

Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants & Research
Edward J. Byrne Memorial Justice Assistance Grant Program (JAG)
Attachment A - Application Template
Safer Communities Initiative

Section I. Applicant Information

Applicant Agency Name: _____

JAG Funding Requested: \$ _____

Agency Official: _____
(First and Last Name)

Agency Official Phone: _____ **Email Address:** _____

Applicant Agency Mailing Address:

Street: _____ **City:** _____ **Zip Code:** _____

County: _____ **Phone:** _____

Grant Contact Name: _____ **Title:** _____

(Note: The person designated as the *Grant Contact* shall serve as the project's point person and be responsible for receiving and responding to OGR's project related requests)

Grant Contact Mailing Address:

Same as Above ☐

Street: _____ **City:** _____ **Zip Code:** _____

County: _____ **Phone:** _____

E-mail: _____

Fiscal Point of Contact for Grant: Name: _____ **Title:** _____

Fiscal Contact Mailing Address:

Same as Above ☐

Street: _____ **City:** _____ **Zip Code:** _____

County: _____ **Phone:** _____

E-mail: _____

UEI Number: _____ **Currently registered in SAM** ☐ Yes ☐ No

Has applicant received Safer Communities funding in 2022? Yes No

Project Summary: Four sentences (250 characters *maximum*), summarizing all program activities and grant related expenses.

Non- Supplant

I hereby certify that, in accordance with DOJ Financial Guidelines, the _____
(NAME OF APPLICANT)

has been informed by the Office of Grants and Research that supplanting of JAG funds is strictly prohibited and if awarded will not use grant funds to replace state and local funds that would, in the absence of such assistance, otherwise be made available for this purpose.

Statewide Interoperability: Interoperable Communications Investment Proposal (ICIP)

Equipment proposals that request funds for interoperable communications components such as the purchase of radios, mobile data terminals or communication system components are subject to an additional review and approval process per Executive Order 493 (SIEC) or a representative thereof. Law enforcement departments requesting to purchase this type of equipment must also download and complete an additional Interoperable Communications Investment Proposal (ICIP) form to submit with this application. The ICIP form is located under **Attachment C**.

Are you requesting funds for interoperable communications and believe your application requires SIEC review and approval? Yes No

If Yes, did you complete the required ICIP form (**Attachment C**)? Yes No

THIS SIGNATURE PAGE MUST BE SIGNED AND EMAILED WITH YOUR ENTIRE APPLICATION.

Signature Page

As the authorized signatory for the [District Attorney or Massachusetts State Police](#), I am requesting funds for a JAG Safer Communities Initiative grant award from the Executive Office of Public Safety and Security. I have reviewed and approve the content contained in this application being submitted for consideration of funding.

Agency Name: _____

Agency Official Name-Printed: _____ _Date_____

Signature _____
(*This page must be signed and emailed with your application*)

Section II. Narrative Template

1. Needs Assessment (2 page limit)

Use the space provided to 1) describe your District and communities to benefit from this award, 2) describe in detail the current unmet criminal justice or public safety needs. Include relevant statistical and/or anecdotal evidence whenever possible as it relates to community-based criminal activity related to gang violence, illegal firearms and narcotics during the summer and fall months when activity is at its peak, 3) describe the sources or methods used for assessing the problem, 4) explain why such criminal justice needs stated have not been previously met to justify federal grant funds are needed, 5) address community-based criminal activity related to gang violence, illegal firearms and narcotics during the summer and fall months when activity is at its peak, 6) describe any negative effect, potential consequences or impact against the department and/or community as a result of not having the items requested.

Section II. Narrative Template, Continued

2. Project Description (3 page limit)

Use the space provided to 1) discuss how the proposed programming directly correlates to the needs assessment provided, specifically how will it address community-based criminal activity related to gang violence, illegal firearms, and/or narcotics during the summer and fall months when activity is at its peak, 2)for prior Safer Communities grant recipients, discuss previous successes with these funds; such as the number of gang arrests, drugs or weapons confiscated, and/or the number of children that received prevention services, etc. 3) describe any risk factors and protective factors to be addressed, 4) describe the link between research (evidence-based) and the proposed program and if possible, any previous evaluation results of the model program or strategy to be replicated or expanded, 5) include the names of any collaborating agencies and/or partners such as community and business groups, government officials, and non-profits.

3. Implementation Plan, Timeline and Person Responsible

Complete this table as outlined. Complete the template grid provided by identifying the necessary steps to be implemented during the project period, with the start date being no later than July 2023. If applicable, include an approximate timeframe as to when the agency expects to purchase and receive all goods.

Major Tasks/Activities to be Conducted (including a bidding process for contract and/or equipment purchases)	Anticipated Timeline (start/end date)	Anticipated Outcome	Staff Responsible

Section III: Budget Narrative Summary

The budget narrative shall provide a justification on the basis of each proposed cost category in the budget and how the cost supports the goals and objectives of the proposed project(s). Please describe each cost category, the amount requested for the category, and the purpose of the cost/purchase. Applicants may submit a budget for a 3 or 6-month period. All costs must be justified in this section.