**Commonwealth of Massachusetts**

**Department of Housing & Community Development**

**Moving To Work Program**

**Annual Plan for Fiscal Year 2021**

**Submitted to**

**U.S. Department of**

**Housing and Urban Development**



**DRAFT POSTED FOR PUBLIC COMMENT**

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# Introduction

The Massachusetts Department of Housing and Community Development (DHCD) is a participant in the Moving To Work (MTW) Demonstration. MTW is a program authorized by Congress through which a limited number of Public Housing Authorities are provided with the flexibility to waive certain provisions of the US Housing Act of 1937 and related federal regulations, and to design and test approaches for providing housing assistance that address one or more of the following statutory objectives:

1. Reduce cost and achieve greater cost effectiveness in federal expenditures;
2. Provide incentives to families with children whose heads of household are either working, seeking work, or are participating in job training, educational or other programs that assist in obtaining employment and becoming economically self-sufficient; and,
3. Increase housing choices for low-income families.

The terms and conditions of DHCD’s participation in the MTW program are defined in its MTW Agreement with the US Department of Housing and Urban Development (HUD), which extends through 2028.

DHCD administers HUD-funded Housing Choice Voucher (HCV) programs, along with other state-assisted rental assistance programs, through a statewide network of Regional Administering Agencies (RAA). See Appendix A for a listing of current RAAs. Subject to HUD approval in the MTW Annual Plan, MTW designation allows DHCD to test out new or modified programmatic approaches to administering HCV programs; to implement “local, non-traditional” housing and service activities for the benefit of low-income residents; and, to utilize HCV Housing Assistance Payments (HAP) funds in a more flexible manner.

MTW flexibility applies to the HCV programs administered by DHCD and which are part of the MTW Block Grant. DHCD may apply MTW operating flexibilities to special purpose vouchers which are not part of the block grant in accordance with HUD’s published guidance. In general, HUD allows special purpose vouchers to be administered in accordance with MTW agreements unless MTW provisions are inconsistent with the appropriations act or requirements of the NOFA. Enhanced/Tenant Protection Vouchers will be rolled into the MTW Block Grant upon renewal of funds resulting in application of MTW flexibility to these vouchers.

DHCD is required by HUD to prepare an MTW Annual Plan and Annual Report in a format defined in the MTW Agreement. This Annual Plan, which is subject to HUD approval, reflects the current reporting requirements including use of standard metrics and benchmarks. For purposes of the Annual Plan, an “MTW activity” is defined as any activity that requires MTW flexibility to waive statutory or regulatory requirements. Conversely, a “non-MTW activity” is an activity that does not require MTW funding or programmatic flexibility to implement.

DHCD’s FY 2021 MTW Annual Plan summarizes planned activities for the period from July 1, 2020 through June 30, 2021. HUD provides HAP funding on a calendar year basis; thus, the Annual Plan covers parts of two distinct funding periods. As of the date of this Annual Plan publication, DHCD has not received confirmation of its 2020 HAP funding. If decreases in funding occur, DHCD may need to modify, delay or cancel the proposals herein and/or take other necessary measures, including deferring issuance of turnover vouchers.

Prior to submission to HUD, DHCD makes the Annual Plan available for public review and comment including conducting public hearings. DHCD reviews and considers written and verbal comments that are received during the public review period. Appendix C provides information on the public comment period for this Annual Plan.

## Overview of Short Term Annual Goals and Objectives

Highlights of FY 2021 MTW activities include:

* DHCD projects that rental assistance and related services will be provided to 20,774 MTW households. An additional 841 households are projected to be served through the VASH and Mainstream programs.
* DHCD has proposed a new Fair Housing Initiative in this FY 2021 Plan. Specifically, DHCD will utilize up to $500K in MTW funding to award funding to non-profit agencies to identify fair housing compliance and enforcement issues across DHCD’s jurisdiction and to investigate discriminatory practices, and provide enforcement assistance (including through voluntary resolution efforts and litigation) for households with a housing subsidy or voucher. DHCD anticipates that low-income families will have fewer barriers to finding and maintaining affordable housing.
* Massachusetts Student Housing Security Pilot: In FY 2020 DHCD received approval for an MTW Activity, the Massachusetts Student Housing Security Pilot. Under this activity DHCD assists youth aging out of foster care and homeless college students in completing post-secondary education by providing up to $200,000 in MTW funds, annually for two years, to support housing costs for college students who are HCV income eligible and who meet HUD’s definition of Unaccompanied Homeless Youth or who have recently aged out of foster care. In FY 2021, DHCD will complete program plans, prepare policies and procedures, enter into an MOU with its partners and select recipients and disburse funds to the selected providers. DHCD will fully fund the housing related costs for two years, serving at minimum 20 students.
* Rent Simplification: DHCD’s Rent Simplification activity provides self-sufficiency incentives to participating households and administrative efficiencies in the processing of program transactions. In FY 2021 DHCD will modify and implement this activity. Specifically, DHCD will update payment standards during interim recertifications for all MTW households on biennial or triennial recertification cycles where the household has an interim increase in contract rent. This change provides for application of payment standards, which reflect current market trends and reduce rent burdens for families.
* Multi-Year Recertifications: In FY 2020 DHCD completed planning for the triennial recertification frequency for elderly/disabled households on fixed incomes i.e. SS, SSI and pensions. The policy will be implemented in FY 2021 at the time of each applicable family’s regular recertification. Accordingly, rents will generally remain fixed for three years instead of two, and elderly/disabled fixed income households will be insulated from more frequent rent increases.
* Support for Secure Jobs: DHCD completed the procurement for service providers and the State executed contracts with eight partnering agencies that began providing case management and employment support services. In FY 2021 under this activity, DHCD anticipates providing services to approximately 900 participants. Additionally, DHCD will provide Housing Choice Voucher assistance for up to 50 eligible low-income households participating in the Secure Jobs initiative. DHCD plans on leasing 40 households in FY 2021.
* Expanding Housing Opportunities: DHCD issued an RFP and awarded planning grants to two Local Housing Authorities (LHAs), Somerville Housing Authority (SHA) and Chelsea Housing Authority (CHA), for the preservation and redevelopment of public housing. Both projects will have completed closings by FY 2021 and DHCD expects that relocation will begin in October 2020 for the Chelsea project and in December 2020 for the Somerville project.
* A Better Life (ABL): DHCD will continue to provide funding to local housing authorities to operate the ABL program. ABL, which is based on an existing successful program model, focuses on helping participants to achieve economic self-sufficiency through case management, education and training services. To date, MTW Block Grant service dollars have gone to support Family Life Coaches at each of the LHAs who do outreach to residents to inform them about the work requirement, opportunity to have coaching support and to assist participants in setting personal goals in the area of work, education, family health and stability and asset building. LHAs are leveraging existing relationships with local service providers and using the ABL grant to partner with new ones. In FY 2021, DHCD anticipates that approximately 488 total households will receive services under this activity.
* Health Starts at Home (HSH): Under this activity, DHCD is collaborating with The Boston Foundation (TBF) to provide Housing Choice Vouchers to eligible participants in TBF’s HSH initiative. TBF is a community foundation that provides grants to nonprofit organizations and designs special funding initiatives to address critical challenges in the community. To date, 26 households have been leased under this program, which reflects the total participation. It is anticipated that health outcomes will improve when and if stable housing is provided.
* Enhanced Local Project-Based Voucher (PBV) Program: DHCD will continue to implement the features of its enhanced PBV Program. In FY 2021, DHCD anticipates adding approximately one hundred and fifty new PBV units throughout its jurisdiction with owner managed waiting lists employed at all new projects. In FY 2021, DHCD will remove the previously approved policies related to transfer preferences for PB families who move to other RAA jurisdictions. This portion of the activity was not feasible given the process for wait list management.
* Family Self-Sufficiency Program Enhancements: DHCD’s Family Self-Sufficiency (FSS) Program continues to provide training, job support and case management services to FSS families. In FY 2021 DHCD anticipates that approximately 75 to 100 new participants will join the FSS Program with a total anticipated participation of 900 participants. DHCD will continue to implement the previously approved flexible funding portion of this activity which assists families in removing barriers to employment, as well as implement the matched savings homeownership incentive.
* Affordable Housing Preservation & Development Fund: DHCD will utilize MTW funds to support the development and preservation of affordable rental housing. DHCD awarded funding to two Local Housing Authorities (LHAs), Boston Housing Authority (BHA) and Cambridge Housing Authority (CHA), to substantially rehab and preserve state aided public housing developments. Seventy two (72) units are anticipated to be on line in FY 2021 at the BHA project. Construction at the CHA project is scheduled to be completed in July 2021 with a total of 25 units.
* Supporting Neighborhood Opportunity in Massachusetts: In FY 2019, DHCD launched the Supporting Neighborhood Opportunity in Massachusetts (SNO Mass) mobility pilot program. The purpose of DHCD’s SNO Mass MTW initiative is to provide significant supports and encouragement to existing voucher participants and/or new voucher holders who wish to move to areas with empirically documented improved educational systems, job opportunities, social services and other opportunities in the expectation that over time their need for housing and other subsidies will abate or diminish. The SNO Mass pilot is fully implemented at two RAAs. In FY 2021 DHCD will expand SNO Mass to all RAAs statewide. DHCD’s goal is to engage 140 households in housing search and ultimately move or lease up 60 households in identified opportunity neighborhoods.
* Family Economic Stability (FES) Program: Building economic self-sufficiency continues to be a central focus of DCHD’s Family Economic Stability Program. In each program year, DHCD reviews expansion of support funds options to include incentive payments for completion of goals such as retaining employment, removal from TANF or completion of a job-training program. In FY 2021 Metro Housing|Boston (the RAA which hosts this program) anticipates serving 50 households in their FES Program in FY 2021.
* Youth Transition to Success Program (YTTSP): DHCD initially designed and implemented this time-limited program to provide continued support to and build upon the successes of youth currently participating in its Family Unification - Aging Out of Foster Care Program that are facing the expiration on their subsidy. Since implementation, DHCD has expanded the YTTS Program and provides housing assistance to youth referred by the Department of Children and Families as well as referrals from other providers who target vulnerable youth. Under this activity, DHCD anticipates serving 57 participants in FY 2021.
* Launch: DHCD will continue to dedicate funds to support Launch, a program that connects low-income youth living in subsidized housing to programs and services that help them obtain employment and a sustaining wage. Thus far, through the Launch program, 211 clients have been served which is more than halfway towards the three-year goal of 360 participants. There have been 53 job placements, 37 education placements and 9 participants in financial coaching. The Launch partnership will continue through FY 2021 and planning will begin for the next phase of support services offered through the Launch program.
* Previously approved MTW activities related to the owner incentive fund, expiring use preservation and payment standard exceptions will continue to be implemented.
* In FY 2021, DHCD will utilize Single Fund flexibility to implement a number of initiatives including:
* Development of a Data Warehouse: DHCD will use up to $150,000, in Single Fund Flexibility, to support the development and implementation of a data warehouse. DHCD is partnering with the Regional Housing Network (RHN), made up of nine regionally based non-profit housing agencies and one regional housing authority, to design an RHN Data Warehouse. The RHN Data Warehouse will pool and house client data for all participating organizations and will allow for the sharing of information.
* Program Evaluations: DHCD will use up to $500,000, in Single Fund Flexibility over three years, to fund MTW program evaluations. Specifically, in FY 2021, DHCD will use a third party to perform program evaluations of two of the MTW programs, ABL and Launch. Program evaluators will collect data and information on the participant outcomes as a result of the targeted MTW initiatives and assist DHCD in revising program provisions to better serve participants.
* Career Navigation Initiative: DHCD will use up to $4.5M over five years in Single Fund Flexibility to support a career navigation initiative for HCV participants. DHCD anticipates that approximately $256,000 will be spent in FY 2021. Specifically the funds will support the cost of Career Navigators (Navigators), currently located at Career Centers across the state. Given the Career Centers’ specialized expertise in career navigation/job development and strong employer relationships, they are best suited to support HCV participants in this aspect of self-sufficiency development. Additionally, funds will support the development resources, such as regional employment maps.
* Prosperity Coordinator: DHCD plans to utilize approximately $150,000 to fund an Economic Prosperity Coordinator (EPC). The EPC will be responsible for planning, implementation and oversight of all MTW programs that support economic prosperity.
* Education Partnership: DHCD will use up to $2M in single fund flexibility on educational activities that target youth members of DHCD voucher households. The purpose of this education initiative is to provide younger students with the support needed to ensure positive educational outcomes and to provide family members who may be of high school age or older with greater exposure to career and post-graduation educational options. Support and educational activities will be tailored to the participant based on need and age.
* Other Supportive Services: DHCD will use approximately $726,000 in MTW funds on activities to support a wide range of supportive services for DHCD program participants including: expansion of FSS programming, job training and placement; educational partnership initiatives; affordable homeownership programs and other economic development and self-sufficiency program activities. In 2021 DHCD will work with the Massachusetts Department of Treasury to develop ways to support the Massachusetts Baby Steps Program, a child education savings account for all newborns and adopted children.  This support could include assisting with promoting the program, assisting HCV families with the account opening process and possibly providing matching funds.

In FY 2021, DHCD will continue to explore new initiatives that will further the MTW statutory objectives and DHCD’s long-term MTW goals. DHCD is committed to reviewing and exploring activities to support self-sufficiency, administrative efficiency and housing choice. DHCD will work with RAAs to develop and implement MTW activities in its efforts to improve customer service for applicants, program participants and property owners.

## Overview of Long Term Goals

DHCD’s participation in the MTW program supports a wide range of positive housing and supportive service outcomes for thousands of participating low-income households, including families with children, seniors and people with disabilities. The programmatic flexibility afforded by MTW continues to be an important component of the Commonwealth’s overall housing strategy. The extension of the MTW Agreement until 2028 will ensure continuity of this valuable set of program tools and resources.

DHCD’s long-term MTW strategy is designed to demonstrate that: 1) Housing stabilization can provide low-income households with a foundation for achieving economic self-sufficiency; and, 2) Administrative costs savings can be redirected to provide meaningful assistance to additional program participants and owners. DHCD believes that affordable housing can provide the foundation that allows low-income households to enter the economic mainstream and access good jobs and education. Maximizing the value of limited federal program dollars to help families achieve important economic goals, enabling them to move on so that program dollars can help serve additional families is a key goal.

Additional principles that continue to guide DHCD’s MTW strategy include:

* MTW activities must relate to one or more of the three statutory objectives, i.e. reducing cost and/or promoting administrative efficiency, increasing housing choice, and supporting families in achieving economic self-sufficiency.
* MTW flexibility will be utilized to promote tighter linkages and synergy between the HCV Program and other related Commonwealth programs and policy goals such as preventing or reducing homelessness; supporting self-sufficiency and economic independence initiatives; preserving and expanding state-assisted public housing and project-based affordable housing; supporting those who have one or more disabilities; and stabilizing neighborhoods. DHCD will also consider the goals of the MTW Annual Plan in the context of the Consolidated Plan and as a resource and tool to Affirmatively Further Fair Housing opportunities.
* By identifying and addressing administrative efficiency opportunities, MTW flexibility will be used wherever feasible to increase the number of extremely and very low-income households served and the overall quality of leased housing units.
* MTW program initiatives will respond to differences among regional and local housing markets.

DHCD is committed to continuing to provide opportunities for broad-based input from its RAA contractors, program participants, housing advocates and other stakeholders to inform the design of DHCD’s MTW initiatives.

# General Operating Information

## Housing Stock Information

Through its Housing Choice Voucher (HCV) Program, DHCD provides rental assistance to families, seniors and persons with disabilities at properties owned by private or non-profit owners. DHCD partners with a wide array of mission-driven, non-profit and for profit organizations to provide quality housing opportunities.

1. ***Planned New Public Housing Units***

DHCD does not administer a federal public housing program.

#### Table 1: Planned New Public Housing Units in FY 2021

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **AMP Name and Number** | **Bedroom Size** | | | | | | **Total Units** | **Population Type\*** | **# of UFAS Units** | |
| **Fully Accessible** | **Adaptable** |
| **0/1** | **2** | **3** | **4** | **5** | **6+** |
| N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 | 0 |
| N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 | 0 |
| N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 | 0 |
| **Total Public Housing Units to be Added in the Plan Year** | | | | | | | **0** |  |  |  |

\*Population Type: General, Elderly, Disabled, Elderly/Disabled, Other

If “Population Type is “Other” please describe:

|  |
| --- |
| N/A |

1. ***Planned Public Housing Units to Be Removed***

DHCD does not administer a federal public housing program.

### 

#### **Table 2: Planned Public Housing Units to Be Removed in FY 2021**

| **AMP Name and Number** | **Number of Units to be Removed** | **Explanation for Removal** |
| --- | --- | --- |
| N/A | 0 | N/A |
| N/A | 0 | N/A |
| N/A | 0 | N/A |
|  | **0** | **Total Public Housing Units to be Removed in the Plan Year** |

1. ***Planned New Project Based Vouchers***

#### Table 3: Planned New Project Based Vouchers\*

\**The new 50900 requires reporting of planned PBVs, which will be either under AHAP or HAP during the Annual Plan fiscal year. DHCD’s PBVs are allocated through the state’s competitive rental round and in concert with the award of Low Income Housing Tax Credits. Proposals are due in February of each year, with funding announcements made in the spring.  Given DHCD’s MTW Plan is due to HUD prior to the award of FY 2021 PBV funding, DHCD cannot identify which projects will be awarded PBVs at this time.  Further, of the awards made, DHCD cannot determine at this time which proposals will pass all screening thresholds and enter into AHAP or HAP contracts.  DHCD will report on all projects and PBVs committed and leased/issued in FY 2021 in the FY 2021 Annual Report.*

| **Property Name** | **# of Vouchers to be Project-Based** | **RAD?** | **Description of Project** |
| --- | --- | --- | --- |
| See explanation above |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **Planned Total Vouchers to be Newly Project-Based** | |

1. ***Planned Existing Project Based Vouchers***

#### Table 4: Planned Existing Project Based Vouchers

The projects listed on the table below represent the existing projects which are committed/leased in DHCD’s PBV portfolio.

