

Federal Fiscal Year 2021
Department of Homeland Security, Federal Emergency Management Agency
Emergency Management Performance Grant

Massachusetts Emergency Management Agency
Notice of Funding Opportunity

Overview and Purpose

The Emergency Management Performance Grant (EMPG) provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA's [National Preparedness Goal's](#) Mission Areas and Core Capabilities. Funds may be used to support local and/or regional emergency management activities in the following cost categories: **Planning, Organizational** (*all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management*), **Equipment, Training**, and **Exercises**.

Cost Share or Match

The EMPG program has a dollar-for-dollar cost-share requirement. The contribution can be cash (hard match) or in-kind (soft match). Communities and tribes shall agree to make available eligible match equal to or greater than the allocated award amount listed on pages 4-6. Match must be allowable, verifiable, and documented.

Full details regarding EMPG can be found by going to FEMA's website: <https://www.fema.gov/emergency-management-performance-grant-program>

FEMA's Authorized Equipment List: <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

Funding Availability

Funding for this NOFO comes from the anticipated FFY 2021 EMPG (Federal Award # EMB-2021-EP-00002) and FFY 2021 EMPG-ARPA (Federal Award # EMB-2021-EP-00005) awards to MEMA; estimated total EMPG Federal Award amount \$7,071,260 and estimated total EMPG-ARPA Federal Award amount \$1,991,905; Federal Period of Performance for both grants; October 1, 2020, through September 30, 2023; CFDA # 97.042

MEMA has allocated \$2.5 million for pass-through grants and will be accepting applications from Towns, Cities and Federally recognized Tribes with emergency management departments. Funding for each Town, City and Tribe has been allocated based on the distribution formula listed on pages 4-6 of this NOFO.

Social Vulnerability Index

Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health. Such stresses include natural or human-caused disasters, or disease outbreaks. Reducing social vulnerability can decrease both human suffering and economic loss. To better assist communities, MEMA has increased original award by 30% for those communities with a Social Vulnerability Index of .75 or greater. Those community awards are listed on page 6 of this NOFO.

Goals/Priorities and Gap Analysis

To ensure projects funded with EMPG are used to fill pre-identified gaps, MEMA has identified the following goal/priority areas:

- Increase Operational Capacity
- Logistics
- Building Local Capacity
- Increase Regional Capacity
- Recovery Planning and Implementation
- Planning, Training, and Exercise
- Community Preparedness and Resilience

While not required this year, MEMA ask that you think about filling gaps in the above goal/priority areas.

Subrecipients are **strongly encouraged** to review hot washes, AARs, TTXs, and other improvement plans to identify a project that has an established gap or need. For example, a subrecipient may utilize Web EOC to determine what past resources it has requested multiple times or identify a planning gap from a recent TTX. Reach out to your Local Coordinator for assistance and brainstorming.

Grant Application Briefings

MEMA will conduct grant application briefings that will walk through our revised application and submission process (schedule below). They will also answer questions regarding allowable expenses, match and other items as requested. You are strongly encouraged to join one of the following briefings.

If you are unable to join a briefing and have additional questions, please contact the Emergency Management Grants Unit directly for one-on-one assistance:

DATE	TIME	Webinar Link
Thursday, August 26, 2021	10:00 am	https://ma-cda.webex.com/meet/lorri.d.gifford
Thursday, August 26, 2021	1:00 pm	https://ma-cda.webex.com/meet/lorri.d.gifford
Wednesday, September 1, 2021	2:00 pm	https://ma-cda.webex.com/meet/lorri.d.gifford
Friday, September 10, 2021	3:00 pm	https://ma-cda.webex.com/meet/lorri.d.gifford
Monday, September 13, 2021	9:00 am	https://ma-cda.webex.com/meet/lorri.d.gifford

Application Submission Process

To speed up the contracting process MEMA will do as we did last year. Each Town/City/Tribal Emergency Manager will receive an email from the EM Grants Unit that included this NOFO, a blank applications and contract documentation. Please follow the below instructions:

1. Complete your application and email it back to the EM Grants Unit at EM.Grants@mass.gov
 - a. If your project requires EHP, ICIP and/or Drone approval, we ask that you complete these additional documents and submit with your application
 - b. Do not mail hard copies of application documents to our office as this will only delay the review process
 - c. MEMA EM Grants Unit staff will contact you if we have questions or need further information regarding your application.
 - d. **Applications must be received by the EM Grants Unit NLT 10/29/2021 (*hard date*)**
2. Print, review, and sign/have signed the CASL and MA Standard Contract
 - a. CASL
 - i. Town/City/Tribal Officials will need to complete the CASL (*Selectman, Council Member, Mayor, Manager, Administrator, etc.*)
 - ii. In most cases, the Emergency Manager/Director cannot appoint themselves as an authorized official; you may be listed on the CASL as an authorized signer.
 - b. MA Standard Contract
 - i. MEMA has incorporated the Federal Articles of Agreement (terms and conditions), Procurement Certification and MEMA Special Conditions into the MA Standard Contract
 - ii. By signing the MA Standard Contract, your Town/City/Tribe is agreeing to comply with all items incorporated into that contract.
 - iii. Only an authorized signer, as listed on the CASL, can sign the contract
 - iv. All contracts will have an end date of June 30, 2022. You may request an extension during your contract period, as needed.
 - v. **Original signed contract documentation must be received by the EM Grants Unit NLT 12/31/2021 (*hard date*)**
3. Mail original signed CASL and Contract to the EM Grants Unit at the address below:
Massachusetts Emergency Management Agency
EM Grants Unit
400 Worcester Road
Framingham, MA 01702
4. Once the EM Grants Unit has approved your application and received your original signed CASL and MA Standard Contract your contract will be finalized/signed by MEMA's Chief Administrative Officer.
 - a. If your project requires EHP, ICIP and/or Drone approval, MEMA will not finalize/sign your contract until these additional approvals have been received.
 - b. The EM Grants Unit will attach a scanned copy to your "Notice to Proceed" email.
 - c. Activities that start before you receive a Notice to Proceed will not be reimbursable.

TIMELINE:

ACTIVITIES	DATES
Release MEMA NOFO	August 18, 2021
Application due date <i>*must be emailed to EM.Grants@mass.gov</i>	October 29, 2021
Signed original contract and CASL due date <i>*must be mailed to MEMA HQ</i>	December 31, 2021
Anticipated contract period <i>*start dates will vary depending on the date MEMA signs your contract</i>	November 2021 thru June 30, 2022

Please contact the EM Grants Unit if you have any questions or would like to discuss your project one-on-one by sending an email to: EM.Grants@mass.gov or calling Mayra Quintana at 508.820.1407 or Lorri Gifford at 508.820.2004.

Funding Tiers / Community Award Breakout (communities with an * see page 6 for awards)

TIER 1		Population 0 - 999			\$2,500
Alford	Hancock	Monterey	Plainfield	Tyingham	
Aquinnah	Hawley	Montgomery	Rowe	Warwick	
Chilmark	Heath	Mt Washington	Sandisfield	Washington	
Cummington	Leyden	New Ashford	Savoy	Wendell	
Florida	Middlefield	Peru	Tolland	Windsor	
Gosnold	Monroe				

TIER 2		Population 1,000 – 7,999			\$2,700
Ashburnham	Conway	Hatfield	Northfield	Southampton	
Ashby	Dalton	Hinsdale	Oak Bluffs	Stockbridge	
Ashfield	Deerfield	Holland	Oakham	Stow	
Avon	Devens	Hopedale	Orange	Sunderland	
Barre	Dighton	Hubbardston	Orleans	Tisbury	
Becket	Dover	Huntington	Otis	Topsfield	
Berkley	Dunstable	Lanesborough	Paxton	Truro	
Berlin	East Brookfield	Lee	Pelham	Wales	
Bernardston	Eastham	Lenox	Petersham	Wampanoag Tribe of Aquinnah	
Blandford	Edgartown	Leverett	Phillipston	Warren	
Bolton	Egremont	Lincoln	Plympton	Wellfleet	
Boxborough	Erving	Manchester	Princeton	Wenham	
Boylston	Essex	Marion	Provincetown	Worthington	
Brimfield	Gill	Mashpee Wampanoag Tribe	Richmond	West Bridgewater	
Brookfield	Goshen	Mattapoisett	Rochester	West Brookfield	
Buckland	Granby	Mendon	Rockport	West Newbury	
Carlisle	Granville	Merrimac	Rowley	West Stockbridge	
Charlemont	Great Barrington	Millville	Royalston	West Tisbury	
Chatham	Groveland	Nahant	Russell	Westhampton	
Cheshire	Hadley	New Braintree	Sheffield	Westminster	
Chester	Halifax	New Marlborough	Shelburne	Whately	
Chesterfield	Harvard	New Salem	Sherborn	Williamsburg	
Clarksburg	Hampden	Newbury	Shirley	Williamstown	
Colrain	Hardwick	North Brookfield	Shutesbury	Williamstown	

TIER 3		Population 8,000 – 9,999			\$2,900
Adams	Cohasset	Lancaster	Plainville	Sturbridge	
Ayer	Douglas	Montague	Rutland	Sutton	
Blackstone	Freetown	Middleton	Salisbury	Templeton	
Boxford	Georgetown	Millis	Southwick	Upton	
Brewster	Hamilton	Monson	Sterling	Ware	
				West Boylston	

TIER 4		Population 10,000 – 14,999			\$3,500
Acushnet	Groton	Littleton	Nantucket	Rehoboth	
Athol	Hanson	Lunenburg	Norfolk	Southborough	
Bedford	Harwich	Lynnfield	North Adams *	Spencer	
Carver	Holbrook	Mashpee	Norwell	Tyngsborough	
Charlton	Hull	Maynard	Oxford	Uxbridge	
Clinton	Ipswich	Medfield	Palmer	Wayland	
Dennis	Kingston	Medway	Pepperell	Winchendon	
Dudley	Lakeville	Millbury	Raynham	Wrentham	
East Bridgewater	Leicester	Middleton			

(communities with an * see page 6 for awards)

TIER 5 Population 15,000 – 19,999 \$4,600				
Abington	East Longmeadow	Hopkinton	Rockland	Swampscott
Amesbury	Easthampton	Hudson	Scituate	Webster *
Ashland	Fairhaven	Longmeadow	Seekonk	Westborough
Auburn	Foxborough	Newburyport	Sharon	Westport
Belchertown	Grafton	North Reading	Somerset	Westwood
Bellingham	Greenfield *	Northborough	South Hadley	Wilbraham
Bourne	Hanover	Northbridge	Southbridge *	Winthrop
Concord	Holden	Norton	Sudbury	Whitman
Duxbury	Holliston	Pembroke		

TIER 6 Population 20,000 – 24,999 \$5,100				
Acton	Hingham	Marblehead	Wareham	Winchester
Canton	Ludlow	Sandwich	Westford	Yarmouth
Gardner	Mansfield	Stoneham	Wilmington	

TIER 7 Population 25,000 – 29,999 \$6,500				
Agawam	Dedham	Middleborough	Northampton	Stoughton
Belmont	Easton	Milford *	Norwood	Walpole
Bridgewater	Marshfield	Milton	Reading	Wellesley
Burlington	Melrose	North Attleboro	Saugus	West Springfield
Danvers				

TIER 8 Population 30,000 – 34,999 \$8,500				
Dartmouth	Falmouth	Gloucester	Needham	Randolph
Dracut	Franklin	Lexington	North Andover	Tewksbury

TIER 9 Population 35,000 – 39,999 \$9,500				
Andover	Chelmsford	Natick	Shrewsbury	Watertown
Braintree	Marlborough			

TIER 10 Population 40,000 – 49,999 \$15,500				
Amherst	Barnstable *	Chelsea	Holyoke *	Salem *
Arlington	Beverly	Everett	Leominster *	Westfield *
Attleboro *	Billerica	Fitchburg	Pittsfield *	Woburn

TIER 11 Population 50,000 – 59,999 \$21,500				
Brookline	Medford	Peabody *	Taunton *	Weymouth
Chicopee *	Methuen *	Revere *		

TIER 12 Population 60,000 – 99,999 \$25,600				
Fall River	Haverhill *	Malden *	Plymouth	Waltham
Framingham *	Lawrence *	Newton	Somerville	

TIER 13 Population 100,000 – 149,999 \$39,600		
Brockton *	Lowell *	New Bedford *
Cambridge	Lynn *	Quincy *

TIER 14 Population 150,000 and up \$71,335		
Boston *	Springfield *	Worcester *

Community Award Breakout with a .75 or higher social vulnerability index (SVI)

Subrecipient	Population	Tier	Original Award	30% Increase	Adjusted Award
Attleboro	45,237	10	\$15,500.00	\$4,650.00	\$20,150.00
Barnstable	44,477	10	\$15,500.00	\$4,650.00	\$20,150.00
Boston	692,600	14	\$71,335.00	\$21,400.50	\$92,735.50
Brockton	95,708	13	\$39,600.00	\$11,880.00	\$51,480.00
Chelsea	39,690	10	\$15,500.00	\$4,650.00	\$20,150.00
Chicopee	55,126	11	\$21,500.00	\$6,450.00	\$27,950.00
Everett	46,451	10	\$15,500.00	\$4,650.00	\$20,150.00
Fall River	89,541	12	\$25,600.00	\$7,680.00	\$33,280.00
Fitchburg	40,638	10	\$15,500.00	\$4,650.00	\$20,150.00
Framingham	74,416	12	\$25,600.00	\$7,680.00	\$33,280.00
Greenfield	17,258	5	\$4,600.00	\$1,380.00	\$5,980.00
Haverhill	64,014	12	\$25,600.00	\$7,680.00	\$33,280.00
Holyoke	40,117	10	\$15,500.00	\$4,650.00	\$20,150.00
Lawrence	80,028	12	\$25,600.00	\$7,680.00	\$33,280.00
Leominster	41,716	10	\$15,500.00	\$4,650.00	\$20,150.00
Lowell	110,997	13	\$39,600.00	\$11,880.00	\$51,480.00
Lynn	94,299	13	\$39,600.00	\$11,880.00	\$51,480.00
Malden	60,470	12	\$25,600.00	\$7,680.00	\$33,280.00
Methuen	50,706	11	\$21,500.00	\$6,450.00	\$27,950.00
Milford	29,101	7	\$6,500.00	\$1,950.00	\$8,450.00
New Bedford	95,363	13	\$39,600.00	\$11,880.00	\$51,480.00
North Adams	12,730	4	\$3,500.00	\$1,050.00	\$4,550.00
Peabody	53,070	11	\$21,500.00	\$6,450.00	\$27,950.00
Pittsfield	42,142	10	\$15,500.00	\$4,650.00	\$20,150.00
Quincy	94,470	13	\$39,600.00	\$11,880.00	\$51,480.00
Revere	53,073	11	\$21,500.00	\$6,450.00	\$27,950.00
Salem	43,226	10	\$15,500.00	\$4,650.00	\$20,150.00
Southbridge	16,878	5	\$4,600.00	\$1,380.00	\$5,980.00
Springfield	153,606	14	\$71,335.00	\$21,400.50	\$92,735.50
Taunton	57,464	11	\$21,500.00	\$6,450.00	\$27,950.00
Webster	16,949	5	\$4,600.00	\$1,380.00	\$5,980.00
Westfield	41,204	10	\$15,500.00	\$4,650.00	\$20,150.00
Worcester	185,428	14	\$71,335.00	\$21,400.50	\$92,735.50