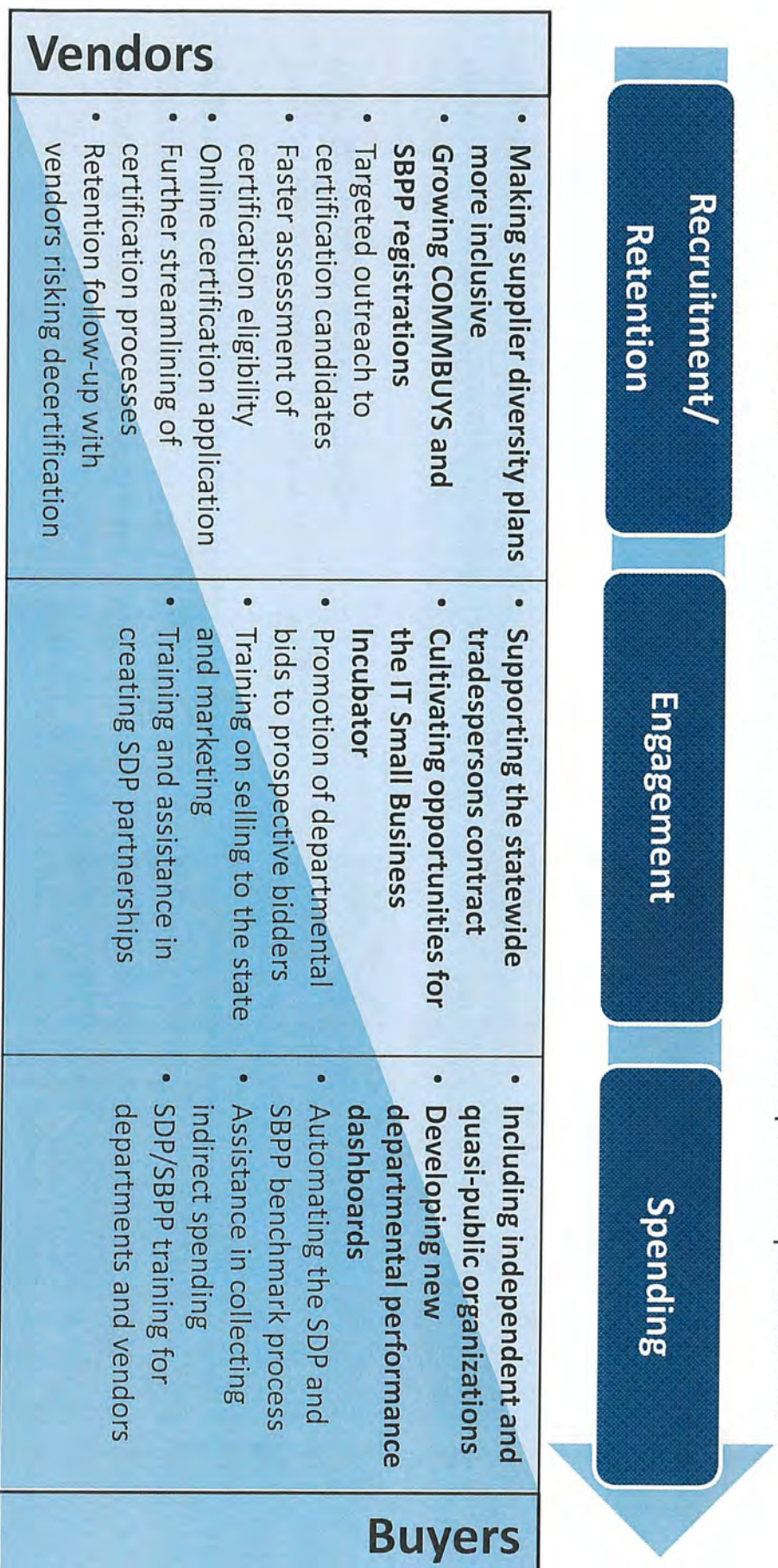
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Enhanced Program Strategy

Create continued growth in diversity spending through targeted vendor recruitment and engagement and through establishing effective business relationships with purchasers.



Supplier Diversity @ Independents, Quasi-Publics and Higher Education

Beyond the Executive Branch, the Commonwealth is comprised of many other organizations that formulate state government.

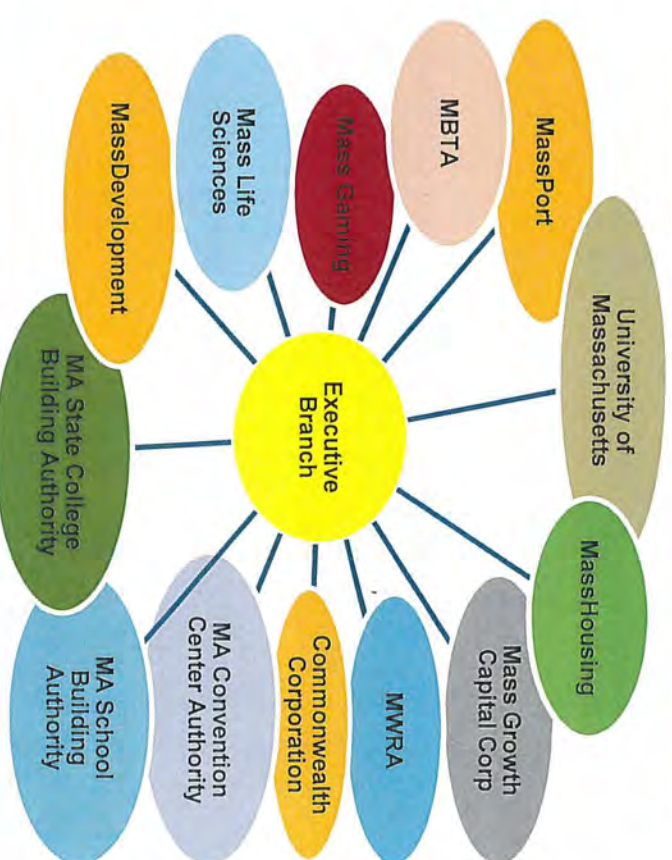
These independent organizations form a cluster with significant buying power.

Collectively (and in many cases individually) they hold an abundance of marketplace opportunities for supplier diversity.

Despite some successful supplier diversity programs, there is generally:

- No common reporting platform
- Limited collaboration among one another and with Exec Branch
- Lack of consensus on best practices
- Some organizations without supplier diversity programs

Organization	Number
Executive state agencies	66
Constitutionals and Independents	11
Quasi-Publics	29
Higher Education Institutions	30
Total	136



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FY2017 New Program Participant Options

- Use the SDO's regularly updated certified vendor lists:
 - Minority (MBE)
 - Women (WBE)
 - Disadvantaged (DBE; Federal certification)
 - Portuguese (PBE)
 - Veteran (VBE)
 - Service-Disabled Veteran (SDVOBE)
 - LGBT (LGBTBE)
 - Disability (DOBE)
 - Massachusetts-based Small Businesses (SBPP)
- **Conduct joint marketing, outreach and training:**
 - Contractor certification / small business registration drive for the organization's vendors
 - Working with the SDO to announce business opportunities to SDO's diverse vendors
- **Include program results in the SDO's Annual Report.**
- **Use COMMBUYS and Statewide Contracts** to access small and diverse vendors and achieve savings.
- **Fully participate in the SDO's supplier diversity programs**, including establishing annual benchmarks and using similar policies and forms for the:
 - Supplier Diversity Program (goods and services; applies to large procurements).
 - Small Business Purchasing Program (goods and services; applies to small procurements).
 - Affirmative Marketing Program (construction).



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DESIGNER SELECTION BOARD

MINUTES OF THE 931ST MEETING, WEDNESDAY May 17, 2017 AT 8:30 a.m., 21ST Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Gregory Minott, AIA	Registered Architect
Mitch Keamy, P.E.	Registered Engineer
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 930th May 3, 2017 meeting were approved:

On a motion by Francis Harrigan, seconded by Beth McDougal. Motion was approved unanimously.

3. VISITORS:

Kate Scott	Neighborhood House Charter School
Katie Ferrier	Arrowstreet
Larry Spang	Arrowstreet
Jessica Bessette	Arrowstreet
Claes Andreasen	Arrowstreet
Julie Kauf	Arrowstreet
Sara Garber	Arrowstreet
Lee Morrisette	Arrowstreet
Margaret Wood	Pinck & Co.
Ann Donner	Neighborhood House Charter School
Jade Cummings	Terraink, Inc.
Luke McCoy	Kaestle Boos Associates
Stephen Garvin	Samiotes Consultants
Fauzia Anzari	Kaestle Boos Associates
Brian Solywoda	Kaestle Boos Associates
Mike Walsh	Consulting Engineering Services
Nicole Green	Kaestle Boos Associates
Tamar Warburg	Studio G
Jony Buhl	Foley, Buhl & Roberts Associates
Gail Sullivan	Studio G
Owen Weinstein	Studio G
Sarah Martin	Studio G Architects
Sayo Okada	Studio G Architects
Mike Cotter	SAR

4. NEW BUSINESS:

- A. **Interview: DSB List #17-02, Item #1**, #NHCS 2017, Expansion of the Neighborhood House Charter School (NHCS), 21 Queen Street, Dorchester, Fee: \$100,000 (Study); 7.2% (FD); ECC: \$11.2 Million

The Board interviewed the following firms:

Arrowstreet, Inc.
Kaestle Boos Associates, Inc.
Studio G Architects, Inc.

Margaret Wood, from Pinck & Co. Kate Scott and Ann Donner from Neighborhood House Charter School were present to explain the project and to answer questions from the Board. After a brief discussion the Board voted to select the following ranked finalists for this project:

Arrowstreet, Inc. (19 votes)
Studio G Architects, Inc. (16 votes)
Kaestle Boos Associates, Inc. (7 votes)

On a motion by Francis Harrigan, seconded by Gregory Brown. Gregory Minott abstained.

A. Discussion:

Executive Director's Report: Bill Perkins made a report on the progress of the fee schedule update which is still in the hands of DCAMM and Undersecretary Rachel Madden. He reminded the board that M.G.L. Chapter 7c, section 54 requires that "not less frequently than every 3 years, the board shall review and revise the fee schedule based upon prevailing costs at the time of such review and revision" and that this has not been done for approximately 10 years. Beth McDougal pointed out that it is the board that is required and enabled to comply and not A and F. She suggested setting up a committee to work on this in the near future. It was decided that at the next meeting we would get another update and act accordingly.

Bill Perkins discussed the progress with recruiting new board members, and announced that we should have a new architect board member at our June 14th meeting if the background check is satisfactory as expected. He mentioned that the state is still working on DSB threshold increases to for the first time tie jurisdiction levels to inflation and will report to the board of any final changes that are approved.

Mr. Perkins mentioned that he is trying to schedule a date where DCAMM Commissioner Carol Gladstone and her staff can do a presentation of upcoming projects, pertinent legislative changes, and other important issues to discuss. Fred interjected that he would not be able to attend the May 31, 2017 meeting so would appreciate it if we did not schedule it for that meeting.

Bill Perkins introduced business analyst Bill Hanson once again to the board. Mr. Hanson has been assisting DSB staff since April 1 on a streamlining study of DSB operations. Areas such as planned website improvements, board management software, electronic data entry enablement, solution leveraging, and the development and coordination of a designer database throughout the Commonwealth were discussed. Mr. Hanson and Mr. Perkins agreed that the Onbase Software product supervised by MassIT seemed to be the best option going forward if the funding can be achieved.

The study was passed around for informational purposes only in its draft form. Once financing approval for the software work is received by Undersecretary Rachel Madden, it will be updated and presented to the board to begin discussions on provisions in the near future. It is expected that solicitation for comments by municipalities and other agencies will be a big part of DSB staff work in the coming months.

Mr. Hanson's last day as a consultant for DSB was today. He set up a demonstration of the Onbase Software following the meeting which was to be attended by Bill Perkins, Fred Aufiero, and Chuck Redmon. The board thanked him for his work. Mr. Perkins commented that Mr. Hanson's organization and input was very important to the successful draft of the study.

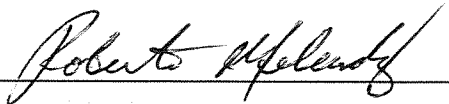
5. MOTION TO ADJOURN: The Board adjourned at 12:15 p.m.

On a motion by Francis Harrigan, seconded by Mitch Keamy. Motion was approved unanimously.

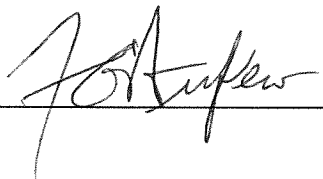
6. NEXT MEETING:

WEDNESDAY, MAY 31, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



DESIGNER SELECTION BOARD

MINUTES OF THE 932nd MEETING, WEDNESDAY June 14, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:35 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Gregory Minott, AIA	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Beth McDougal, AIA	Registered Architect
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 931st May 17, 2017 meeting were approved.

On a motion by Charles Redmon, seconded by Francis Harrigan. Motion was approved unanimously.

3. VISITORS:

Jeff Purtell	Dewberry
Jim Beight	Dewberry
Brian Meade	Dewberry
Brenden Alexander	Dewberry
Charles Rose	Charles Rose Architects
Susi Sanchez	Charles Rose Architects
Lee Dykxhoorn	Charles Rose Architects
Katie Ferrier	Arrowstreet
Peter Patsouris	Jacobs
Paul Tsang	Jacobs
John Nunnari	AIA Massachusetts
Nick Ferzacca	Architectural Engineers
Abbie Goodman	ACEC/MA

4. NEW BUSINESS:

A. Informational Interviews:

The following firms presented their qualifications to the Board:

- Dewberry
- Charles Rose Architects

B. Discussion on Designer Fee Schedule:

The Board discussed the following:

M.G.L. Chapter 7C, Section 54(b) The board shall publish guidelines to assist public agencies not within the board's jurisdiction in the establishment of a professional and objective designer or interior designer selection procedure, including a model application form, consistent with sections 44 to 58, inclusive. The board shall publish a standard designer or interior designer selection form which shall be used by all cities, towns and public agencies not within the board's jurisdiction; provided, however, that before publishing the standard form, the board shall seek input from the cities, towns and other public agencies not within the board's jurisdiction. Any fee guidelines promulgated by the board shall be accompanied by a recommended basic scope of designer's or interior designer's services that shall reflect the work associated with the fee guidelines. From time to time, and not less frequently than every 3 years, the board shall review and revise the fee schedule based upon prevailing costs at the time of such review and revision.

There was a discussion as to whether the board will decide to use the existing schedule, follow DCAMM revised schedule or eliminate the schedule.

After a lengthy discussion, Gregory Brown made a motion that the Executive Director submit recommendations and guidelines related to the designer fee schedule. On a motion by Gregory Brown, seconded by Virginia Greiman. Motion was approved unanimously.

5. **MOTION TO ADJOURN:** The Board adjourned at 11:15 a.m.

On a motion by Gregory Brown, seconded by Mitch Keamy. Motion was approved unanimously.

6. **NEXT MEETING:**

WEDNESDAY, June 28, 2017, at 8:30 a.m.

SUBMITTED BY

Claire G. Hester

APPROVED BY

JA Hester

DESIGNER SELECTION BOARD

MINUTES OF THE 933rd MEETING, WEDNESDAY June 28, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:35 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Jesse Jeter	Public Member

MEMBERS ABSENT:

Beth McDougal, AIA	Registered Architect
Gregory Minott, AIA	Registered Architect
Kenneth Wexler	General Contractor
Virginia Greiman	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 932nd June 14, 2017 meeting were approved.

On a motion by Charles Redmon, seconded by Francis Harrigan. Motion was approved unanimously.