| **Property Name** | **Number of Project-Based Vouchers** | **Status at End of FY 2019** | **RAD?** | **Description of Project** |
| --- | --- | --- | --- | --- |
| 1060 Belmont Street | 7 | Leased/Issued | No | Family and Elderly/Disabled units |
| 108 Newbury Street | 4 | Leased/Issued | No | Family - New construction of four-story building |
| 109 Gilman Street | 1 | Leased/Issued | No | Family unit |
| 1129 Dorchester Avenue | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| 1202 Commonwealth Avenue | 6 | Leased/Issued | No | Units for homeless individuals |
| 126 Chandler Street, Worcester \*\* | 8 | Committed | No | New Construction – Family Housing |
| 1285-1291 Mass Avenue | 4 | Leased/Issued | No | Family units |
| 132 Chestnut Hill Ave.,  Boston | 8 | Leased/Issued | No | New Construction – Elderly Housing |
| 140 East Street | 2 | Leased/Issued | No | Elderly/Disabled units |
| 14-24 Roach Street | 8 | Leased/Issued | No | Family units |
| 154-168 Eagle Street | 8 | Leased/Issued | No | Family units; supportive services |
| 165 Winter Street | 3 | Leased/Issued | No | Family - Substantial rehab of historic former school |
| 1-7 Piedmont Street | 3 | Leased/Issued | No | Elderly/Disabled units |
| 1740 Washington Street | 8 | Leased/Issued | No | Units for homeless individuals |
| 181 Washington Street | 8 | Leased/Issued | No | Family - New construction of four-story, mixed-use building |
| 19 Hancock Street | 3 | Leased/Issued | No | Units for homeless individuals |
| 220 Orchard Hill Drive | 25 | Leased/Issued | No | Family and Elderly/Disabled units |
| 250 Gull Pond Road, Wellfleet | 2 | Leased/Issued | No | Family - New construction of three two-unit townhouses |
| 28 Mount Pleasant Street | 2 | Leased/Issued | No | Units for homeless individuals |
| 32 Kent Street | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| 32 Old Ann Page Way | 2 | Leased/Issued | No | Family and Elderly/Disabled units |
| 370 Harvard Street,  Brookline \* | 8 | Committed | No | New construction - Elderly Housing |
| 40A Nelson Avenue | 3 | Leased/Issued | No | Family units |
| 430-436 Dudley Street | 3 | Leased/Issued | No | Units for homeless individuals |
| 447 Concord Road | 4 | Leased/Issued | No | Family units |
| 4-6 Ashland Street | 3 | Leased/Issued | No | Units for homeless individuals |
| 46-48 School Street | 2 | Leased/Issued | No | Family units |
| 470 Main Street | 7 | Leased/Issued | No | Family and Elderly/Disabled units |
| 48 & 52 Franklin St  & 348 Chestnut St | 24 | Leased/Issued | No | Family - Rehab with 1, 2, and 3 BR units |
| 48 Water Street | 6 | Leased/Issued | No | Units for homeless individuals |
| 48-64 Middlesex Street | 6 | Leased/Issued | No | Family units |
| 5 Benefit Street | 4 | Leased/Issued | No | Family units |
| 525 Beach Street | 7 | Leased/Issued | No | Family and Disabled - Three units reserved for disabled - new construction of four-story building |
| 57 Main Street | 4 | Leased/Issued | No | Family - PHA-owned rehab of three-story, mixed-use building |
| 58 Harry Kemp Way | 4 | Leased/Issued | No | Family units |
| 580 South Summer Street | 12 | Leased/Issued | No | Family - Rehab with 1, 2, and 3 BR units |
| 6 Fort Street | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| 66 Hudson at One Greenway | 8 | Leased/Issued | No | Disabled - PBV units reserved for disabled; new construction of 10-story high-rise |
| 75 Amory Avenue | 8 | Leased/Issued | No | Family - New construction rental PBVs at 30% AMI |
| 75 Cross Street | 8 | Leased/Issued | No | Supportive services |
| 82 Green Street | 10 | Leased/Issued | No | Units for homeless individuals |
| 86 Dummer Street | 2 | Leased/Issued | No | Family - New construction of rental in a three-story building |
| 885C State Highway | 1 | Leased/Issued | No | Family - New construction - 40B project |
| 9 May Street | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Acre High School Apartments | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Acushnet Commons | 3 | Leased/Issued | No | Family units |
| Ames Privilege 2 | 4 | Leased/Issued | No | Family - Substantial rehab of historic mill complex |
| Ames Shovel Works/Main and Oliver Streets | 8 | Leased/Issued | No | Family - Substantial rehab of historic factory complex |
| Amory Street/10 and 20 Amory Avenue | 10 | Leased/Issued | No | Family units |
| Armory Street Apartments | 1 | Leased/Issued | No | Disabled - PBV unit reserved for disabled; new construction of four-unit building |
| Austin Corridor II | 5 | Leased/Issued | No | Family - Substantial rehab of six separate buildings |
| Baker Street | 20 | Leased/Issued | No | Family units |
| Barlett Station (Bldg A), Boston \*\* | 8 | Committed | No | New Construction – Mixed Used, Family Housing |
| Barnstable Family/Kimber Woods | 7 | Leased/Issued | No | Family units |
| Barnstable Senior/Lombard Farm | 8 | Leased/Issued | No | Elderly/Disabled units |
| Bedford Green Apts. | 69 | Leased/Issued | No | VASH PBV rental on VA campus |
| Bellingham Hill Family Homes | 7 | Leased/Issued | No | Supportive - Individual Service Plans (ISP) tailored to tenant needs. Services vary and can include: GED, parenting classes, employment training, financial management, referrals to other provider agencies |
| Benfield Farms/South Street | 5 | Leased/Issued | No | Elderly - New construction facility for the elderly |
| Berkshire Peak (formerly Riverview Homes) | 8 | Leased/Issued | No | Disabled - Units reserved for disabled; new construction |
| Bethany Hill School | 10 | Leased/Issued | No | Family units |
| Blancard School,  Uxbridge | 6 | Leased/Issued | No | Historic rehab – Family Housing |
| Bliss School | 8 | Leased/Issued | No | Family units |
| Borinquen Apartments (formerly Villa Borinquen) | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Boston YWCA | 20 | Leased/Issued | No | Units for homeless individuals |
| Bostwick Gardens,  Great Barrington | 8 | Leased/Issued | No | New Construction & Rehab – Elderly Housing |
| Bowers Brook | 4 | Leased/Issued | No | Elderly/Disabled units |
| Breezy Acres Expansion/Great Cove Community | 8 | Leased/Issued | No | Family - New construction of five duplex buildings |
| Bridgeview Center | 8 | Leased/Issued | No | Family and Disabled - New construction of mixed-use, multi-story building |
| Broadway Building,  Methuen \*\* | 4 | Committed | No | New Construction – Family Housing |
| Brook Avenue,  Boston | 4 | Leased/Issued | No | Moderate Rehab – Family Housing |
| Cabot Housing,  Beverly \*\* | 8 | Committed | No | New Construction - SRO |
| Cabot Street Homes | 8 | Leased/Issued | No | Elderly/Disabled units |
| Campbell-Purcell/Village at Nauset, Eastham | 8 | Leased/Issued | No | New Construction - Family |
| Canal Bluffs-Phase III,  Bourne | 7 | Leased/Issued | No | New Construction – Family Housing |
| Capen Court | 8 | Leased/Issued | No | Elderly/Disabled units |
| Capital Square Apartments | 8 | Leased/Issued | No | Family units |
| Carpenters Glen | 8 | Leased/Issued | No | Family - Rehab of existing townhouse-style development |
| Carter School | 8 | Leased/Issued | No | Substantial Rehab--Adaptive Reuse, Family units at 50% AMI |
| Central Building | 8 | Leased/Issued | Yes | Substantial Rehab of an historic building creating mixed income rental units, 50 affordable and 5 market rate |
| Chapin School Veterans Housing | 43 | Leased/Issued | No | Adaptive reuse of former school for Veterans |
| Chestnut Crossing,  Springfield | 8 | Leased/Issued | No | Rehab – 0 BR units |
| Chestnut Park Apartments | 8 | Leased/Issued | No | Family - Adaptive reuse of former church and school; 85, 95, 57-60 Chestnut Street, 218 Hampden Street |
| Clay Pond Cove | 8 | Leased/Issued | No | Family units |
| Cole Ave.,  Williamstown \*\* | 8 | Committed | No | New Construction – Family Supportive Housing |
| Colonel Lovell’s Gate Apartments  Weymouth \*\* | 44 | Leased/Issued | No | Existing – Family Housing |
| Commonwealth Apartments | 88 | Leased/Issued | No | Expiring Use Project - Family - 88 out of 106 EVs converted to PBVs |
| Conant Village | 15 | Leased/Issued | No | Family units |
| Congress Street Residences | 8 | Leased/Issued | No | Family - New construction; Dow, Palmer, Congress, Perkins, Ward Streets |
| Conifer Hill Commons II | 8 | Leased/Issued | No | Family - Six units have disabled preference; new construction of three-story townhouse |
| Conifer Hill Commons Phase I | 8 | Leased/Issued | No | Family - Six units have disabled preference; new construction of three-story townhouse |
| Coolidge at Sudbury Phase II, Sudbury | 8 | Leased/Issued | No | New Construction - Family Housing |
| Coolidge at Sudbury | 8 | Leased/Issued | No | Age-Restricted (55+ older) - New construction of four-story building |
| Coolidge School Apts. | 4 | Leased/Issued | No | Elderly/Disabled units |
| Coppersmith Village Apartments, Boston\* | 8 | Leased/Issued | No | New Construction – Family Housing |
| Cordovan at Haverhill Station | 8 | Leased/Issued | No | Family units |
| Cottage Square | 8 | Leased/Issued | No | Family - Adaptive reuse of former mill (four stories) |
| Counting House Lofts | 6 | Leased/Issued | No | Family - Adaptive reuse of historic mill (six stories) |
| Cumber Homes Apartments/Cumberland and Dwight | 8 | Leased/Issued | No | Family units |
| Cutler Heights | 7 | Leased/Issued | No | Family and Elderly/Disabled units |
| Dalton Apartments | 8 | Leased/Issued | No | Family - Substantial rehab of existing multifamily housing; 11 separate buildings |
| Depot Crossing | 8 | Leased/Issued | No | Family units |
| Depot Village I,  Hanson \*\* | 5 | Committed | No | New Construction – Family Housing |
| Doe House | 5 | Leased/Issued | No | Units for homeless individuals |
| Downing Square  Arlington \*\* | 3 | Committed | No | New Construction – Family Housing |
| Duck Mill/Union Crossing Phase II | 8 | Leased/Issued | No | Family - Adaptive reuse of historic mill; PBVs serve 30% AMI families |
| Earle Street | 15 | Leased/Issued | No | Family units; supportive services |
| East Howard Street/Veterans Housing | 8 | Leased/Issued | No | Supportive Housing - Veterans preference; new construction, one building |
| Edmands House | 59 | Leased/Issued | No | Expiring Use Project - Family - 59 out of 68 EVs converted to PBVs |
| Familias Unidas | 8 | Leased/Issued | No | Supportive services |
| Fina House | 7 | Leased/Issued | No | Family units |
| Firehouse Place | 4 | Leased/Issued | No | Family and Elderly/Disabled units |
| First Lowell | 30 | Leased/Issued | No | Expiring Use Project - Family - 30 out of 37 EVs converted to PBVs |
| Fitchburg Place | 8 | Leased/Issued | No | Elderly/Disabled units |
| Fitchburg Yarn Mill | 8 | Leased/Issued | No | Family units |
| Forest Springs, Great Barrington | 5 | Leased/Issued | No | Family - New construction |
| Founders Court/979 Falmouth Road | 2 | Leased/Issued | No | Family units |
| Four Addresses in Arlington/Summer Broadway Bow Webster | 4 | Leased/Issued | No | Family units; 29 Bow Street, 288B Summer Street, 77 Webster Street, 222 Broadway |
| Four Corners Plaza,  Boston \*\* | 8 | Committed | No | New Construction – Family Housing |
| Freedom Village | 6 | Leased/Issued | No | Family and Elderly/Disabled units |
| Gateway Residences on Washington\* | 8 | Committed | No | Family - New construction mixed-use building |
| General Heath Square/Hattie Kelton Apartments | 8 | Leased/Issued | No | New construction, family units |
| Gerson Building,  Haverhill \* | 8 | Committed | No | New Construction – Family |
| Goshen Senior Housing, Goshen | 6 | Leased/Issued | No | Elderly - New construction |
| Grandfamilies House | 8 | Leased/Issued | No | Supportive services |
| Granite Street Housing | 5 | Leased/Issued | No | Supportive services |
| Greater Four Corners Stabilization - Pilot, Boston | 2 | Leased/Issued | No | Family - Scattered site rehab of four buildings |
| Hadley Building | 8 | Leased/Issued | No | Family - Historic rehab of former furniture store |
| Harbor and Lafayette Homes | 4 | Leased/Issued | No | Moderate Rehabilitation with existing tenants |
| Harbor Cove/63 Washington Avenue | 24 | Leased/Issued | No | Supportive services |
| Harbor Village,  Gloucester \*\* | 8 | Committed | No | New Construction – Family Housing |
| Hayes | 4 | Leased/Issued | No | Elderly/Disabled Units |
| Hearth at Olmstead Green | 15 | Leased/Issued | No | Elderly/Disabled units |
| High Rock Homes | 8 | Leased/Issued | No | Family units |
| Highland Terrace | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Highland Village | 110 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Family Housing - two-story, townhouse-style buildings |
| Hillside Avenue | 5 | Leased/Issued | No | Family and Elderly/Disabled units |
| Hillside Village | 16 | Leased/Issued | No | Family units |
| Holcroft Park Apartments | 8 | Leased/Issued | No | Family and Elderly/Disabled units; 30 Mill Street; 10, 22, 30 Grant Street |
| Holcroft Park Homes Phase II | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Holtzer Park  Boston \*\* | 8 | Committed | No | New Construction – Family Housing |
| Holyoke Farms Apartments, Holyoke\* | 8 | Committed | No | Mod-Rehab – Family Housing |
| Home Together | 4 | Leased/Issued | No | Family - New construction of two duplex buildings |
| Hope in Action | 49 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Family Housing - seven scattered sites/two towns |
| Ingraham Place | 8 | Leased/Issued | No | Supportive services |
| Island Creek North | 8 | Leased/Issued | No | Age-Restricted (55+ older) - New construction; one four-story building |
| Island Creek North/Age Unrestricted | 8 | Leased/Issued | No | New construction - One four-story building; fitness center/community room |
| Ivory Keys Apartments  Leominster | 8 | Leased/Issued | No | Substantial rehab of former piano factory; 4 family units and 4 reserved for disabled |
| Jackson Commons | 8 | Leased/Issued | No | Family - New construction of four-story building |
| Janus Highlands | 8 | Leased/Issued | No | Family units |
| Jewel Crossing, North Attleboro | 8 | Leased/Issued | No | Family - New construction; mixed income |
| Kaszanek House, Malden | 8 | Leased/Issued | No | Rehab of 11-unit SRO facility with a homeless preference |
| Kendrigan Place | 8 | Leased/Issued | No | Family - Rehab of existing six-story building |
| Kennedy Building Apts.,  Hanover | 4 | Leased/Issued | No | Family. New construction |
| Kensington Court @ Lakeville Station | 8 | Leased/Issued | No | Family units |
| KGH Phase 4 | 5 | Leased/Issued | No | Family and Elderly/Disabled units |
| King Street | 5 | Leased/Issued | No | Supportive services |
| Kings Landing | 78 | Leased/Issued | No | Expiring Use Project - Family - 78 out of 108 EVs converted to PBVs |
| Knitting Mill Apartments | 8 | Committed | No | New construction |
| Lafayette Housing | 8 | Leased/Issued | No | Family units; 10 Congress Street, 3-13 Prince Street Place |
| Lawson Green Apartments  Scituate \*\* | 8 | Committed | No | New Construction – Senior Housing |
| Lenox Schoolhouse, Lenox | 4 | Leased/Issued | No | Age Restricted (55+ older) - Existing project changing from Assisted Living to 55 and older |
| Lincoln Hotel | 63 | Leased/Issued | No | Family units |
| Little Pond Place,  Falmouth\* | 4 | Committed | No | New Construction - Family Housing |
| Loft @ 30 Pines (formerly Heywood Wakefield 4) | 8 | Leased/Issued | No | Family - Substantial rehab of historic former mill |
| Loring Towers | 8 | Leased/Issued | No | Family units |
| Ludlow Mill, Ludlow | 8 | Leased/Issued | No | Age Restricted (55+ older) - Adaptive reuse of historic mill building |
| Lunenburg Senior Living  Lunenburg \*\* | 8 | Committed | No | New Construction – 55+ Senior Housing |
| Lydia Square  Rockland \*\* | 8 | Committed | No | New Construction – Family Housing |
| Malden Mills Phase II | 7 | Leased/Issued | No | Family - Adaptive reuse of historic mill building into 62 units |
| Marion Village Estates/Front Street/Route 105 | 8 | Leased/Issued | No | Family - New construction of two buildings/two stories |
| Marshall Place Apartments | 8 | Leased/Issued | No | Elderly/Disabled units |
| Mashpee Mampanoag Housing, Mashpee \* | 8 | Committed | No | New Construction -Family |
| Mashpee Village Phase II | 8 | Leased/Issued | No | Family - Rehab of existing affordable housing; 51 garden-style buildings |
| Mattapan Station (4%)  Boston \*\* | 6 | Committed | No | New Construction – Mixed Use, Family Housing |
| Mattapan Station (9%)  Boston \*\* | 2 | Committed | No | New Construction – Mixed Use, Family Housing |
| Mayhew Court | 12 | Leased/Issued | No | Family units |
| McCarthy Village/Whittlesey Village | 12 | Leased/Issued | No | Family - New construction of six duplexes on surplus housing authority land |
| Mechanic Mill 2017 | 8 | Leased/Issued | No | Substantial Rehab-Adaptive Reuse, Family units at 30% |
| Melpet/Route 134 Community Housing | 7 | Leased/Issued | No | Family - New construction of eight farmhouse-style buildings |
| Middlebury Arms | 49 | Leased/Issued | No | Expiring Use Project - Family - 49 out of 62 EVs converted to PBVs |
| Montello Welcome Home II | 8 | Leased/Issued | No | New construction. Supportive housing services- homeless preference. |
| Montello Welcome Home Phase I | 8 | Leased/Issued | No | Supportive Housing - Homeless preference; new construction of 20-unit building (+1-2units) |
| Moran Square Redevelopment Fitchburg \*\* | 8 | Committed | No | New Construction – Mixed Used, Family Housing |
| Morgan Woods/Pennywise Path | 6 | Leased/Issued | No | Family units |
| Moseley Apartments | 6 | Leased/Issued | No | Substantial Rehab--Adaptive Reuse, Family units at 30% AMI |
| Noquochoke Village,  Westport | 8 | Leased/Issued | No | New Construction – Family Housing |
| North Bellingham Veterans Home | 8 | Leased/Issued | No | Supportive Housing - Veterans preference; substantial rehab of legion post |
| North Square at the Mill District | 8 | Leased/Issued | No | New construction, family units at 30% AMI |
| North Village | 134 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Family Housing; 12 townhouse-style buildings |
| Northampton Lumber Yard Apartments,  Northampton | 8 | Leased/Issued | No | New Construction – Family Housing |
| Ocean Shores | 8 | Leased/Issued | No | Elderly/Disabled units |
| Old High School Commons | 6 | Leased/Issued | No | Family and Elderly/Disabled units |
| Olmstead Green 100,  Boston\* | 8 | Committed | No | New Construction – Family |
| Olmstead Green Affordable Rental IV  Boston \*\* | 8 | Committed | No | New Construction – Family Housing |
| Olympia Oaks | 8 | Leased/Issued | No | Family - New construction; 11 buildings |
| One Beach | 8 | Leased/Issued | No | Age-Restricted (55+ older) - New construction; four stories/elevator |
| Oscar Romero | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Outing Park I | 94 | Leased/Issued | Yes | RAD (Mod Rehab) - Families - Existing multi buildings |
| Outing Park II | 81 | Leased/Issued | Yes | RAD (Mod Rehab) - Families - Existing multi buildings |
| Oxford Ping on 3-4 Ping Street | 4 | Leased/Issued | No | Disabled - New construction of 10-story (w/elevator) building: PBV units reserved for disabled |
| Pac 10 Lofts, Phase Two  Lawrence \*\* | 8 | Committed | No | New Construction – Family Housing |
| Paige Apartments | 8 | Leased/Issued | No | Supportive - Individual Service Plans (ISP) tailored to tenant needs. Services vary and can include: GED, parenting classes, employment training, financial management, referrals to other provider agencies |
| Palmer Cove | 6 | Leased/Issued | No | Family and Elderly/Disabled units, supportive services |
| Paradise Pond Apartments | 8 | Leased/Issued | No | Family units |
| Parcel 25 Phase 1A, Boston | 8 | Leased/Issued | No | Family - New construction; five-story, mixed-use building |
| Parcel 25 Phase 2  Boston \*\* | 8 | Committed | No | New Construction – Family Housing |
| Parcel 8 & 9  Lowell \*\* | 8 | Committed | No | New Construction – Mixed Use, Family Housing |
| Pelham House | 3 | Leased/Issued | No | Elderly/Disabled units |
| Pilot Grove Apartments II | 7 | Leased/Issued | No | Family - New construction of five townhouse buildings |
| Pine Woods | 5 | Leased/Issued | No | Family and Elderly/Disabled units |
| Powderhouse Village | 8 | Leased/Issued | No | Elderly/Disabled units |
| Prichard Academy | 2 | Leased/Issued | No | Family - Rehab of two four-story buildings |
| Prospect Hill | 4 | Leased/Issued | No | Family units |
| Puerta de la Esperanza | 27 | Leased/Issued | No | Family - Rehab with 1, 2, and 3 BR units |
| Putnam Green | 8 | Leased/Issued | No | Family units |
| Reed House Annex | 8 | Leased/Issued | No | Supportive services |
| Renwood-PWA Ltd. Part./158 Walnut Avenue | 8 | Leased/Issued | No | Supportive services |
| Renwood-PWA Ltd. Part./36 Edgewood Street | 3 | Leased/Issued | No | Supportive services |
| Renwood-PWA Ltd. Part./526 Mass. Avenue | 7 | Leased/Issued | No | Supportive services |
| Residences at Brighton Marine | 8 | Leased/Issued | No | New construction, family units 100% preference for veterans |
| Residences at Canal Bluff | 3 | Leased/Issued | No | Family units |
| Residences at Fairmount Station,  Boston | 6 | Leased/Issued | No | New Construction – Family Housing |
| Residences at Stonybrook | 4 | Leased/Issued | No | Family units |
| Residences at Stonybrook Phase II | 8 | Leased/Issued | No | Family - New construction of seven townhouse-style buildings |
| Reviviendo | 3 | Leased/Issued | No | Units for homeless individuals; 105 Newbury Street, 105 Haverhill Street, 60 - 62 Newbury Street, 10 Jackson Terrace |
| Rice Silk Mill | 5 | Leased/Issued | No | Family units |
| River Street/Herring Brook, Norwell | 4 | Leased/Issued | No | New Construction – Elderly Housing |
| RTH Riverway | 8 | Leased/Issued | No | Disabled - Units reserved for disabled; new construction of 10-story building |
| Ruggles Assisted Living | 35 | Leased/Issued | No | Supportive services |
| Russell Terrace | 2 | Leased/Issued | No | Units for homeless individuals |
| Sacred Heart | 8 | Leased/Issued | No | Elderly/Disabled units; 23 Hawley Street, 30 Groton Street, 32 Groton Street |
| Salem Harbor | 4 | Leased/Issued | No | Family units |
| Salem Heights | 72 | Leased/Issued | No | Family units |
| Salem Point LP/Harbor, Ward, Peabody Streets | 7 | Leased/Issued | No | Family units; 43, 57-59, 64 Harbor; 43 Ward; and 38 Peabody Street |
| Sally’s Way | 4 | Leased/Issued | No | Family - New construction of six buildings on town-owned land (99-year lease) |
| Sanford Apartments | 5 | Leased/Issued | No | Family units |
| Saunders School Apartments | 16 | Leased/Issued | No | Supportive services |
| Senior Residences at Machon, Swampscott \*\* | 8 | Committed | No | New Construction – 55+ Senior Housing |
| Shoe Shop Place | 5 | Leased/Issued | No | Family - Adaptive reuse of an old mill creating rental housing |
| Sirk and Chestnut Square Redevelopment,  Lowell\*\* | 8 | Committed | No | Existing – Rehab, Family Housing |
| Sirk Building | 8 | Leased/Issued | No | Family units |
| Sitkowski School | 8 | Leased/Issued | No | Elderly - Substantial rehab of former school |
| Southgate Place | 6 | Leased/Issued | No | Family and Elderly/Disabled units |
| Spencer Green | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Spencer Row | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Spring Gate | 181 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Family Housing - two-story, townhouse-style buildings |
| Spring Hill | 37 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Family Housing - two-story, townhouse-style buildings |
| Spring Meadow | 52 | Leased/Issued | No | Expiring Use Project - Family - 52 out of 98 EVs converted to PBVs |
| Squantum Gardens/The Moorings | 39 | Leased/Issued | No | Elderly/Disabled units |
| Squirrelwood,  Cambridge\* | 2 | Committed | No | Rehab and New Construction - Family Housing |
| St. Joseph’s Apartments | 4 | Leased/Issued | No | Family units |
| St. Joseph’s Redevelopment | 8 | Leased/Issued | No | Family (3 units) and Disabled (5 units) - New construction of four-story, mixed-use building |
| St. Polycarp I | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| St. Polycarp-Phase II | 8 | Leased/Issued | No | Family units |
| St. Polycarp-Phase III | 8 | Leased/Issued | No | Family and Disabled - Three units reserved for disabled - New construction of three-story building |
| St. Therese Condo I  Everett \*\* | 8 | Committed | No | New Construction – Senior Housing (62yrs or older) |
| St. Therese Condo II  Everett \*\* | 8 | Committed | No | New Construction – Senior Housing (62yrs or older) |
| Stable Path Residences | 5 | Leased/Issued | No | Family - New construction of 10 buildings (2- and 3-bedroom townhouses) |
| Stage Coach Residences | 6 | Leased/Issued | No | Family (4 units) and Disabled (2 units) - New construction/surplus PHA land |
| Steven’s Corner | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Sudbury | 11 | Leased/Issued | No | Family units; 41 Great Road, 56 Great Road, 11 Ford, 19 Greewood, 10 Landham |
| Summerhill Glen | 89 | Leased/Issued | No | Expiring Use Project - Family - 89 out of 120 EVs converted to PBVs |
| Tapley Court | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Tenney Place Phase I | 8 | Leased/Issued | No | Family - New construction of two buildings |
| Tenney Place Phase II, Haverhill | 6 | Leased/Issued | No | New Construction – Family Housing |
| Terrapin Ridge  Sandwich \*\* | 8 | Committed | No | New Construction – Family Housing |
| Thankful Chase | 5 | Leased/Issued | No | Family and Elderly/Disabled units |
| The Flats @ 22 (formerly Standard Box Apartments) | 5 | Leased/Issued | No | Family and Disabled - Four units reserved for disabled; new construction/townhouse style |
| The Kendall | 8 | Leased/Issued | No | Existing SRO; six units at 50% AMI and two units at 30% AMI |
| The Residences at Salisbury Square | 8 | Leased/Issued | No | Family new construction of affordable rental housing |
| The Residences at Yarmouth Gardens  Yarmouth\*\* | 8 | Committed | No | New Construction – Family Housing |
| TILL Building | 5 | Leased/Issued | No | Family units |
| Tri-Town Landing | 8 | Leased/Issued | No | Family - New construction on site of former drive-in |
| Tri-Town Landing I | 8 | Leased/Issued | No | Family units |
| Tri-Town Landing II | 8 | Leased/Issued | No | Family - New construction of three-story building; former drive-in |
| Twelve Summer Street | 4 | Leased/Issued | No | Family units |
| Union Crossing | 8 | Leased/Issued | No | Family units |
| Union Street Lofts,  New Bedford\*\* | 5 | Committed | No | Existing – Rehab, Family Housing |
| Unity House | 8 | Leased/Issued | No | Family units; supportive services |
| Unquity House | 139 | Leased/Issued | Yes | RAD (Rent Supp) - Existing Elderly Housing - one high rise |
| Veteran’s Supportive Housing/1323 Broadway Street | 7 | Leased/Issued | No | Supportive Housing - Homeless veterans; rehab of former nursing home |
| Veterans Park Apartments/Schoolhouse Green | 8 | Leased/Issued | No | Elderly/Disabled units |
| Village at 815 Main | 5 | Leased/Issued | No | Family units |
| Village at Hospital Hill | 8 | Leased/Issued | No | Elderly/Disabled units |
| Village at Hospital Hill II ***Part of Phase I*** | 8 | Leased/Issued | No | Elderly/Disabled units |
| Village at Lincoln Park | 3 | Leased/Issued | No | Family - New construction on former amusement park site |
| Village at Lincoln Park Senior, Dartmouth | 8 | Leased/Issued | No | Elderly - New construction |
| Village Center/Haydenville | 6 | Leased/Issued | No | Family - Rehabilitation of seven scattered site buildings: 11, 13 South Main Street; 1 North Main Street; 148 Main Street; 12 Williams Street; 397 Main Road; Chesterfield |
| Village Green Phase I | 6 | Leased/Issued | No | Family - New construction of two three-story buildings |
| Village Green Phase II | 8 | Leased/Issued | No | Family - New construction - Phase II - PBVs are at 30% AMI |
| Wadleigh House | 7 | Leased/Issued | No | Supportive services |
| Washington Square | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Washington Street SRO, Malden | 4 | Leased/Issued | No | Rehab of SRO facility (three-story building) preference for disabled |
| Washington Westminster House,  Boston\* | 8 | Committed | No | New Construction - Family Housing |
| Water Mill (formerly Whitney Carriage) | 8 | Leased/Issued | No | Family and Elderly/Disabled units |
| Wells School Apartments, Southbridge \*\* | 8 | Committed | No | New Construction – 55+ Senior Housing |
| Westfield Hotel | 5 | Leased/Issued | No | Supportive services |
| Westhampton Senior | 3 | Leased/Issued | No | Elderly/Disabled units |
| Westhampton Woods/Senior Housing-Phase II | 2 | Leased/Issued | No | Elderly - New construction of four duplex buildings |
| Westport Village Apartments | 12 | Leased/Issued | No | Elderly/Disabled units |
| Whipple School Annex | 8 | Leased/Issued | No | Elderly/Disabled units |
| Wilber School | 8 | Leased/Issued | No | Family units |
| Wilkins Glen | 82 | Leased/Issued | No | Expiring Use Project - Family - 82 out of 103 EVs converted to PBVs |
| Winter Gardens | 6 | Leased/Issued | No | Family and Elderly/Disabled units |
| Winter Street | 13 | Leased/Issued | No | Family - Workforce rental housing |
| Winthrop Apartments | 8 | Leased/Issued | No | Elderly - New construction of four-story building |
| Woods at Wareham | 19 | Leased/Issued | No | Expiring Use Project - Family - 19 out of 22 EVs converted to PBVs |
| Worcester Loomworks 2 | 8 | Leased/Issued | No | Family - New construction (55 units); former mill site |
| Yarmouth Green | 7 | Leased/Issued | No | New construction, family housing at 30% AMI |
| YMCA | 30 | Leased/Issued | No | Elderly/Disabled units; two units for homeless individuals |
| YWCA Market Street | 4 | Leased/Issued | No | Family - Rehab of an existing five-unit building plus a new addition for five units |
| Zelma Lacey Mishawum | 20 | Leased/Issued | No | Supportive Services |
| **Planned/Actual Existing Project-Based Vouchers** | **3,834** |  | | |

*\* Projects which were previously reported as leased/issued; however, they are still in the phase of committed and not yet leased/issued.*

*\*\* PB projects which were not previously reported.*

1. ***Planned Other Changes to MTW Housing Stock Anticipated During the Plan Year***

#### Table 5: Planned Other Changes to MTW Housing Stock

| **Description** |
| --- |
| DHCD does not own or manage any federally funded public housing. |

1. ***General Description of All Planned Capital Expenditures During the Plan Year***

#### Table 6: General Description of All Planned Capital Expenditures During the Plan Year

| **Description** |
| --- |
| DHCD does not own or manage any federally funded public housing nor does it receive public housing capital funds from HUD. |

## Leasing Information

1. ***Planned Number of Households Served***

Table 7 below provides information only on MTW households that DHCD plans to serve during FY 2021. In total, in FY 2021 DHCD expects to serve 20,774 MTW and 841 Non-MTW households.

#### Table 7: Planned Number of Households Served

| **Planned Number of Households Served Through:** | **Planned Number of Unit Months Occupied/Leased** | **Planned Number of Households to Be Served** |
| --- | --- | --- |
| MTW Public Housing Units Leased | NA | NA |
| MTW Housing Choice Vouchers (HCV) Utilized | 243,156 | 20,263 |
| Local, Non-Traditional: Tenant-Based | 6,132 | 511 |
| Local, Non-Traditional: Property-Based | 0 | 0 |
| Local, Non-Traditional: Homeownership | N/A | N/A |
| **Planned Total Households Served** | **249,288** | **20,774** |

#### Table 7A: Local, Non-Traditional Housing Programs

| **Local, Non-Traditional Category** | **MTW Activity Name/Number** | **Planned Number of Unit Months Occupied/Leased** | **Planned Number of Households to Be Served** |
| --- | --- | --- | --- |
| Tenant-Based | Family Economic Stability Program (FESP) | 600 | 50 |
| Tenant-Based | Youth Transition to Success Program (YTTSP) | 684 | 57 |
| Tenant-Based | Expanding Housing Opportunities: Relocation Assistance\* | 3,744 | 312 |
| Tenant-Based | Massachusetts Student Housing Security Pilot | 240 | 20 |
| Property-Based | Affordable Housing Preservation and Development Fund \*\* | 864 | 72 |
| Homeownership | N/A | N/A | N/A |
| **Planned Households Served – Local Non-Traditional Programs** | | 6,132 | 511 |
| *\* DHCD used the HUD required methodology to calculate Planned Number of Unit Months Occupied/Leased; however, DHCD does not expect all 312 HHs to be leased/relocated for all 12 months of the plan year.* | | | |
| *\*\*While funds will be used in FY 2021 for the preservation of two state aided public housing developments, DHCD anticipates only 72 the units to be ready and leased up in the plan year. Please note that DHCD used the HUD required methodology to calculate Planned Number of Unit Months Occupied/Leased; however, DHCD does not expect all72 HHs to be leased/relocated for all 12 months of the plan year.* | | | |

Table 7B provides information on Non-MTW vouchers projected to be leased during FY 2021. This table is not a requirement of Attachment B to the Standard MTW Agreement.

#### Table 7B: Non-MTW Voucher Households

|  |  |  |
| --- | --- | --- |
| **Non-MTW Households to be Served Through:** | **Planned Number of Unit Months Occupied/Leased** | **Planned Number of Households to be Served** |
| VASH | 8,124 | 677 |
| Mainstream 811 | 1,068 | 89 |
| Mainstream 5 | 900 | 75 |
| **Total Non-MTW Households Projected to be Served** | 10,092 | 841 |

1. ***Discussion of Any Anticipated Issues/Possible Solutions Related to Leasing***

#### Table 8: Anticipated Issues and Possible Solutions Related to Leasing

| **Housing Program** | **Description of Anticipated Leasing Issues and Possible Solutions** |
| --- | --- |
| MTW Public Housing | N/A |
| MTW Housing Choice Voucher | DHCD does not anticipate any leasing issues in the MTW HCV program. |
| Local, Non-Traditional | Vouchers issued under the FES Program generally serve clients in the Boston area. Leasing all of the issued vouchers has affected the success rate of voucher holders due to the lack of availability of affordable housing options in the Boston housing market. Additionally, utilization of the YTTSP vouchers is based upon referrals from the partner agencies. |

## 

## Waiting List Information

1. ***Waiting List Information Anticipated***

#### Table 9: Waiting List Information Anticipated

| **Waiting List Name** | **Description** | **Number of Households on Waiting List** | **Waiting List Open, Partially Open or Closed** | **Plans to Open the Waiting List During the Plan Year** |
| --- | --- | --- | --- | --- |
| Federal MTW Housing Choice Voucher Program, Federal Non-MTW Housing Choice Voucher Units | Other\* | 30,708 | Open | Yes |
| Tenant-Based Local Non-Traditional MTW Housing Assistance Program | Other\*\* | 331 | Open | Yes |

*\*DHCD combines site-based and centrally managed wait list features. All of DHCD’s Section 8 programs (including MTW and Non-MTW vouchers) use a regional, centrally managed wait list with the exception of certain Project Based developments. There are currently one hundred forty nine (187) Project Based developments that have site-based wait lists that each development is responsible for managing (does not reflect the PB contracts planned for FY 2021). The remaining Project Based developments have centrally managed waitlists maintained by DHCD and each regional administering agency.* The number on the Federal WL is drastically reduced from the last plan year as a result of a WL purge, which was completed during the last fiscal year.

*\*\* The Tenant-Based Local Non-Traditional MTW Housing Assistance Program is the Family Economic Stability Program. The waitlist for this program is managed by Metro Housing|Boston. Applicants must meet certain requirements such as working at least part-time or participating in a full-time job training program.*

**Describe any duplication of applicants across waiting lists:**

|  |
| --- |
| The individuals on the Local Non-Traditional Waiting List for the FES program may also be on the Federal HCV Waiting List. |

1. ***Planned Changes to Waiting List in the Plan Year***

DHCD does not have any planned changes to the waiting list:

| **Waiting List Name** | **Description of Planned Changes to Waiting List** |
| --- | --- |
| No Changes | No Changes |

# 

# Proposed MTW Activities

### Activity 2021-01: Fair Housing Initiative

**Description of MTW Activity**

The Fair Housing Act prohibits discrimination in the sale, rental, and financing of housing based on race, color, national origin, religion, sex, familial status, and disability. Massachusetts further prohibits discrimination on the basis of marital status, military or veteran status, sexual orientation, gender identity and expression, age, ancestry, receipt of public assistance, and age of children (under 6 years) in housing containing lead paint. Despite progress, many challenges remain, and DHCD regularly hears from its voucher holders and others about instances of discrimination, with the Massachusetts Commission Against Discrimination alone having received over 400 housing discrimination complaints in FY 2019.

DHCD plans to utilize up to $500K in MTW Block Grant funding flexibility to award funding to a selected non-profit agency or agencies to identify fair housing compliance and enforcement issues across DHCD’s jurisdiction, investigate discriminatory practices, and provide enforcement assistance (including through voluntary resolution efforts and litigation) for households with a housing subsidy or voucher. Additionally, the funding will be used to develop best practices and education for low-income households and owners regarding fair housing including but not limited to advertising and outreach, as well as seminars on protected classes, fair housing rights and responsibilities, reasonable accommodations, and language assistance.

The clients served under this activity may include families with housing assistance vouchers outside of the participants in DHCD’s Housing Choice Voucher Program. This local non-traditional activity falls under the category of Service Provision as defined in HUD PIH Notice 2011-45 (Notice), and will conform to the General Parameters detailed in parts 5.A. and 5.E. of the Notice.

**Statutory Objective**

This activity meets the statutory objective to increase housing choice for low-income families. Using a proactive approach to identify and address fair housing issues and educate families and landlords, DHCD anticipates that low-income families will have fewer barriers to finding and maintaining affordable housing.

**Implementation**

Upon HUD approval, DHCD will develop an RFR, which will describe the services and anticipated outcomes and deliverables for this fair housing initiative. Once funding is awarded, DHCD will meet with the selected non-profit(s), each of whom will be required to prepare a project plan for DHCD review and approval.

**Metrics**

The metrics below will be compiled using DHCD’s data and reports from program partners.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #7: Households Assisted by Services that Increase Housing Choice*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase housing choice through investigation and enforcement | 0 households | 120 households |  |  |
| Number of households receiving services aimed to increase housing choice through education and outreach | 0 households | 8,000 per year |  |  |

**Cost Implications**

DHCD anticipates spending a total of $500,000 to support this initiative over an initial three year pilot. Subsequent to the three year outcomes, DHCD may continue funding this fair housing initiative; however, DHCD is currently unable to determine the amount of any future funding beyond the pilot period.

**Need/Justification for MTW Flexibility**

Using the MTW Agreement Attachment D, Broader Uses of Funds, DHCD is seeking flexibility to provide funding for services related to research, identification, intervention and education strategies related to fair housing across DHCD’s jurisdiction to eligible low-income households, including HCV participants and other households.

**Rent Reform/Term Limit Information**

Not applicable.

# Approved MTW Activities

This section of the Annual Plan summarizes and provides a status update on MTW activities that have been previously approved by HUD and implemented by DHCD. As required, this section also includes summary information on MTW activities that have not yet been implemented, closed out activities, or activities placed on hold by DHCD.

### Implemented Activities

### Activity 2000-1: Family Economic Stability (FES) Program

**Plan Year Approved, Implemented, Amended**

Approved FY 2000 and implemented FY 2001.

**Description/Update**

FESP is an assistance model, which provides a fixed annual stipend for five years to eligible families, regardless of future income or family composition changes. Within certain guidelines, participants exercise considerable decision-making in the utilization of the funds. Case management and program coordination is provided by Metro Housing|Boston staff. Participants may select any housing unit, which they deem affordable and appropriate for their needs and which passes a Housing Quality Standards inspection. The FES program also assists participants in reaching goals related to increasing earned income, career progress, improving credit and financial literacy skills, increasing asset base and developing a three-year housing stability plan.

Eligibility for the FES Program is targeted to low-income working families who meet the following criteria:

* Receive, or have received in the past 12 months, public assistance: TAFDC, EA, SNAP;
* Are committed to maintaining employment and agree to provide information to assess the effectiveness of the program; and,
* Families who are working at least part-time, who are imminently employed, or who are enrolled in a full-time job-training program*.*

FES provides participants with a “flat subsidy” that is not tied to household income. When a participant increases their earned income, as required by the program, their rent subsidy will not decrease. Conversely, if participants lose their jobs, their subsidy will not increase. FES staff and participants work closely to manage employment stability to avoid sudden loss of income. Participants are supported in their housing search and selection to determine the most affordable unit based on family size and counseled to consider the challenges of a flat subsidy when selecting potential housing. Participants are also required to participate in financial coaching.

DHCD continues to review and adjust subsidies levels for consistency with housing costs. In each program year, DHCD reviews expansion of support funds options to include incentive payments for completion of goals such as retaining employment, removal from TANF or completion of a job-training program. Any approved incentives payments will be part of the $1,800 year cap.

To date, Metro Housing|Boston in Boston, MA is the only RAA that operates the FES Program. Metro Housing|Boston anticipates serving 50 households in their FES Program in FY 2021. The FES Program currently has a waitlist of 331 households.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

DHCD revised the benchmark for metric SS #2 to more accurately reflect average escrow taking into account graduation and the addition of new participants.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase). | $0.00 | $0.00 |  |  |
| *\* This metric has been required by HUD. DHCD does not leverage funds in connection with this activity and does not consider this metric applicable to this activity.* | | | | |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $18,937 | $27,957 |  |  |
| ***SS #2: Increase in Household Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of **escrow** of households affected by this policy in dollars (increase). | $0.00 | $1,150 |  |  |
| Average amount of **savings** of households affected by this policy in dollars (increase). | $0.00 | $381 |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline\*** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 1 participant | 10 participants |  |  |
| 1% of participants | 20% of participants |  |  |
| Employed Part-Time or Full-Time | 85 participants | 40 participants |  |  |
| 99% of participants | 80% of participants |  |  |
| Enrolled in an Educational Program or Job Training\*\* | 0 participants | 4 participants |  |  |
| 0% of participants | 8% of participants |  |  |
| *\*Baseline numbers represents data from program implementation at which time two agencies administered the FES program. Currently only 1 agency administers the FES program and the target participation is 50 households*  *\*\*Participation in education is required only at some point in the program. Totals will vary based on when current participants participate in their required education component.* | | | | |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 4 households in FY 2015 | 7 households |  |  |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 households | 50 households |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease). | $450 in FY 2015 | $1,133 |  |  |
| ***SS #7: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | $473 in FY 2015 | $674 |  |  |
| *\*Represents Average Tenant Rent to Owner.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 10 households\* |  |  |
| *\*Self-sufficiency is defined as graduation from the FES Program.* | | | | |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 households | 5 households |  |  |
| ***HC #6: Increase in Homeownership Opportunities*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households that purchased a home as a result of the activity (increase). | 0 households | 0 households |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2010-2: Payment Standard Exceptions

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2010.

**Description/Update**

Under this MTW initiative, DHCD is authorized to approve any documented and reasonable exception to payment standards as a reasonable accommodation for HCV households with disabled household members without HUD approval.

This policy is utilized without regard to the percentage increase requested over the payment standard. Generally, DHCD will not impose a limit on the number of exception payment standards; however, DHCD reserves the right to limit the number of payment standard exceptions when and if budgetary issues arise.

DHCD will continue to utilize its MTW authority to approve payment standard exceptions without prior HUD approval. In FY 2021, DHCD anticipates requests and outcomes for reasonable accommodation payment standard exceptions to be consistent with the volume in previous years.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

No changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #5: Increase in Resident Mobility\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 households | 5 households |  |  |
| ***CE #1: Agency Cost Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total cost of task in dollars (decrease). | **Total cost prior to implementation:** $82  **Time to process request**: 1.5 hours  **FY 2011 Requests:** 3  **Staff hourly rate:** $18.17 | **Total cost after implementation:**  $79  **Time to process request**: .75 hours  **Requests:** 5  **Staff hourly rate:** $21.00 |  |  |
| ***CE #2: Staff Time Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total time to complete the task in staff hours (decrease). | **Time to process request**: 1.5 hours  **FY 2011 Requests:** 3  **Total time prior to implementation:**  4.5 hours | **Total time after implementation:**  3.75 hours  **Time to process request**: .75 hours  **Requests:** 5 |  |  |
| *\*These metrics include payment standard exception requests that were granted as a reasonable accommodation.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2010-3: Owner Incentive Fund

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2010.

**Description/Update**

An Owner Incentive Fund pilot initiative was established in January 2010 to promote upgrades to the housing stock in areas of the state with a large percentage of older, deteriorated housing stock. DHCD’s goals for this activity are:

* Leasing higher quality units including incentivizing owners to upgrade existing housing at least one grade level, i.e. from a “C” to a “B” grade, or from a “B” to an “A” grade;
* Increasing the number of units that are accessible to persons with disabilities;
* Expanding the number of units leased in currently underserved neighborhoods; and,
* Encouraging new owner participation.

The program has been piloted by the Berkshire Housing Development Corporation (BHDC) since inception. Participating owners are eligible for a flat fee financial incentive payable over the first year of the HAP contract, provided that their unit is compliant with HQS at all times during this initial term. At the end of the first year under HAP contract, owners are eligible for an additional one-time payment under certain conditions.

DHCD has the flexibility to adjust the program criteria and payment amounts as needed to respond to local market conditions, particularly when planning an expansion of this program to additional RAAs. DHCD will continue to assess the feasibility of expanding the program to other regions using the same program parameters, with a focus on increasing the number of new landlords participating in the program, and increasing the number of units available in high opportunity communities.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

No changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 households | 5 households |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2010-4: Development of Local Forms

**Plan Year Approved, Implemented, Amended**

Approved FY 2010 and implemented FY 2013.

**Description/Update**

Under this initiative, DHCD develops local versions of forms, as needed, to streamline processing, utilize “plain language”, address MTW policies, and address local housing market features. New forms are rolled out to RAA contractors as they are completed.

To date, DHCD has developed an addendum to the PBV HAP contract to reflect DHCD’s MTW policies, a local version of the FSS Contract of Participation and Individual Training and Service Plan and a local version of the Privacy Act and Release Form. While the new forms do not result in agency savings, the new forms more accurately reflect DHCD’s MTW program and policies.

