



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE  
HUMAN RESOURCES DIVISION  
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Chief Human Resources Officer

**PLEASE POST PROMINENTLY**

**READING LIST ANNOUNCEMENT**

TO: Colonel James McGinn, Director  
Massachusetts Environmental Police

FROM: George Bibilos, Director  
Organizational Development Unit/Civil Service Unit

DATE: December 8, 2017

SUBJECT: READING LIST FOR ENTRY LEVEL EXAMINATIONS

**ENVIRONMENTAL POLICE OFFICER C  
ENVIRONMENTAL POLICE OFFICER D**

**EXAMINATION DATE: February 16, 2018**

Examinations for this series are scheduled for February 16, 2018. All applicants are encouraged to read all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All chapters, appendices, glossaries, etc., are included unless otherwise noted. All examination questions will be based on these materials.

**FOR ENVIRONMENTAL POLICE OFFICER C & D RANKS:**

**Code of Massachusetts Regulations on Division of Fisheries and Wildlife, Massachusetts Division of Marine Fisheries, and Division of Law Enforcement:** Includes only the following (as amended through the release date of this reading list): 302 CMR (12.04); 321 CMR (2, 3, 4, 5, 10); 322 CMR (6.02); 323 CMR (1, 2, 3, 4)

<http://www.mass.gov/courts/case-legal-res/law-lib/laws-by-source/cmr/300-399cmr/>

**Massachusetts General Laws:** Includes only the following (as amended through the release date of this reading list): Chapter 21A (Sections 10A-10H); Chapter 90B; Chapter 130; Chapter 140 (Sections 121-131P, 156); Chapter 209A; Chapter 265 (Sections 1, 13-44); Chapter 266 (Sections 5-9, 22, 94-98A, 107-109, 112-127B, 131-138, and 146); Chapter 269 (Sections 2-16)

<https://malegislature.gov/Laws/GeneralLaws/Search>

**Criminal Investigation (11<sup>th</sup> ed., 2012).** Swanson, C.R., Chamelin, N.C., Territo, L., and Taylor, R.W.; McGraw-Hill, Inc. ISBN: 9780078111525. Chapters: 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 13, 14, 16, 18, 20, 21, and 22.

**Massachusetts Fish & Wildlife Guide to Hunting, Freshwater Fishing and Trapping (2017).** Massachusetts Division of Fisheries and Wildlife. <http://www.eregulations.com/wp-content/uploads/2016/11/17MAAB-LR2.pdf>

**Massachusetts Saltwater Recreational Fishing Guide (2017).** Massachusetts Division of Marine Fisheries.  
[http://www.eregulations.com/wp-content/uploads/2017/01/17MASW\\_LR2.pdf](http://www.eregulations.com/wp-content/uploads/2017/01/17MASW_LR2.pdf)

**Collective Bargaining Agreement Between the Commonwealth of Massachusetts and the Coalition of Public Safety, Unit 5 (July 1, 2015 - June 30, 2018)** - Includes only Appendix E Code of Conduct (Pg. 108-129).  
<http://www.mass.gov/anf/docs/hrd/oer/u5-5a/oer-unit5-cba.pdf>

**Today's Hunter: Northeast** (2014). Kalkomey Enterprises, Inc. All pages except 55-56 & 74-84.  
<http://bookstore.kalkomey.com/products/todays-hunter-northeast>

**New England Wildlife Habitat, Natural History, and Distribution (2000).** DeGraaf, R.M. and Yamasaki, M.; University Press of New England. ISBN-13: 9780874519570. Pgs. 99, 123-127, 182, 324-325, 340-346, 351, 356-357.

**Boat Massachusetts: Your Guide to Boating Laws and Responsibilities (7<sup>th</sup> ed.)**: Massachusetts Environmental Police & Kalkomey Enterprises, Inc. Pgs. 34-78.  
[https://www.boat-ed.com/assets/pdf/handbook/ma\\_handbook\\_entire.pdf](https://www.boat-ed.com/assets/pdf/handbook/ma_handbook_entire.pdf)

**The Handbook: Massachusetts Off-Highway Vehicle Laws and Safe Operating Procedures for OHVs (2014)**: Massachusetts Environmental Police & Kalkomey Enterprises, Inc. Pgs. 12, 22-23, 28, 32-44  
[https://www.offroad-ed.com/assets/pdf/handbook/ma\\_handbook\\_entire.pdf](https://www.offroad-ed.com/assets/pdf/handbook/ma_handbook_entire.pdf)

**Supervision of Police Personnel (8th ed., 2014).** Iannone, N. F., Iannone, M. D., and Bernstein, J.; Prentice-Hall, Inc. ISBN-13: 9780132973823. Chapters: 1, 2, 5, 7, 9, and 11.

FOR ENVIRONMENTAL POLICE OFFICER D ONLY:

**Supervision of Police Personnel (8th ed., 2014).** Iannone, N. F., Iannone, M. D., and Bernstein, J.; Prentice-Hall, Inc. ISBN-13: 9780132973823. Chapters: 3, 4, 6, 8, 10, 12, 13 (pg. 281-287, 316-318).

**Police Administration: Structures, Processes, and Behaviors (9<sup>th</sup> ed., 2017).** Swanson, C. R., Territo, L., and Taylor, R. W.; Pearson Education, Inc./Prentice-Hall. ISBN: 9780133754056. Chapters: 6 (pg. 177-197), 7 (pg. 213-223), 8 (pg. 263-283), 9 (pg. 318-324), 10 (pg. 347-353, 359-371) 13 (all) 14 (pg. 498).

### **Publishers of Reading List Texts:**

Kalkomey Enterprises, Inc., 14086 Proton Road, Dallas, TX 75244; (800) 830-2268;  
<http://bookstore.kalkomey.com/collections/hunting>

McGraw-Hill, Inc., P.O. Box 182604, Columbus, OH 43272; (800) 262-4729;  
[www.mhprofessional.com](http://www.mhprofessional.com)

Pearson Education, Inc./Prentice Hall, 200 Old Tappan Road, Old Tappan, NJ 07675;  
800.947.7700; <http://www.mypearsonstore.com> OR [www.policetrainingstore.com](http://www.policetrainingstore.com)

University Press of New England, 1 Court Street, Lebanon, NH 03766; (800) 421-1561;  
[www.upne.com](http://www.upne.com)

Massachusetts Division of Fisheries and Wildlife. Hard copies available at: Massachusetts Division of Fisheries and Wildlife Field Headquarters, 1 Rabbit Hill Road, Westborough, MA 01581, (508) 389-6300, [mass.wildlife@state.ma.us](mailto:mass.wildlife@state.ma.us); Division of Fisheries and Wildlife, 251 Causeway Street, 4<sup>th</sup> floor, Suite 400, Boston, MA 02114, (617) 626-1590; For electronic copies, please use website listed under title on the previous page.

Massachusetts Division of Marine Fisheries. Hard copies available at: Massachusetts Division of Marine Fisheries, 251 Causeway Street, Suite 400, Boston, MA 02114; (617) 626-1520. For electronic copies, please use website listed under title on the previous page.

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Please note that the Human Resources Division does not recommend specific bookstores for purchasing reading list texts. For local vendors, contact the publisher at the telephone number listed or you may also contact the Massachusetts Environmental Police Headquarters or your local union representative for assistance. Many local bookstores will be able to special-order any text not carried in stock. Any questions regarding the reading list may be directed to Sebastian Moscardi, Personnel Analyst, at (617) 878-9717. A copy of this reading list is posted on the Human Resources Division website at [www.mass.gov/hrd/readinglists](http://www.mass.gov/hrd/readinglists).

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