3. VISITORS:

Kathleen Porter	Lavallee Brensinger Architects
Keri Pappalardo	Lavallee Brensinger Architects
Amanda Hanley	LDa Architecture & Interiors
Lauren Carter	LDa Architecture & Interiors
Mitch DeWein	Clough Harbour & Associates
Steve Van Dyke	Nault Architects, Inc.
Neil Cahalane	Ellenzweig Architects
Dominick Roveto	Ellenzweig Architects
Catherine Hunt	Ellenzweig Architects
Steven Habeeb	Habeeb & Associates Architects
Jen Shelby	Architectural Engineers
Michael Solomon	ICON
Laurel Sibert	Arrowstreet
Rick Jones	Jones Architects
Rachel Romano	Veristas Prep
Sandra Olson	Worcester State University
Liz Minnis	DCAMM
Carol Gladstone	DCAMM
Lexie Pereira	DCAMM
Jack Keleher	DCAMM
Antonio Leite	DCAMM
Samantha Johanson	Geinapp Design
Peter Caruso	Lamoureux Pagano Associates
Patrick Brady	Taylor & Burns Architects
Christopher Lane	Finegold Alexander
Addison Silva	Gensler
Keith Campbell	Next Phase Studios
Jennifer Steffek	Studio J2 Architects

4. NEW BUSINESS:

- A. Commissioner Gladstone from DCAMM and Liz Minnis, Deputy Commissioner from DCAMM were present to discuss the 5 year Capital Plan published by A&F. (presentation attached) Per Governor Baker the State will be moving away from new construction and investing into what the agencies own. Jack Keleher, Director of Small Projects/DCAMM gave an update on the small project house doctors and will make sure that the Board receives firms' evaluations. The Board asked Jack to provide instances of success and identify the friction points that slow progress down. The DSB Chairman would like this information shared with the Board. The Commissioner said she would like to have Board members present at ribbon cutting ceremonies and will keep the Board updated on the progress of projects that the Board acted on.

- B. **DSB List #17-03, Item #1**, VPCS 2017, Study & Design for Mechanical System at Veritas Prep Charter School, Springfield, Fee: \$5,000 (Study); 8% (Final Design) ECC: \$500,000, 3 Applicants

Review of the three (3) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Salamone & Associates, P.C. had no cost estimator, no MA building code consultant, no out-of-state certification, mechanical engineer had no registration # and no resume, electrical had no registration # and no resume, plumbing had no registration #, and architect had no registration #. On a motion by Gregory Brown, seconded by Mitch Kearny. Motion was approved unanimously.

Rachel Romano from Veritas Prep Charter School was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following ranked firms. The Board also voted not to interview.

BLW Engineers, Inc. (10 votes)
VAV International, Inc. (8 votes)

On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

- C. **DSB List #17-03, Item #2**, WORHD17, Study & Design for Building Renovations, Repairs and Upgrades at Worcester State University, Worcester, Fee: \$1,000,000, (House Doctor) 35 Applicants

Review of the thirty-five (35) applications resulted in determination that five (5) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Brewster Thornton Group had no MBE. On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.
- Cannon Boston, Inc. had no MAAB/ADA Title II Access Planner nominated. On a motion by Charles Redmon, seconded by Jesse Jeter. Motion was approved unanimously.
- Gensler had no resume for cost estimator, no resume for building code consultant and MAAB/ADA Title II Access Planner. On a motion by Gregory Brown, seconded by Francis Harrigan. Motion was approved unanimously.
- Johnson Roberts Assoc. had no MAAB/ADA Title II Access Planner nominated. On a motion by Charles Redmon, seconded by Mitch Kearny. Motion was approved unanimously.
- LDa Architecture had no MAAB/ADA Title II Access Planner nominated. On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

Sandra Olson from Worcester State University was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following four (4) unranked firms for this House Doctor project:

ARC/Architectural Resources Cambridge
Helene-Karl Architects, Inc.
Lamoureux-Pagano Architects
Nault Architects, Inc.

On a motion by Charles Redmon, seconded by Francis Harrigan. Motion was approved unanimously.

5. **MOTION TO ADJOURN:** The Board adjourned at 12:15 p.m.

On a motion by Gregory Brown, seconded by Charles Redmon. Motion was approved unanimously.

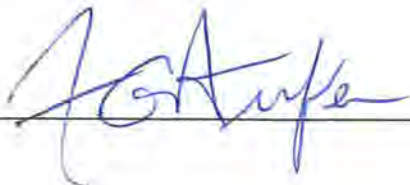
6. **NEXT MEETING:**

WEDNESDAY, July 12, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY

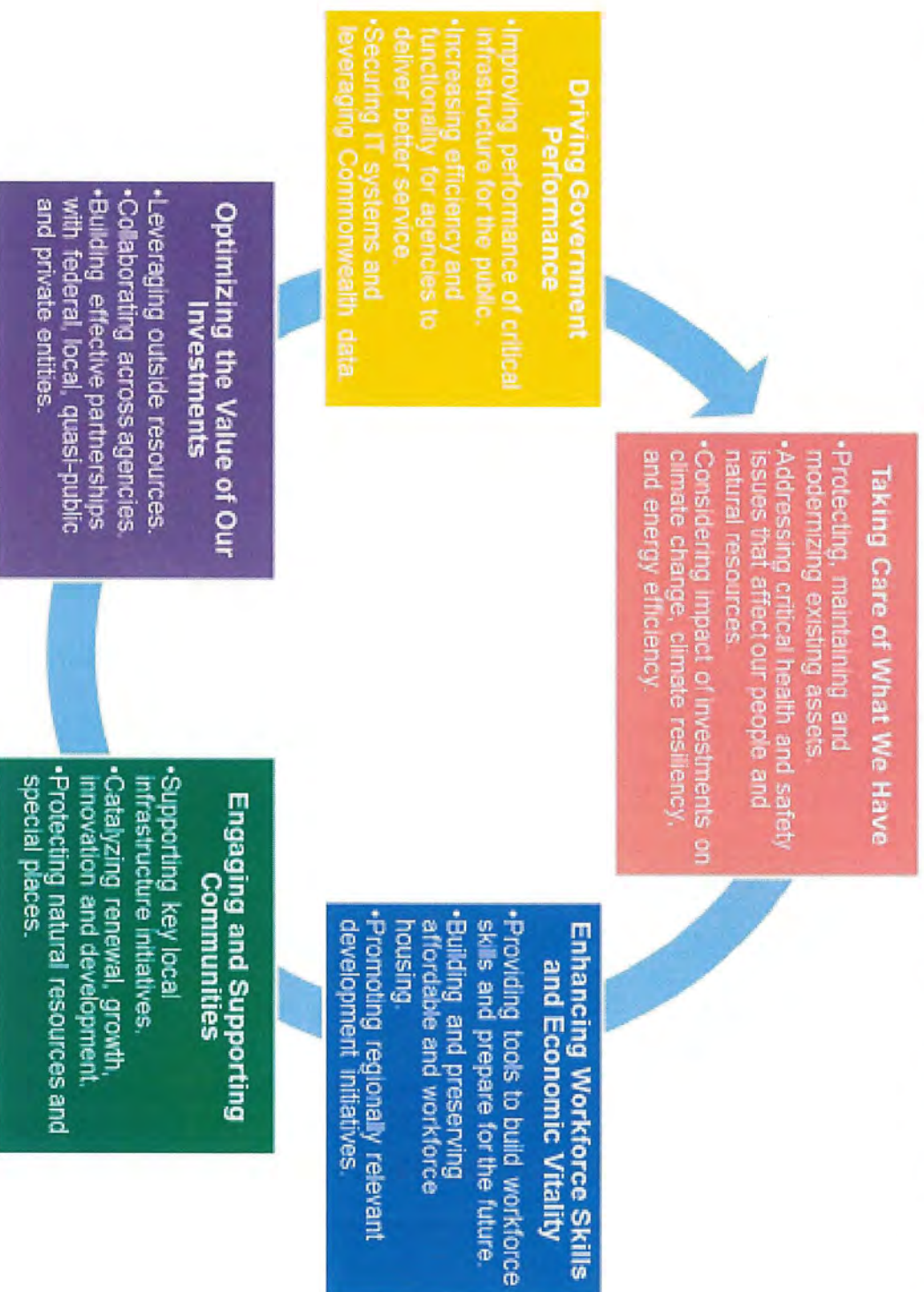




Designer Selection Board - FY18-22 Capital Plan

6 | 28 | 2017

Baker-Polito Administration Capital Investment Plan Themes



Funding for the Commonwealth's overall Capital Plan totals \$4.366 billion in FY2018

