**APPLICATION FOR SECOND ROUND**

**2022 VOLUNTEER FIRE ASSISTANCE GRANT (VFA)**

**Massachusetts DCR, Bureau of Forest Fire Control and Forestry**

***To Submit application:***

Visit: <https://www.mass.gov/service-details/volunteer-fire-assistance-vfa-program>

**or** Email***:*** [***Alex.belote@mass.gov***](mailto:Alex.belote@mass.gov) ***or*** *mail to*

Program Coordinator Alex Belote, DCR Bureau of Forest Fire Control, P.O. Box 66, South Carver, MA 02366

***On or before:*  January 13th, 2023**

APPLICANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOWN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP:\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (If applies, designate as North or South)

CONTACT PERSON : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX # : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PAGER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd CONTACT PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOWN ENTITY**: Yes\_\_ No\_\_ NON-PROFIT: Yes\_\_ No\_\_

**TOWN POPULATION**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FIRE DEPARTMENT: FED.TAX ID**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **VENDOR CODE**#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Fire Dept Staffing: \_\_\_\_\_\_\_ % Paid/Full Time \_\_\_\_\_\_\_\_\_\_% Call/Volunteer.

2. Total Town acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Are there State or Federal lands within the town? Yes □ No □

If yes, identify agency administrating and acreage.

Agency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Is your fire department NIMS (National Incident Management System) compliant? Yes □ No □

5. Are your wildland fire reports accessible to the DCR? Yes □ No □

6. Approximate Annual Fire Dept. Operating Budget (Excluding wages, payroll & EMS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximate Forest fire budget? (If combined, report estimated % of Operating): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Percent of 2022 Operating Budget obtained from municipal/fire district funds (taxes): \_\_\_\_\_\_\_\_%

7. Current ISO Rating? \_\_\_\_\_\_\_\_ Does your town have a written plan to improve your ISO rating? Yes \_\_ No \_\_

8. Do you have a current Agreement with DCR’s Federal Excess Property Program? Yes \_\_ No \_\_

9. Wildfire training: \_\_\_\_\_\_\_\_\_% of firefighters in the last 5 years have received wildland fire training in basic firefighter tactics, LCES (Lookouts, Communication, Escape Routes and Safety Zones) and introduction to fire behavior.

10. List: Serviceable Wildland Fire Equipment currently in service

|  |  |  |
| --- | --- | --- |
| Wildland Fire Equipment | Quantity | Description of unit type |
| # of serviceable forestry units |  |  |
| # of pumps |  |  |
| # of portable pumps |  |  |
| 500 feet or more forestry hose |  |  |
| 6 or more hand tools |  |  |
| 150 gallon tank – minimum |  |
| \_\_\_\_\_\_\_\_\_\_\_ % of firefighters outfitted with Wildland PPE | |

11. Does your community have a written Agreement of Cooperation with neighboring towns/agencies? Yes \_\_ No\_\_

12. List what year(s) (in the last five years) your community has received a grant from the Volunteer Fire Assistance (VFA) Program?

Year(s) :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Describe any area or situation in your town which places your community at elevated wildland fire risk: Use back of page if need more room.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Cooperative Fire Protection; Project Examples** | |
| 1. Wildland Fire Management Training 2. Personal Protective Equipment (PPE) 3. Rural Forest Fire Defense  * Equipment replacement * Equipment * Dry hydrants & replacement parts * Forestry vehicle unit replacement parts/refurbishment * Federal Excess Personal Property vehicle conversion to a forestry unit, refurbishment, parts  1. Technology transfer  * Computer software (wildfire) update or purchase * In-kind services such as labor may be supplied by volunteer fire dept personnel work force; * Total amount documentation of hours, rate, (commensurate with workers of like job duties in same community's locale) type of work done, will be required; * *Please note*: should your community decide to submit in-kind services as part of your proposal, the DCR can reimburse up to 50% of your total project award if your in-kind service does not exceed 50% of your awarded total purchase submittals at project end;  1. *FirewiseUSA* community work 2. Fire Evacuation Plan work | Continued…  7. Current communications’ equipment for more effective action on incidents  8. Smaller scale equipment purchase, maintenance, and replacement such as:   * Dry hydrants, hand tools, backpack pumps, hose   9. Forestry type tools to assist with fuel reduction management due to harsh weather events suffered over the past several years   * Chainsaws and required PPE   10. Other Wildland fire hazard mitigation reduction projects - better preparedness for 'communities at risk' such as:   * Clearing of already present wood roads used by volunteer fire departments which have been filled with fire fuels from a past weather incident such as a hurricane * NO new road construction or gravel replacement will be considered;   *Priorities you may wish to Identify*   1. Volunteer Fire Department in high risk communities adjacent to federal lands   2. Volunteer Fire Departments working in partnership with federal firefighting agencies in responding to wildland fires  3. High risk communities within the state, not associated with federal lands  4. Specifications and picture must accompany any firefighter boot purchases; NFPA specs for wildland firefighting |

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**15. PROJECT -- Description**

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| --- |
| Town Fiscal Information: Catalog of Federal Defense Assistance(CFDA) is 10.664 |

14. Type of project requested (check all applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town: 2022 VFA

|  |  |
| --- | --- |
| Equipment |  |
| Training |  |
| Organizing |  |

Cooperative Fire Protection(CFP)

* In-kind Labor projects: final paperwork to DCR must show name, pay rate(commiserate to the trade rate of similar worker in your area (not FD position or title pay rate),date, hours worked (from and to & not to include mealtime), work type (ditch digger, laborer, heavy equipment operator

… etc); similar to a payroll sheet

* Dry hydrant projects: Provide Location and Map

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT BUDGET**  **Proposed Project: List items to be funded. Attach additional sheet if needed.** | | | | |
| **#** | **Description of Items** | **@ Unit Cost** | **Total** | **For DCR Use Only** |
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|  |  |  |  |  |
| **This space: DCR USE ONLY**  TOWN TO SPEND ⇨  DCR TO REIMBURSE UP TO ⇨ | |  |  |  |

15. Attach a brief narrative describing:

1. Description and purpose of this proposal? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What benefits will be derived from this proposal? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. List any wildland fire prevention materials you would like the DCR to make available to you:

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IMPORTANT:** Awarded project cannot begin prior to DCR notification of your grant award. Purchases made prior to your grant award contract notification start date will not be honored.

Final documentation proof/expenditure must be submitted with copies of warrant, cancelled checks, PV, invoice(s) to the Program Coordinator **within 30 days after completion of project or no later than 15 days after contract end date.** (Whichever date arrives first.)

**All projects and purchases must be completed by 5/31/2024.**

17. Available town funding to cover your entire project:

|  |  |
| --- | --- |
| **Total Cost of Your Project** | Start and End Date to be Determined by DCR After project Review and Approval  Start Date and End Date will be sent with Award letter Notification |
| **DCR REIMBURSEMENT WILL BE 50% OF ABOVE TOTAL COST** |

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant: Print Name Forest Warden, Fire Chief or Fiscal Authority

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature