



District
Depot

SNOW & ICE AGREEMENT SUBMISSION CHECKLIST 2023-2024

OWNER/LESSEE NAME: _____

Due Date:
10/6/2023

- ☐ EQUIPMENT (VEHICLE CODE) PAGE
- ☐ 2023-24 SNOW AND ICE CONTROL AGREEMENT SIGNATURE PAGE
- ☐ ATTACHMENT D: VENDOR LICENSE CERTIFICATION
- ☐ ATTACHMENT F: EXECUTIVE ORDER 481 - VENDOR CERTIFICATION
- ☐ ELECTRONIC FUNDS TRANSFER (EFT) SIGNUP FOR NEW VENDORS OR RETURNING VENDORS EITHER NOT ENROLLED OR WITH NEW BANKING INFORMATION
- ☐ W-9 REQUEST FOR TAXPAYER IDENTIFICATION AND CERTIFICATION (if applicable)
(for New Vendors or a change of information/address)
- ☐ ADDRESS CHANGE FORM (If applicable)
- ☐ Copy of Registration(S)
List Exceptions _____
- ☐ TWO RECENT PHOTOGRAPHS (FOR NEW OR MODIFIED VEHICLES ONLY)
(Angled photos of front and right side, rear and left side, with all accessories shown, and plate readable)

Due Date:
11/4/2023

- ☐ ATTACHMENT G: CLOSED LOOP & DATA VERIFICATION FORM
- ☐ SPREADER BODY VOLUME FORM
(New or Modified Equipment Only)
- ☐ VEHICLE INSPECTION CHECKLIST
- ☐ SAFETY INSPECTION CHECKLIST

Comments:

RECEIVED BY: _____

DATE: _____