Source	FY18 Proposed (\$B)
General Obligation Bonds	\$2,260.0
Special Obligation (CTF) Bonds	351.9
Federal Funds	1,093.7
Project/Self-Funded	63.7
Other Contributions (authority, private, etc.)	326.9
Pay-as-you go (PAYGO)	269.7
FY2018 State Plan TOTAL	\$4,365.9



<http://www.mass.gov/bb/cap/fy2018/dnld/fy18capitalplanma.pdf>

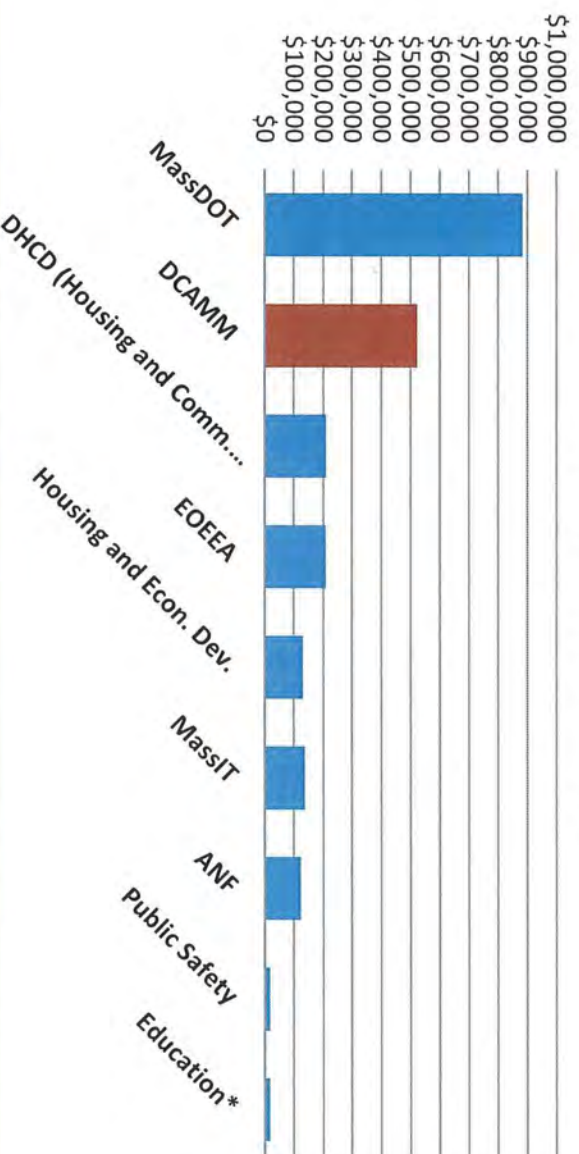


FISCAL YEAR 2018 BOND CAP ALLOTMENT		
CAPITAL AGENCY	FY2018 (\$ thousands)	% Total
MassDOT	\$884,147	39.1%
DCAMM	\$522,509	23.1%
DHCD (Housing and Comm. Dev.)	\$210,807	9.3%
EOEEA	\$210,053	9.3%
Housing and Econ. Dev.	\$131,875	5.8%
MassIT	\$138,496	6.1%
ANF	\$123,889	5.5%
Public Safety	\$19,223	0.9%
Education *	\$19,000	0.8%
Total	\$2,260,000	

* Does not include Higher Education Capital Projects, which are funded through DCAMM.

\$Millions

FY2018 (\$ thousands)



**FY18 Approved
Capital Spending
% Allocated by
Capital Agency**



FY18-22 Capital Investment Plan DCAMM: Highlights

Major Theme of Capital Plan:

Effective Management of State Assets – Fixing what we own!

- More \$ Deferred Maintenance/Critical Repairs
- More \$ and raise limits on delegation and study requirements
- Development of targeted programs for DM/Critical Repairs
- Continuation of Accelerated Energy Program

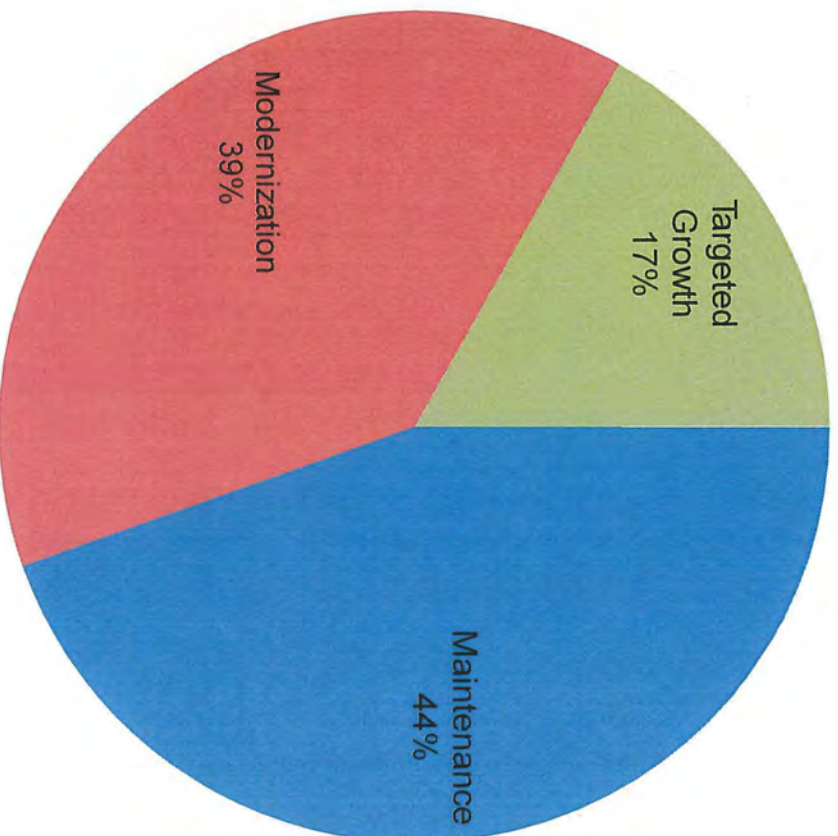
Investing for the Future

- Major new and renovated Human Services facilities
- Higher Ed Strategic Framework process for major HE projects
- Trial Courts
- State Office Occupancy for Efficiency
- Supporting Governor's Open for Business Initiative

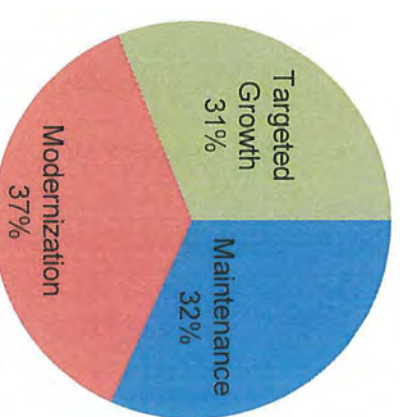


Maintenance/Modernization/Targeted Growth

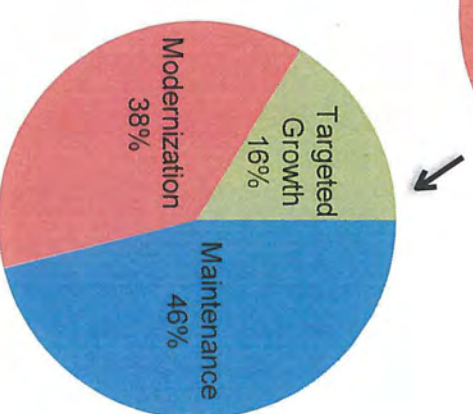
FY18-22 Spending



Over the next 5-years, DCAMM strategy shifts from growth to maintenance & modernization as DCAMM finishes previously committed projects.

