



COMMONWEALTH OF MASSACHUSETTS  
Office of Consumer Affairs and Business Regulation  
DIVISION OF INSURANCE

**Annual Filing Fee and  
Insurance Company License Renewal Lock Box Form,  
and Application for Renewal of Foreign Company License to Transact  
Insurance Business in Massachusetts**

Mail this completed form and a check for the appropriate amount made payable to the Commonwealth of Massachusetts Division of Insurance to:

**Division of Insurance  
Annual Filing Fee / Company License Renewal  
PO Box 370039  
Boston, MA 02241-0739**

Check Number: \_\_\_\_\_

Check Amount: \$ \_\_\_\_\_

NAIC #: _____	Company Name: _____
Date: _____ (MM) / (DD) / (YY) (e.g., January 6, 2022 = 01/06/22)	Contact Person: _____
	Contact Person Mailing Address: _____ _____
Phone #: _____	ext.: _____ Fax #: _____
E-mail Address: _____	

**Payment Type** - Check (✓) all payment types that apply to the above referenced check. More than one payment type may be included in a single check, but **DO NOT include more than one company per check**. Please note all fees are NONREFUNDABLE.

[A] **Annual Filing Fee (Due March 1, 2022)** (see Notes page 2) \$ 150.00 - - - - ☐

[B] **Foreign Company License Renewal Fee** (see Notes page 2)

[B1] Companies licensed without Designation 51 or 54 \$ 250.00 - - - - ☐

[B2] Companies licensed with Designations 51 or 54 \$ 279.00 - - - - ☐

[C] **Fraternal Benefit Societies**

[C1] Annual Statement Filing Fee \$ 6.00 - - - - ☐

[C2] Fraternal License Renewal Fee \$ 25.00 - - - - ☐

**Total** (Must match "Check Amount" field at top of form) [A + B + C] = \$ \_\_\_\_\_

**FOR LICENSE RENEWALS FILL IN THE REST OF THIS FORM.**

Pursuant to the provisions of MGL Chapter 175, § 151, application is hereby made to renew the license to transact insurance for the company named above for the year beginning **July 1, 2022**:

- Has the company's mailing address changed? ☐ Yes / ☐ No If "Yes", fill in the address below.

\_\_\_\_\_  
\_\_\_\_\_

- Have the company's telephone numbers changed? ☐ Yes / ☐ No If "Yes", fill in below.  
Company Main Telephone #: \_\_\_\_\_ Toll Free Telephone #: \_\_\_\_\_
- Name and address of United States Manager (for alien companies only):  
\_\_\_\_\_  
\_\_\_\_\_
- Within the last five years, has the license or authority of the company, in any state, district, or country been revoked, suspended, or canceled, or has the company been refused admission to any state, district, or country? ☐ Yes / ☐ No (If "Yes", explain on a separate attachment.)
- Has the company filed or will file a **Signed Jurat Page** for the December 31, 2021 Annual Statement? ☐ Yes / ☐ No (If "No", explain in detail on a separate attachment.)

I, \_\_\_\_\_ (type or print name) hereby certify that the above statements are true to the best of my knowledge and belief and are made subject to penalties of perjury.

\_\_\_\_\_  
President / Secretary / U.S. Manager

Date: \_\_\_\_\_  
Direct Telephone #: \_\_\_\_\_

*The Massachusetts Division of Insurance is compiling a database of the primary and secondary claims contacts for each insurer licensed in Massachusetts. The contact information we are seeking should be those people that the Division should contact after a disaster. This information will be updated annually.*

**PRIMARY (Claims)  
Disaster Liaison Contact Information**

**SECONDARY (Claims)  
Disaster Liaison Contact Information**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Notes:**

**Annual Filing Fee:** Required for all foreign companies licensed or authorized to transact insurance business in the Commonwealth of Massachusetts. This includes Property & Casualty, Life; Accident & Health; Surplus Lines; Accredited Reinsurers; Approved Reinsurers; and Title Companies.

**Foreign Company License Renewal Fee:** Required for all foreign companies licensed to transact insurance business in the Commonwealth of Massachusetts. This includes Property & Casualty, Life; Accident & Health; and Title Companies.

*For assistance filling out this form, please e-mail the Company Licensing Section of the Massachusetts Division of Insurance at **companies.mailbox@mass.gov***