

Massachusetts Department of Revenue  
Form 355-7004 Misc.  
**Financial Institution, Insurance or Miscellaneous  
Extension Payment Worksheet and Voucher**

This worksheet and voucher may be used by corporations filing Form 63FI, 63-20P, 63-23P, 121A or 63-29A. All other business/manufacturing corporations that file Forms 355, 355S, 355U, 355SC or SBC corporate excise returns must use Form 355-7004. If you are mandated to pay electronically do *not* use the voucher below. See TIR 16-9.

**Worksheet for Tax Due**

1 Estimated amount of tax for the taxable year (must be at least minimum tax) . . . . .	<b>1</b>	
2 Advance and/or estimated payments made (if any) . . . . .	<b>2</b>	
3 Tax due. Subtract line 2 from line 1 . . . . .	<b>3</b>	

The full amount of tax due reported on line 3 must be paid by or before the original return due date. If there is no tax due on line 3, no further action is needed for the extension. If there is a tax due on line 3, pay online at [mass.gov/masstaxconnect](http://mass.gov/masstaxconnect) or use the voucher below. If at least 50% of the tax due for the taxable year or the minimum tax (whichever is greater) is not paid, the extension is null and void, and penalties and interest for a late return and any late payments will be assessed from the original due date of the return.

**General Information**

**Extension Process for Financial Institution, Insurance or Miscellaneous Excise Taxpayers**

The extension process is now automated so that all corporate excise taxpayers are given an extension of time to file their tax returns if certain payment requirements are met. Financial institution, insurance or miscellaneous taxpayers must have paid the greater of (1) 50% of the total amount of tax ultimately due or (2) the minimum corporate excise by the original due date for filing the return. Taxpayers meeting the payment requirements will be given a six-month extension. See TIR 15-15 for more information.

**Note:** For corporate excise returns due on or after January 1, 2018, the due date for business corporations and S corporations that are included in a combined group is now four months from the close of the taxpayer's or the principal reporting corporation's tax year. See TIR 17-5; see also Proposed Regulation 830 CMR 62C.11.1.

**When Should the Payment with Form 355-7004 Miscellaneous be Submitted?**

For financial institution, insurance or miscellaneous taxpayers that are business corporations or S corporations that are included in a combined group, any amount due must be paid either electronically or by using the voucher below on or before the 15th day of the fourth month after the close of the taxable year, calendar or fiscal.

For financial institution, insurance or miscellaneous taxpayers that are S corporations that are not included in a combined group, any amount due must be paid either electronically or by using the voucher below before the 15th day of the third month after the close of the taxable year, calendar or fiscal.

If at least 50% of the tax due for the taxable year or the minimum tax (whichever is greater) is not paid, the extension is null and void. If filing Form 355U, payments may be allocated to subsidiaries when Schedule CG is filed.

DETACH HERE

**2018 Form 355-7004 Misc.**

**Massachusetts Financial Institution, Insurance or Misc. Extension Payment Voucher**

Payment for period end date (mm/dd/yyyy)	Tax type	Voucher type <b>18</b>	ID type <b>004</b>	Vendor code <b>0001</b>
Name of business		Federal Identification number		Check if incorporated in Massachusetts <input type="checkbox"/>
Type of extension being applied for <input type="checkbox"/> Automatic six-month <input type="checkbox"/> Extension until:				
Mailing address				
City/Town	State	Zip	Amount enclosed \$	

Pay online at [mass.gov/masstaxconnect](http://mass.gov/masstaxconnect). Or, return this voucher with check or money order payable to: **Commonwealth of Massachusetts**.  
Mail to: **Massachusetts Department of Revenue, PO Box 7062, Boston, MA 02204.**



**Will Interest and Penalties Be Due?**

An extension of time to file a corporation tax return does not extend the due date for payment of the tax. Interest will be charged on any tax not paid on or before the original due date. Any tax not paid within the extended period is subject to a penalty of 1% per month, up to a maximum of 25%, from the extended due date. If the extension is invalidated for failure to meet the payment requirements then penalties and interest for a late return and late payment will be assessed from the original due date of the return.

**How Do I Use this Worksheet and Voucher?**

Use this worksheet to calculate the tax due that must be paid by or before the original due date of the return. Pay online with MassTax-Connect at [mass.gov/masstaxconnect](http://mass.gov/masstaxconnect) or use the Form 355-7004 Misc voucher. If using the voucher, be sure to cut where indicated. Keep this worksheet with your records. Do not submit the entire worksheet with the Form 355-7004 Misc payment voucher or your payment may be delayed. Mail the completed voucher with your payment to: Massachusetts Department of Revenue, PO Box 7062, Boston, MA 02204.

**Note:** Corporations with \$100,000 or more in receipts or sales must submit extension payments electronically. Also, any corporation making an extension payment of \$5,000 or more must make the payment using electronic means. For further information on electronic filing requirements, see TIR 16-9.