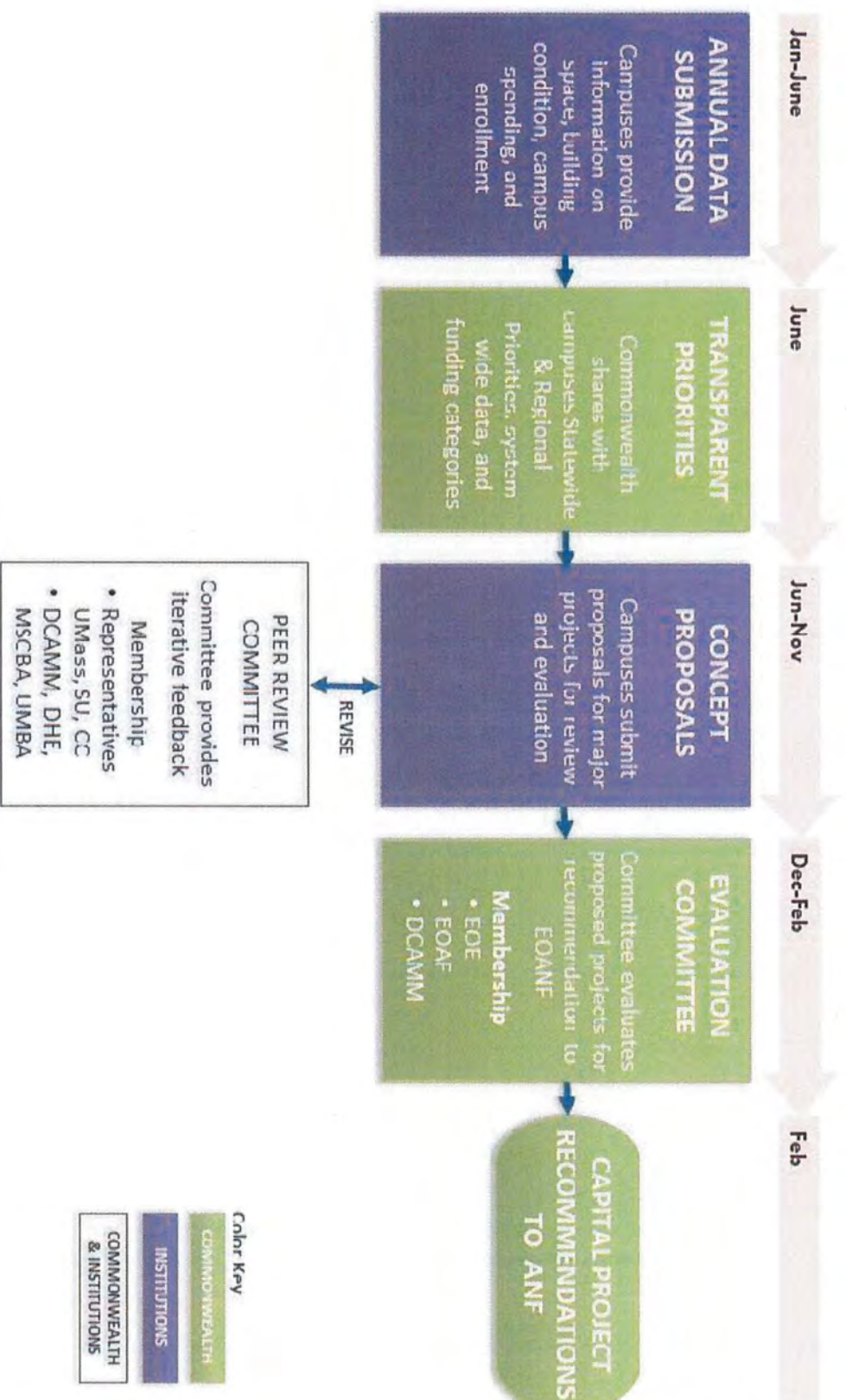


FY17



FY22

Higher Ed Strategic Framework Process



Higher Ed Strategic Framework Process

Critical Repairs 2/3, Major Projects 1/3

UMass Medical School Master Plan (UMass funded)
Selection upcoming

House Doctors:

- For critical repairs – at the institution level
- For concept studies?

May/June 2018

New Selections for projects approved through strategic framework

Major Health and Human Service Projects

Chelsea Soldier's Home Community Living Center
Selected - Payette



DPH JP Campus Tower Renovation
Selected - Payette



Shattuck Hospital Replacement
selection upcoming



Trial Courts Strategic Master Plan

Phase 1A: FY18-22				
replaced or expanded facility		facility repairs - (3) levels		
Replacement	Modernization	Renovation 1 (est. \$8-\$15M eq)	Renovation 2 (est. \$2M-\$8M eq)	Deferred Maintenance (under \$2M)
<u>Building</u> Quincy/Norfolk <u>Feasibility Study</u> Suffolk Hi Rise S. Middlesex Charlestown	Malden DC Brockton SC Lynn DC Attleboro DC Northampton	Fitchburg DC Framingham DC East Boston Pittsfield DC Hingham DC	Concord DC Cambridge Third West Roxbury South Boston Woburn DC Wareham DC Dudley DC	<u>Envelope</u> (7) projects <u>Life Safety Sys</u> (2) projects <u>HVAC Systems</u> (2) projects <u>Holding/Security</u> (6) projects <u>Cross Circulation</u> M, R1, R2 <u>Egress</u> M, R1, R2
\$150 M	\$150 M	\$70 M	\$55M	\$50M

<http://www.mass.gov/courts/court-info/trial-court/exec-office/ocm/court-capital/master-plan.html>



Public Safety and Security Projects

National Guard Armory Master Plan

*OSD selected consultants for conditions assessments
Selection for Master Planner - upcoming*



State Police Facility Strategy

OSD selected consultants for conditions assessments



Department of Corrections Facility Strategy

OSD selected consultants for conditions assessments



Small Projects Team Updates



Small Projects. Efficient, Effective Delivery.

21 House Doctors Selected by the Designer Selection Board in June 2016

- 10 Architectural
- 6 MEP
- 5 Structural
- 7/10 Architectural, 3/6 MEP, 3/5 Structural Issued Contracts
- Remainder are Pending or Due to be Signed
- All Projects Assigned are Small (<\$5 million), as Discussed in the Advertisement

Lessons Learned/Future Action

- Mostly Excellent Firms Selected—Response has been Good
- Spacing of House Doctors has been Good
- Potential Need for Civil Lead DSB Ad—2-3 firms
- Potentially Reduce Total Fee Amount for Future Procurements
- Reporting to DSB on a Regular Basis



FY 18 Priorities

New Bond Bill:

New Funding:

- Needed for significant portion of 5 year plan

Improve project delivery:

- Delegation Authority increase – from \$2 - \$5 M for all, \$2 - \$10 M for UMass
- Study and DSB threshold increase from \$100K to \$300K

For Discussion:

- Designer Fees follow up
- M and WBE
- Application and Master File Brochure (Disclosure Statement) Streamlining
- Designer Selection – access and opportunity, new firms, etc.





THANK YOU!



DESIGNER SELECTION BOARD

MINUTES OF THE 934th MEETING, WEDNESDAY July 12, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Francis P. Harrigan II, P.E.	Registered Engineer
Gregory E. Brown, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer

MEMBERS ABSENT:

Gregory Minott, AIA	Registered Architect
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member
Virginia Greiman	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 933rd June 28, 2017 meeting were approved.

On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

3. VISITORS:

Leanne Peters	U/Mass Lowell
Zachory McDonough	U/Mass Lowell
Caitlin Fuentes	U/Mass Lowell
Paul Dulcand	Winter Street Architects
Theresa Palid	ARC/Architectural Resources Cambridge
Megan Whalen	HKT Architects
Leann Fisher	SMRT
Jen Shelby	Architectural Engineers
Lauren Vaughn	Fennick McCredie Architecture
Gerhart Mullizan	Tappe Architects
Caroline Smith	Cannon Design
Sarah Tarbet	Jones Architecture
Sylvia Chin	DCAMM
Kevin White	DCAMM
Jillian Codor	Taylor + Burns Architects
Alcina Quach	DCAMM
Chris Nordberg	STV
Ron Griffin	Edm
Samantha Johanson	Gienapp Design
Erin O'Keefe	BR+A
Grace Easton	Saam Architecture
Keith Campbell	Next Phase Studios
Andy Montanaro	Westfield State University
Robert Rink	Kleinfelder
Mike Solomon	ICON Architecture
Joyce Taylor	DHCD
James McCurdy	DHCD

4. NEW BUSINESS:

- A. **DSB List #17-04, Item #1**, CL17-GN-0063, Study & Design for Building Renovations, Repairs & Upgrades, U/Mass Lowell (House Doctor), Fee: \$1,000,000, 28 Applicants

Review of the twenty-eight (28) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Cannon Boston, Inc. had no 8b for Environmental Health & Engineering, Inc. (Hazardous Materials Consultant). On a motion by Gregory Brown, seconded by Beth McDougal. Motion was approved unanimously.

PAGE 2 MINUTES OF THE 934th MEETING, WEDNESDAY, July 12, 2017

Leanne Peters, Zachory McDonough and Caitlin Fuentes all representing U/Mass Lowell were present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following four (4) unranked firms for this House Doctor project

Ellenzweig
Gienapp Design Associates, LLC
Goldman Reindorf Architects, Inc.
Jones Architecture, Inc.

On a motion by Charles Redmon, seconded by Jacquelin Yessian. Mitch Keamy abstained. Motion was approved.

B. DSB List #17-04, Item #2, WORHD17, Study & Design for Building Renovations, Repairs and Upgrades, Westfield State University, Fee: \$1,000,000, (House Doctor) 20 Applicants

Review of the twenty (20) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Mount Vernon Group Architects, Inc. had no 8a. On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

Andy Montanaro from Westfield State University was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following four (4) unranked firms for this House Doctor project:

Caolo & Bieniek Associates, Inc.
Kuhn Riddle Architects, Inc.
Pfeufer Richardson Architects, P.C.
Steffian Bradley Architects

On a motion by Charles Redmon, seconded by Gregory Brown. Motion was approved unanimously.

C. EXEPMTION: Department of Housing & Commuity Development (DHCD)

Joyce Taylor and James McCurdy, both from DHCD were present to answer questions from the Board regarding their two year exemption from the DSB.

In accordance with Massachusetts General Laws Chapter 7C Section 46C (b) the Designer Selection Board voted unanimously to approve the exemption of the DHCD for two years, commencing on August 1, 2017 through July 31, 2019.

On a motion by Charles Redmon, seconded by Mitch Keamy. Motion was approved unanimously.

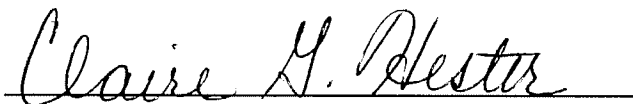
5. MOTION TO ADJOURN: The Board adjourned at 11:20 a.m.

On a motion by Mitch Keamy, seconded by Gregory Brown. Motion was approved unanimously.

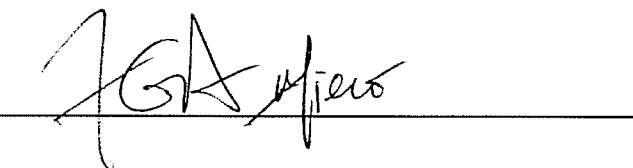
6. NEXT MEETING:

WEDNESDAY, August 23, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



+DESIGNER SELECTION BOARD

MINUTES OF THE 935th MEETING, WEDNESDAY August 23, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Frederick G. Aufiero, P.E., Chairman	Registered Engineer
Charles Redmon, AIA, Vice-Chairman	Registered Architect
Beth McDougal, AIA	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Gregory E. Brown, P.E.	Registered Engineer
Francis P. Harrigan II, P.E.	Registered Engineer
Jesse Jeter	Public Member
Kenneth Wexler	General Contractor

MEMBERS ABSENT:

Gregory Minott, AIA	Registered Architect
Mitch Keamy, P.E.	Registered Engineer
Virginia Greiman	Public Member

Present for the DSB staff, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant. Bill Perkins, P.E., Executive Director was absent.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 934th July 12, 2017 meeting were approved.

On a motion by Charles Redmon, seconded by Jacquelin Yessian. Motion was approved unanimously.

3. VISITORS:

Marcus Springer	Over, under
Mark Pasnik	Over, under
Mandy Lee	Over, under
Greg Yanchenko	HKA
Laura Yanchenko	HKA
Chad Graves	CEO, Innovation Academy Charter School
Jocelyn Campbell, Esq.	Rudolph Freidmann LLP
Carol Gladstone	DCAMM Commissioner

4. NEW BUSINESS:

A. Informational Interviews

The following firms met with the Board to discuss their qualifications:

Over, under Architecture/Design
Helene-Karl Architects, Inc.

B. DSB List #17-05, Item #1, IACS 2017, 3 Renovation Projects at the Innovation Academy Charter School (IACS), 72 Tyng Road, Tyngsborough, Fee: \$5,000 (Study); 10.6% (Final Design); Ecc: \$300,000, 6 Applicants

Chad Graves, CEO from Innovation Academy Charter School and Jocelyn Campbell, Esq. from Rudolph Freidmann LLP were present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following ranked firms in the order shown below for this project:

Gale Associates, Inc. (19 votes)
Russo Barr Associates, Inc. (12 votes)
Johnson Roberts Associates, Inc. (6 votes)
Scott Payette Architects (6 votes)

On a motion by Gregory Brown, seconded by Francis Harrigan. Motion was approved unanimously.

C. Chair and Vice Chair Election:

Fred Aufiero nominated Charles Redmon as Chairman and Beth McDougal as Vice-Chairwoman.

On a motion by Gregory Brown, seconded by Francis Harrigan. Motion was approved unanimously.

D. Farewell to Fred Aufiero

Commissioner Carol Gladstone presented a project collage to Fred and thanked him for all his hard work on selecting the best firms on projects for DCAMM and the Commonwealth.

Chuck Redmon presented a Governor's Citation thanking Fred for serving on the Board since 2012.

The members wished him well.

5. **MOTION TO ADJOURN:** The Board adjourned at 10:55 a.m.

On a motion by Ken Wexler, seconded by Francis Harrigan. Motion was approved unanimously.

6. **NEXT MEETING:**

WEDNESDAY, October 18, 2017, at 8:30 a.m.

SUBMITTED BY

Claire H. Hester

APPROVED BY

Chris

DESIGNER SELECTION BOARD

MINUTES OF THE 936th MEETING, WEDNESDAY October 18, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Beth McDougal, AIA, Vice-Chairwoman	Registered Architect
Charles Redmon, AIA, Chairman	Registered Architect
Gregory Minott, AIA	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Gregory E. Brown, P.E.	Registered Engineer
Francis P. Harrigan II, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Jesse Jeter	Public Member
Kenneth Wexler	General Contractor

Present for the DSB staff, Claire G. Hester, Program Coordinator and Roberto Melendez, Administrative Assistant. Bill Perkins, P.E., Executive Director left after informational interviews.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 935th August 23, 2017 meeting were approved.
On a motion by Francis Harrigan, seconded by Gregory Brown. Motion was approved unanimously.

3. VISITORS:

Jessica Tsymbal	MIT Media Lab
Paul Tsang	Jacobs
Kristine Gorman	Jacobs
Mark Schow	Jacobs
Roy Pedersen	Jacobs
Sophia Scoon	Jacobs
Antonio Gomes	Antonio Gomes Architects
Jennifer Sheehy	Architectural Engineers
Cassandra Desautel	Civitecs
Doreen Bennett	Baker Wohl Architects
Amanda Hanley	LDa Architects
Lauren Carter	LDa Architects
Catherine Hunt	Ellenzweig
Pawel Honc	Amenta/Emma Architects
Sara Connolly	BKA Architects
Thomas O'Connor	Bridgewater State University
Irene Hosey	Johnson Roberts Associates
Leonard Bertaux	Bertaux+Iwerks Architects
Gerhard Mullin	Tappe Architects
Owen Thomas	Bloom Architecture
Harriman	Harriman
Andrew Romez	RGB Architects
Keith Campbell	Next Phase Studios
Aarathi Niomalan	Perry Dean Rogers
Lateffa Curry	S/L/A/M Collaborative
Beth O'Gan	Key Steps, Inc.