In FY 2021, DHCD will prepare local versions of the HCV Tenancy Addendum, the Project Based Tenancy Addendum and PBV Statement of Family Responsibility to reflect differences between the provisions in the documents and DHCD’s MTW policies. DHCD will continue to look for new ways to streamline processing and enable greater staff efficiency while maintaining required data elements and transparency.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

Benchmarks for CE #1 and CE #2 are based on the annual average number of new PBV contracts. No other changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #1: Agency Cost Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total cost of task in dollars (decrease). | **Total cost prior to implementation:**  $400  **HAP Contracts executed in FY 13**: 11  **Time to Prepare HAP contract prior to implementation**: 2 hours  **Average hourly wage**: $18.17 | **Total cost after implementation**:  $53  **Expected HAP Contracts executed in FY 2021**: 10  **Time to Prepare HAP contract after implementation**: .25 hours  **Average hourly wage**: $21 |  |  |
| ***CE #2: Staff Time Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total time to complete the task in staff hours (decrease). | **Total staff time required prior to implementation**:  22 hours  **HAP Contracts executed in FY 13**: 11  **Time to Prepare HAP contract prior to implementation**: 2 hours | **Total staff time required after implementation**:  2.5 hours  **Expected HAP Contracts executed in FY 2021**: 10  **Time to Prepare HAP contract after implementation**: .25 hours |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2011-2: Supporting Neighborhood Opportunity in Massachusetts (SNO Mass)

**(Formerly Your Choice Program & Opportunity Neighborhoods)**

**Plan Year Approved, Implemented, Amended**

Approved FY 2011 and implementation activities began in FY 2018.

**Description/Update**

Under this initiative, DHCD established the Supporting Neighborhood Opportunity in Massachusetts (SNO Mass) Program. The purpose of DHCD’s SNO Mass MTW initiative is to provide significant supports and encouragement to existing voucher participants and/or new voucher holders who wish to move to areas with empirically documented high quality schools, healthy environments and other opportunities in the expectation that, over time, their need for housing and other subsidies will abate or diminish. .

Existing participants and/or voucher holders interested in moving into these areas will be provided with housing search counseling both before and after the move through the participating RAAs. Participating households will be eligible for up to $4,000 in financial support for security deposits, moving expenses and other post-move expenses to assist them with their move as well as assist them with accessing services and educational and extracurricular activities for their children.

The SNO Mass pilot is fully implemented at two RAAs and each RAA has hired 2 full-time employees to support program efforts. In FY 2021 DHCD will expand SNO Mass to all RAAs statewide. With the expansion efforts, DHCD anticipates providing program orientation to 500 interested households and enrolling and providing counseling to 200 households (40% of orientation attendees). DHCD’s goal is to engage 140 households in housing search and ultimately move or lease up 60 households in identified opportunity neighborhoods.

**Planned Non-Significant Changes**

In FY 2021 DHCD anticipates rolling out the SNO Mass program to all RAAs statewide in addition to the two current RAAs, which have previously implemented and provided services under SNO Mass.

**Planned Changes to Metrics/Data Collection**

DHCD has updated the metrics to include benchmark data based on program implementation plans.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark\*** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 households | 60 HHs |  |  |
| *\*While RAAs will provide outreach to 500 households, DHCD expects only 60 households will move/lease up a unit in a better neighborhood as a result of the program.* | | | | |
| ***HC #7: Households Assisted by Services that Increase Housing Choice*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark\*\*** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase housing choice (increase). | 0 households | 500 HHs |  |  |
| *\*\* RAAs expect to provide outreach and information on the program to 500 households.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2011-4: Multi-Year Recertifications

**(Formerly Biennial Recertification Process)**

**Plan Year Approved, Implemented, Amended**

* Biennial Recert and Limit on Interim Recerts: Approved FY 2011; Implemented and modified FY 2012.
* Triennial Recert: Approved FY 2020; Implemented FY 2021

**Description/Update**

Under this initiative, the following recertification policies apply:

* Biennial recertifications for all MTW households;
* Annual recertification for zero income households;
* Triennial recertifications for elderly/disabled households with fixed income only (SS/SSI/pension);
* Limit the number of voluntary interim recertifications that a MTW family may complete between regular biennial recertifications to two (2). Required interim recertifications do not count against the limit. The following households are exempt from this provision and are able to complete an interim recertification at any time: elderly and disabled households, households that live in an Expiring Use project on the conversion date and select a PBV, and FSS households;
* Any household that believes they would benefit by an annual recertification may request an annual income recertification. If a household has requested and is approved for an annual recertification frequency, DHCD will allow one voluntary interim recertification between annual recertifications.

In FY 2021, DHCD plans to continue the biennial recertification process and implement the triennial recertification frequency for elderly/disabled households on fixed income. DHCD continues to benefit from overall cost and time savings for processing biennial recertifications. As families generally do not have to report increases in income between biennial recertifications, this activity also has a positive financial impact for families.

**Planned Non-Significant Changes**

No non-significant changes are planned

**Planned Changes to Metrics/Data Collection**

DHCD has updated the benchmarks to reflect anticipated outcomes for FY 2021.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #1: Agency Cost Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total cost of task in dollars (decrease). | **Total Cost of Activity Prior to Implementation**: $922,037  **Number of vouchers**: 20,298  **Time per Recertification**: 2.5 hours  **Average Hourly Staff Rate**: $18.17 | **Anticipated Total Cost of Activity in FY 2021**:  $391,844\*  **Anticipated Number of Recertifications**:  8,293  **Time per Recertification**: 2.25 hours  **Average Hourly Staff Rate**: $21.00 |  |  |
| *\*Accounts for cost savings from Biennial/Triennial Recertifications and Rent Simplification.* | | | | |
| ***CE #2: Staff Time Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total time to complete the task in staff hours (decrease). | **Total Time Spent on Activity Prior to Implementation**: 50,745 hours  **Number of vouchers**: 20,298  **Time per Recertification**: 2.5 hours | **Anticipated Total Time Spent on Activity in FY 2021**:  18,659 hours  **Anticipated Number of Recertifications**:  8,293  **Time per Recertification**: 2.25 hours |  |  |
| *\*Accounts for time savings from Biennial/Triennial Recertifications and Rent Simplification.* | | | | |
| ***SS #1: Increase in Household Income\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark\*\*** | **Outcome\*\*** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $19,058 | $21,871 |  |  |
| *\*The impact on earned income results from multi-year recertifications and rent simplification activities.*  *\*\*Represents average earned income for workable households.* | | | | |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Employed Part-Time or Full-Time | 5,019 households in FY 2011 | 3,868 households |  |  |
| 54% of work-able households | 40% of work-able households |  |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 2,920 households in FY 2011 | 2,150 households |  |  |
| ***SS #8: Households Transitioned to Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 25 households\* |  |  |
| *\*Households that were EOP’d at zero HAP.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2011-5: Youth Transition to Success Program (YTTSP)

**Plan Year Approved, Implemented, Amended**

Approved FY 2011 and implemented FY 2013.

**Description****/Update**

DHCD initially designed and implemented a time-limited program to provide continued support to and build upon the successes of youth currently participating in its Family Unification - Aging Out of Foster Care Program that are facing the expiration on their subsidy. As the demand for FUP vouchers continued to grow, DHCD has expanded the YTTSP throughout the years. YTTSP now provides subsidies and support to a broader group of youth, which includes FUP AOP referrals, “College” referrals from DCF and referrals for individuals enrolled in a full-time designated employment program, referred from other providers outside of DCF. Participants receive a shallow, short-term and time-limited subsidy; supportive services; funds for education, training and employment related expenses; an escrow account; and case management. Where DCF services are required for participation in this program, participation in the program ends when DCF services end.

DHCD revised the eligibility requirements for FUP AOP and College Referrals to include individuals who have completed 9 college level credits, but did not complete a full year of college. This will allow the program to serve individuals who have demonstrated the ability to successfully complete college work, but due to unforeseen issues, may not have been able to continue. Additionally, all YTTSP referrals will now have subsidies that hold steady for years one and two and then decrease 15% for the remaining three years.

The following outlines eligibility requirements:

*FUP AOP Referrals:*

* Referred by DCF;
* Participated in FUP AOP for no less than 18 months;
* Employed for at least 12 hours per week;
* Enrolled in an education or training program at the time of referral. This includes individuals who have completed 9 college level credits, but who may not have completed a full year of college;
* Participant in good standing under FUP AOP, including no tenancy violations and current on rent;
* Income eligible for the HCV Program; and,
* Meet other DHCD eligibility screening requirements.

*College Referrals:*

* Referred by DCF;
* Enrolled in a full-time or part-time moving to full-time post-secondary degree or Associate’s Degree program at the time of referral. This includes individuals who have completed 9 college level credits, but who may not have completed a full year of college;
* Income eligible for the HCV Program; and,
* Meet other DHCD eligibility screening requirements.

*Other Agency Referrals:*

* Enrolled in a full-time designated employment program;
* Income eligible for the HCV Program; and,
* Meet other DHCD eligibility screening requirements.

YTTSP will provide participants with:

* A flat rental subsidy that holds steady for the first two years and then steps down annually by 15% for the final three years.
* A matched savings account up to $800/year; and,
* An annual support budget of $500 for expenses related to sustaining employment and meeting educational goals.

In FY 2021, DHCD anticipates a total of 57 households will be served by this activity.

**Planned Non-Significant Changes**

There are no non-significant changes planned for FY 2021

**Planned Changes to Metrics/Data Collection**

There are no changes to metrics.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase). | $0.00 | $380,000\* |  |  |
| *\*This number is tied to the number of participants.* | | | | |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $9,492 for current YTTSP participants at time of enrollment | $10,012\* |  |  |
| *\*Where participants enroll in school and reduce hours worked, this benchmark may be overstated.* | | | | |
| ***SS #2: Increase in Household Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of savings/escrow of households affected by this policy in dollars (increase). | $0 | $680 savings |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Enrolled in an Educational Program or Job Training | 7 participants | 34 participants |  |  |
| 100% of participants | 60% of participants |  |
| Unemployed | 0 participants | 40 participants |  |  |
| 0% of participants | 70% of participants |  |
| Employed Part-Time or Full-Time | 7 participants | 17 participants |  |  |
| 100% of participants | 30 % of participants |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 0 households | 4 Households |  |  |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 households | 57 households |  |  |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 3 households |  |  |
| *\*Self-sufficiency is defined as graduation from the YTTS Program.* | | | | |
| ***HC #7: Households Assisted by Services that Increase Housing Choice*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase housing choice (increase). | 0 | 57 |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2012-1: MTW Utility Allowances

**Plan Year Approved, Implemented, Amended**

* UAP $25 or less
* Approved FY 2012
* Implemented FY 2012
* Simplified UA Schedule – Heat only
* Approved FY 2014
* Implemented FY 2014
* Other Electricity
* Approved FY 2016
* Implemented FY 2017
* Discretionary Periodic UA Review
  + Approved FY 2019
  + Implemented FY 2019

**Description/Update**

Under this initiative, DHCD established a simplified Utility Allowance (UA) schedule and eliminated Utility Allowance Payments under $25. In FY 2014, DHCD designed a UA model that eliminated all utility allowances except for heat. However, in FY 2017, in response to concerns about rising electricity costs, DHCD implemented a revision to the UA model to include a utility allowance for other electricity. Finally, under this activity, DHCD modified its UA policy to reflect discretionary periodic review of HCV utility allowance schedules to determine if adjustments are required. Annual updates are no longer required. DHCD maintains UA schedules for tenant-paid heat and other electricity that are based upon normal consumption by energy-conscious households as well as by unit size. DHCD’s UA schedules do not vary by geographical area and/or building type. Utility allowances for any other tenant paid utilities are not provided. DHCD determines reasonable accommodations for utilities on a case-by-case basis.

In FY 2020 DHCD reviewed the rates for heat and found the existing rates do not warrant an update to the utility schedule for heat. In FY 2021, DHCD will review electricity rates and make a determination as to whether update of the UA schedule is needed.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

No changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #1: Agency Cost Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total cost of task in dollars (decrease). | $31,476,912 | $22,547,940 |  |  |
| *\*Represents total utility allowances.* | | | | |
| ***CE #2: Staff Time Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total time to complete the task in staff hours (decrease). | **Total staff time prior to implementation**: 2,256 hours  **Time required to calculate UA**:  8 minutes  **Number of UA calculated in FY 13**: 16,919 | **Anticipated total staff time after implementation**: 1,491 hours  **Time required to calculate UA**:  5 minutes  **Anticipated number of UAs**: 17,894 |  |  |
| ***CE #3: Decrease in Error Rate of Task Execution*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average error rate in completing a task as a percentage (decrease). | 10% | 4% |  |  |
| ***CE #5: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average Tenant Rent Share (increase). | $382 per household in FY 2014 | $326 per household |  |  |
| *\*DHCD does not have any rental revenue and has been instructed by HUD to report on Average Tenant Rent to Owner.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2012-4: Expiring Use Preservation Initiative

**Plan Year Approved, Implemented, Amended**

Approved FY 2012 and implemented FY 2013.

**Description/Update**

This initiative was designed to preserve the long-term affordability of expiring use properties. DHCD will make use of the resources provided by HUD in the form of Enhanced and Tenant Protection Vouchers to continue the affordability of the units in these projects by converting eligible units immediately to Project-Based Units with a 15-year affordability period.

Since its approval, this initiative has been modified so that MTW flexibilities may extend to units converted to PBV under RAD. Additionally, DHCD modified the income eligibility requirements for tenants who occupy units at the time of a RAD conversion to the PBV program.

In FY 2021, DHCD does not anticipate any additional developments will be added to its expiring use or RAD inventory. To date, DHCD has 9 expiring use contracts with a total of 546 units under HAP contract. Additionally, DHCD has completed 8 Rental Assistance Demonstration (RAD) conversion projects and currently provides a subsidy for 825 units under this program.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

No changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #2: Units of Housing Preserved*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of housing units preserved for households at or below 80% AMI that would otherwise not be available (increase). | 0 housing units | 1,371 housing units\* |  |  |
| *\*Previously DHCD has included only Expiring Use units when setting benchmarks and determining outcomes for this metric. This figure includes all RAD and Expiring Use units and DHCD will continue to use this methodology going forward and does not include any additional units for FY 2021.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2012-5: Family Self Sufficiency Program Enhancements

**Plan Year Approved, Implemented, Amended**

Approved FY 2012 and implemented FY 2013.

**Description/Update**

DHCD uses MTW funds to enhance the existing Family Self-Sufficiency (FSS) Program. These features will encourage participation and successful completion of the program. Features include, but are not limited to:

* Providing matched savings for clients who would otherwise be ineligible for the escrow component of the FSS due to their level of earned income at the time they join the program;
* Providing flexible funds for expenses that which would otherwise present barriers and thus prevent participants from maintaining or starting employment and/or enrolling in education or job training.); and,
* Establishing a $5,000 incentive payment for FSS graduates that choose to withdraw from the HCV Program within 2 years of completion of the FSS Program and who apply and are approved for homeownership.

In November of 2013, DHCD also began providing “gap” funding to address financial barriers to employment, and increase long-term economic capacity by providing participants with incentives to complete education and training programs before entering the workforce.

In January 2014, DHCD implemented the revisions to the enhanced FSS program including:

* Placement of an absolute cap on the amount of escrow regardless of prior FSS participation at any of DHCD’s RAAs statewide. The cap, which may be periodically reviewed and updated at DHCD’s discretion, will be set at $25,000 per household; and,
* Modification to the requirement that an FSS applicant must have an interim or annual recertification within 120 days prior to FSS enrollment.

To encourage the goal of homeownership for applicable households in the FSS Program, DHCD obtained approval to modify its current FSS Program to allow certain households to define a path to homeownership by utilizing individualized homeownership education, financial coaching and a modified savings/escrow component. DHCD has not yet implemented this enhancement; however, plans are underway for implementation in FY 2021.

DHCD implemented local versions of the FSS Contract of Participation (COP) and Individual Training and Services Plan (ITSP). The local versions of the COP and ITSP allow DHCD to more accurately reflect program requirements and incentives for FSS participants. DHCD will continue to offer the previously approved goal-specific incentive payments as well as the matched savings homeownership incentive. DHCD anticipates that approximately 75 to 100 new participants will join the FSS Program with a total anticipated participation of 900 in FY 2021.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

Benchmarks have been updated to reflect anticipated participation in FY 2021 including an influx of new families participating in FSS.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $20,554 | $24,478 |  |  |
| ***SS #2: Increase in Household Savings*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of **escrow** of households affected by this policy in dollars (increase). | $0.00 | $3,915 |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 501 participants | 234 participants |  |  |
| 57% of participants | 26% of participants |  |  |
| Employed Part-Time or Full-Time | 372 participants | 666 participants |  |  |
| 43% of participants | 74% of participants |  |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 162 households | 75 households |  |  |
| ***SS #5: Households Assisted by Services that Increase Self-Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 | 900 |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease). | $931 in FY 2014 | $1,000 |  |  |
| ***SS #7: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | $388  FY 2014 | $510 |  |  |
| *\*Represents Average Tenant Rent to Owner.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 60 households |  |  |
| *\*Self-sufficiency is defined as graduation from the FSS program.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2015-1: Rent Simplification

**Plan Year Approved, Implemented, Amended**

Approved FY 2012, implemented FY 2012 and modified FY 2016.

