PLEASE POST PROMINENTLY
READING LIST ANNOUNCEMENT

TO:        Joseph Finn, Boston Fire Commissioner
FROM:      Regina Caggiano Director, Civil Service Unit
DATE:      December 20, 2019
SUBJECT:   Reading Lists for Boston Deputy and District Fire Chief Examinations

BOSTON DISTRICT FIRE CHIEF
BOSTON DEPUTY FIRE CHIEF
EXAMINATION DATE – Saturday, June 13, 2020

All examinations questions will be based on the following texts. Please note that only those chapters and/or sections listed below are INCLUDED. For all texts exclude appendices, glossaries, and the index.

**Readings for Both Boston District and Deputy Fire Chief**


Entire text except all Appendices and Tactical consideration boxes.


Entire text except Chapters 10, 23, 24, and Appendix. There will be no questions on scenarios at the beginning of each chapter.


Chapter 1: entire chapter
Chapter 2: pp. 27-57; stop at “Inspection and Testing of Fire Detection and Alarm Systems”
Chapter 3: pp. 69-83; stop at “Public Water Supply Systems”
Chapter 4: pp. 105-143; stop at “Testing and Inspection”
Chapter 5: pp. 151-162; stop at “Standpipe Inspection and Testing”
Chapter 7: entire chapter; exclude any sub-titled section “Inspection and Testing…”
Chapter 8: pp. 217-233; stop at “System Testing, Inspection, and Maintenance”

Exclude appendices, glossary, tables, figures, case histories, and information boxes.


Chapter 1: pp. 11-28 (stop at “Hazmat Regulations”)
Chapter 2: pp. 72-80 (start at “Transportation Placards, Labels, and Markings”, stop at the end of p. 80), pp. 86-88 (start at “NFPA 704 System”, stop at “Globally harmonized system”)
Chapter 3: entire chapter
Chapter 4: pp. 137-177 (stop at “Hazard Classes”) pp. 199-205 (start at “Additional Information” stop at the end of chapter)
Chapter 5: pp. 209-225 (stop at “General Container Types and Behavior”)
Chapter 7: pp. 331-355 (start at “Implementing Response Objectives and Action Options” stop at end of chapter)
Chapter 8: pp. 361-380 (stop at “Identification of IED’s”), pp 388-417 (start at “Response to Explosive/IE events” stop at end of chapter)
Chapter 10: entire chapter
Chapter 12: entire chapter
Chapter 13: entire chapter
Chapter 15: entire chapter

Exclude appendices, glossary tables, metric equivalents, figures, and skill sheets.

Massachusetts General Laws, Chapter 148 (as amended through the release date of this reading list).
Sections: 2, 2A, 3, 4, 5, 5A, 6, 9, 10A, 10C, 10H, 12, 14, 23, 24, 25, 25E, 26A, 26A1/2, 26B, 26C, 26D, 26E, 26F, 26F1/2, 26G, 26G1/2, 26H, 26I, 27, 27A, 28, 29, 32, 34A, 37, 39, 46, 56, 58


Chapter 1: pp. 5-11 (start at “Spread of Heat” stop at end of p. 11), pp. 16-27 (start at “Needed fire flow” stop at “Firefighter Life Safety Initiatives”)
Chapter 3: pp. 90-127 (start at “Incident Scene Decision Making” stop at the end of p 127)
Chapter 7: pp. 262-303 (stop at “Wildland Urban Interface”)
Chapter 8: pp. 319-379 (stop at “Schools and Other Active Shooter Incidents”)
Chapter 9: entire chapter
Chapter 10: pp. 473-482 (start at “Tank Farm/Refinery Fires” stop at “Terrorism Incidents”)
Chapter 11: entire chapter

Exclude figures, “On Scene” boxes, and “NIOSH” boxes
Old Tappan, NJ: Prentice-Hall, Inc.

Chapters 1-3: entire chapter
Chapter 4: pp. 59-70 (stop at “Meetings”)
Chapters 6-7: entire chapter
Chapter 8: pp. 155-159 (start at “Training and Development”, stop at “Instructional Methods”) Chapters 10-12: entire chapter
Chapter 14: pp 281-287 (stop at “Types of Discrimination”)

Exclude: Case studies, action projects, and self appraisals.

Deputy only


Chapter 2: entire chapter
Chapter 3: pp. 88-92 (start at “Creating a Strategic Plan” and stop at the end of p. 92)
Chapter 4: entire chapter
Chapters 6-11: entire chapter

Exclude case studies, action projects and self appraisals

READINGS REQUIRED BY THE BOSTON FIRE DEPARTMENT

Please note that only those sections listed below are INCLUDED.


Rules and Regulations of the Boston Fire Department (Dated June 1, 1997). District Fire Chief - 1, 2, 10, 18 (exclude 18.44 (o) and Appendix A), & 20. Deputy Fire Chief - 1, 2, 5, 18 (exclude 18.44 (o) and Appendix A), & 20.


Appendix F- Boston Fire Department/ IAFF Local 718 Drug and Alcohol Free Workplace Policy Exclude Appendix A- Rehabilitation Agreement
****The above Boston Only reading will be available on Target Safety, in the File Center, under the heading: 2020 District-Deputy Reading List.

PUBLISHERS OF READING LIST TEXTS

- Fire Engineering, P. O. Box 21288, Tulsa, OK  74121-9971; (800) 752-9764; [http://www.pennwellbooks.com/categories/fire-rescue.html](http://www.pennwellbooks.com/categories/fire-rescue.html)
- IFSTA (International Fire Service Training Association), Fire Protection Publications, Oklahoma State University, 930 North Willis, Stillwater, OK  74078-8045; (800) 654-4055; [https://www.ifsta.org](https://www.ifsta.org)
- ICMA (International City Management Association) Distribution Center, P. O. Box 931897, Atlanta, GA  31193; (800) 745-8780; [https://icma.org/](https://icma.org/)
- Jones and Bartlett Publishers, 40 Tall Pine Drive, Sudbury, MA  01776-9848; (800) 832-0034; [http://www.jblearning.com/](http://www.jblearning.com/)

Please note that the Human Resources Division does not recommend specific bookstores for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or check with the Chief of your department or local union representative for assistance. Many local bookstores will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Sebastian Moscardi at [mailto:sebastian.moscardi@mass.gov](mailto:sebastian.moscardi@mass.gov)

A copy of this reading list is posted on the Human Resources Division website in the Civil Service section at [www.mass.gov/hrd/readinglists](http://www.mass.gov/hrd/readinglists).