4. NEW BUSINESS:

A. Informational Interviews

The following firms met with the Board to discuss their qualifications:

Jacobs
Antonio Gomes Architect

B. DSB List #17-06, Item #1, BSU-HD-1701, Study & Design for Building Renovations, Repairs & Upgrades, Bridgewater State University, Bridgewater – Fee: \$500,000 (House Doctor), 33 Applicants

Review of the thirty-three (33) applications resulted in determination that five (5) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Goldman Reindorf Architects, Inc. had no MBE firm nominated. Motioned by Gregory Brown, seconded by Rebecca Sherer.
- Harriman had no MBE firm nominated. Motioned by Francis Harrigan, seconded by Gregory Brown.
- The S/L/A/M Collaborative, Inc. had no MBE firm nominated. Motioned by Francis Harrigan, seconded by Beth McDougal.
- Studio Enee, Inc. had no registered electrical engineer. Motioned by Virginia Greiman, seconded by Beth McDougal.
- TSKP Studio had no sub-consultant acknowledgment forms and no SDO forms attached. Motioned by Francis Harrigan, seconded by Gregory Brown.

Thomas O'Connor from Bridgewater State University was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following four (4) unranked firms for this House Doctor project:

Civitects, PC
Ellenzweig
LDa Architecture & Interiors
Pfeufer Richardson Architects, PC

On a motion by Francis Harrigan, seconded by Virginia Greiman. Motion was approved unanimously.

C. Farewell to Gregory Minott

Chuck Redmon presented a Governor's Citation thanking Gregory for serving on the Board since 2015.

The members and staff wished him well.

5. MOTION TO ADJOURN: The Board adjourned at 11:45 a.m.

On a motion by Jacquelin Yessian, seconded by Mitch Keamy. Motion was approved unanimously.

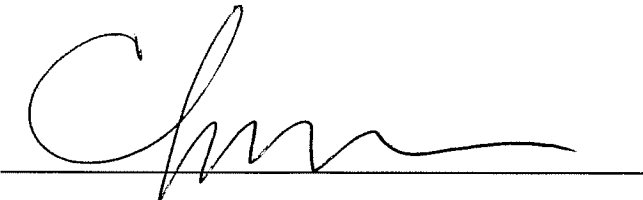
6. NEXT MEETING:

WEDNESDAY, November 15, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



DESIGNER SELECTION BOARD

MINUTES OF THE 937th MEETING, WEDNESDAY November 15, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Beth McDougal, AIA, Vice-Chairwoman	Registered Architect
Charles Redmon, AIA, Chairman	Registered Architect
Jessica Tsymbal, AIA, LEED AP	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Gregory E. Brown, P.E.	Registered Engineer
Francis P. Harrigan II, P.E.	Registered Engineer
Mitch Keamy, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Virginia Greiman	Public Member

MEMBERS ABSENT:

Jesse Jeter	Public Member
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Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 936th October 18, 2017 meeting were approved.

On a motion by Rebecca Sherer, seconded by Francis Harrigan. Motion was approved unanimously.

3. VISITORS:

Jessica Brown	Edm
Ron Griffin	Edm
Alexis Noel	Nault Architects
Lauren Vaughn	Fennick McCredie Architecture
Catherine Hunt	Ellenzweig
Cassandra Desautel	Civitects
Garth Schwellenbach	C+H Architects
Mitch Dewein	Clough, Harbor & Associates
Peter Conway	Clough, Harbor & Associates
Eric Poreda	CHA
Chris Iwerks	Bertaux+Iwerks Architects
Gail Sullivan	Studio G Architects
Beth Mosacchio	ARC
G. Mullam	Tappe Architects
Chuck Samiotes	Samiotes Consultants, Inc.
Jessica Bell	Fennick McCredie Architecture
Diane Donaghey	Steffian Bradley
Keith Campbell	Next Phase Studios
Steven Habeeb	Habeeb & Associates
Matthew Bronski	Simpson Gumpertz & Heger
John Mathews	U/Mass Amherst

4. NEW BUSINESS:

- A. **DSB List #17-07, Item #1, UMA18-09, Study & Design of Architectural Renovations, Repairs & Upgrades, U/Mass Amherst**
Fee: \$1,000,000 (House Doctor), 43 Applicants

Review of the forty-three (43) applications resulted in determination that nine (9) of the applicants had failed to meet the following requirements and could not be considered for this project:

- CSS Architects had no sub-consultant acknowledgement form attached for Engineering Planning & Management, Inc.. Motioned by Gregory Brown, seconded by Francis Harrigan.
- DHK Architects did not answer Question #12 (Professional Liability). Motioned by Jacquelin Yessian, seconded by Virginia Greiman..
- Isgenuity had no sub-consultant acknowledgement form attached for VJ Associates. Motioned by Rebecca Sherer, seconded by Francis Harrigan.
- LLB Architects had no resume for Timothy Wensus (Building Code Consultant). Motioned by Beth McDougal, seconded by Virginia Greiman.
- Mount Vernon Group Architects had no MBE firm nominated. Motioned by Rebecca Sherer, seconded by Mitch Keamy.
- NADAAA, Inc. had no registered electrical engineer nominated. Motioned by Mitch Keamy, seconded by Gregory Brown
- The S/L/A/M Collaborative had no MBE firm nominated. Motioned by Virginia Greiman, seconded by Francis Harrigan.
- Tecton Architects had no MBE firm nominated. Motioned by Virginia Greiman, seconded by Francis Harrigan.

PAGE 2 MINUTES OF THE 937th MEETING, WEDNESDAY, November 15, 2017

- TLB Architecture, LLC had no mechanical engineer, no electrical engineer, no structural engineer, no civil engineer, no landscape architect, no specification consultant, no cost estimator, no building code consultant, no MBE and no WBE. Motioned by Virginia Greiman, seconded by Gregory Brown.

John Mathews from U/Mass Amherst was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following six (6) unranked firms for this House Doctor project:

Bertaux + Iwerks Architects (after a tie breaker)
Coldham & Hartman Architects, LLC (after a tie breaker)
Ellenzweig
HKT Architects, Inc. (after a tie breaker)
Johnson Roberts Associates, Inc. (after a 2nd tie breaker)
Lamoureux Pagano Architects

On a motion by Virginia Greiman, seconded by Rebecca Sherer. Motion was approved unanimously.

B. DSB List #17-07, Item #2, UMA18-11, Study & Design of Exterior Envelope Systems Renovations, Repairs & Upgrades, U/Mass Amherst Fee: \$1,000,000 (House Doctor), 19 Applicants

Review of the nineteen (19) applications resulted in determination that three (3) of the applicants had failed to meet the following requirements and could not be considered for this project:

- DHK Architects did not answer Question #12 (Professional Liability). Motioned by Rebecca Sherer, seconded by Mitch Keamy.
- Simpson Gumpertz & Heger, Inc. listed two (2) engineers as PIC and Project Manager, but advertisement required architect as prime. Motioned by Virginia Greiman, seconded by Francis Harrigan.
- Stephen J. Wessling Architects, Inc. had no specification consultant, no cost estimator no waterproofing consultant, no MBE and no WBE. Motioned by Virginia Greiman, seconded by Rebecca Sherer.

John Mathews from U/Mass Amherst was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following three (3) unranked firms for this House Doctor project:

CSS Architects, Inc.
Gale Associates, Inc.
Habeeb & Associates (after a tie breaker)

On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.

C. DSB List #17-07, Item #3, UMA18-10, Rapid Response: Study & Design of Architectural Renovations, Repairs & Upgrades, U/Mass Amherst Fee: \$1,000,000 (House Doctor), 8 Applicants

Review of the eight (8) applications resulted in determination that three (3) of the applicants had failed to meet the following requirements and could not be considered for this project:

- DHK Architects did not answer Question #12 (Professional Liability). Motioned by Beth McDougal, seconded by Jacquelin Yessian.
- Mount Vernon Group Architects had no MBE firm nominated. Motioned by Francis Harrigan, seconded by Virginia Greiman.
- Steffian Bradley Architects had no WBE firm nominated. Motioned by Virginia Greiman, seconded by Rebecca Sherer.