**Description/Update**

In FY 2012, HUD approved DHCD’s Rent Simplification activity. In FY 2016, DHCD received HUD approval on changes to the Rent Simplification activity; however, DHCD has not implemented any of the changes except for the provisions outlined below. The components of rent simplification, which are currently in effect are as follows:

* Minimum Rent of $50;
* Exclusion of all Full-Time Student Income;
* Streamlined Earned Income Disregard;
* Streamlined Asset Verification and Calculation;
* Application of the Payment Standard in effect on the effective date of the regular recertification, regardless of any change in the Payment Standard from year to year;
* Application of the Payment Standard used at the last regular recertification during an interim recertification; and,
* Streamlined approach for calculation of unreimbursed medical expenses by using the prior year’s paid, unreimbursed medical expenses plus prospective medical insurance premiums. Over-the-counter medications must be accompanied by a physician’s prescription and paid receipt.

In addition to the provisions above, there are a number of rent simplification policies which HUD has approved and DHCD has not yet implemented. DHCD may implement these previously approved provisions in FY 2021:

* Revised Mixed Families rent formula where mixed families will pay an additional 10% of TTP regardless of the number of family members without citizenship or eligible immigration status;
* The income disregard for households with children who returned to the unit after completing two or four year post-secondary degree or accredited technical school programs.

**Planned Non-Significant Changes**

In FY 2020 DHCD received approval to modify the rent simplification policy related to payment standards. Specifically, when elderly/disabled households on triennial recertification cycles have interim recertifications related to increases in contract rents, DHCD will apply the payment standard in effect at the time of the interim recertification. Where the payment standard in effect at the time of the applicable interim recertification reflects a decrease when compared to the payment standard applied at the last regular recertification, DHCD will not update the payment standard at the interim recertification and will wait until the next regular recertification to update the payment standard. In FY 2021, DHCD will implement this policy; however, the policy will be in effect for all households on biennial and/or triennial recertification frequencies who experience an increase in contract rent as part of an interim certification.

**Planned Changes to Metrics/Data Collection**

DHCD has updated the benchmarks to reflect anticipated outcomes for FY 2021.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #1: Agency Cost Savings*** | | | | |
| **Unit of Measurement** | **Baseline\*** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total cost of task in dollars (decrease). | **Total Cost of Activity Prior to Implementation:** $922,037  **Number of vouchers:**  20,298  **Time per Recertification:** 2.5 hours  **Average Hourly Staff Rate:** $18.17 | **Anticipated Total Cost of Activity in FY 2021:** $391,844\*\*  **Anticipated Number of Recertifications**: 8,293  **Time per Recertification**: 2.25 hours  **Average Hourly Staff Rate**: $21.00 |  |  |
| *\*Baseline represents the metrics used when this activity was initially proposed*. | | | | |
| *\*\*Accounts for cost savings from Biennial/Triennial Recertifications and Rent Simplification.* | | | | |
| ***CE #2: Staff Time Savings*** | | | | |
| **Unit of Measurement** | **Baseline\*** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total amount of staff time dedicated to the task prior to implementation of the activity (in hours). | **Total Time Spent on Activity Prior to Implementation:** 50,745 hours  **Number of vouchers:** 20,298  **Time per Recertification:** 2.5 hours | **Anticipated Total Time Spent on Activity in FY 2021**:  18,659 hours\*\*  **Anticipated Number of Recertifications**: 8,293  **Time per Recertification**: 2.25 hours |  |  |
| *\*Baseline represents the metrics used when this activity was initially proposed.* | | | | |
| *\*\*Accounts for cost savings from Biennial/Triennial Recertifications and Rent Simplification.* | | | | |
| ***CE #3: Decrease in Error Rate of Task Execution*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average error rate in completing a task as a percentage (decrease) | 21%  Average error rate for income and rent errors | 19% |  |  |
| ***CE #5: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Increase in agency rental revenue in dollars (increase) | $382 | $326 |  |  |
| *\*DHCD does not have any rental revenue and has been instructed by HUD to report on average tenant rent to owner.* | | | | |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 | 1,000 |  |  |
| ***SS #1: Increase in Household Income\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark\*\*** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $19,058 | $21,871 |  |  |
| *\*The impact on earned income results from multi-year recertifications and rent simplification activities.*  *\*\*Represents average earned income for workable households.* | | | | |
| ***SS #3: Increase in Positive Outcomes in Employment Status\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 3,850 households\*\* | 5,802 households\*\* |  |  |
| 43% of households | 60% of households |  |  |
| Employed Part-Time or Full-Time | 5,164 households\*\* | 3,868 households\*\* |  |  |
| 57% of households | 40% of households |  |  |
| *\*HUD is requiring the use of this metric; however, DHCD does not believe it is applicable in this context of this MTW activity.* | | | | |
| *\*\*Represents work-able households* | | | | |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 2,316 Households on TANF in FY 2015 | 2,150 Households |  |  |
| *\*HUD is requiring the use of this metric; however, DHCD does not believe it is applicable in this context of this MTW activity.* | | | | |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 913 Households  Total Number of FSS participants | 900 Households |  |  |
| *\*HUD is requiring the use of this metric; however, DHCD does not believe it is applicable in this context of this MTW activity.* | | | | |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease). | $870  FY 2015 | $1,025 |  |  |
| *\*HUD is requiring the use of this metric; however, DHCD does not believe it is applicable in this context of this MTW activity.* | | | | |
| ***SS #7: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | $382 | $326 |  |  |
| *\*Represents Average Tenant Tent to Owner.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 57\*\* | 25\*\* |  |  |
| \**DHCD has indicated that DHCD does not believe the Self-Sufficiency metrics are applicable to this activity. However, HUD has required their use.* | | | | |
| *\*\*Households that were EOP’d at zero HAP.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-1: Expanding Housing Opportunities: Relocation Assistance

**Plan Year Approved, Implemented, Amended**

Approved FY 2018, planned implementation FY 2021.

**Description/Update**

In FY 2018, HUD approved DHCD’s Expanding Housing Opportunities activity. Under this Activity, DHCD will use MTW funding flexibility to support a comprehensive redevelopment program that will preserve existing state-aided low-income housing. Construction and long term operating funding will be from state and private equity sources. MTW funds will primarily support rental subsidies and relocation costs associated with short-term housing for low-income residents during construction. No MTW funds will be used to support construction. Relocation assistance under this activity will be provided to eligible families at or below 80% of AMI and may include, but not be limited to, providing security deposits and up to 60 days of vacancy payments to ensure retention of units in the PHA’s jurisdiction for relocated families.

DHCD issued an RFP and awarded planning grants to two Local Housing Authorities (LHAs), Somerville Housing Authority (SHA) and Chelsea Housing Authority (CHA), for the preservation and redevelopment of public housing. Both projects will have completed closings by FY 2021 and DHCD expects relocation to begin in October of 2020 for the Chelsea project and December 2020 for the Somervillle project .

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

No changes to metrics or data collection methods are planned.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #2: Units of Housing Preserved*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of housing units preserved for households at or below 80% AMI that would otherwise not be available (increase). If units reach a specific type of household, give that type in this box. | 0 | 312 |  |  |
| ***HC #4: Displacement Prevention*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households at or below 80% AMI that would lose assistance or need to move (decrease). If units reach a specific type of household, give that type in this box. | 0 | 312 |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-3: Support for the Secure Jobs Initiative: Vouchers and Services

**Plan Year Approved, Implemented, Amended**

Approved FY 2018 and implemented FY 2019.

**Description/Update**

In FY 2018, HUD approved DHCD’s Support for the Secure Jobs Initiative: Vouchers and Services activity. Under this activity, DHCD utilizes MTW vouchers and MTW Block Grant funding flexibility to support and expand on the Secure Jobs Initiative (SJI), which provides integrated case management, employment supports and housing assistance for homeless and low-income families.

DHCD will provide Housing Choice Vouchers to up to 50 eligible families referred from the SJI Program. Supportive services will be provided to participants using MTW Block Grant funds. Referrals from SJI will be made upon completion of training or job placement.DHCD will screen SJI referrals per its Administrative Plan screening policies. Income, rent and subsidy will be calculated per DHCD’s MTW income and rent policies. As participants leave the program, DHCD will reissue these vouchers as regular MTW program vouchers and they will no longer be allocated to a participant in the Secure Jobs Program.

DHCD has completed the procurement for service providers and the State executed contracts with 8 partnering agencies that began providing services. The administering agency, Department of Transitional Assistance, via a lottery, refers eligible families to DHCD for these vouches. In FY 2021, DHCD anticipates that 40 vouchers will be leased and administered under this program.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

Benchmarks were updated to reflect planned participation and anticipated outcomes for FY 2021.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase) | $0 | $88,000 |  |  |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $4,341 | $6,212 |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 21 | 24 |  |  |
| 86% | 60% |  |  |
| Employed Part-Time or Full-Time | 4 | 16 |  |  |
| 14% | 40% |  |  |
| Enrolled in an Educational Program or Job Training | Not available | 6 |  |  |
| Not available | 15% |  |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 4 | 11 |  |  |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 households | 40 households |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease). | $1,264 | $1,264 |  |  |
| ***SS #7: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | $150 | $150 |  |  |
| *\*Represents Average TTP.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 40 households |  |  |
| *\*Self-sufficiency is defined as participants who have secured subsidized or market rate housing.* | | | | |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 households | 40 households |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-4: Support for the Secure Jobs Initiative: Services Only

**Plan Year Approved, Implemented, Amended**

Approved FY 2018 and implemented FY 2019.

**Description/Update**

In FY 2018, HUD approved DHCD’s Support for the Secure Jobs Initiative: Services Only activity and DHCD began implementation planning. Using MTW Block Grant funding flexibility, this activity builds upon the services portion of the Secure Jobs Initiative (SJI) Program. The clients served under this activity are not participants in the Housing Choice Voucher Program or residents of federal public housing. Low-income participants in this activity receive supportive services, but not vouchers. Leveraging other state and private dollars, MTW Block Grant funds partially support recruitment and referral, intake and assessment, completion of IEPs, job readiness training, career counseling, job development and connecting participants to employers and post-employment placement services. MTW Block Grant service dollars are used flexibly to pay for small expenses such as licensure tests, RMV fees, transportation passes, uniforms and other expenses that may act as barriers to successful employment.

DHCD has completed the procurement for service providers and the State executed contracts with 8 partnering agencies that began providing services. It is anticipated that MTW Block Grant funds will support up to 900 participants in FY 2021 and that funding will continue through FY 2024.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

Benchmarks were updated to reflect planned participation and anticipated outcomes for FY 2021.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase) | $0 | $1,912,000 |  |  |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $4,341 | $6,212 |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 630 | 540 |  |  |
| 74% | 60% |  |  |
| Employed Part-Time or Full-Time | 177 | 360 |  |  |
| 22% | 40% |  |  |
| Enrolled in an Educational Program or Job Training | 642\* | 135\*\* |  |  |
| 78% | 15% |  |  |
| *\*Represents SJI participants who have a high school level education or less.*  *\*\* Represents SJI participants who have a high school level education or less and who enroll in an education or job training program.* | | | | |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 477 | 239 |  |  |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 households | 900 households |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease). | N/A\* | N/A\* |  |  |
| *\*Participants in this activity do not receive a Section 8 subsidy.* | | | | |
| ***SS #7: Increase in Agency Rental Revenue\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | N/A | N/A |  |  |
| *\*Participants in this activity are not assisted in PH or Section 8.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 270 households |  |  |
| *\*Self-sufficiency is defined as participants who have secured subsidized or market rate housing.* | | | | |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 | 270 households |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-5: A Better Life Program Model

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2018.

**Description/Update**

In FY 2018, HUD approved and DHCD implemented the A Better Life Program Model activity. The program is intended to provide eligible families with skills necessary for meaningful employment and effectively remove barriers to obtaining self-sufficiency. Under this activity, four Local Housing Authorities (LHAs), Chelsea, Gloucester, New Bedford and Taunton, received funding from DHCD to plan for the operation of the “A Better Life Self-Sufficiency (ABL) Program” at state-aided public housing developments. Eligibility for the ABL program is limited to low-income applicants and existing residents in the LHA’s state housing programs. In FY2019, DHCD awarded three of the four LHAs implementation grants (Gloucester, New Bedford and Taunton) and they have begun enrolling participants in the program.

To date, MTW Block Grant service dollars have gone to support Family Life Coaches at each of the LHAs who do outreach to residents to inform them about the work requirement and the opportunity to receive coaching support to meet the requirement as well as to set personal goals in the area of work, education, family health and stability, and asset building. LHAs are leveraging existing relationships with local service providers and using the ABL grant to partner with new ones. In FY 2021, DHCD anticipates that approximately 488 total households will receive services under this activity.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

The baseline for SS#2 was updated to $0 to reflect the escrow at program onset. Benchmarks were updated to reflect planned participation and anticipated outcomes for FY 2021. DHCD also updated the definition of self-sufficiency to reflect 24 hours of employment per week for a period of 24 consecutive months at minimum wage.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***SS #1: Increase in Household Income\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $24,659 | $25,589 |  |  |
| *\*Metrics reflect avg. earned income of participants who are receiving services under this program.* | | | | |
| ***SS #2: Increase in Household Savings\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of savings/escrow of households affected by this policy (in dollars) | $0 | $900 |  |  |
| *\*Metric reflects avg. participant escrow which is one of the identified indicators of program success.* | | | | |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 189 | 293 |  |  |
| 66% | 60% |  |  |
| Employed Part-Time or Full-Time | 97 | 195 |  |  |
| 34% | 40% |  |  |
| Enrolled in an Educational Program or Job Training | 0 | 49 |  |  |
| 0% | 10% |  |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease). | 73 | 127 |  |  |
| *\*Benchmark reflects the number of households as a percent of the anticipated households.* | | | | |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 286 | 488 |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 and/or 9 subsidy per household affected by this policy in dollars (decrease). | Not applicable | Not applicable |  |  |
| *\*Enrollees are public housing households participating in the State funded program.* | | | | |
| ***SS #7: Increase in Agency Rental Revenue*** | | | | |
| **Unit of Measurement** | **Baseline\*** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase). | $439 | $446 |  |  |
| *\*Represents the avg. tenant rent for the 286 initial participating households.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 participants | 97 participants |  |  |
| *\*Self-sufficiency is defined as 24 hours of employment per week for a period of 24 consecutive months at minimum wage for an individual participant.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-6: Health Starts at Home

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2018.

**Description/Update**

In FY 2018, HUD approved and DHCD implemented the Health Starts at Home (HSH) activity. Under this activity, DHCD is collaborating with The Boston Foundation (TBF) to provide up to fifty (50) Housing Choice Vouchers to eligible participants in TBF’s HSH initiative. The vouchers allocated under this activity are standard MTW vouchers and all MTW policies and applicable regulatory requirements apply. TBF is a community foundation that provides grants to nonprofit organizations and designs special funding initiatives to address critical challenges in the community.

Applicants for HSH vouchers are referred to the applicable RAA from Building Bridges to Better Health (BB2BH), Chelsea Homes for Health, and Mortar Between the Bricks and will be selected according to the date and time of referral. Applicants are screened according to DHCD eligibility and screening requirements. Income, rent and subsidy are calculated per DHCD’s MTW income and rent policies. Vouchers are administered by the appropriate RAA.

HSH participants are subject to all DHCD MTW policies unless superseded by HSH Program policies. HSH vouchers are not time-limited; however, DHCD will not reissue HSH vouchers upon turnover.

To date, twenty-six households are leased, which reflects the total participation for this activity. DHCD will not issue additional Health Starts at Home Vouchers and will close out this activity in the FY 2020 report.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

Benchmarks have been updated to reflect the final participation numbers for this activity.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #4: Displacement Prevention*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households at or below 80% AMI that would lose assistance or need to move (decrease) | 0 | 26 |  |  |
| **Local Metric: Decrease in Households Receiving Homelessness Assistance** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of Household Receiving Homelessness Assistance (decrease) | 0 | 26 |  |  |
| **HC #5: Increase in Resident Mobility** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase). | 0 | 26 |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-7: Enhanced Local Project-Based Voucher Program

**Plan Year Approved, Implemented, Amended**

Enhanced Local PBV: Approved and implemented FY 2018.

