



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE
HUMAN RESOURCES DIVISION
100 CAMBRIDGE STREET, SUITE 600, BOSTON, MA 02114

CHARLES D. BAKER
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Lieutenant Governor

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Secretary

JEFF McCUE
Assistant Secretary
Chief Human Resources Officer

AMENDED

READING LIST ANNOUNCEMENT – PLEASE POST PROMINENTLY

TO: Gloriann Moroney, Chair of Massachusetts Parole Board
FROM: Regina Caggiano, Director of Civil Service
DATE: November 30, 2021
SUBJECT: Reading List for the Institutional Parole Officer C Examination

**INSTITUTIONAL PAROLE OFFICER C
EXAMINATION DATE – Thursday, May 5, 2022**

This reading list will pertain to the Human Resource Division Written Examination for Institutional Parole Officer C that will be administered in 2022.

Candidates are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All examination questions will be based on these materials.

Code of Massachusetts Regulations, (120 CMR), as amended through the release date of this reading list.

Entire sections of 100, 101, 200, 300, 301, 302, 303, 400, 401, 500

¹AMENDED December 9, 2021

²AMENDED December 30, 2021

Massachusetts Parole Board Policy, (120 PAR), as amended through the release date of this reading list.

Entire sections of 102, 103, 105, ~~110~~², 113, 140, 216, ~~224~~², 359, 360, 364, 408, 435/VSU 910, ~~439~~², 500

Massachusetts Parole Board: Parole Date Calculation Regulations, Policies, and Procedures Handbook (2018). The Commonwealth of Massachusetts.

LS/CMI: An Offender Assessment System Scoring Guide. D.A. Andrews, James L. Bonta, & J. Stephen Wormith. (2004). Multi-Health Systems Inc.

Massachusetts Parole Board: Mandatory Terms of Incarceration. (2014). The Commonwealth of Massachusetts.

**Check with your agency for assistance in locating copies of the above material.*

Probation and Parole: Corrections in the Community, Abadinsky, H. (13th ed., 2018). Pearson/Prentice Hall.

Chapters 6, 7, 8, and 9.

Supervision Today, Robbins, S.P.; DeCenzo, D.A., and Wolter, R. (8th ed., 2016). Pearson/Prentice-Hall.

Chapters 1-11.

PUBLISHERS OF READING LIST TEXTS

Prentice-Hall, Inc., Pearson Education, Consumer Credit Sales, 200 Old Tappan Road, Old Tappan, NJ 07675; (800) 947-7700; <http://www.mypearsonstore.com/>

Please note that the Human Resources Division does not recommend specific retailers for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or check with the Chief of your department or local union representative for assistance. Many local retailers will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to **Sebastian Moscardi** at Sebastian.moscardi@mass.gov.¹ A copy of the reading list is posted on the Human Resources Division website in the Civil Service section. [Click here!](#)

¹**AMENDED December 9, 2021**

²**AMENDED December 30, 2021**