



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
 COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Janelle Chan, Undersecretary

**Addendum #1 to Public Housing Notice 2018-22**

To: All Local Housing Authority Executive Directors

From: Amy Stitely, Director, Division of Public Housing

Subject: Addendum #1 for Schedule Change and Q&A Responses- Notice of Funding Availability (NOFA) for Comprehensive Sustainability Initiative (CSI)

Date: December 20, 2018

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**1. Schedule Update**

DHCD is extending the deadline for the Comprehensive Sustainability NOFA to March 1<sup>st</sup> from January 31<sup>st</sup>. We still plan to make awards in April, 2019. We have also extended the Question & Answer deadline as seen below.

We will hold an online Go-To Meeting on Friday, January 31<sup>st</sup> to respond to any questions on the application including filling out the Attachment C - CSI Anticipated Savings and Payback.

Please email Director of Architect, Engineering, and Sustainability Unit Simone Early ([simone.early@mass.gov](mailto:simone.early@mass.gov)) by January 25<sup>th</sup> if you are interested in the NOFA, have questions on the NOFA, and/or would like to attend the Go-To Meeting. Use the subject line "CSI NOFA – [LHA]". Future email notifications of any new addenda to this NOFA, responses to Q&A, and Go-To-Meeting details will only be sent to housing authorities who have notified Simone Early of their interest.

	<b>Application Schedule</b>	<b>Original Dates/Time (EST)</b>	<b>Revised Dates/Time (EST)</b>
1.	NOFA Issued	3:00 PM Wednesday, November 21st	3:00 PM Wednesday, November 21st
2.	Question Deadline	12:00 PM Wednesday, December 12th	12:00 PM Friday, January 25th
3.	Go-To Meeting on Application help session	N/A	12:00 PM Wednesday, February 6th
4.	Responses to Questions (including questions from Go-To Meeting)	12:00 PM Wednesday, December 19th	12:00 PM Friday, February 8th
5.	Application Deadline	5:00 PM Friday, January 31st	5:00 PM Friday, March 1st
6.	Anticipated Awards (estimated)	April, 2019	April, 2019

## 2. Responses to initial Q&A

- a. **Please clarify the deadline by which I need to have had a LEAN audit performed.**

Answer: The development which is being proposed for Comprehensive retrofits needs to have had a LEAN audit performed within the past four years. If the LEAN audit isn't current, the LHA should apply to LEAN as soon as possible: [www.leanmultifamily.org](http://www.leanmultifamily.org). It will take approximately 4-6 weeks to have an auditor come to the site, and will take another 4-8 weeks for the sponsoring utility to determine which measures are deemed cost-effective and therefore will be installed by the LEAN program.

**The LHA should submit a CSI application once the LHA knows that the measures requested in the CSI *will not be* installed for free by LEAN. These later CSI applications will be considered according to the remaining available CSI funding.**

- b. **Please clarify whether or not windows are covered by the CSI. Specifically address "Use of Funds, b) Building Envelope Improvements" at the top of page 5.**

Windows are never financed by Sustainability Funding because the payback is typically over 30 years. While drafts right next to a window can decrease a person's thermal comfort, they typically don't have a significant impact on the overall temperature of the room. Therefore, while thermal comfort is improved, by reducing drafts with new windows does not save a significant amount of energy.

To clarify "b) Building Envelope Improvements," the statement is that if siding replacements are done and air sealing is done at windows and doors as a result, then the **cost of that air sealing** can be paid for with Sustainability Funds. The fundamental project costs of replacing siding or roofing is NOT paid for with Sustainability Funds. The only components which qualify are the air sealing and insulation that relates to it.

- c. **If I don't have projects that total \$250,000, but that would save water and/or energy, can I still apply for Sustainability Funding?**

Yes. Concurrent to this NOFA is the on-going award process for FY19 Sustainability Funds. DHCD has recently released a Check List of Projects that May Qualify for Sustainability Funds, in order to clarify qualifying projects. An LHA may qualify for up to \$100k of funds over a two-year period, except if they are in a Municipal Light Territory (and therefore not eligible for the electric portion of LEAN). In the latter case, the LHA may qualify for up to \$100k of funds each year.

In addition, DHCD has recently released an Application for Sustainability – Energy funding in order to help LHAs and RCATs put all the components that relate to a request in one place.

## 3. Addendum Posting Location

**PLEASE NOTE: THIS ADDENDUM AND ALL FUTURE ADDENDA TO THIS NOFA AND RELATED DOCUMENTS WILL BE POSTED ON DHCD'S WEBSITE BELOW THE ORIGINAL PUBLIC HOUSING NOTICE #2018-22, which can be found here: <https://www.mass.gov/service-details/public-housing-admin-notices>**

**End of Addendum #1**