PBV Site-Based Waiting Lists were approved in FY 2010 and implementation began in FY 2013.

**Description/Update**

In FY 2018, HUD approved DHCD’s Enhanced Local Project-Based Voucher Program activity. Through its Project-Based Voucher (PBV) Program, DHCD partners with for-profit and non-profit housing providers to expand the supply of affordable housing to low-income families. To meet the evolving needs of the Agency and the residents served, DHCD enhanced and expanded its existing PBV Program as follows:

* DHCD authorized owners/managers of PBV developments to be responsible for all PBV waiting list intake and management functions for their developments. Applicants contact the owner/manager of a specific development in order to file an application. Applicant files and the waiting list itself are maintained at the development site. Owner/managers are responsible for contacting and screening applicants who come to the top of the waiting list, collecting all needed information from the applicant, and then forwarding the applicant to the RAA for eligibility determination and processing.
* Increase the 20% cap on PB units in DHCD’s portfolio. DHCD will use 40% as the cap for budget authority allocated to Project-Based vouchers.
* Project base up to 100% of the dwelling units in any PBV project or building.
* Initial PBV rents will continue to be determined in conformance with the provisions of 24 CFR 983.301 through 983.305 as applicable; however, for re-determined rents to owners of PBV units, rent to owner will not exceed the lowest of the following amounts:

* + The reasonable rent;
  + The rent requested by the owner; or,
  + Such other amount determined by DHCD to be appropriate for the unit, based upon the nature of the unit and the RFP from which the owner was selected. For example, in certain cases, DHCD believes a shallower or higher subsidy may be more appropriate.
* Waive the option that allows PBV participant families to move with a tenant-based voucher after one year of assistance in a project-based unit (not yet implemented).

In FY 2021, DHCD will continue to review the portion of this activity related to project-based opt-out requests for tenant-based vouchers. In a prior plan year, DHCD received approval to discontinue providing tenant-based vouchers to project-based participants; however, DHCD may choose not to implement this portion of the approved activity. DHCD may retain its existing MTW policy and continue to allow project-based participant requests for tenant-based vouchers with threshold caps for each RAA. A determination will be made in FY 2021.

In FY 2021, DHCD anticipates adding approximately one hundred and fifty new PBV units throughout its jurisdiction with owner managed waiting lists employed at all new projects.

**Planned Non-Significant Changes**

In FY 2021 DHCD will modify the portion of the activity related to rent determinations to reflect the same methodology for initial rents as is used for re-determined rents.

DHCD will remove these portions of the activity: 1) Provide a project-based transfer preference for families who are over- or under-housed and who are willing to move to a project-based unit in another RAA’s jurisdiction and 2) Provide a project-based transfer preference for families who have verified educational opportunities or employment offers that are more than twenty-five (25) miles from the family’s current project-based unit. It is not administratively feasible to implement these portions of the activity while utilizing owner managed site based waiting lists

**Planned Changes to Metrics/Data Collection**

The HUD Form 50900 requires reporting of planned PBVs that will be either under AHAP or HAP during the Annual Plan fiscal year. DHCD’s PBVs are allocated through the state’s competitive rental round and in concert with the award of Low Income Housing Tax Credits. Proposals are due in February of each year, with funding announcements made in the spring.  Given that DHCD’s MTW Plan is due to HUD prior to the award of FY 2021 PBV funding, DHCD cannot identify which projects will be awarded PBVs at this time. Further, of the awards made, at this time DHCD cannot determine which proposals will pass all screening thresholds and enter into AHAP or HAP contracts. DHCD will report on all projects and PBVs committed and leased/issued in FY 2021 in the FY 2021 Annual Report. Accordingly, the benchmark reflects known PBV units under contract.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***HC #4: Displacement Prevention*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households at or below 80% of AMI that would lose assistance or need to move (decrease). | 0 | 3,384 |  |  |
| *\*Represents the number of PBV units made available under this activity.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2018-9: Affordable Housing Preservation and Development Fund

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2018.

**Description/Update**

In FY 2018, HUD approved and DHCD began the implementation of the Affordable Housing Preservation and Development Fund activity. Under this activity, DHCD utilizes MTW Block Grant funds to support the development and preservation of affordable rental housing units through implementation of a new Affordable Housing Preservation and Development Fund (AHPD). AHPD funds will provide loans to eligible projects to leverage private equity and state-aided public housing capital resources.

AHPD funds support development and preservation of rental units targeted for households earning less than 80% of Area Median Income. DHCD requires deed restrictions or other legally binding covenants to ensure long-term affordability in conformance with the applicable Notice. Where AHPD provides grant funding, the minimum affordability term is thirty years unless otherwise approved by HUD. Units must meet HQS standards throughout the term.

Current projects that are being funded under this activity include:

* CHA: MTW funding is being used to substantially rehab three state aided public housing sites for disabled individuals, with a total of 25 units. MTW funding of $1.129M is being used to leverage another $270,000. The project has 100% construction documents and will go out to bid in March of 2020. A Notice to Proceed is anticipated in July 2020 and construction is scheduled to be complete in July 2021.
* BHA: MTW funding of approximately $4M leveraged approximately $25M in other funding sources (including permanent debt, federal 4% LIHTC, state and federal historic tax credits, a seller note, and FHLB soft debt) to preserve an apartment building built in 1949, consisting of 72 units. Relocation of existing tenants and phased, substantial rehabilitation of the property began in FY 2019. The scope of work includes updating the fire alarm system and all kitchens and bathrooms, and completing accessibility and common area upgrades, new energy efficient mechanical systems and landscaping throughout. The estimated construction period is 24 months. Construction is expected to be completed in late in FY 2020 or early FY 2021 with a forecasted date of December 2020 for permanent loan closure. All 72 units are anticipated to be online in FY 2021.

**Planned Non-Significant Changes**

In FY 2021, DHCD may utilize funds under this activity for the preservation and development of affordable housing for elders. Working in Partnership with the Executive Office of Elder Affairs, DHCD will provide financial support to preserve Chapter 667 state public housing developments with high capital needs; and facilitate partnership between LHA’s and local service agencies to provide service-rich environments that allows residents to age in their community. DHCD may utilize MTW funding of up to $3M in FY 2021 to support housing preservation at two projects, one at Lakeview Avenue in Beverly which consists of 25 units and the other at Balch Apartments in Lowell which consists of 20 units.

**Planned Changes to Metrics/Data Collection**

DHCD updated the benchmarks to reflect current plans.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase). | $0 | $26.5M |  |  |
| ***HC #1: Additional Units of Housing Made Available*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of new housing units made available for households at or below 80% AMI as a result of the activity (increase). | 0 | 72 |  |  |
| ***HC #2: Units of Housing Preserved*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of housing units preserved for households at or below 80% AMI that would otherwise not be available (increase). | 0 | 72 |  |  |

**Planned Significant Changes**

No significant changes are planned.

### Activity 2019-1: Launch

**(Formerly Pathways to Prosperity)**

**Plan Year Approved, Implemented, Amended**

Approved and implemented FY 2019.

**Description/Update**

Under the Launch program, DHCD will use up to $2M per year for three years, in MTW Block Grant funding flexibility to connect low-income youth ages 18-24, living in subsidized housing in the Boston area, to programs and services that help them obtain employment and a sustaining wage. DHCD has contracted with The United Way of Massachusetts Bay to recruit, engage and connect targeted youth to employment readiness, job placement, vocational training, certificate programs and/or other post-secondary education programs. Additionally, DHCD has provided funding for up to 40 participants, who reside in subsidized housing, to participate in the Year Up program. The Year Up program combines hands-on skills development, courses eligible for college credit, and corporate internships to prepare students for success in professional careers and higher education.

For Launch participants who are also participants in DHCD’s federal HCV Program, DHCD may exclude 100% of the increase in earned income for up to a 3-year period. The exclusion period begins after enrollment in Launch, at the point where earned income increases and continues regardless of employment status, until the end of the period determined by DHCD.

Other adults living in subsidized housing in the Boston area who are outside of this age range also are connected to services. Specifically, DHCD has connected with other employment training and referral agencies who are responsible for referring low-income adults outside of the 18-24 age range to area job training providers such as Secure Jobs, Jewish Vocational Services and/or One-Stop Career Centers.

Thus far, through the Launch program, 211 clients have been served which is more than halfway towards the three-year goal of 360 participants in Launch receiving coaching to connect them to jobs, training and education pathways. So far there have been 53 job placements, 37 education placements and 9 participants in financial coaching.

The Launch partnership will continue through FY 2021 and planning will begin for the next phase of Launch and the ongoing investment of $2M to connect low-income youth ages 18-24, living in subsidized housing, to programs and services that help them obtain employment.

Using housing as the network within which to find low-income disconnected 18-24 year old’s is a unique model across the country. Research shows that after 14 years, compared to young people who experienced youth disconnection, those who remain connected earn $31,000 more over a lifetime, are 42% more likely to be employed and 45% more likely to own a home. DHCD is leading the way in figuring out how the housing community can integrate itself into the existing system of supports for disconnected youth and be a part of the network that catches this vulnerable population and gets them on a path towards self-sufficiency.

**Planned Non-Significant Changes**

No non-significant changes are planned.

**Planned Changes to Metrics/Data Collection**

DHCD has updated the benchmarks for this activity to reflect planned participation and outcomes. As many of the participants of this program are not HCV participants, DHCD does not have preliminary information on this population. Administering agencies will be collecting data on participant outcomes, which will be provided in DHCD’s Annual Report.

**Metrics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase) | 0 | $2,564,220 |  |  |
| ***SS #1: Increase in Household Income*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average earned income of households affected by this policy in dollars (increase). | $9,492 | $10,012 |  |  |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed | 170 | 288 |  |  |
| 85% | 80% |  |  |
| Employed Part-Time or Full-Time | 30 | 72 |  |  |
| 15% | 20% |  |  |
| Enrolled in an Educational Program or Job Training | 20 | 72 |  |  |
| 10% | 20% |  |  |
| ***SS #4: Households Removed from Temporary Assistance for Needy Families (TANF)*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving TANF assistance (decrease).\* | Not Available | Not Available |  |  |
| *\*Launch collects data on the receipt of TANF at intake but then does not follow up to see if that has changed. Most participants in Launch are not head of households so are not directly receiving TANF.* | | | | |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 households | 360 households/year |  |  |
| ***SS #6: Reducing Per Unit Subsidy Costs for Participating Households*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Average amount of Section 8 subsidy per household affected by this policy in dollars (decrease).\* | Not available | Not available |  |  |
| ***\*****Participants in this program are residents of multiple types of subsidized housing, many of which may not be Section 8. Average amount of subsidy is not available to DHCD or the administering agencies.* | | | | |
| ***SS #7: Increase in Agency Rental Revenue*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Total Household contributions towards housing assistance (increase).\* | Not available | Not available |  |  |
| ***\*****Participants in this program are residents of multiple types of subsidized housing, many of which may not be Section 8. Rental revenue in dollars is not available to DHCD or the administering agencies.* | | | | |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 households | 150 households\*\* |  |  |
| *\*Self-sufficiency is defined as participants who exit the program for any other reason than termination of housing subsidy.*  *\*\*DHCD does not expect households to transition to self-sufficiency in year 1 of the program. The benchmark reflects what DHCD anticipates after a minimum of two years of program participation.* | | | | |
| ***HC #5: Increase in Resident Mobility*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households able to move to a better unit and/or neighborhood of opportunity as a result of the activity (increase).\* | N/A | N/A |  |  |
| \**This metric is not applicable to the Launch Program. Program participants are individuals already living in subsidized housing, and in most cases participants will stay in their current housing situation. Case management will target education and employment goals. DHCD has other programs that focus on housing mobility.* | | | | |

**Planned Significant Changes**

No significant changes are planned.

## 

### Activity 2020-1: Massachusetts Student Housing Security Pilot

**Plan Year Approved, Implemented, Amended**

Approved FY 2020. Implemented FY 2021.

**Description of MTW Activity**

DHCD utilizes MTW Block Grant funding flexibility to support a housing stability program for college students who are experiencing homelessness. Specifically, DHCD works in partnership with the Department of Higher Education (DHE) and the Interagency Council on Housing and Homelessness (ICHH) on the Massachusetts Student Housing Security Pilot Program, which will provide scholarships for housing and other college related expenses, to income eligible, homeless college students.

DHCD will provide up to $200,000 in MTW funds to DHE, annually for an initial two years. DHCD will establish an MOU with DHE and/or ICHH, to issue funding directly to designated local colleges. DHCD has established requirements for compliance, as well as, reporting requirements in the MOU. DHE, the ICHH and the Local Colleges have a standing committee that is responsible for reporting to DHCD both on compliance and MTW reporting requirements. DHCD will approve all program guidance created by the committee and continued funding will be contingent on compliance with HUD requirements and the MOU.

Designated local colleges are responsible for identifying eligible participants, defined as currently admitted, full-time students, who are HCV income eligible, meet HUD’s definition of Unaccompanied Homeless Youth or who have recently aged out of foster care and meet HUD’s criteria of an independent student. Colleges utilize FASFA applications in order to determine income eligibility as well as the amount of funds needed for housing and college related expenses such as classes, supplies, etc. DHE is responsible for ensuring that participants meet HUD’s criteria of an independent student. Based on individual participant housing needs, DHE will issue up to $10,000 per participant, in MTW funds, for housing related costs, per school year. A maximum participant term of 4 years, which equates to a $40,000 lifetime scholarship max) is provided by DHCD. Housing-related costs are limited to housing assistance, in the form of rent for housing and dormitory costs and may include security deposits. Identified housing is subject to HUD’s HQS requirements and participants are permitted to reside in shared housing. DHE contracts with either DHCD’s regional administering agencies or a third party to conduct HQS inspections. Inspectors are required to document proper training/certification. HQS inspection records are forwarded to and maintained by DHCD. Participants are also be eligible to receive financial aid from other sources for other college-related identified expenses.

Participants must continue to remain enrolled full-time and maintain passing grades in order to be eligible for a renewed scholarship each academic year. Students receiving assistance are expected to maintain continuous enrollment with the goal of earning degrees and/or certificates of value. Every student is required to utilize academic support services and counseling services available at their respective campuses and through community-based service providers who will work with students, providing case management. In the event that a student needs to take a leave from his or her academic program, such a leave would be considered temporary and all efforts will be made to get the student to re-enroll, perhaps in a different academic program, or at another institution.

The clients served under this activity are not participants in the Housing Choice Voucher Program or residents of federal public housing.

In FY 2021, DHCD plans to complete program plans and prepare policies and procedures for program operations. Additionally, DHCD will develop a tracking mechanism to monitor outcomes of program participants. Finally in FY 2021, DHCD will enter into an MOU with DHE and/or ICHH and will select eligible recipients and disburse funds to the selected providers for the 2020-2021 school year. DHCD intends to fully fund the housing-related costs of the scholarships, for two years, serving at minimum 20 students annually. Subsequent to the Pilot’s first two years, DHCD may continue funding by matching every private dollar fundraised/donated to the program, up to $200,000 annually.

**Planned Non-Significant Changes**

In FY 2021 DHCD will investigate alternative options for HQS where the housing subsidy is provided for a room in a local college dormitory. Typically, student rooms in college dormitories are inpsected immediately after the halls close for vacation periods and throughout the summer for maintenance, safety, and security. Additionally common area inspections are conducted to ensure that hallways, stairwells, kitchens and other common areas are clear of obstructions and unsafe conditions. DHCD will review the standards of such inspections and may use these inspections as an alternative to the biennial HQS requirement. Where alternative inspections are used, DHCD will include these units in its schedule of random QC inspections.

**Planned Changes to Metrics/Data Collection**

DHCD has updated the metrics to reflect anticipated outcomes in FY 2021.