John Mathews from U/Mass Amherst was present to explain the project and answer questions from the Board. There was only one applicant that U/Mass Amherst wanted to use at this time. John Mathews said that he will be sending out another RFP for another Rapid Response House Doctor in the near future. After a brief discussion, the Board voted to select the following firm for this House Doctor project:

Nault Architects, Inc.

On a motion by Virginia Greiman, seconded by Francis Harrigan. Motion was approved unanimously.

5. MOTION TO ADJOURN: The Board adjourned at 12:05 p.m.

On a motion by Virginia Greiman, seconded by Mitch Keamy. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, December 20, 2017, at 8:30 a.m.

SUBMITTED BY



APPROVED BY



DESIGNER SELECTION BOARD

MINUTES OF THE 938th MEETING, WEDNESDAY December 20, 2017 AT 8:30 a.m., 21st Floor Conference Room One, MCCORMACK BUILDING, ONE ASHBURTON PLACE, BOSTON, MA 02108.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:40 a.m.

MEMBERS PRESENT:

Beth McDougal, AIA, Vice-Chairwoman	Registered Architect
Jessica Tsymbal, AIA, LEED AP	Registered Architect
Jacquelin Yessian, RA, LEED AP	Registered Architect
Gregory E. Brown, P.E.	Registered Engineer
Francis P. Harrigan II, P.E.	Registered Engineer
Rebecca Sherer, P.E.	Registered Engineer
Virginia Greiman	Public Member

MEMBERS ABSENT:

Charles Redmon, AIA, Chairman	Registered Architect
Mitch Keamy, P.E.	Registered Engineer
Kenneth Wexler	General Contractor
Jesse Jeter	Public Member

Present for the DSB staff, Bill Perkins, P.E., Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the 937th November 15, 2017 meeting were approved.

On a motion by Virginia Greiman, seconded by Gregory Brown. Motion was approved unanimously.

3. VISITORS:

Tom Iskra	BVH Integrated Services
MJ Bectrim	Harriman
Eric Poreda	CHA Consulting
Michael Hayes	U/Mass Dartmouth
Paul Tsang	Jacobs
June Nulby	Architectural Engineers
Joel Goodmonson	Architectural Engineers
Robin Luna	DCAMM
Liz Minnis	DCAMM
Emily Glavey	DCAMM
Ganesh Ramachandran	DCAMM
George Matthews	DCAMM
Beth Eromin	DCAMM
Rita Mercado	DCAMM
Barry Koretz	BKA Architects
Marie-Lise Sobande	DUA
Wendy Savary	DUA
Rick Jones	Jones Architecture
Mark Schatz	Schwartz/Silver
Sara Gaber	Arrowstreet
Emily Granstaff-Rice	Arrowstreet
Anie Greenwald	Steffian Bradley Architects
Larry Spang	Arrowstreet
Mike Solomon	ICON
Chris Nordberg	STV
Gail Rosenberg	DCAMM
Joe Hogan	DYS
Barry Squibb	Stantec

4. NEW BUSINESS:

A. Remote Participation for DSB Meetings

Rebecca Sherer travels from the Western part of the State to attend meetings. She discussed the possibility of remote participation with the Board. After a discussion, the Board voted that members who have an emergency (sick, weather related, etc.) will be allowed remote participation at meetings via remote conferencing in accordance with M.G.L. Chapter 39, Section 23D:

The attorney general may be regulation or letter ruling, authorize remote participation by members of a public body not present at the meeting location; provided, however, that the absent members and all persons present at the meeting location are clearly audible to each other; and provided, further, that a quorum of the body, including the chair, are present at the meeting location. Such authorized members may vote and shall not be deemed absent.

On a motion by Francis Harrigan, seconded by Gregory Brown. Motion was approved unanimously.

B. Notification of Extended Services for Studio G: DMH – Taunton S.H. – Secure Women's Addiction Treatment Unit Chambers 1

Representatives from DCAMM were present to explain the extended services for Studio G. After a discussion, the Board asked DCAMM to attend the meeting on January 10, 2018 with more information regarding the extended fee for this House Doctor project extension.

C. DSB List #17-08, Item #1, DD17JF, Study & Design for Mechanical, Electrical, Plumbing & Fire Protection Renovations, Repairs & Upgrades – U/Mass Dartmouth Fee: \$1,000,000 (House Doctor), 20 Applicants

Review of the twenty (20) applications resulted in determination that six (6) of the applicants had failed to meet the following requirements and could not be considered for this project:

- Bard Rao + Athanas Consulting Engineers did not meet Ownership requirement (2/6 BOD; 24.07% of Stock Ownership) Motioned by Virginia Greiman, seconded by Gregory Brown.
- Consulting Engineering Services had no resume for Giancarlo Botazzi from Green International (Structural Engineer) listed on Org. Chart. Motioned by Gregory Brown, seconded by Rebecca Sherer.
- Harriman had no sub-consultant acknowledgement form attached for Jensen Hughes. Motioned by Virginia Greiman, seconded by Gregory Brown.
- Jacobs Consultants, Inc. had no WBE firm nominated. Motioned by Virginia Greiman, seconded by Francis Harrigan.
- MacRitchie Engineering, Inc. had no specification consultant nominated. Motioned by Virginia Greiman, seconded by Gregory Brown.
- Syska Hennessy Group had no specification consultant nominated; no 8b's for requested consultants; no sub-consultant acknowledgement forms for requested consultants except for MED Architecture+Design; Mechanical Engineer William O'Keefe from Syska is not registered; P/FP Kurt Warren from Syska is not registered; no resumes for Miika Ebbrell (Architect), Stephen Law (Structural), Mark Grocki (Civil), Clive Tysoe (Cost Estimator), Luis Fernandez (Code Consultant); ownership is in question. Motioned by Rebecca Sherer, seconded by Gregory Brown

Michael Hayes from U/Mass Dartmouth was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following six (6) unranked firms for this House Doctor project:

Architectural Engineers, Inc.
Fitzmeyer & Tocci Associates, Inc.
Fuss & O'Neill, Inc.
Garcia, Galuska & DeSousa, Inc. Consulting Engineers
Pristine Engineers, Inc.
WSP USA Buildings, Inc.

On a motion by Rebecca Sherer, seconded by Virginia Greiman. Motion was approved unanimously.

D. DSB List #17-09, Item #1, EOL1801 ST1, Department of Unemployment Assistance – Brockton – New Construction, 226 Main Street, Brockton, Fee: \$200,000 (Study); \$178,086 (Schematic Design), Final Design to be negotiated, Ecc: \$17,20,000 (to be confirmed), 8 Applicants

Gail Rosenberg, DCAMM Project Manager along with representatives from the Department of Unemployment, Marie-Lise Sobande and Wendy Savary were present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following three (3) unranked firms to be interviewed on February 7, 2018:

Arrowstreet, Inc.
Jones Architecture, Inc.
Schwartz/Silver Architects, Inc.

On a motion by Virginia Greiman, seconded by Gregory Brown. Motion was approved unanimously.

E. DSB List #17-09, Item #2, DYS01FY18, Study & Design for Mechanical, Electrical, Plumbing, and Fire Protection Renovations, Repairs & Upgrades – Department of Youth Services (DYS), Statewide Fee: \$500,000 (House Doctor), 13 Applicants

Review of the thirteen (13) applications resulted in determination that one (1) of the applicants had failed to meet the following requirements and could not be considered for this project:

- BVH Integrated Services had no security consultant nominated. Motioned by Virginia Greiman, seconded by Francis Harrigan.

Joseph Hogan from DYS was present to explain the project and answer questions from the Board. After a brief discussion, the Board voted to select the following three (3) unranked firms for this House Doctor project:

C.A. Crowley Engineering, Inc.
SMRT Architects & Engineers
Stantec Architecture & Engineering, P.C.

On a motion by Virginia Greiman, seconded by Gregory Brown. Motion was approved unanimously.

5. MOTION TO ADJOURN: The Board adjourned at 11:40 a.m.

On a motion by Francis Harrigan, seconded by Gregory Brown. Motion was approved unanimously.

6. NEXT MEETING:

WEDNESDAY, January 10, 2018, at 8:30 a.m.

SUBMITTED BY

Claire H. Hester

APPROVED BY

Chris