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MEMORANDUM

TO: Police Department Appointing Authorities and Police Chiefs

FROM: Regina Caggiano, Director of Civil Service

DATE: May 17, 2023

RE: Police Officer Eligible List Maintenance

Please be advised that the existing Police Officer eligible list is scheduled to change on July 1, 2023. The period of eligibility for those placed on the list in September 2021 will expire. Candidates who took and passed the most recent Municipal Police Officer and MBTA Transit Police Officer examination in March 2023, will be merged with those appearing on the current list with an eligible date of July 1, 2022, resulting in a new list on July 1, 2023.

The names of individuals on the current merged list who receive conditional offers of employment must be submitted to the Human Resources Division, Civil Service Unit, on or before June 30, 2023. Pursuant to Massachusetts General Law, Chapter 31, § 25, failure to submit such names on or before said date, shall nullify an appointment of such person. Appointees from a Police Officer certification must pass a medical examination and a Physical Ability Test before their appointments can be finalized.

Pursuant to Personnel Administration Rule .08, any requisition to fill vacancies to the title of Police Officer received by the Human Resources Division, Civil Service Unit, after the issuance of this memorandum will be processed from the eligible list scheduled to be established on July 1, 2023.

If you have any questions or concerns, please do not hesitate to contact our office.