**Metrics**

The metrics below will be compiled using DHCD’s housing software as well as data and reports from program partners.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***CE #4: Increase in Resources Leveraged*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Amount of funds leveraged in dollars (increase). | $0.00 | $302,380 |  |  |
|  | | | | |
| ***SS #3: Increase in Positive Outcomes in Employment Status*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Unemployed\* | 0 | 14 |  |  |
| 0% | 70% |  |  |
| Employed Part-Time or Full-Time \* | 0 | 6 |  |  |
| 0% | 30% |  |  |
| Enrolled in an Educational Program or Job Training | 0 households | 20 households |  |  |
| 0% | 100% |  |  |
| *\* This initiative is not anticipated to increase the number of households employed, as the goal of the Activity is keep students enrolled in college.* | | | | |
| ***SS #5: Households Assisted by Services that Increase Self Sufficiency*** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households receiving services aimed to increase self-sufficiency (increase). | 0 | 20 households per year |  |  |
| ***SS #8: Households Transitioned to Self Sufficiency\**** | | | | |
| **Unit of Measurement** | **Baseline** | **Benchmark** | **Outcome** | **Benchmark Achieved?** |
| Number of households transitioned to self-sufficiency (increase). | 0 | 0 households |  |  |
| *\*Self-sufficiency is defined as graduation from college.* | | | | |

## Not Yet Implemented Activities

### Activity 2011-1: Value Vouchers

**Description/Update**

DHCD plans to implement a new “MTW value voucher” targeted to the homeless and those with disabilities.Thisinitiative will provide a lower cost subsidy than a conventional voucher. Participants will be offered units in privately assisted housing developments where the rental costs are lower (generally by 25% or more) than current HUD published FMRs, but still not affordable to very-low and extremely low-income households. These would generally be units in LIHTC, Section 236, and certain state funded developments, for example, where rents are generally set at or below 60% of AMI.

**Timetable for Implementation**

This activity was approved by HUD in 2011; however, DHCD has not utilized this flexibility to date and has not established a firm implementation timetable.

**Explanation of Non-Significant Changes Since Approval**

No changes have been made since approval.

### Activities on Hold

Currently there are no activities on hold.

### Closed Out Activities

The following table summarizes previously approved MTW activities that DHCD has completed, discontinued, or determined do not require MTW authority to implement.

#### Table 10: Closed-Out MTW Activities

| **Activity** | **Plan Year Approved** | **Plan Year Implemented** | **Close Out Year** | **Reason for Close Out** |
| --- | --- | --- | --- | --- |
| Biennial Inspections (Activity 2011-3) | FY 2011 | FY 2013 | FY 2015 | DHCD closed out this activity as an MTW initiative due to the 2014 Appropriations Act, which allows DHCD to transition to a biennial inspection schedule without MTW authority. |
| Project Based Voucher Discretionary Moves (Activity 2012-3) | FY 2012 | FY 2012 | FY 2018 | DHCD proposed and received HUD approval for a new Local Project-Based Voucher Program, which includes revisions to the PBV opt out policy. |
| Rent Reasonableness (Activity 2013-1) | FY 2013 | FY 2013 | FY 2018  Note: The FY 2019 Plan included this activity; however, prior to the end of FY 2018 (after the FY 2019 was submitted) DHCD closed this activity. | Under HOTMA, the trigger for reasonable rent redeterminations increased from a 5% decrease to a 10% decrease in FMR from one year to the next. DHCD determined that a 10% decrease in FMR was such that a reasonable rent redetermination would be warranted to ensure that subsidies paid are in line with market rents. |
| PBV Rent Reasonableness  (Activity 2013-2) | FY 2013 | FY 2013 | FY 2019 | DHCD closed out this activity and consolidated it with the approved Enhanced PBV Program activity (Activity 2018-7). This action will allow DHCD to report on all Enhanced PB activity features under one activity. |
| Equity Builder Program (Activity 2018-8) | FY 2018 | Never Implemented | FY 2020 | After discussions with for-profit and non-profit owners, DHCD determined the activity was not financially feasible. Owners relayed lack of interest in pursuing the program and a lack of financial benefits. As the success of the program is dependent on owners providing LTO units, DHCD decided to close the activity out. |
| Activity 2018-2: Residential Assistance for Families in Transition (RAFT) | FY 2018 | FY 2018 | FY 2019 | This initiative received additional funding from a different source for FY 2020, and DHCD no longer needed to use MTW flexibility to support the program. |

# V. Sources and Uses of MTW Funds

### Estimated Sources and Uses of MTW Funds

DHCD’s operates an MTW Program that involves only Housing Choice Vouchers. The tables below provide a projection of sources and uses for the MTW Program for FY 2021. Note that no state or local funds are utilized. Note also that HCV funding is allocated on a calendar year (CY) basis. As of the posting of this Plan, DHCD has not been notified of total renewal funding for the CY; thus, the amounts listed below may change based on actual funding levels. DHCD will provide information on actual source and use amounts as part of the MTW Annual Report.

* 1. ***Estimated Sources of MTW Funds***

#### Table 11: Estimated Sources of MTW Funding for FY 2021

|  |  |  |
| --- | --- | --- |
| **FDS Line Item Number** | **FDS Line Item Name** | **Dollar Amount** |
| 70500 (70300+70400) | Total Tenant Revenue | $0 |
| 70600 | HUD PHA Operating Grants | $275,000,000 |
| 70610 | Capital Grants | $0 |
| 70700 (70710+70720+70730+70740+70750) | Total Fee Revenue | $24,240,000 |
| 71100+72000 | Interest Income | $216,000 |
| 71600 | Gain or Loss on Sale of Capital Assets | $0 |
| 71200+71300+71310+71400+71500 | Other Income | $8,000 |
| **70000** | **Total Revenue** | **$299,464,000** |

* 1. ***Estimated Uses of MTW Funds***

#### Table 12: Estimated Uses of MTW Funding for FY 2021

| **FDS Line Item Number** | **FDS Line Item Name** | **Dollar Amount** |
| --- | --- | --- |
| 91000 (91100+91200+91400+91500+91600+91700+91800+91900) | Total Operating – Administrative | $3,600,000 |
| 91300+91310+92000 | Management Fee Expense | $20,565,000 |
| 91810 | Allocated Overhead | $85,000 |
| 92500 (92100+92200+92300+92400) | Total Tenant Services | $730,000 |
| 93000 (93100+93600+93200+93300+93400+93800) | Total Utilities | $0 |
| 93500+93700 | Labor | $0 |
| 94000 (94100+94200+94300+94500) | Total Ordinary Maintenance | $0 |
| 95000 (95100+95200+95300+95500) | Total Protective Services | $0 |
| 96100 (96110+96120+96130+96140) | Total Insurance Premiums | $0 |
| 96000 (96200+96210+96300+96400+96500+96600+96800) | Total Other General Expenses | $0 |
| 96700 (96710+96720+96730) | Total Interest Expense & Amortization Cost | $216,000 |
| 97100+97200 | Total Extraordinary Maintenance | $0 |
| 97300+97350 | HAP + HAP Portability-In | $265,000,000 |
| 97400 | Depreciation Expense | $0 |
| 97500+97600+97700+97800 | All Other Expense | $9,268,000 |
| **90000** | **Total Expenses** | **$299,464,000** |

**Please describe any variances between Estimated Total Revenue and Estimated Total Expenses:**

|  |
| --- |
| N/A |

* 1. ***Description of Planned Use of MTW Single Fund Flexibility***

Under the MTW Program, DHCD is authorized to establish an MTW Block Grant budget. Activities that utilize Block Grant single fund flexibility are described below:

* DHCD will use up to $150,000, in Single Fund Flexibility, to support the development and implementation of a data warehouse. DHCD is partnering with the Regional Housing Network (RHN), made up of nine regionally based non-profit housing agencies and one regional housing authority, to design an RHN Data Warehouse. The RHN Data Warehouse will pool and house client data for all participating organizations and will allow for the sharing of information. The system will house common data points across all agencies, which will be collected through tracking and data management protocols, pre-assessment and assessment processes and evaluation procedures. This will allow DHCD to be able to better review program outcomes and understand the impact of program and policy interventions. System design will also include data bridges to allow data to flow directly from member organizations’ existing or newly developed software systems and/or client management systems to an RHN data warehouse.
* DHCD will use up to $500,000, in Single Fund Flexibility over three years, to fund MTW program evaluations. Specifically, in FY 2021, DHCD will use a third-party to perform program evaluations of two of the MTW programs, ABL and Launch. Program evaluators will collect data and information on the participant outcomes as a result of the targeted MTW initiatives and assist DHCD in revising program provisions to better serve participants.
* DHCD will use up to $4.5M over five years in Single Fund Flexibility to support a career navigation initiative for HCV participants. DHCD anticipates that approximately $256,000 will be spent in FY 2021. Specifically the funds will support the cost of hiring new Career Navigators (Navigators) at Career Centers in four regions. Navigators will meet one-on-one with individuals to help them identify a career path that fits with the available jobs in their region with good wages, benefits and opportunity for advancement. Navigators will also work with participants to identify training or education opportunities, facilitate employer relationships and support participants through the process of finding a job and post-employment transition. Individuals will be referred to Navigators by FSS Coordinators. Given the Career Centers’ specialized expertise in career navigation/job development and strong employer relationships, they are best suited to support HCV participants in this aspect of self-sufficiency development. Additionally, funds will support the development of resources, such as regional employment maps. The employment resources will assist staff at Career Centers and RAAs in directing participants toward areas of employment opportunity. Navigators and FSS Coordinators will be brought together quarterly for training and networking.

DHCD plans to utilize approximately $150,000 to fund an Economic Prosperity Coordinator (EPC). The EPC will be responsible for planning, implementation and oversight of all MTW programs that support economic prosperity.

* Supportive Services:
  + Education Partnership: DHCD will use up to $2M in single fund flexibility on educational activities that target youth members of DHCD voucher households. The purpose of this education initiative is to provide younger students with the support needed to ensure positive educational outcomes and to provide family members who may be of high school age or older with greater exposure to career and post-graduation educational options. Support and educational activities will be tailored to the participant based on need and age. For example, educational activities, which target elementary school students or older, will include afterschool programing for students that exposes participants, through hands on learning activities, to science, technology, engineering, mathematics, music, and arts.

DHCD’s RAAs will identify high quality education programs/activities in place in their regions and then look to establish partnerships with these agencies. DHCD will address the barriers to access and may provide funding for an education program initiative for HCV youth in the impacted area. The education partnership activity includes a financial incentive for a college saving account contribution upon program completion.

* + Other Supportive Services: DHCD will use approximately $726,000 in MTW funds on activities to support a wide range of supportive services for DHCD program participants including: expansion of FSS programming, job training and placement; educational partnership initiatives; affordable homeownership programs and other economic development and self-sufficiency program activities. This includes funding for case management services to connect targeted HCV youth ages 18-24 to employment readiness, job placement, vocational training, certificate programs and/or other post-secondary education programs under the proposed MTW Launch activities. In 2021, DHCD will work with the Massachusetts Department of Treasury to develop ways to support the Massachusetts Baby Steps Program, a child education savings account for all newborns and adopted children.  This support could include assisting with promoting the program, assisting HCV families with the account opening process and possibly providing matching funds.

### Local Asset Management Plan

|  |  |
| --- | --- |
| ***Is the MTW PHA allocating costs within statute?*** | Yes |
|  |  |
| ***Is the MTW PHA implementing a local asset management plan (LAMP)?*** | No |
|  |  |
| ***Has the MTW PHA provided a LAMP in the appendix?*** | No |
|  |  |
| 1. ***If the MTW PHA has provided a LAMP in the appendix, please describe any proposed changes to the LAMP in the Plan Year or state that the MTW PHA does not plan to make any changes in the Plan year.*** | |
| Not applicable | |

### Rental Assistance Demonstration (RAD) Participation

1. ***Description of the RAD Participation***

As DHCD does not own or operate any federal public housing units, only Second Component RAD conversions are undertaken. DHCD understands the relevance and inherent housing preservation and expansion benefits related to the conversion of Rent Supplement, Rental Assistance Payments and Mod/Rehab Program units to project-based assistance under the RAD Program. Table 13 below indicates that DHCD does not anticipate any RAD Component 2 conversions in FY 2021.

Table 14 includes those developments that DHCD has converted through the RAD Program. DHCD entered into HAP contracts for RAD conversions beginning in FY 2013. The last conversion entered into was in FY 2015. To date there were 825 units converted under RAD Component 2 to Project Based Assistance.

#### Table 13: RAD Conversions Planned in FY 2021

|  |
| --- |
| **Rental Assistance Demonstration (RAD) Participation** |
| DHCD does not anticipate any RAD conversions will take place in FY 2021 |

#### Table 14: RAD Conversions Completed or Projected to be Completed by the End of FY 2021

|  |
| --- |
| **Rental Assistance Demonstration (RAD) Participation** |
| To date, the following RAD conversions have taken place: |

| **Property Name** | **No. of Units Converted to PBV** | **RAD Conversion Type** | **FY Reported** | **Description** |
| --- | --- | --- | --- | --- |
| North Village | 134 | 2nd Component  Rent Supplement | FY 2013 | Existing family housing |
| Hope in Action | 49 | 2nd Component  Rent Supplement | FY 2014 | Existing family housing |
| Spring Hill | 37 | 2nd Component  Rent Supplement | FY 2014 | Existing family housing |
| Unquity House | 139 | 2nd Component  Rent Supplement | FY 2014 | Existing elderly housing |
| Highland Village | 110 | 2nd Component  Rent Supplement | FY 2015 | Existing family housing |
| Outing Park I | 94 | 2nd Component  Mod/Rehab | FY 2015 | Existing family housing |
| Outing Park II | 81 | 2nd Component  Mod/Rehab | FY 2015 | Existing family housing |
| Spring Gate | 181 | 2nd Component  Rent Supplement | FY 2015 | Existing family housing |
| **TOTAL** | 825 |  |  |  |

|  |  |
| --- | --- |
| ***Has the MTW PHA submitted a RAD Significant Amendment in the appendix? A RAD Significant Amendment should only be included if it is a new or amended version that requires HUD approval.*** |  |
|  |
| No |

1. ***If the MTW PHA has provided a RAD Significant Amendment in the appendix, please state whether it is the first RAD Significant Amendment submitted or describe any proposed changes from the prior RAD Significant Amendment.***

|  |
| --- |
| Not applicable |

# 

# VI. Administrative

### Board Resolution and Certifications of Compliance

DHCD does not have a Board of Commissioners and, therefore, does not have a Board resolution process in place. DHCD’s Undersecretary is the official authorized to sign the attached Certifications of Compliance. The required signed MTW Annual Plan Certifications of Compliance with Regulations is attached in Appendix B.

### Documentation of Public Process

DHCD provided public notice of the draft Annual Plan. The public comment period extended from February 28, 2020 through March 30, 2020. Open public hearings were conducted on March 25, 2020 in Springfield, MA (X in attendance) and March 23, 2020 in Boston, MA (X in attendance). Copies of public notices, a summary of comments and responses, and sign-in sheets are attached in Appendix C.

### Planned and Ongoing Evaluations

DHCD, in collaboration with its network of Regional Administering Agencies, utilizes internal resources to track and monitor performance of proposed and ongoing MTW activities.

In FY 2020, DHCD selected third party evaluators to begin program evaluations of two MTW programs, ABL and Launch. Program evaluators will collect data and information to assess the performance and success of these targeted MTW initiatives. The ABL evaluation will be ongoing through the life of the three year program.

For the Launch program, program design for the evaluation has been completed. The evaluation is planned through April 30, 2021 and includes:

* A Field Scan looking at comparable interventions for opportunity youth;
* A review of the characteristics of Launch participants and how those connect to outcomes;
* Interviews of Launch participants; and,
* Implementation of a social/emotional survey tool to assess how participants’ sense of agency has changed over time.

DHCD will report on outcomes of all evaluations in the applicable MTW report.

### Lobbying Disclosures

DHCD does not have any lobbying activities to disclose. DHCD has included the Lobbying Activities (SF-LLL) form in Appendix D and Certification of Payments (HUD-50071) form in Appendix E.

# Appendix A: Listing of Regional Administering Agencies

*Berkshire Housing Development Corp.*

One Fenn Street

Pittsfield, MA 01201

413.499.4887

*Community Teamwork, Inc.*

155 Merrimack Street

Lowell, MA 01852

978.459.0551

*Housing Assistance Corp*

460 West Main Street

Hyannis, MA 02601

508.771.5400

*NeighborWorks Housing Solutions.*

169 Summer Street

Kingston, MA 02364

781.422.4200

*Lynn Housing Authority & Neighborhood Development*

10 Church Street

Lynn, MA 01902

781.592.1966

*Metro Housing|Boston*

1411 Tremont Street

Boston, MA 02120

617.859.0400

*RCAP Solutions*

191 May Street

Worcester, MA 01602

800.488.1969

*South Middlesex Opportunity Council*

7 Bishop Street

Framingham, MA 01702

508.620.2336

*Way Finders*

322 Main Street

Springfield, MA 01105

413.233.1500

# Appendix B: Certification of Compliance with Regulations

# Appendix C: Documentation of Public Process

(Includes Public Notice, Sign-in Sheets and Summary of Comments and Related Responses)

**Public Notice**

**Summary of Public Comments & DHCD Responses**

# Appendix D: Disclosure of Lobbying Activities (SF-LLL)



# Appendix E: Certification of Payments (HUD-50071)